



Position Announcement

Water and Soil Resource Assistant

SCD 528 91st Ave NE, Ste A, Lake Stevens, WA 98258-2538
Phone 425-377-7004 FAX 425-335-5024 Website: www.snohomishcd.org

Snohomish Conservation District Water and Soil Resource Assistant

Terms:

1-year contract, part-time hourly (30 hours per week), with pro-rated benefits.

Opportunity for extension, pending available funding.

Salary: \$14-\$22 per hour, depending on experience.

Start Date: June 1, 2015

Deadline to apply: May 8, 2015 at 4:00 pm.

Introduction:

Snohomish Conservation District announces a position opening for Water and Soil Resource Assistant in their Lake Stevens office. The assistant will support a variety of conservation and monitoring projects within the boundaries of the Snohomish Conservation District, which includes most of Snohomish County and Camano Island. The person hired for this position is directly responsible to the Program Integration Manager, and will be working both independently and in project teams.

Qualifications: This position requires a minimum of a 2 year degree (4-year preferred) and a demonstrated interest or experience in environmental conservation and education. A WA State driver's license is necessary, as well as the ability to pass a background check to work with minors.

Job Duties:

The Water and Soil Resource Assistant will support conservation and monitoring projects with landowners, government agencies, schools and partners. The assistant will support a variety of programs at the Conservation District and as such, will perform many duties related to natural resource management. Primary responsibilities will include:

- Conducting water quality sampling to include collection of water samples in priority streams, data analysis, and coordination with private landowners.
- Assisting with habitat restoration project implementation logistics (primarily riparian planting). Deliver plants and supplies to restoration sites and assist with maintenance at native plant nursery.
- Assisting with soil testing and manure management program. This includes collecting soil samples at agricultural, residential, and urban sites, processing and mailing soil samples, and assisting with interpretation of results for landowners.
- Assist with implementation of rain barrel cost share program. This includes coordinating delivery with landowners, building barrels, and program documentation.
- Documenting project deliverables in an Access database

Skills and Knowledge:

- Knowledge of natural resource issues such as agricultural best management practices, stream, wetland and

riparian ecology, native plants, water quality, salmon ecology, and soils.

- Knowledge of written and oral communication techniques to address public and technical groups and to prepare summary reports.
- Ability to work and communicate with individuals in an effective manner that will result in completed projects that meet their goals.
- Ability to use computers to write reports, keep track of work progress, prepare maps using ArcGIS software, and record field data.
- Ability to organize and plan own schedule of activities and to set priorities related to work goals set by project managers.
- Ability to maintain accurate records regarding time-keeping and authorized expenses.
- Ability to operate a motor vehicle on both public and private roads during daylight and occasionally after dark.
- Ability to work in all types of terrain on foot and operate hand and power tools. Physical effort is occasionally required; lifting weights of up to 50 lbs. Work conditions involve all types of topography, weather, or related outdoor features and frequent travel.
- Ability to work well with technically diverse project teams.
- Ability to communicate effectively in a team setting.
- Self-motivation and an ability to work independently.
- A valid Washington State driver's license and dependable transportation.

Additional desirable skills:

- Knowledge of the Snohomish County area.
- Technical expertise in soil science, agronomy, habitat restoration and/or other natural resource issues.
- Advanced knowledge in ArcGIS suite of products.

To apply for this position:

Applicants must provide a cover letter, resume, and a list of three professional references (references may be provided after the interview). Application materials must be received on or before May 4th, 2015, 4:00 pm. Emailed applications are preferred. Faxed or mailed applications received by the deadline will be accepted. Post-marked applications shall not be considered a substitute for the above deadline requirement. Post-marked applications shall not be considered a substitute for the above requirement.

For more information, contact Ryan Williams at 425.377.7002 or rwilliams@snohomishcd.org

Please submit the packet to:

Snohomish Conservation District
Attention: Ryan Williams
528 – 91st Ave. NE.
Lake Stevens, WA 98258

Or via email to rwilliams@snohomishcd.org