



FY2017 (7/1/16 – 6/30/17) Annual Work Plan Central Klickitat Conservation District

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Mission of the Central Klickitat Conservation District

- The mission of the Central Klickitat CD is to improve, conserve and promote the wise use of natural resources by serving citizens within the CKCD through education, public information, technical advice, and financial assistance.

Natural Resource Priorities:

- Work with Office of Farmland Preservation to pursue funding as landowners show interest in selling easements
- Pursue education and outreach to landowners regarding agricultural conservation easements
- Enhance natural resources through the planning and application of an economically and environmentally sound conservation approach
- Utilize a common sense management approach with emphasis on maintaining and improving water quality conditions within the District Boundaries
- Maintain and improve water quality conditions with emphasis on the Central Klickitat Conservation District watersheds – plan & implement at least two water quality/stream improvement projects during 2016-2017
- Maintain the current monitoring schedule as required by DOE and as grant funding allows
- Encourage the use of appropriate plant materials for reforestation and revegetation - Continue the annual plant sales program in conjunction with EKCD, with emphasis on native shrubs and trees – use WACD PMC when possible

Information/Education Priorities and Goals:

- Increase public awareness of the District and its programs
- Educate local land users about Agricultural Conservation Easements, water quality issues, and the importance of healthy riparian areas, forests, and rangelands.
- Work with area schools to educate primary, middle, and high school students about local resource concerns and the conservation of natural resources

District Operations Priorities, Goals & Funding Sources:

- Maintain effective and efficient office operations, including accounting, grant vouchering, personnel management, supervisor elections and appointments, monthly meetings, training and development, and annual planning and reporting
- Maintain up-to-date and effective supervisor election and appointment procedures by coordinating with our Regional Manager and Commission staff. Develop and implement plan to encourage increased voter participation.
- Research funding opportunities and apply wherever appropriate.

- Anticipated funding sources for FY17:
 - Washington Conservation Commission
 - Basic Allocation and Implementation Grants
 - Non-Shellfish Category 3 funding
 - Professional Engineering Grant
 - Department of Ecology - Centennial Clean Water Act; 319 Watershed Grants
 - City of Goldendale - riparian planting project
 - Department of Natural Resources – Firewise program funding
 - Technical and Professional Development Workgroup – monthly newsletter production
 - State of Washington, via Okanogan CD and WSCC– emergency wildfire funding

Natural Resource Program Area: Maintain the “Traditional Agricultural Values” of Klickitat County by purchasing Agricultural Conservation Easements (ACEs)

Goal(s): Increase the number of landowners who are aware of ACEs and secure funding for those who wish to sell their development rights.

Natural Resource Measurable Result Objective: Have at least one new application pending for ACE purchase

Programmatic Measurable Result Objective: Outreach to landowners via newsletters (1000+ addresses), pursue funding through WWRP, OFP or others

Funding Source(s): Washington Conservation Commission – Basic Allocation; Implementation Grant for staff time conduct outreach and provide information to interested landowners, and apply for funding.

Activities for FY2016	Target Dates	Person Responsible	Time (Days) Required	Estimated Funding
Submit Applications for funding (Other)	Funding source due dates	Kent Apostol Kaci Bartkowski	14	\$5,000
Contingent on successful application: Process and appraisal Negotiate terms of final contract Create a property management plan Stewardship fund in place (funding to be determined)	June 30, 2017	Kent Apostol Kaci Bartkowski	30	\$10,000
Continue to work with WDFW and Western Pacific Timber to get funding for easement purchases	June 30, 2017	Jim Hill	5	\$1,500

Natural Resource Program Area: Water Quality

Goal(s): Maintain and improve water quality conditions with emphasis on the Central Klickitat Conservation District watersheds

Natural Resource Measurable Result Objective: Implement five in-stream water quality projects

Programmatic Measurable Result Objective: Conduct outreach to landowners via newsletters and public meetings; provide technical assistance to 15 landowners

Funding Source(s): Washington Conservation Commission – Basic Allocation; Implementation, Category 3 Non-Shellfish funding, and Professional Engineering grants
Department of Ecology – Centennial Clean Water grants

Activities for FY2016	Target Dates	Person Responsible	Time (Days) Required	Estimated Funding
Stream Bank and Livestock BMP Projects: Scott Doubravsky Max Fernandez Ekone Ranch Bill Lancaster Dennis Birney	June 30, 2017	Loren Meagher Kaci Bartkowski	45 Days	\$200,000
Find a cooperating landowner and design at least one stream bank enhancement project - Little Klickitat or Swale Creek	June 30, 2017	Kent Apostol Loren Meagher	30 Days	\$80,000
Maintain presence on WRIA 30, TAG, Rock Creek STI, others as needed and as they arise	On-going	Kent Apostol Loren Meagher	2 Days, eves/month	\$7,000
Continue Stream temperature, flow & data monitoring on selected streams in addition to TMDL	On-going	Kaci Bartkowski	12 Days/mo.	\$12,000
Continue Data collection on two permanent monitor stations on Little Klickitat, and three on Swale Creek	On-going	Kaci Bartkowski	24 Days	\$3,000

Natural Resource Program Area: Wildfire Protection, as related to Forest Health, Rangeland Management, & Water Quality

Goal(s): Improve forest health and public safety, and protect natural resource values and functions, by educating landowners about BMPs that reduce wildfire danger. Providing technical and financial assistance to implement those BMPs. Help landowners affected by wildfires in 2014 and 2015 with restoration projects that will benefit water quality, forest health, and rangeland health.

