



FINANCIAL

TIMES

*WA ST CONSERVATION
COMMISSION*

08/17/2015

A huge thank you for all your assistance in closing out the last fiscal year! All of the districts did a great job getting their end of year documents to us on time. As of last week, we have completely closed out of our FY15 grant programs. This is especially exciting for us here and we look forward to starting fresh this biennium. All of the basic allocation request payments and initial payments have been processed and are on their way to you. We have just begun processing the first FY16 grant payments. Thank you for all your hard work last year! 😊

In the News:

Former Kansas county conservation director charged

WICHITA, Kan. (AP) - The former director of a southeast Kansas conservation district faces federal fraud charges.

The U.S. Attorney's Office for Kansas says 29-year-old Danielle R. Passauer, of Neodesha, is charged with one count of wire fraud and one count of bank fraud. The attorney's office says Passauer, former director of the Montgomery County Conservation District, is accused of authorizing about \$27,000 in checks to be paid to her in excess of her salary and about \$23,000 in credit card transfers to pay for unauthorized expenditures.

Passauer appeared in federal court Monday in Wichita. She faces up to 30 years in prison and up to \$1 million in fines on each count.

J. Matthew Leavitt, a lawyer representing Passauer in the case, declined comment Monday.

Read more: <http://www.washingtontimes.com/news/2015/jun/29/former-kansas-county-conservation-director-charged/#ixzz3ekc22E3D>

CPDS

The new enhancements for CPDS have all been deployed! We apologize for the glitches that occurred when the updates were installed and thank you for your patience while we worked through them with the developer. Please do not hesitate to contact us if you are still experiencing any issues. Melissa Vander Linden is our CPDS guru and can be contacted at (360) 407-7617 or mvanderlinden@scc.wa.gov.

Please refer to the User's Guide for complete project entry for Shellfish and Non Shellfish projects.

Here is the link to the manual on our website:

<http://scc.wa.gov/wp-content/uploads/2015/08/CPDS-Users-Guide-08.pdf>

SCC Grant & Contract Procedure Manual

It's finally here! The new and greatly improved SCC Grant and Contract Procedure Manual is now live on our website and took effect on July 1, 2015. This version has been bookmarked with color chapter headings and links directly to a particular section within the bookmarks panel. Also available in this version is a fully linked Table of Contents! We hope you find this manual and its functionality easy to use. Recognizing efficiency, and conservation of resources, paper will not be provided. This approach will allow us to update as necessary, rather than on a two year cycle.

Please be sure to familiarize yourself with the content as we have made many changes to our grant programs, rules and guidelines.

Here is the direct link to the document: <http://scc.wa.gov/grants-and-finance/gp-manuals/>.

Did You Know

Cultural Resources Grant Program

There is a new program over here at WSCC! With the adoption of the new Cultural Resource Policy, we now have a new grant program specifically to reimburse costs associated with Cultural Resource costs incurred for the cost share projects implemented with WSCC grant programs. Since all cost share projects are now required to have cultural resources done, each district has a grant to charge the costs to and will be reimbursed based on actual costs incurred. The grant code will be as follows: 16-XX-CR. (XX is the district number).

Policy effective 7/1/2015:

Before a Conservation District can be reimbursed for conservation practices with WSCC managed funds (regardless of the source, such as (Operational Funds or Capital funds), a District must provide documentation to WSCC that:

