



# FY2013 (7/1/12 – 6/30/13) Annual Work Plan

## Whitman Conservation District

For More Information Contact: Kimberly Morse, 509-397-4636, ext 120, [kimberly-morse@conservewa.net](mailto:kimberly-morse@conservewa.net)

RECEIVED

MAY 22 2012

### Mission of the Whitman Conservation District

The Mission of the Whitman Conservation District is to promote the wise, ethical and sustainable use of Natural Resources by leadership in the education and assistance of all people in the District. The Whitman Conservation District will promote the implementation of the best available conservation measures and provide a forum for local input on Natural Resource issues.

### Natural Resource Priorities:

- Water Quality Issues (Livestock and Sedimentation)
  - Soil Erosion and Soil Quality
  - Conservation Reserve Program Land Management (Takeout, Grazing, Weed Control)
  - Wildlife Management
  - Education / Outreach

### Program Area: Water Quality and Livestock Issues

**Goal(s):** By March 2015, there will be 100% participation by livestock operators to have a plan in place to address water quality issues; 10 acres of stream protected; and no feedlot runoff into streams.

### **Funding Source(s):** Implementation Grant; WSCC Livestock Technical Assistance and Cost-Share Grants; CREP Grant

Activities for FY2011	Target Dates	Person Responsible	Time (Days) Required	Estimated Funding	Notes As of
Provide technical assistance for the implementation of Best Management Practices on <u>four</u> operations	2009 7/12 – 6/13	District Coordinator	4	\$ 1,014.40	
Cooperate with WSU County Extension on Riparian Area Study – Flash Grazing vs. Continuous Mar-Nov Grazing	2010 7/12 – 6/13	Tom Kammerzell		Volunteer	
Cost-Share for doing conservation projects (2 or 3 practices) with options identified through evaluation with the producer, implementation attached with education project	2011 7/12 – 6/13	District Coordinator	5	\$ 1,268.00	
Shop Talk: Water quality testing training (preventive maintenance) and monitoring stream bank management (measuring disturbance)	2012 7/12 – 6/13	District Coordinator	2	\$ 507.20	
Shop Talk: Educating regulatory agencies on riparian management with active producers in the room/at the meeting	2012 7/12 – 6/13	District Coordinator	1.5	\$ 380.40	

**Washington Conservation Districts assisting land managers with their conservation choices**



# FY2013 (7/1/12 – 6/30/13) Annual Work Plan

## Whitman Conservation District

### Program Area: Soil Erosion and Soil Quality

**Goals(s):** By March 2015, there will be 15 producers moving from a conventional tillage system to a minimum tillage system; a promotion of mulch till with 5 producers; 5 shop talks completed addressing soil erosion or soil quality with a goal of 0% soil loss; and an expansion on the promotion of alternatives to burning stubble.

### Funding Source(s): Implementation Grant; Technical Service Provider Program

Activities for FY2011	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes As of
Provide technical assistance for the implementation of Best Management Practices	2008 7/12 – 6/13	District Coordinator	10	\$ 2,536.00	
Negotiate and complete Technical Service Provider Agreements with NRCS	2003 7/12 – 6/13	District Coordinator NRCS	30	\$ 7,608.00	
Promote Direct Seed / No Till / Mulch Till Systems	2010 7/12 – 6/13	Cory Aeschliman		Volunteer	
Precision Farming Demonstration and Promotion Coupled with Conservation Tillage	2011 7/12 – 6/13	District Coordinator	2	\$ 507.20	
No-Till, Direct Seed Cost-Share Mentoring Program Grant: Apply for Ecology or Other Funding Source	2012 7/12 – 6/13	District Coordinator	5	\$ 1,268.00	
Continue Agreement with Spokane Co CD for SRF Low Interest Loans	2012 7/12 – 6/13	District Coordinator	1	\$ 253.60	

### Program Area: Conservation Reserve Program Lands Management

**Goals(s):** By March 2015, there will be through resolution and policy the following: CRP takeout will include seeding the following crop with minimal soil disturbance; grazing will be added as a maintenance option for CRP without payment reduction; grazing will be added as a weed control option; and a demonstration site on full-field CRP grazing.

