

FY2019 (7/1/18 – 6/30/19) Annual Work Plan

Central Klickitat Conservation District

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Mission of the Central Klickitat Conservation District

- The mission of the Central Klickitat CD is to improve and conserve natural resources in coordination with the wise use of natural resources by serving citizens within the district boundaries with technical services, financial assistance, education, public information and representation of local citizens at all levels of government related to natural resource management.

Natural Resource Priorities:

- Enhance natural resources through the planning and application of an economically and environmentally sound conservation approach.
- Protect natural resources, working lands and the culture of Klickitat County by securing Agricultural Conservation Easements.
- Maintain and improve water quality and riparian corridors in CKCD.
- Protect forest resources and private lands by increasing fire resiliency in Klickitat County.
- Increase local natural disaster recovery response capacity.
- Protect and enhance natural resources and working lands in the Simcoe Mountains.
- Construct a greenhouse to provide native plants adapted to local conditions and increase public education and outreach opportunities.

Information/Education Priorities and Goals:

- Work with local schools to educate primary, middle, and high school students about management of working lands, natural resource conservation and opportunities for active participation in conservation efforts through volunteer work and careers in conservation.
 - Increase public awareness of Central Klickitat Conservation District programs, services and staff.
 - Provide education and assistance about Agricultural Conservation Easements, water quality issues, and the importance of healthy forests, rangelands, and riparian corridors.
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District Operations Priorities, Goals & Funding Sources:

- Develop effective and efficient office operations, including accounting, grant vouchering, personnel management, supervisor elections and appointments, monthly meetings, training and development, and annual planning and reporting.
- Increase the professional engineering program capacity and efficiency through training of current staff, increased staff and/or consultant resources and defined streamlined processes for project development, design and implementation.
- Maintain up-to-date and effective supervisor election and appointment procedures by coordinating with our Regional Manager and Commission staff. Implement WSCC plan for conducting elections and increasing voter participation.
- Research funding opportunities and pursue funding sources that will help meet landowner conservation needs and further the CKCD mission.
- Anticipated funding sources for FY19:
 - Washington Conservation Commission
 - Basic Allocation and Implementation Grants
 - Professional Engineering Grant
 - Natural Resource Investment Greenhouse Grant
 - Natural Resource Investment *Ekone Ranch Water Quality Improvement Grant*
 - *Agricultural Conservation Easement – Schuster ACE Implementation*
 - Department of Ecology - Centennial Clean Water Act and Terry Husseman Funds
 - City of Goldendale - riparian planting project maintenance

Natural Resource Program Area: **Maintain the “Traditional Agricultural Values” of Klickitat County by purchasing Agricultural Conservation Easements (ACE’s) and participating local land management with agency landowners**

Goal(s):

- Increase the number of landowners who are aware of ACEs and secure funding for those who wish to sell their development rights to promote long term conservation and agriculture.
- Develop and implement the Simcoe Unit Property Management Plan (PMP) with the Washington Department of Fish and Wildlife (WDFW) through a Coordinated Resource Management process.

Natural Resource Measurable Result Objective:

Complete the Simcoe Unit PMP through the CRM process.

Programmatic Measurable Result Objective:

Provide WSCC with a suite of well-presented conservation easement opportunities in CKCD to document the need for funding the Office of Farmland Preservation (OFP) program at WSCC.

Funding Source(s): Washington Conservation Commission – RCO WWRP funding for Schuster ACE implementation, Basic Allocation; Implementation Grant for staff time to conduct outreach and provide information to interested landowners and apply for funding. Seek additional funding support with support from OFP staff. PE funds to support management, restoration, and implementation actions related to hydrology and hydraulics

Activities for FY2019	Target Dates	Person Responsible	Time (Days) Required	Estimated Funding
Work with interested landowners to develop a description of each easement opportunity in CKCD and package them together for	June 30, 2019	Loren Meagher Kaci Bartkowski Admin	15 Days	\$7,300

presentation to state-level funding decision makers.				
Solicit and acquire property appraisal. Negotiate terms of Conservation Easement. Create a property management plan. Collect baseline documentation and produce report. Develop a plan for long term monitoring of ACE.	June 30, 2019	Loren Meagher Kaci Bartkowski Admin Katie Rawson Crew staff	150 Days	\$49,600
Continue to work with WDFW and Western Pacific Timber to obtain funding for easement or property purchases to facilitate long term management of forest and range lands under a working lands conservation strategy.	June 30, 2019	Loren Meagher Kaci Bartkowski Admin Katie Rawson Crew staff	95 Days	\$33,800

Natural Resource Program Area: **Water Quality**

Goal(s): Maintain and improve water quality conditions in Central Klickitat Conservation District.

