



# FY2019 (7/1/18– 6/30/19) Annual Work Plan

## Ferry Conservation District

### Mission of the Ferry Conservation District

- The conservation of renewable natural resources is a key element in providing conditions conducive to sustainable rural lifestyles, profitable local businesses, and a healthy environment.

### Natural Resources Inventory:

Total Private Lands	298,340 acres
Federal Lands	493,152 acres
State Lands	29,735 acres
County Lands	7,982 acres
Tribal and allocated lands	605,759 acres
Total Land in District	1,434,878 acres

### Private Land Break Down:

Timber	132,448 acres
Range	128,000 acres
Cropland	30,000 acres
Roads and towns	7,892 acres
Total Private Land	298,340 acres

Source: Ferry County Planning Commission

### Natural Resource Priorities and Goals:

- ♦ **Clean Lakes, Streams, and Watersheds:**
  - **Seek new funding sources for water quality monitoring, protection and improvement.**
  - **Continue to work with Sanpoil Watershed Action Team, using the Team as advisors on grant activities.**
  - **Establish off-stream stock/wildlife watering facilities with 2 landowners per year over the next 5 years.**
- ♦ **Farmland Preservation / Conservation Easements**
  - **Target 5 large agricultural operators with at least 100 acres for technical assistance and/or cost share assistance.**
  - **Continue to work with The Trust for Public Lands, Okanogan Land Trust, or others with the intent of securing conservation easements on the District's properties.**
  - **Throughout FY 2019, assist Ferry County with implementation of the County's Voluntary Stewardship Program.**



## **FY2019 (7/1/18– 6/30/19) Annual Work Plan**

### **Ferry Conservation District**

- ♦ **Conservation Education**
  - **Work with the County Commissioners to reinvigorate the County’s Water Conservancy Board.**
  - **Through 2019, continue to work on conservation curricula for local school age youth.**
  - **Continue to work on a nature education trail and a historical marker on the Herron Creek property.**
  - **Work with local school districts on greenhouse/ farm education project.**
  - **Continue to provide nutrient management education to small acreage landowners.**
  - **When possible, coordinate education projects with WSU Ferry County Extension.**
- ♦ **Forest Health**
  - **By the end of 2019, revise the Myers property plan.**
  - **Continue to develop district capacity to provide assistance to private landowners who are preparing forest management plans.**
  - **Continue to research bio-fuels projects that could work for Ferry County to reduce fuel loading in the forest and to reduce dependence on outside fuel sources.**
  - **Secure funding to continue assisting landowners with FireWise inventories and management plans.**
- ♦ **Land Use Practices**
  - **In 2019, provide cost share assistance to 5 landowners for grass seed mixtures for erosion control, wildlife, pasture improvement and weed competition.**
  - **Into 2019, collaborate with wildlife organizations to improve wildlife habitat and obtain cost share for interested land owners.**
  - **Invite WDFW, Ducks Unlimited, Trout Unlimited and others to work on collaborative projects.**
  - **Continue to maintain the Native Plant Nursery on the Herron Creek Property.**
  - **Continue practices that we are currently supporting.**

---

#### **Anticipated Funding Sources:**

Washington State Conservation Commission, Washington Department of Ecology CCWF, Washington DNR (FFFPP & Firewise Programs), NRCS, US Fish & Wildlife Service, National Fish and Wildlife Foundation, National Forest Foundation, Washington RCO.



# FY2019 (7/1/18– 6/30/19) Annual Work Plan

## Ferry Conservation District

**Program Area: Water Quality**

**Goal(s):**

- By 2018, work with 2 landowners per year over the next 5 years on water quality improvement projects in the Sanpoil and Kettle River watersheds.
- Establish off-stream stock/wildlife watering facilities with 2 landowners per year.

Funding Sources: DOE CCWF, Conservation Commission

<b>Activities for FY2019</b>	<b>Target Dates</b>	<b>Person Responsible</b>	<b>Time (Days) Required</b>	<b>Estimated Funding</b>
Apply for a Farm Plan Implementation Program (IMPL19) grant through WSCC when funds are available.	7/18	Manager, staff	5	
Apply for new CCWF grant to continue water quality funding.	7/18 thru 6/19	Manager, Staff		
Invite members of Sanpoil Watershed Action Team (SWAT) to continue to act as technical advisors for SCIP and WQFC grants.	7/17 thru 6/18			
	7/17			
Prepare quarterly newsletter and website articles to update the public on progress and cost share availability. (Ongoing)	7/18 thru 6/19	B Chamberlin, Staff	20	
Continue to conduct the annual tree and plant sale to provide plant materials for riparian restoration.	11/18 thru 5/19	C Lammon, staff	50	



# FY2019 (7/1/18– 6/30/19) Annual Work Plan

## Ferry Conservation District

### Program Area: Farmland Preservation

Goal(s):

- Continue to research conservation easements.
- Encourage the district board to visit an existing conservation easement to gain information for the formulation of District policy.
- By the end of 2019, have at least 2 field tours for school age youth addressing farmland preservation.
- By June 2019, target 10 large agricultural operators with at least 100 acres for cost share assistance.

