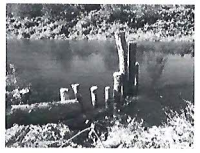
FY2016 (7/1/15 – 7/30/16) Annual Work Plan
Wahkiakum Conservation District



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Mission of the Wahkiakum Conservation District

- The mission of the Wahkiakum Conservation District is to protect and improve the natural resources of the District and to guide resource development and use to provide the highest quality of life for present and future citizens.

Natural Resource Priorities

- To coordinate the delivery of, and maintain the Districts capacity to provide technical assistance to landowners within the district promoting sound resource management. This includes the ability to provide walk-in/call-in, field visits, and community watershed level technical assistance for planning, designing, and implementing practices that address site specific resource concerns.
    - Local priority, based upon landowner feedback during long range planning outreach, supporting agencies includes all of our local natural resource partners including Cowlitz County Noxious Weed Control Board, WSU Cooperative Extension, WDFW, WSDNR, WSDOE

- Salmon Recovery*:
    - State (Lower Columbia Salmon Recovery and Fish and Wildlife Plan), Regional / Federal (Pacific Coast Salmon Recovery & Endangered Species Act)
    - LCFRB, SRFB, NOAA-NMFS, WDFW, LCREP,
- Water Quality*: predominantly non point source pollution
    - State (WSDOE 303(d) list; Federal (EPA - Clean Water Act & USDA NRCS - State Natural Resource Concerns)
- Flood Damage Mitigation*
    - State & Federal (WSDOE & FEMA - Flood Hazard Mitigation Programs)
- Economic Viability*
- Invasive Weeds*
    - State (WSDA Noxious Weed Program)

* Landowner assistance does not fit neatly into natural resource priorities as listed above. Landowners typically request assistance to resolve their resource concerns which generally encompass most if not all of the priorities. Landowners typically are interested in being good all around stewards of the land under their care.

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Natural Resource Priority Program Area: Community Watershed Management Program

Goal(s):

Continue to develop and secure funding to maintain the District's capacity to assist watershed communities with planning and implementation on a watershed level.

Assist local watershed communities to address local natural resource issue(s) on a comprehensive basis.

Natural Resource Measurable Result Objective:

Measurable result objectives are somewhat variable amongst watershed communities. typical measurable result objectives include

Improve water quality by implementing practices designed to bring specific parameters to within state standards

Implement short term practices that will address high priority limiting factors for salmon recovery on a reach by reach basis and implement long term practices that will help sustain improvements.

Implement practices designed to address landowner identified site specific resource.

Conduct education / outreach activities community wide and individually to increased awareness of natural resources stewardship.

Assist with community based effort to manage noxious weeds emphasizing those species that spread aggressively via water.

Programmatic Measurable Result Objective: [

Long term objective: Develop and implement plans and designs with 75 percent (spatially) of the community watershed in order to realize a measurable difference in most watershed based resource concerns.

Annual measureable objective:

Assist 2 landowners with implementation, 2 landonwers with site planning and design, and 2 landowners with project development/funding in each community watershed.

Funding Source(s): The principal funding sources for this program includes WSCC implementation and Governors Salmon Recovery Office.

Activities for FY2015	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
Skamokawa Creek Community Watershed Project					
Continue monitoring and maintaining stream restoration projects that have been implemented in cooperation with landowners (14 landowners)	May 2015	Mgr/RT	2/5	2275	
Plan, survey, design, and permit the 7-springs project site for implementation in the 2016 hydraulic window.	June 2016	Mgr/RT	10/15	6655	
Implement the Wilson Creek Robinson Site and Elochoman River Wood Site restoration project during the 2015 hydraulic window.	Oct. 2015	Mgr/Rt	20/5		
Continue to develop and solicit project funding in cooperation with landowners in the Skamokawa Creek Community Watershed (Baldwin & Goldinov)	Jan. 2016	Mgr	6		