Natural Resource Measurable Result Objective:

Critical period water temperatures in the Little Klickitat watershed and Swale Creek watershed will decrease under weather conditions similar to historic conditions.

Programmatic Measurable Result Objective:

Provide technical assistance to 5 landowners; implement water quality BMPs; continue water quality monitoring program.

Funding Source(s): Department of Ecology – Centennial Clean Water grants and Husseman grant
Washington Conservation Commission – Professional Engineering grant

Activities for FY2019	Target Dates	Person Responsible	Time (Days) Required	Estimated Funding
Maintain Riparian Plantings on Stream Bank and Livestock BMP Projects (DOE-funded):	June 30, 2019	Kaci Bartkowski Crew staff	73 Days	\$19,800
Find a cooperating landowner and design at least one stream bank enhancement project - Little Klickitat or Swale Creek.	June 30, 2019	Loren Meagher Kaci Bartkowski Katie Rawson	30 Days	\$12,600
Maintain presence on WRIA 30, SRFB TC, Shoreline Planning Committee, others as needed and as they arise.	On-going	Loren Meagher Kaci Bartkowski	16 Days	\$8,600
Continue Stream temperature, flow & data monitoring on selected streams in addition to TMDL.	On-going	James Dunphy Kaci Bartkowski	168 Days	\$35,500
Continue Data collection on two permanent monitoring stations on Little Klickitat, and three on Swale Creek.	On-going	James Dunphy Kaci Bartkowski	30 Days	\$6,500
Find suitable site for construction of greenhouse project. Complete greenhouse facility construction.	June 30, 2019	Katie Rawson Kaci Bartkowski Loren Meagher Admin	42 Days	\$25,800

Natural Resource Program Area: **Wildfire Resiliency and Natural Disaster Recovery, as related to Forest Health, Rangeland Management, & Water Quality**

Goal(s): Improve forest health and public safety, and protect natural resource values and functions, by educating landowners about BMPs that reduce wildfire danger. Provide technical and financial assistance to implement those BMPs as funding allows.

Natural Resource Measurable Result Objective:

Forest health will be improved and wildfire danger will be reduced in the wildland/urban interface.

Funding Source(s): Washington Conservation Commission – Basic Allocation; Implementation Grant for staff time to conduct outreach and provide information to interested landowners and apply for funding.

Activities for FY2019	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
Identify and prioritize wildfire protection projects throughout Klickitat County and assist WSCC regional managers in securing funding for future implementation	June 30, 2019	Kaci Bartkowski Loren Meagher	7 Days	\$2,700
Participate in the development of the Community Wildfire Protection Plan and Klickitat County Emergency Preparedness Plan	June 30, 2019	Kaci Bartkowski Loren Meagher	7 Days	\$2,700

District Program Area: **Education and Information**

Goal(s): Educate local citizens about natural resource issues within the district, especially ACEs; water quality and the importance of healthy riparian areas; and forest management practices to reduce fire danger and improve water quality. Increase public awareness of district services. Increase the number of landowners that utilize CKCD's resources.

Programmatic Measurable Result Objective:

Publish at least one issue of Klickitat Conservation Newsletter; provide in-class presentations and tree planting field trips for Goldendale 2nd- and 5th-graders, Home & Garden Show booth, Annual Meeting in February; annual plants sale in conjunction with EKCD; assist with WaterJam as time and funding permit.

