

QUESTION: WHAT DO I NEED TO DO TO FULFILL MY GEO 05-05 RESPONSIBILITY?

- ___ Contact the Department of Archaeology and Historic Preservation (DAHP):
 - a) For projects involving ground disturbing activities complete and then email DAHP's EZ 1 that can be downloaded at: <http://www.dahp.wa.gov/governors-executive-order-05-05> . *Submit to Rob Whitlam, State Archaeologist: rob.whitlam@dahp.wa.gov .*
 - b) For projects that involve a building or structure that is over 50 years in age, search DAHP's WISAARD on-line database <https://fortress.wa.gov/dahp/wisaard/> to see if the building has already been reviewed. *Contact Russell Holter, Preservation Design Reviewer: russell.holter@dahp.wa.gov for questions.*
 - c) Based upon (b), you may need to complete the EZ 3 form available for download at: <http://www.dahp.wa.gov/governors-executive-order-05-05> . *Submit to Nicholas Vann, State Historical Architect: Nicholas.vann@dahp.wa.gov .*

- ___ Contact your State granting agency contact person regarding seeking comments from tribes who may be interested in your project. Resources include the Washington State Tribal Directory at: <http://www.goia.wa.gov/Tribal-Directory/TribalDirectory.pdf> and the Governor's Office of Indian Affairs at: <http://www.goia.wa.gov/> .
- ___ If DAHP and/or Tribes do not have any concerns, they will mail/email you a letter to that effect.
- ___ DAHP and/or Tribes may request more information and recommend a survey of the project site for archaeological sites and/or historic buildings/structures.
- ___ If a survey is recommended, be sure to obtain qualified consultants. Lists of qualified consultants can be found at: <http://preservewa.org/Current-Directory.aspx> or <http://washingtonarchaeology.org/consultants-list/consultant-list/> .
- ___ If DAHP and/or Tribes express concerns about impacts of your projects, contact the appropriate DAHP and/or Tribal staff person for questions or to resolve those concerns.
- ___ If negative impacts or concerns cannot be resolved, DAHP and/or the concerned Tribe will provide you with a comment letter and recommendations.
- ___ Talk with your State agency grant contact person about unresolved impacts and concerns; identify and agree to next steps and who is responsible to take action.

Handy Tips:

- ☑ Address potential project impacts to cultural and historic resources as early as possible in your planning process, ideally at the conceptual stage.
- ☑ Contact DAHP and Tribal staff early and as often as needed about questions, concerns, and next steps.
- ☑ When needed, only use qualified professional cultural/historical resource consultants to assist you.
- ☑ Take advantage of DAHP's website for information and WISAARD interactive databases to locate historic properties.
- ☑ Keep your State agency grant contact person in the loop.
- ☑ If a Federal agency is (or becomes) involved with your project (through a permit, funding or a license) contact the Federal agency and DAHP immediately for next steps.
- ☑ Budget appropriately in the event consultant services are needed to assist.
- ☑ Also, in the event that your project damages or alters a significant site or building, DAHP and/or Tribes may recommend that mitigation measures be provided; again, plan and budget appropriately.
- ☑ To help you streamline the review time, DAHP staff strives to be as responsive as possible; your assistance is appreciated by providing complete information