

# AUTOMATIC RE-ELECTION CHECKLIST

\_\_\_\_\_ Conservation District



WAC 135-110-370

Election Supervisor Name: \_\_\_\_\_

Signature of Election Supervisor: \_\_\_\_\_

By my signature, I affirm the information on this document to be true and accurate to the best of my knowledge.

**Findings:**

All checkboxes below are marked "Yes": All provisions of WAC 135-110-370 have been met, the District can proceed with informing the voting public, before election day, that the incumbent has been reelected by reason of being the only person filing for the position, and that no poll site, mail, or absentee balloting will be performed, and on election day, signs containing this information must be posted at poll sites. Proceed to Box #6 below.

Any checkbox below is marked "No": Not all provisions of WAC 135-110-370 have been met, the election must be held.

**Election Date:** \_\_\_\_\_

**Date Checklist Completed:** \_\_\_\_\_

<p><b>1. Has due notice of the election resolution been duly published by the conservation district?</b></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>WAC 135-110-370(1)(a)</p>
<p>A. Was due notice of the intent to adopt an election resolution published, at least twice, a week apart, the first time being at least one week before the meeting at which the election resolution was adopted and the second at least one day before the meeting at which the election resolution was adopted?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p>B. Date of first publication:</p>		
<p>C. Date of second publication:</p>		
<p>D. Date of candidate filing deadline:</p>		
<p><b>2. Has due notice of the election been duly published by the conservation district?</b></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>WAC 135-110-370(1)(a)</p>
<p>A. Has the date, time, place and manner of the election been published, at least twice, a week apart, the first time being at least one week before the candidate filing deadline and the second at least one day before the candidate filing deadline?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p>B. Date of first publication:</p>		
<p>C. Date of second publication:</p>		
<p>D. Date of candidate filing deadline:</p>		
<p><b>3. Was the only person who filed by the candidate filing deadline the incumbent?</b></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>WAC 135-110-370(1)(b); WAC 135-110-300; WAC 135-110-320</p>
<p>A. At the time of filing, was the incumbent a qualified district elector (at the time of filing, was the incumbent a registered voter in the county where the district is located and a resident within the conservation district boundary)?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p>B. At the time of filing, the incumbent submitted to the conservation district</p>		
<p>1. The name of the conservation district;</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p>2. The incumbent's name, residential address, mailing address (if different), and phone number;</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p>3. Whether the person is a registered voter in the county where the conservation</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	

district is located;		
4. Whether the person resides inside the conservation district boundary;	<input type="checkbox"/> Yes <input type="checkbox"/> No	
5. Whether the person is a landowner or an operator of a farm; and	<input type="checkbox"/> Yes <input type="checkbox"/> No	
6. The dated signature of the incumbent attesting to the accuracy of the information so provided.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
C. Date incumbent filed:		
D. Date of candidate filing deadline:		
<b>4. Has the conservation district verified the continued eligibility of the incumbent to serve another term of office?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	WAC 135-110-370(1)(c); WAC 135-110-355
A. The election supervisor has determined that		
1. The name of the incumbent (who filed the candidate information) is the correct legal name of the individual;	<input type="checkbox"/> Yes <input type="checkbox"/> No	
2. That the incumbent submitted candidate information by the filing deadline;	<input type="checkbox"/> Yes <input type="checkbox"/> No	
3. That the incumbent submitted a valid nominating petition by the filing deadline;	<input type="checkbox"/> Yes <input type="checkbox"/> No	
4. That the incumbent was a qualified district elector on the day of filing; and	<input type="checkbox"/> Yes <input type="checkbox"/> No	
5. That at least two of the three elected conservation district supervisors on the conservation district board of supervisors will be landowners or operators of farms if the incumbent is elected.	<input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No	
5. To the best of your knowledge, it is the incumbent's intent to not resign on or before the last date of the election?	<input type="checkbox"/> Yes <input type="checkbox"/> No	WAC 135-110-370(1)(d)
<p><b>6. If all of the above check boxes are checked "Yes", the incumbent is automatically re-elected and no other election activities at physical poll sites or through remote election processes may be performed.</b></p> <p>However, be aware that <u>before</u> election day, the conservation district must inform the voting public that the incumbent has been reelected by reason of being the only person filing for the position, and that no poll site, mail, or absentee balloting will be performed, <u>and on election day</u>, signs containing this information must be posted at poll sites.</p> <p>No later than four weeks after the first election day, as scheduled in the election resolution, the conservation district must inform the conservation commission of the automatic reelection of the incumbent. To inform the Commission, please provide to the Commission:</p> <ul style="list-style-type: none"> <li>• This checklist</li> <li>• Proof of the notice before election day informing the voting public that the incumbent has been reelected,</li> <li>• Proof of the sign posted at the poll sites on the day of election, and</li> <li>• Election Forms 1-5</li> </ul>		