### Funding Source(s): Programs Income

Activities for FY2011	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes As of
Resolution: Grazing as a tool for stand management and control of noxious weeds (Work with Cattlemen Assn & County Extension on data collection, documented sites on CRP Grazing as an alternative)	2012 7/12 – 6/13	Cory Aeschliman Tom Kammerzell		Volunteer	
CRP Takeout Options Workshop – show economics in various options, grazing, oil seed crop, legumes, fencing options, water systems, seeding options, re-signup, GRP, elk farm, contract hunting, cost-share programs 2011	7/12 – 6/13	District Coordinator	5	\$ 1,268.00	
Partner with WSU Co Ext to investigate PH levels in CRP through soil testing of the various soil types for CRP takeout options	7/12 – 6/13	District Coordinator	5	\$ 1,268.00	



# FY2013 (7/1/12 – 6/30/13) Annual Work Plan

## Whitman Conservation District

**Program Area:** Wildlife Management

**Goal(s):** By March 2015, an additional 50 acres of wildlife plantings to improve bird habitat will be completed.

**Funding Source(s):** *Programs Income*

Activities for FY2011	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes As of
Provide technical assistance and service for the Annual Plant Sale and Guzzlers	2008 7/12 – 6/13	District Coordinator	11	\$ 2,789.60	
Erosion Control through Plantings, ie. CRP lands or set asides	2011 7/12 – 6/13	District Coordinator	5	\$ 1,268.00	

**Program Area:** *Air Quality*

**Goal(s):** The District will continue to be a Burn Permit Authority, assisting 75 persons each year with the permitting process.

**Funding Source(s):** *Programs Income*

Activities for FY2011	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes As of
Provide technical assistance and service for the Burn Permit Program including alternatives to burning stubble	2008 7/12 – 6/13	District Coordinator	16	\$ 4,057.60	

**Program Area:** Education Outreach

**Goal(s):** By March 2015, there will be 10 educational shop talks and/or tours; attendance at the Board meetings by teachers in the District; hosted speakers at the schools; 500 youth reached with conservation education; and an increase in visualization of demonstration sites and practices with signage.

**Funding Source(s):** *Implementation Grant; Verle Kaiser Endowment Grant; Programs Income*

Activities for FY2011	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes As of
Co-sponsor the legislative relations session with the other SE Area Districts	2008 7/12 – 6/13	Board Members		Volunteer	
Publish two editions of The Steward	2011 7/12 – 6/13	District Coordinator	18	\$ 4,564.80	
Host and assist in sponsorship of a booth at the Palouse Empire Fair	1998 7/12 – 6/13	District Coordinator	2	\$ 507.20	
Provide 5 <sup>th</sup> grade conservation program to 3 classes	1998 7/12 – 6/13	District Coordinator	3	\$ 760.80	
Host / assist with the County High School Envirothon and Land Judging	1997 7/12 – 6/13	District Coordinator	2	\$ 507.20	
webpage	2007 7/12 – 6/13	District Coordinator	12	\$ 3,043.20	



# FY2013 (7/1/12 – 6/30/13) Annual Work Plan

## Whitman Conservation District

**Program Area: Education Outreach Continued**

Activities for FY2011	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes As of
Program Development: Bio-fuels promotion and crusher – promotion and funding to demonstrate	2010 7/12 – 6/13	District Coordinator	2	\$ 502.08	
Newsletter Article: Consider the different types of grasses that could be used for bio-fuels coupled with the cover crop concept and soil health	2010 7/12 – 6/13	District Coordinator	1	\$ 251.04	
More Shop Talks, Education on Programs Available	2010 7/12 – 6/13	District Coordinator	4	\$ 1,004.16	

**Program Area: Cost-Share**

**Goal(s):** Provide financial incentive to participate in the District Cost-Share Program through implementation of Best Management Practices.