Funding Source(s): WCC Basic Allocation & Implementation; education tasks of Ecology grants

Activities for FY2019	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
Conduct Goldendale 2 nd and 5 th grade tree-planting lessons and field trips– supply trees, provide funding for busses and help plant. Prepare Class instruction prior to planting field trip	April 2019	Kaci Bartkowski Admin	6 Days	\$1,400
Prepare, mail newsletter at least 1 times/year	Dec 2018, March 2019	Kaci Bartkowski Newsletter	3 Days	\$700
Hold annual tree sales program – provide native trees and shrubs for CCRP contracts, local citizens	March 2019	Kaci Bartkowski Admin James Dunphy Crew Staff	17 Days	EKCD \$3,700
Visit County Commissioners at least Quarterly	July, Sept, Dec 2018 March 2019	Loren Meagher Kaci Bartkowski supervisors	4 Days	\$2,000
Participate in community events: Home and Garden Show, Chamber Forums	On-going	Loren Meagher Kaci Bartkowski Admin	7 Days	\$2,600
At least one Landowner Workshop for composting and water quality	October, 2018	Kaci Bartkowski Admin	4 Days	\$1,000
Create new website (including web hosting and domain fees)	March 31, 2018	Kaci Bartkowski Loren Meagher Admin	11 Days	\$3,700

District Program Area: **District Operations**

Goal(s): Develop effective and efficient office operations, including accounting, grant vouchering, personnel management, supervisor elections and appointments, monthly meetings, training and development, annual planning, and reporting.

Increase the professional engineering program capacity and efficiency through training of current staff, increased staff and/or consultant resources to serve all conservation districts within the regional engineering area.

Programmatic Measurable Result Objective:

Monthly board meetings. Timely completion and submission of the following: Schedule 22 and Annual Financial Report to State Auditor; Annual Plan of Work to WSCC; monthly WSCC grant vouchers; quarterly grant reports and vouchers to DOE. Increased engineering staff capabilities. Defined streamlined engineering processes for project development, design and implementation.

Funding Source(s): Washington Conservation Commission – Basic Allocation and Implementation grants
Department of Ecology

Activities for FY2018	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
Do all reporting, planning and other office operational procedures as required for all grants and funding sources, including Washington Conservation Commission, DOE, and private sources	On-going, and as required by funding source	Loren Meagher Kaci Bartkowski Admin	55 Days	\$15,700
Hold timely and efficient supervisor election in a manner that will include the maximum number of voters in a cost-effective way.	February 2018	Admin Kaci Bartkowski	3 Days	\$800
Plan and hold CKCD annual meeting. Provide as many pesticide credits as possible.	February 2018	Loren Meagher Kaci Bartkowski Admin	6 Day	\$1,800
Engineering Program implementation and development to maintain regional program and improve support and capacity for all districts in the region. Support WSCC efforts to increase program funding.	On-going	Loren Meagher Katie Rawson	141 Days	\$74,900
Maintain regular communication with WSCC Regional Manager and WACD Area Directors	On-going	Loren Meagher Kaci Bartkowski Admin	6 Days	\$2,700
Participate in employee and supervisor training opportunities, such as WADE and WACD Annual Meeting	On-going	All staff Board	18 Days	\$5,800
Share staff with EKCD	On-going	All staff	407 Days	\$131,600



FY2018 Annual Budget

Central Klickitat Conservation District

Income		Expenses	
Implementation/Basic Allocation	\$65,000	Wages & Benefits	452,000
Engineering	\$75,000	Professional Services	\$25,000

Ekone Ranch NRI	\$48,750	Comm. & Advertising	\$2,400
Greenhouse NRI	\$62,500	Travel	\$8,000
WSCC WWRP RCO Funds	\$50,000	Supplies, Tools & Equip.	\$28,000
Funding TBD to meet need	\$24,000	Insurance	\$6,000
WQC-2016-CKliCD-00003	\$218,000	Training, Dues, Licenses	\$11,400
Husseman greenhouse grant	\$50,000	Vehicle lease payment (state motor pool)	\$3,480
Other Districts/City of Goldendale	\$195,000	Vehicle & Equipment maintenance	\$2,500
Drill Rent & Donations	\$400	Projects and Cost Share payments	\$200,000
Interest	\$130	Greenhouse	\$50,000
Total	\$788,780	Total	\$788,780