Funding Sources: Conservation Commission

Activities for FY2019	Target Dates	Person Responsible	Time (Days)	Estimated Funding
Contact the Office of Farmland Preservation regarding developing a workshop on conservation easements.	12/18	Manager	5	
Research local agencies for information on conservation easements and invite experienced individuals to speak with the Board. (Ongoing)	7/18-6/19	Manager, Staff	5	
Locate an existing conservation easement and schedule a site visit for the Board.	10/19	Manager	5	
Contact existing easement holders to gather information. (Ongoing)	7/18-6/19	Manager/Staff	5	
Continue development of curriculum for education of school-age children regarding the needs for farm lands.	Ongoing	Staff/	2 0	
Develop database of agricultural operators with at least 100 acres.	12/18	Manager/Staff	5	
Perform work as lead entity for Ferry County Voluntary Stewardship Program to implement VSP Work Plan.	6/18	Manager, staff	140	

### Program Area: Conservation Education

Goal(s): Through 2019, continue to develop a conservation curriculum for local school age youth.

- Continue to work with Curlew and Republic School Districts to reinstate Vocational Agriculture programs.
- By 2019, develop a nature education trail and a historical marker on the Herron Creek property



## FY2019 (7/1/18– 6/30/19) Annual Work Plan Ferry Conservation District

- Through 2019, coordinate on 2 projects with WSU Ferry County Extension.
- Continue to coordinate efforts with Stevens County CD on regional education efforts.

Funding Source(s): Conservation Commission,

<b>Activities for FY2019</b>	<b>Target Dates</b>	<b>Person Responsible</b>	<b>Time(Days) Required</b>	<b>Estimated Funding</b>
Continue work on greenhouse project.	7/18	Board, Staff		
Continue development of a conservation curriculum for school age youth.	Ongoing	Staff/	14	
Continues work with Stevens County CD Education Specialist for Area-wide Education programs.				
Develop list of small acreage livestock owners.	4/18	Staff	10	
Share Annual Work Plan with WSU and coordinate efforts where possible.	Fall 18	Staff	5	
Coordinate with WSU on two education projects.	Spring 2019	Staff	10	
Invite a local educator to be involved with the district. (Ongoing)	10/18	Board	1	NA



# FY2019 (7/1/18– 6/30/19) Annual Work Plan

## Ferry Conservation District

**Program Area: Forest Health**

Goal(s):

- Continue to develop district capacity to provide private landowners assistance with forest management plans.
- Continue to explore a bio-fuels project to reduce fuel loading in the forest and to reduce dependence on outside fuel sources.
- Continue to assist landowners with FireWise inventories and management plans.

Funding Source(s): Good Governance Program, WSCC, yet to be determined

<b>Activities for FY2019</b>	<b>Target Dates</b>	<b>Person Responsible</b>	<b>Time(Days) Required</b>	<b>Estimated Funding</b>
Continue to search for secure funding for the development of a forest management assistance program.	On-going	Board/Staff	4	
Work with the USFS to explore the feasibility of a bio-fuel source.	Spring '19	Manager Staff,	10	
Research bio-fuel developments around the state and begin developing project.	Ongoing	Staff	20	
Continue to promote FireWise, and forest health/fire proofing programs	7/18 – 6/19	Staff	20	



# FY2019 (7/1/18– 6/30/19) Annual Work Plan

## Ferry Conservation District

### Program Area:

### Land Use Practices

- Goal(s): **Provide cost share to 20 landowners for grass seed mixtures for erosion control, wildlife, pasture improvement and weed competition.**
  - **Through 2018, look for new funding sources to assist irrigators with technical assistance and cost-share assistance.**
  - **Invite WDFW, Ducks Unlimited, Trout Unlimited and others to work on collaborative projects.**
  - **Continue to maintain the Native Plant Nursery on the Herron Creek Property.**
  - **Continue practices that we are currently supporting.**

Funding Source(s): Conservation Commission, NRCS, US Fish & Wildlife Service

Activities for FY2019	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
Prepare quarterly newsletter and website articles to update the public on grass seed program and cost share availability.	7/18 – 6/19	Bill C /Staff	12	
Maintain the wildlife corridor on the Herron Creek property.	Ongoing-	Staff/	10	
Identify one potential wildlife habitat improvement project and begin developing it.	10/18	Manager	1	
Review annual and long-range plans.	Quarterly	Staff, Board	6	
Sponsor a new FFFPP/RCO project if applicable.	4/19	Manager/Staff	10	



# FY2019 (7/1/18– 6/30/19) Annual Work Plan

## Ferry Conservation District

**Program Area: District Operations**

- Goal(s): Annually complete staff reviews during the 4<sup>th</sup> quarter each calendar year.
- Update the Board of County Commissioners on district activities at least annually.
  - By the end of 2019, conduct a board and staff team building activity.
  - Through 2019, continue to develop supervisor and employee training plans for continuing education.
  - We will continue to maintain high standards of operations related to accounting; grant vouchering, personnel management, supervisor elections and appointments, and annual reporting.
  - Continue cooperative agreements with Okanogan CD, Stevens County CD, and Colville Confederated Tribes.
  - By 2018, increase operational budget by 20%.