**Funding Source(s):** Implementation Grant

Activities for FY2011	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes As of
Financial Incentive to implement Whitman Conservation District Accepted Best Management Practices	2010 7/12 – 6/13	District Coordinator	15	\$ 3,804.00	
Remove cost-share caps (livestock mgmt) through Program Change	2012 7/12 – 6/13	Board Members District Coordinator	1 Volunteer	\$ 253.60	
Resolution: Change ability use state grant funds for cost-share on weed control along water ways for water quality	2012 7/12 – 6/13	Board Members District Coordinator	1 Volunteer	\$ 253.60	



**FY2013 (7/1/12 – 6/30/13) Annual Work Plan  
Whitman Conservation District**

**Program Area: District Operations**

**Goal(s):** By March 2015, there will be complete, effective and efficient operations to include all those required by the State of Washington and by the Washington State Conservation Commission; and to continue striving for stable funding through grant funding, program development and contracting, exploring funding through fee for service, county funding and private funding sources.

**Funding Source(s):** Implementation Grant

Activities for FY2011	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes As of
Prepare and complete monthly Board meetings which include review of district law, rules, regulations on an annual basis	As Required 2010	Board Members District Coordinator	12	Volunteer \$ 3,043.20	
Complete monthly Board meeting financial reports using the BARS Accounting System and annual financial requirements which include AP/AR, grant vouchers, taxes, year-end financial report, district budget	As Required 1997	District Auditor District Coordinator	12	Volunteer \$ 3,043.20	
Organize and host Annual Stakeholders meeting	Annually 2007	Board Members District Staff	3	Volunteer \$ 760.80	
Invite weed board to monthly meeting first, then to this meeting to present what can be done about noxious weed controls	2012				
Complete grant applications & reports as required by all funding entities	As Required 1997	District Coordinator	10	\$ 2,536.00	
Complete review and report requirements – Schedule 22; Annual Plan of Work; Annual Report of Accomplishments	As Required 2011	Board Members District Coordinator	3	Volunteer \$ 760.80	
Conduct district appointments and elections as required and assist other districts as requested	As Required 1997	Board Members District Coordinator	1	Volunteer \$ 253.60	
Review and update when needed the district policy book, equipment inventory, MOU's, policies and procedures, employment posters and maintain/rent equipment as needed	Annually 2000	Board Members District Coordinator	1	Volunteer \$ 253.60	
Annually complete staff personnel reviews; provide supervisor and staff training as needed	Annually 1997	Board Members District Staff	1	Volunteer \$ 253.60	
Attend WADE, SE Area Mtg; PE Mtg; WACD Convention; Direct Seed Conference; Annual Cattlemans Assoc Mtg; new supervisor orientation; regional tours; and other seminars/meetings that relate to priority concerns of the district and/or its operations	Annually 1997	Board Members District Staff	7	Volunteer \$ 1,775.20	
As directed by the Board, apply for and secure funding for priority concerns within the district; explore opportunities to create district programs, fee for products, county funding and/or private funding	As Requested 1997	Board Members District Staff	5	Volunteer \$ 1,268.00	



**FY2013 (7/1/12 – 6/30/13) Annual Work Plan  
Whitman Conservation District**

Estimated Budget July 1, 2012 – June 30, 2013

Revenue:

Grant Income	\$ 73,379.88
Technical Service Provider	\$ 9,758.00
Account Interest	\$ 2,055.17
District Programs	<u>\$ 13,661.00</u>

Total Revenues \$ 98,854.05

Expenses:

To Balance: Savings Account	\$ 6,293.45
Salaries/Benefits/Taxes	\$ 55,411.60
Office/Grant/Program Supplies	\$ 5,053.00
Cost-Share Program	\$ 25,000.00
Insurance/Dues	\$ 5,534.00
Travel	<u>\$ 1,562.00</u>

Total Expenses \$ 98,854.05