Noxious Weed Management Implement the Skamokawa Creek knotweed eradication and riparian restoration project Implement CREP on the Fritsch Project site	Annually thru 2017	Mgr/Rt/PCD interlocal	10/160	40000
Historic Skamokawa Creek Project (Dead Slough)				
Work with Diking District 5 to operate and maintain the structural elements of the project	Annually	Mgr	5/	1000
Assist Diking District 5 with assistance to secure funding to address local concerns for dike elevation and integrity	Until done	Mgr.	2	1000
Elochoman River Community Watershed Project				
Implement the Elochoman River Wood Project Site restoration project	Oct 2014	Mgr/Rt	7/1	3590
Continue to develop project proposals and solicit implementation funding in cooperation with the Elochoman River Watershed Community. Currently working on the Elkinton, Cannon, and Bortner projects opportunities.	Oct 2015	Mgr/RT	5/5	3700
Grays River Watershed				
Plan, survey, design, and permit the Grays River Satterlund Site Project for implementation during the 2016 hydraulic window.				

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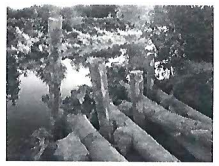

Natural Resource Priority Program Area: Technical Assistance
Goal(s):

Natural Resource Measurable Result Objective: To coordinate the delivery of and maintain the District's capacity to provide technical assistance to landowners within the district promoting sound resource management.

Programmatic Measurable Result Objective: [
Maintain existing CREP Contract Sites and enroll two additional sites (~30 acres)
Provide technical assistance to 35 landowners
Assist 5 landowners with planning / design assistance
Inform community of programs and opportunities available to them

Funding Source(s): The principal funding sources for this program includes WSCC implementation and SRFB.

Activities for FY2015	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
Conservation Reserve Program					
Provide continued technical assistance to maintain four CREP contracts (4 sites-60 acres – Satterlund, Fritsch, Wood, AGR)	Ongoing	Mgr/RT/BK	2/7/2	3385	
Provide planning assistance to two landowners with new contracts to plan and implement CREP and provide assistance to two additional landowners interested in the program by assisting with getting them enrolled in the program, conducting site inventory, preparing management plans, and implementing plans (2 additional anticipated)	6/2016	Mgr/RT/BK	2/10/1	3890	
Category 3 Project Assistance					
Assist landowners with planning and soliciting Category 3 funding opportunities by continuously updating CPDS	6/2016	Mgr/RT/BK	.5/.5/.5	515	

Fish Passage Projects				
Provide assistance to landowners and agencies to support applications for family forest fish passage project. Activities include conducting barrier assessments, generating project cost estimates, and sponsoring projects. (none known at this time)	6/2016	Mgr/RT/BK	1/1/1	1030
Utilize regional culvert inventory database and GIS application to inform forest land manager about the FFFPP program and inform agriculture and rural residential landowners about opportunities to correct fish passage through the GSRO process	6/2016	MGR/RT	2/2/2	2060
General technical assistance				
Assist walk-in/cal-in customers with technical assistance needs. Typically over 35 per year	6/2016	Mgr/RT/BK	5/8/20	10295
Assist about five landowners with the development of plans.	6/2016	Mgr/RT/BK	10/8/5	8320
Continue to explore opportunities to re-establish a SW (or CCD/WCD) Washington forestry position (Cat 3 pending)	6/2016			475
Forestry Program				
Continue seeking funds to reinstate a full time forestry position capable of meeting cooperators needs	Ongoing	Mgr/Brd	1/1	475
Continue providing forestry assistance to cooperators	6/2016	Mgr/ Forester	5 / 113	32375
SWPE				
Continue to participate in the ECB in support of the SW Region PE position	6/2016	Mgr/BK	1	475

FY2016 (7/1/15 – 7/30/16) Annual Work Plan
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Natural Resource Priority Program Area: Information, Education, and Outreach
Goal(s):

Natural Resource Measurable Result Objective: Continue providing community service activities and promote an understanding of land use through sponsorship of forums, meetings, training sessions, participation in local natural resources oriented events, and use of local media.