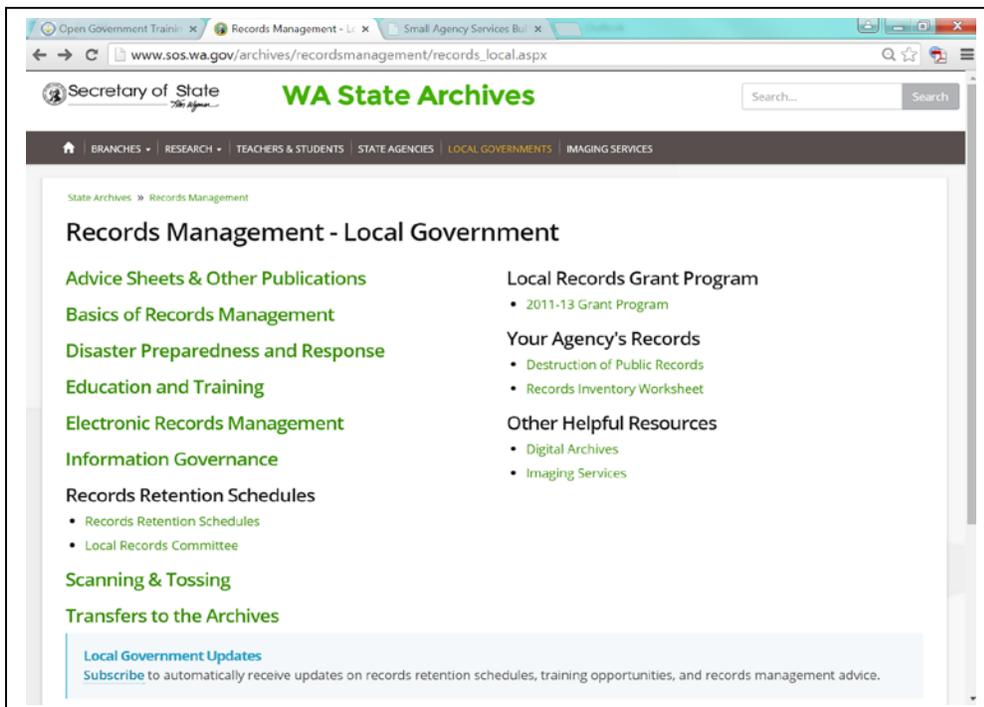
1. a GEO-0505 review has been completed or
2. the project/practice is exempted from the GEO-0505 review or
3. a GEO-0505 review is not needed.

Policy to take effect for practices completed after 7/1/15.

For more information and to read the **entire** Cultural Resource Policy that was approved at the March SCC Commission meeting please click here: <http://scc.wa.gov/wp-content/uploads/2015/03/ONLINE-MARCH-PACKET-FINAL-3-16-151.pdf>. This link will take you to the March Commission meeting packet where you can find the policy under Tab 5 beginning on page 128.

WA State Archives Records Management Training

Looking for Records Management or Archiving training? Look no further! Did you know that the Secretary of State's website offers an entire section of their website on these topics for local governments? This is a great resource for you to bookmark and utilize when you have questions on records management to be sure districts are storing records in accordance with state laws.



Reminders

Authorized Signature Forms

The ORIGINAL authorized signature form must be submitted to the Commission for the new Biennium. This form will last for the full biennium and an update will only be required if a district wishes to make changes. If a change is made, the updated original form will need to be mailed in as well. Before any FY16 grant payments are made, the original must be received by WSCC.

Election Webinar

If you haven't already signed up for the Elections and Appointments Webinar, here is the link to do so. Bill Eller will be covering the updates and policy changes to the process.

WSCC Elections and Appointments Webinar

Join us for a webinar on Sep 18, 2015 at 10:00 AM PDT.

Register now!

<https://attendee.gotowebinar.com/register/8511910316715331329>

This webinar will summarize the recent changes and amendments to the conservation district election and appointment process and on-line forms, and will provide an overview of the election cycle for district employees responsible for conducting district elections.

After registering, you will receive a confirmation email containing information about joining the webinar.

CREP Program

With the start of the new biennium, we wanted to make some changes to the grant programs to be more efficient with both our time and yours. With that being said, we have combine the CREP Technical Assistance and CREP Cost Share grants into one new grant, **CE**. The last outcome in the grant will be for CREP cost share charges. The last outcome for cost share will have a zero balance and the process of applying for cost share has not changed. Submit the Exhibit D to Brian Cochrane at bcochrane@scc.wa.gov and please remember not to incur costs until you receive notification of award. Please voucher for the costs all on one grant each month under the new grant code of CE.

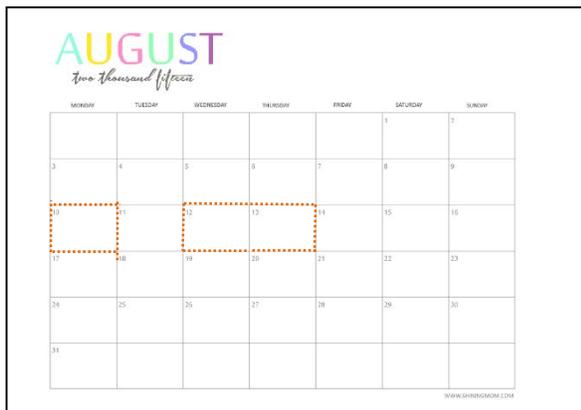
Annual Report of Accomplishments

The deadline for the district’s Annual Report of Accomplishments page is rapidly approaching. All submittals are due September 4th by close of business. Here is a link to the online form submittal:

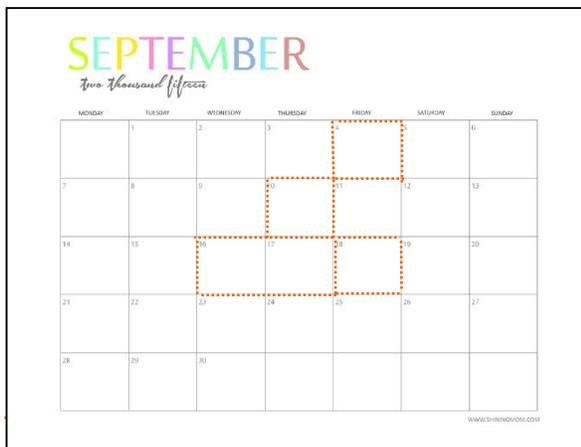
<https://www.formstack.com/forms/?1983834-pjHsAlcPqS>

If you have any questions, please contact Laura Johnson at (360) 407-6936 or ljohnson@scc.wa.gov.

Upcoming Important Dates



- August 10th: Monthly Vouchers Due
- August 12th-13th: WSCC Policy Meeting, Ellensburg



- September 4th: District Annual Report of Accomplishments Due
- September 10th: Monthly Vouchers Due
- September 16th-17th: WSCC Commission Meeting, South Yakima CD
- September 18th: Elections Webinar

Question of the Month

Q ~ How do I request reimbursement for attending the WSCC Aug 12/13 Policy Meeting?

A ~ Below is the link to request reimbursement for travel, per diem, time, (maximum \$500) to attend the Aug 12/13 meeting. Dawn Bekenyi from Whatcom CD is able to use the email notification to process payment directly to districts. Please be sure to attach the hotel receipt from the district to the bottom of the form.

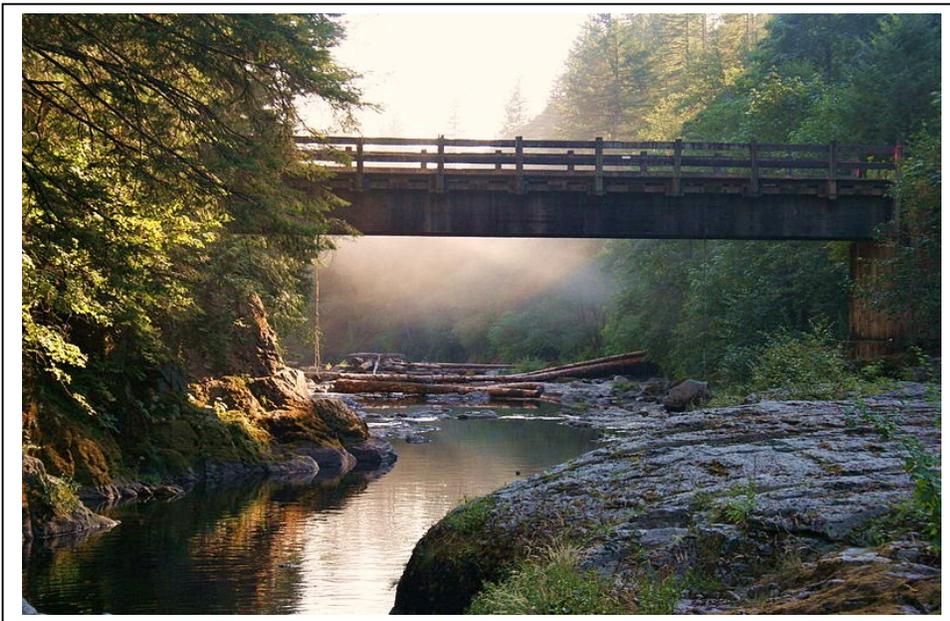
<https://www.formstack.com/forms/?2087615-ftkviHEahM>

Fun Fact about Washington

Seattle is home to the first revolving restaurant in the 48 contiguous United States (and the second revolving restaurant in the world). Located atop the Space Needle, at a height of 500 feet above sea level, SkyCity was opened in 1961. The first revolving restaurant was in Honolulu, Hawaii. There are now hundreds throughout the world. The entire Space Needle saucer does not rotate, only a 14-foot ring next to the windows rotates on the SkyCity restaurant level.



Picture of the Month



This photo looks exactly like a Thomas Kinkade Painting! The beauty of our state is astounding! 😊

*Bridge over the Washougal River in Clark County, Washington.

Photo Credit: <https://familysearch.org/learn/wiki/en/File:BridgeOverWashougalRiver.jpg>

Please feel free to submit pictures for our next all submissions to cwoods@scc.wa.gov.