Natural Resource Measurable Result Objective: Help three communities achieve official Firewise Community status. Provide technical and cost share assistance to two landowners affected by recent wildfires.

Funding Source(s): DNR Firewise contract; Okanogan CD pass-thru funding (received FY16); State of Washington emergency funding via WSCC

Activities for FY2017	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
Outreach and assistance to homeowners in High Prairie, Boardman Acres, and Box Canyon	Sept. 30, 2016	Kaci Bartkowski	40	\$8,000
Identify and prioritize wildfire recovery projects throughout Klickitat County and provide technical and cost-share assistance as available (in cooperation with UCD and EKCD)	June 30, 2017	Kent Apostol Loren Meagher Kaci Bartkowski	100	\$184,000

District Program Area: Education and Information

Goal(s): Educate youth and adults within the district about natural resource issues within the district, especially ACEs; water quality and the importance of healthy riparian areas; and forest management practices to reduce fire danger and improve water quality. Increase public awareness of and involvement with district.

Programmatic Measurable Result Objective: Publish at least three issues of Klickitat Conservation Newsletter; provide in-class presentations and tree planting field trips for Goldendale 2nd- and 5th-graders, County Fair booth, Home & Garden Show booth, Annual Meeting in February; annual plants sale in conjunction with EKCD; assist with WaterJam as time and funding permit.

Funding Source(s): WCC Basic Allocation & Implementation; education tasks of Ecology grants

Activities for FY2017	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
Conduct Goldendale 2 nd and 5 th grade tree-planting lessons and field trips– supply trees, provide funding for busses and help plant. Prepare Class instruction prior to planting field trip	April 2017	Kaci Bartkowski Mindy Pomerinke	4 Days	\$1,000
Plan and install booth for Klickitat County Fair – include education materials and outreach for conservation district	August 2016	Mindy Pomerinke	4 Days	\$500
Prepare, mail newsletter at least 3 times/year	Oct, Dec 2016, March 2017	Kaci Bartkowski Mindy Pomerinke	12 Days	\$1,500
Hold annual tree sales program – provide native trees and shrubs for CCRP contracts, local citizens. Utilize local FFA students when possible	March 2017	Mindy Pomerinke	14 Days	EKCD
Visit County Commissioners at least Quarterly	June, Sept, Dec 2016 March 2017	Kent Apostol	2 Days	\$600
Participate in community events: Home and Garden Show, Chamber Forums, radio interviews	On-going	Kent Apostol Kaci Bartkowski	7 Days	\$2,000
At least one Landowner Workshop for composting and water quality	June, 2017	Kaci Bartkowski	7 Days	\$2,000
Maintain website (including web hosting and domain fees)	On-going	Kaci Bartkowski Mindy Pomerinke	12 Days	\$3,000

District Program Area: District Operations

Goal(s): Maintain effective and efficient office operations, including accounting, grant vouchering, personnel management, supervisor elections and appointments, monthly meetings, training and development, annual planning, and reporting.

Programmatic Measurable Result Objective: Monthly board meetings. Timely completion and submission of the following: Schedule 22 and Annual Financial Report to State Auditor; Annual Plan of Work to WSCC; monthly WSCC grant vouchers; quarterly grant reports and vouchers to DOE. Timely and complete final reports for expiring DOE grants.

Funding Source(s): Washington Conservation Commission – Basic Allocation and Implementation grants
Department of Ecology

Activities for FY2017	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
Do all reporting, planning and other office operational procedures as required for all grants and funding sources, including Washington Conservation Commission, DOE, and private sources	On-going, and as required by funding source	Kent Apostol Mindy Pomerinke	220	\$70,000
Seek at least one additional funding source for administrative operations	On-going	Kent Apostol	10 Days	\$3,000
Hold timely and efficient supervisor election in a manner that will include the maximum number of voters in a cost effective way.	February 2017	Mindy Pomerinke	3 Days	\$ 500
Plan and hold CKCD annual meeting. Provide as many pesticide credits as possible	February 2017	Kent Apostol Kaci Bartkowski	4 days	\$2,000
Engineering Program	On-going	Loren Meagher	220	\$75,000
Maintain regular communication with WSCC Regional Manager and WACD Area Directors	On-going	Kent Apostol Mindy Pomerinke	6	\$1,800
Participate in employee and supervisor training opportunities, such as WADE and WACD Annual Meeting	On-going	All staff Board		\$12,000



FY2017 Annual Budget

Central Klickitat Conservation District

CKCD FY17 budget		
Income		
Implementation	\$ 58,000	
Engineering	\$ 75,000	
Category 3	\$ 80,000	
G1200337	\$ 40,000	
G1200424	\$ 175,000	
G1400428	\$ 20,000	
G1400497	\$ 15,000	
WQC-2016-CKliCD-00003	\$ 40,000	
Other Districts/City of Goldendale / TPDW	\$ 195,000	
Drill Rent & Donations	\$ 400	
Interest	\$ 150	
		\$ 698,550
Expenses		
Wages & Benefits	\$ 335,000	
Professional Services	\$ 50,000	
Comm. & Advertising	\$ 3,000	
Travel	\$ 10,000	
Supplies, Tools & Equip.	\$ 17,000	
Insurance	\$ 6,600	
Training, Dues, Licenses	\$ 16,000	
Vehicle lease payment (state motor pool)	\$ 3,200	
Vehicle & Equipment maintenance	\$ 5,000	
Projects and Cost Share payments	\$ 250,750	
Misc. / Contingency	\$ 2,000	
		\$ 698,550