



**FY2012 (7/1/12 – 6/30/13) Annual Work Plan
Stevens County Conservation District**

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*Approved Board Meeting
5/10/12*

Mission of the Stevens County Conservation District

- *To promote the wise use of the renewable natural resources*

Natural Resource Priorities and Goals:

- *Water Quality*
- *Water Quantity*
- *Forestry*
- *Farm/Conservation Planning*
- *Range Management /Livestock Production*
- *District Operations*

Information & Education

- *Stevens County Conservation District's goal is to keep district cooperators and the public informed on District activities, natural resources, and emerging issues and concerns.*

District Operations

- *The District's goal is to have qualified, informed employees who recognize their role as public servants. District employees will strive to be diligent in observing all governing laws, rules and regulations. District employees will promote and maintain cooperative relationships with federal, state, and county entities and agricultural organizations.*

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Program Area: Water Quality

Goal(s):

- Assist landowners in the identification and controlling of nonpoint sources of pollution to all water bodies in Stevens County
 - Work with agricultural producers, including livestock producers, to protect water quality while utilizing their natural resources
 - Assist all landowners and land managers who request assistance, to comply with environmental regulations
 - Protect and enhance riparian areas
- Funding Source(s): Washington State Department of Ecology, WA State Conservation Commission, Northwest Alloys (ALOCA)

Activities for FY2012-2013	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
Livestock Water Quality County Wide				
<ul style="list-style-type: none"> • Conservation/Farm Planning, available to all landowners in Stevens County to assess their impact on water quality, develop best management plans to protect and enhance water quality • BMP implementation, assist landowners by providing technical assistance on specifications and helping to secure funding for projects • Providing water quality education and programs at youth events • Maintain livestock program keeping landowners informed of AFQ/CAFO regulations and other programs which impact their business 	6/30/2013	Hellie	80	\$35,000
Farm Water Quality				
<ul style="list-style-type: none"> • Conservation/Farm Planning, available to all landowners in Stevens County to assess their impact on water quality, develop best management plans to protect and enhance water quality • Promote BMPs to stabilize bank minimize flooding issues reducing sediment loading to streams 	6/30/2013	Hellie	20	\$15,000
NW/AL-Bar				
<ul style="list-style-type: none"> • Semi-annual water quality monitoring to assist with toxic clean-up, Ecology Order #94TC-E104 for the L-Bar site • Monthly water quality monitoring of surface water near the Addy plant 	6/30/2013	Kessler	17.5	\$8,000



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Activities for FY2012-2013	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
<ul style="list-style-type: none"> • Chamokane Creek Watershed Implementation Project • Develop the Watershed Council • Make contact with landowners contacted in 2008 to determine current desire to install BMPs • Conduct water quality monitoring to assess current conditions 	10/1/09 – 12/31/12 Extension 12/2013	Kessler/Hellie	260	\$20,000 Salary \$40,000 Imp
<ul style="list-style-type: none"> • Future Funding • Work with landowners on Huckleberry Creek and Mill Creek to obtain funding for bank stabilization projects. 	11/15/2012	Kessler Hellie	5	\$3,000
<p>Program Area: Water Quantity Goal(s): Maintain developed Colville River and tributary stream gauging system for the WRIA 59 committees Funding Source(s): WRIA 59 WMP, Stevens County, WA State Conservation Commission</p>				
Activities for FY2012-2013	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
<ul style="list-style-type: none"> • WRIA 59 Stream Gauging • Conduct flow measurements and download gauges (19) approx. every 6 weeks • Provide operation and maintenance of the gauges • Update rating curves as needed for each site 	Field work every 6 weeks	Kessler	60	\$15,000
<ul style="list-style-type: none"> • WRIA 59 Board • Continue to work with board providing technical assistance and support 	6/30/2013	Kessler/Hellie	10	\$3,000



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Program Area: Forestry

Goal(s):

- *To work with private forest landowners to manage their lands to be more fire resistant and move towards healthier ecological conditions*
- *To work with state and federal agencies to manage their lands to be more fire resistant and move towards healthier ecological conditions*
- *To provide local genetics for seedling planting and reforestation (tree sales program)*

Funding Source(s): Conservation Commission, District funds, RCO, BLM, USFS

Activities for FY2012-2013	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
Forestry				
<ul style="list-style-type: none"> • Continue to provide appropriate seedlings for reforestation and wildlife conservation plantings through the Tree Sales Program • Sponsor and promote Youth education and contests <ul style="list-style-type: none"> • Forestry Contest County • Forestry Contest State • Big Tree Contest • Develop and secure funding for long-term forestry program • Development of stable Firewise, wildfire protection and education program 	Sept-Apr April/May August May	Helleie Helleie/Shannon/Bateman Helleie	60	\$12,000
RCO 3F2P				
<ul style="list-style-type: none"> • Oversee implementation of the McMurray barrier replacement projects • Sponsor eligible projects which are approved for 2013 • Conduct initial barrier assessments for current applicants 	November 1, 2012 June 2013	Kessler Weeman	20	\$5,000
East Wedge Challenge Project				
<ul style="list-style-type: none"> • Complete the NEPA process for the proposed action • Develop funding for implementation phase of project 	June 2013	Michalke/Helleie	250	\$100,000