Programmatic Measurable Result Objective: [
Assist ~10 landowner with stewardship forestry training
Assist 4 local school district with environmental education
Promote natural resource stewardship by providing information to the public through county fair
Assist local partners disseminate natural resource information through a wide range of local venues (earth day, kids fishing day, arbor day, parks and recreation…)

Funding Source(s): The principal funding sources for this program is WSCC implementation funds.

Activities for FY2015	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
Education/Outreach					
Wahkiakum High School					
Continue to provide assistance to Wahkiakum High School with technical assistance to conduct field assessments, implement best management practices.	6/2016	Mgr/RT	1/1	740	
Coached Planning Workshops					
Partner with Department of Natural Resources and Cooperative Extension to host local workshops	6/2016	Mgr	2	950	

Envirothon Participate in regional Envirothon	5/2016	RT/BK	1/5	1715
Wahkiakum County Fair Participate in the county fair by developing and displaying an exhibit in the natural resource building. Cooperate with building exhibitors to foster a cooperative effort to manage the building and draw in fair-goers.	8/2015	Mgr/RT/BK	.5/1/5	1953
Miscellaneous Activities Continue to participate when possible in local activities oriented around natural resources (e.g. earth day celebrations, classroom partnerships, and assistance to student groups for tree planting days, and annual tree sale).	6/2016	RT/BK	2/5	1980

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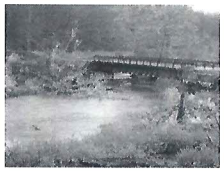

District Program Area: District Operations

Goal(s): To maintain effective and efficient operation including accounting, grant administration, personnel management, and implementation of district policies.

Programmatic Measurable Result Objective:
Proper use of public money
At least one meeting to inform the public of district activities and upcoming plans

Funding Source(s):

Activities for FY2015	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
District Operations					
Submit grant vouchers and misc. grant paperwork as required.	Monthly	Mgr/BK	4/24	*8860*	
Prepare business information for Board meetings/Board Meetings	Monthly	Mgr/BK/	2/12	*4430*	
Mid Month AP/AR	Monthly	Mgr/BK	2/6	*2690*	
Annual Plan of Accomplishments	Monthly	Mgr/BK	1/2	*1055*	
Prepare Southwest Association Meeting	Oct	Mgr	2	*950*	
Prepare for and conduct annual election	Oct	BK	1	*290*	
Arrangements to participate in WACD Annual Meeting	April 2016	BK	1	*290*	
Continue to prepare and submit grant applications as needed	Oct 2015	BK	1	*290*	
Prepare annual plan of work/review Long Range Plan	Ongoing	Mgr/RT	2/4	*2010*	
	May 2015	Mgr/Brd	1.5/1	*713*	
Submit reports as required (quarterly and semi annual reports)	Ongoing	Mgr/BK	*2/1*	*1240*	
Complete and submit annual financial report	5/1/2016	Mgr/BK	1/5	*1925*	
Complete internal audit / Schedule 22	3/1/2016	Mgr /BK	1/5	*1925*	
Apply for WSCC Funding	5/1/2016	Mgr/BK	1/2	*1055*	

FY2016 Annual Budget
Wahkiakum Conservation District

(Insert district budget for FY2016 (7/1/15 – 7/30/16))

Salaries and Benefits		
	District Operations	**$40,000**
	Community Watershed*	**$80,000**
	Technical*	**$45,000**
	Education Outreach	**$10,000**
Facilities		**$35,000**
Vehicle		**$4,000**
Equipment		**$3,500**
Travel		**$5,000**
Misc Goods & Services		**$5,000**
ESTIMATED OPERATING BUDGET*		**$227,500**
*** +/- $30,000 depending on local ability to fund a forestry position**		