Funding Source(s): DOE 319 Fund, Conservation Commission, local fundraising

<b>Activities for FY2019</b>	<b>Target Dates</b>	<b>Person Responsible</b>	<b>Time(Days) Required</b>	<b>Estimated Funding</b>
Submit grant applications for projects as appropriate.	Ongoing	Manager/Staff	20	
Conduct Manager review.	1/18	Board		
Conduct staff reviews.	1/18	Manager	3	
Update the Ferry County Board of Commissioners on district activities.	Ongoing	Manager/Staff	6	
Create a file of articles for publication online and in the newsletter.	Ongoing	Bill C, Staff	10	
Continue to publish a quarterly newsletter.	Qtrly	Bill C /Staff	16	
Continue to add to database of landowners and resource concerns (CPDS).	Ongoing	Staff	10	
Complete Annual Report of Accomplishments.	8/15/18	Staff	4	
Complete the FY2020 Annual Plan of Work for approval by Board.	5/15/19	Manager/Staff	5	





## FY2019 (7/1/18– 6/30/19) Annual Work Plan

### Ferry Conservation District

Complete Supervisor election.	4/19	C Lammon	3	
Complete Supervisor appointment, if necessary	4/19	C Lammon	2	
Complete Annual Financial Report for approval by Board.	3/15/19	C Lammon	12	
File Annual Financial Report with State Auditor's Office and WSCC.	6/01/19	C Lammon	3	
Complete annual internal audit.	4/01/19	Board Chair	5	
Prepare resolutions for area and state WACD meetings.	10/15/18	Board, Staff	3	
Continue to search for additional funding for CD programs	Ongoing	Manager, Staff,	40	
Ensure the timely submission of monthly/quarterly/annual reports for each grant and funding agreement.	Ongoing	C Lammon /Staff	23	
Complete vouchering for grant reimbursements by the 15 <sup>th</sup> of each month.	Ongoing	C Lammon	Ongoing	
Hold board meetings the fourth Wednesday of each month to update the Supervisors on current District activities.	Monthly	Staff/Board	12	
Complete monthly treasurer's report for review and approval by Board.	Monthly	C Lammon	12	
Visit local community groups to educate them about the district and the special assessment.	Ongoing	Board/Staff	12	
Continue to participate in Ferry County Fair, Ferry County Pride Month, the Lake Roosevelt Water Festival, Kinross Arbor Day, & other education events that we develop, or in which we are invited to participate.	Ongoing	Staff	15	
Update long range plan.	7/18, 1/19,	Board/ Manager, Staff	5	
Review grant budgets quarterly and implement strategies to ensure efficient use of grant funds.	8/18, 1/19 5/19,	C Lammon, Manager, Staff	4	



## FY2019 (7/1/18– 6/30/19) Annual Work Plan

### Ferry Conservation District

#### 2018 Operating Budget

##### Estimated Annual Income

Dept. of Ecology Water Quality Grant (00069)	\$96,000.00
WSCC- VSP K1811	\$111,315.00
WSCC NR 18-36	\$55,480.00
WSCC Grants (Implementation Block Grant IMP19)	\$67,125.00
WSCC Basic Allocation	\$12,500.00
Topo Maps	\$50.00
Retail Sales (plants)	\$6,500.00
Checking/Savings Interest	\$20.00
Property Lease	\$1,108.00
Donations (WCS)	\$500.00
Misc. Income	\$500.00
Anticipated Cash carryover	\$12,000.00
<b>Total Estimated Income</b>	<b>\$363,098.00</b>



## FY2019 (7/1/18– 6/30/19) Annual Work Plan

### Ferry Conservation District

#### Estimated Expenses for 2019

Administration	\$7,500.00
Salaries & Benefits	\$140,000.00
Payroll Expenses	\$47,500.00
Supplies (office &field)	\$6,598.00
Small Tools/Equipment	\$2,000.00
Education Expenses	\$1,800.00
District Elections	\$1,550.00
Professional Services	\$33,400.00
Communication	\$3,000.00
Travel	\$4,000.00
Advertising	\$2,500.00
Insurance	\$3,700.00
Dues/Bank Fees	\$2,050.00
Resale Items Expenses	\$6,500.00
Sales Tax/Property Taxes	\$1,000.00
Cost Share Payments	\$100,000.00
<b>Total Estimate</b>	<b>\$363,098.00</b>



## **FY2019 (7/1/18– 6/30/19) Annual Work Plan**

### **Ferry Conservation District**



**FY2019 (7/1/18– 6/30/19) Annual Work Plan**

**Ferry Conservation District**