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Program Area: Range/Pasture Management / Livestock Production

Goal(s):

- *Promote a viable, sustainable grazing management program throughout the District*
- *To assist dairy producers within the county to keep their Dairy Nutrient Management Plans updated and compliant*

Funding Source(s): District funds, Conservation Commission

Activities for FY2012-2013	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
<ul style="list-style-type: none"> • Participate quarterly in Stevens County Cattlemen's Monthly Meetings • Assist landowners as requested with grazing concerns • Work with dairies of the county under the DNMP, working with WSDA Nutrient Management Program • Participate in landowner workshops and promote grazing practices for long-term sustainability 	June 2013	Hellie	16	\$4,000

Program Area: Farm Planning/Conservation Planning

Goal(s):

- *Provide information about farm/conservation plans to all interested landowners and managers in the District*
- *Cooperate with NRCS in assisting and promoting their programs for landowners*

Funding Source(s): Conservation Commission, District funds

Activities for FY2012-2013	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
<ul style="list-style-type: none"> • Assist landowners in developing full RMS plans for landowners • Promote and support local and state Land Judging contest • Research and provide information about Farm Preservation Programs • TSP assisting NRCS with pest and nutrient plans for EQIP • Advocate Right-To-Farm 	June 2013	Hellie	24	\$6,000



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Program Area: District Operations

Goal(s):

- *Maintain qualified, informed employees who accomplish daily District operations*
- *Promote cooperative relationships with local agencies/entities*
- *Promote the value of protecting natural resources and sustainable utilization*
- *Promote the functions and purposes of the Conservation District values and its partner, the Natural Resource Conservation Service*

Funding Source(s): District funds, Conservation Commission

Activities for FY2012-2013

Activities for FY2012-2013	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
District Operations				
• Prepare 2013 Budget	November	Hellie/Bateman	5 days	\$1,000
• Prepare Annual Work Plan	March	Hellie/Bateman	4 days	\$1,000
• Prepare Annual Report of Accomplishments	July	Hellie/Kessler/Bateman	2 days	\$750
• Hold Internal Audit	February	Kroiss	1 day	\$250
• Hold Election of Officers and Appoint Associate Supervisors	Feb-March	Kroiss	1 day	\$500
• Hold an Annual Meeting with Weed Board	Feb-March	Kroiss	4 days	\$1,000
• Prepare Resolutions for Area Meeting	August	Hellie/Board	1 day	\$250
• Attend WACD Convention	November	3 Brd Members/Staff	4 days	\$1,500
• Pay Dues to WACD, NACD & RC&D	Yearly	Bergstrom/Bateman	.2 day	\$5,000
• Meet with County Commissioners-report & solicit continued funding	August	Board/Hellie	.8 days	\$250
• Prepare Grant applications	May/Sept	Kessler/Hellie	7 days	\$2,000
• Conduct employee evaluations	December	Hellie/Board	1 day	\$250
• Conduct review of Personnel Policies and Risk Management Manuals	December	Hellie/Board	5 days	\$750
• Building Maintenance	December	Hellie	15 days	\$48,000



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Program Area: District Operations (continued)

Activities for FY2012-2013

INFORMATION/EDUCATION

- Print and distribute SCCD Newsletters
- Prepare fair booth display for NE WA Fair
- Participate in 6th Grade Conservation Field Days
- Attend Chewelah Earth Day--May
- Sponsor County Land Judging Contest for V-o-Ag students
- Organize and host a summer SCCD Tour
- Meet with 7th Legislative District Senator, Representatives and area CDs
- Participate in Annual Water Festival

Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
Feb/Nov	Staff	15 days	\$3,000
August	Staff	3 days	\$1,500
May	Staff	7 days	\$1,000
May	Staff/Play/fair	2 day	\$500
September	Staff/Gordon	6 days	\$2,000
April	Staff/Bateman	7 days	\$2,500
October	Hellie/Staff	2 days	\$500
Fall	Hellie/Staff	2 days	\$500

TRAINING AND DEVELOPMENT

- Employees: Attend trainings and workshops as available to increase professional development and improve the ability to provide services to the landowner
- Board of Supervisors receive training on:
 - RCW 89.08
 - Ethics in government
- Other topics presented at Area Association and WACD meetings

Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
All Year	Hellie	10 days	\$4,500
June	Staff/ Board	9 days	\$3,000
Monthly	Bateman/Kroiss	2 days	\$1,000