



CONSERVATION COMMISSION
MEETING PACKET

MAY 2014

Session Objectives:

- Commission member’s discussion, understanding and support for their member role and connection with organizations and agencies in support of the Conservation Commission / Conservation District system.
- Understanding, evaluation and clarity of strategic direction based on strategic plan sessions, 2021 all-districts meetings, and member discussions.
- Identification of the highest priority strategic activities for the next year.

Time	Duration	Activities	Outcomes & Notes
8:30 am	10 minutes	Opening Comments, Session Objectives & Agenda <ul style="list-style-type: none"> ▪ Opening comments by Commission Chair & Executive Director ▪ Review of workshop objectives and agenda 	<ul style="list-style-type: none"> ▪ Participant’s knowledge of workshop objective & activities
8:40 am	20 minutes	Future Accomplishments in Next Three Years <ul style="list-style-type: none"> ▪ Members note a future accomplishment for the Conservation Commission in the next three years, then share 	<ul style="list-style-type: none"> ▪ Listing of future accomplishments
9:00 am	90 minutes	Working Together as a Commission <ul style="list-style-type: none"> ▪ Review portions of RCW 89.08 related to Commission Member responsibilities including examples of use ▪ Members envision and speak to their role as a Commission Member ▪ Member discussion and recommendations on improving member working relations, member turnover, communications system 	<ul style="list-style-type: none"> ▪ Notes from Commission Members discussion of role, responsibilities, and recommendations for improving member working relations and communication
10:30 am	10 minutes	Break	
10:40 am	80 minutes	Strategic Direction Past & Present <ul style="list-style-type: none"> ▪ Review Current Mission, Vision, Values ▪ Discussion of Commission Strategic past including programs & services that have been brought about through past strategic thinking ▪ Discussion of present strategic areas from current plan, 2021 meetings, WACD resolutions, member agency and organization activities 	<ul style="list-style-type: none"> ▪ Notes on strategic direction and strategic direction

Time	Duration	Activities	Outcomes & Notes
Noon	30 minutes	Lunch	
12:30 am	30 minutes	Strategic Areas <ul style="list-style-type: none"> ▪ Discussion and member input on strategic areas including evaluation of strategic direction 	<ul style="list-style-type: none"> ▪ Notes on strategic direction and strategic direction
1:00 pm	60 minutes	Conservation Commission's Future "Place" <ul style="list-style-type: none"> ▪ Member discussion of the Conservation Commission's place in the natural resource work in Washington State 	<ul style="list-style-type: none"> ▪ Notes from discussion
2:00 pm	10 minutes	Break	
2:10 pm	100 minutes	Future Strategic Direction <ul style="list-style-type: none"> ▪ Each member identified the top 3 strategic things the Commission Members & staff need to concentrate on in the next year ▪ Sharing of strategic things including staff ideas ▪ Discussion of strategic areas and how to measure success in each strategic area 	<ul style="list-style-type: none"> ▪ High priority strategic activities, strategic areas and measure of success for each strategic areas
3:50 pm	10 minutes	Next Steps, Closing Comments & Adjourn <ul style="list-style-type: none"> ▪ Next steps identified ▪ Closing comments by Commission Chair 	
4:00 pm		Adjourn	

Logistics & Room

- regular Commission room setup
- breaks & lunch arranged by Commission

Materials

- agenda and meeting design (WSCC)
- worksheets (WSCC)
- district law and member handouts (WSCC)
- summary of current strategic areas and measures of success

Equipment

- small table
- flipchart with paper
- markers and tape
- large screen (Ray)
- extension cord with multiple outlets (Ray)
- computer & projector unit (Ray)

Washington State Conservation Commission

Wednesday, May 07, 2014