

FY 2013 (7/1/12 – 6/30/13) Annual Plan of Work Foster Creek Conservation District

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Mission of the Foster Creek Conservation District

- To protect natural resources, enhance sustainable, profitable agriculture; and improve the quality of life in Douglas County by:
 - Encouraging good land stewardship through education, incentives, and quality technical assistance.
 - Protecting individual private property rights.
 - Building strong coalitions with other groups.
 - Including, but not limited to, government assistance as a valid conservation partner to agriculture, by providing quality, intelligent, technical assistance to cooperators and partners.

Natural Resource Priorities and Goals:

- Implement programs to increase the quality of habitat for wildlife.
- Employ new and existing tools to enhance water quantity and quality.
- Work in cooperation with federal, state and local natural resource entities to maximize conservation programs and minimize duplication.
- Investigate on-farm energy usage and develop agricultural renewable fuels pilot program.
- Encouraging good land stewardship through education and information.

Greatest Natural Resource Accomplishments in the Next 5 Years:

- Continue sustainability of FCCD so we are able to accomplish the natural resource goals within the district.
- Continue protection and enhancement of the soil, water, air, farmland, rangeland, wildlife, and people.
- Keeping agricultural lands in the hands of farmers and ranchers that are armed with the knowledge to keep the resources healthy.
- Wildlife habitat stabilizes without penalty to farmers and ranchers by keeping conservation programs on-the-ground.
- Implementation of the Douglas County Multi Species General Conservation Plan.
- To increase the education awareness and involvement with the community.
- Continue working with water resources programs, especially those in the watershed and advance them including our monitoring program.
- Implementation of the watershed protection plan and associated restoration projects.

Information & Education:

- Conservation Voices Quarterly Newsletter reaches over nine hundred individuals throughout Douglas County. Its mission is to educate individuals regarding natural resources while enhancing sustainable, profitable agriculture. This newsletter will be published four times per year.
- A regional Envirothon with the goal of attracting over thirty area high school students.
- Foster Creek Conservation District's Annual meeting with South Douglas Conservation District. The goal of the annual meeting is to attract over seventy-five local residents. Issues that will be discussed range from well water sampling, Douglas County MSHCP, biocontrol releases, watershed issues, along with Farm Bill Updates from NRCS and FSA.
- North Central Washington Fair Display. The goal of the fair display is to communicate to approximately 1,500 local stakeholders and elected officials the importance of on-the-ground conservation and how a collaborative effort is important to achieve the goals established by the district.
- Host Washington State Conservation Commission Tour featuring Foster Creek Conservation District Projects and Issues.
- Monthly Foster Creek Conservation District website updates.

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District Operations Priorities, Goals & Funding Sources:

District Operations Priorities & Goals:

- Have the FY 2012 Annual Report of Accomplishments completed by September 1st, 2012.
- The FY 2014 Annual Plan will be completed by April 1st, 2013.
- Annual Foster Creek Conservation District Board of Supervisors Planning Retreat will take place by March 15th, 2013.
- Supervisors' elections will be completed by March 1, 2013.
- Supervisors' appointment will be completed by March 1, 2013.
- A Completed Annual Financial Report will be presented to the board of supervisors by May 1st and sent to the state Auditor and Conservation Commission by May 10th, 2013.
- An internal audit will take place by May 1st, 2013 with the results presented to the board of supervisors by May 10th, 2013. A copy of the internal audit will be sent to the Commission and State Auditor's Office by May 15th, 2013.
- Basic Funding application will be completed and presented to the board of supervisors by May 2013 board meeting and sent to the Commission by May 15th, 2013.
- Annual calculation of WACD dues will be completed and presented to the board of supervisors by the May 2013 board meeting.
- Monthly board meetings will take place on the first Wednesday of each month except August or as changed by the board of supervisors at a public meeting.
- Monthly financial report will be completed and presented before the board at each board meeting.
- By the 20th of each month, grant reimbursements will be completed for the previous month expenses.
- Completed proper quarterly reports as determined by each grant on a quarterly basis.
- Completed proper monthly reports as determine by each grant on a monthly basis.
- Each Foster Creek Conservation District employee will attend training sessions pertaining to their job focus area.
- Each Foster Creek Conservation District supervisor and/or associate will have the opportunity to attend WACD and WADE training sessions in December 2012 and June 2013.
- Prepare resolutions for Area and State WACD meetings by 9/30/12.
- Complete Washington State Conservation Commission Grant Application by May 1st, 2013.
- All personnel reviews will be completed by December 31st, 2012.

Funding Sources:

- Technical Service Provider
- Washington State Conservation Commission
- Basic Funding
- Douglas County Allotment
- Sage Grouse New Technologies
- West Foster Headcut Repair
- On-Farm Energy
- Energy Development Assistance
- Douglas Creek Bank Stabilization and Monitoring
- WA State Conservation Commission Tour
- WA State Conservation Comm. & Natural Resources Conservation Service
- WA State Conservation Comm.
- WA State Conservation Comm.
- Douglas County
- Natural Resources Conservation Services – Environmental Quality Incentive Program –CIG
- WA State Conservation Comm., WA. Dept. of Ecology – Terry Hussman Account
- National NRCS – Conservation Innovation Grant
- USDA Rural Development
- Bureau of Land Management
- WA State Conservation Comm.

FY 2013 (7/1/12 – 6/30/13) Annual Plan of Work Foster Creek Conservation District



Goal: *Implement programs to increase the quality of habitat for wildlife; Work in cooperation with federal, state and local natural resource entities to maximize conservation programs and minimize duplication.*

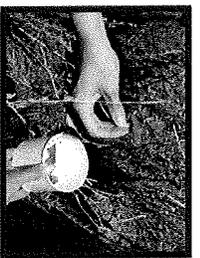
Program Area: *Completion and implementation of the Douglas County Multi Species General Conservation Plan including measures to retain the current base of land in conservation cover.*

Measures of Success: *Number of acres enrolled/number of operations participating and community acceptance of the MSHCP.*

Funding Sources: *NRCS - TO, NRCS – CIG, WSCC*

	Target Dates	Person Responsible	Staff Time Req'd (hrs)	Estimated Funding
<i>The initial implementation of the Douglas County Multi-Species Habitat Conservation Plan</i>	<i>On-going</i>	<i>Britt Dudek</i>	<i>773</i>	<i>\$43,867.75</i>
<i>Secure permanent long term funding for the implementation of the Douglas County MSHCP</i>	<i>On-going</i>	<i>Britt Dudek</i>		
<i>Facilitate the preservation of lands in conservation cover within the planned area.</i>	<i>On-going</i>	<i>Britt Dudek</i>		
<i>Reinvigorate local producer involvement</i>	<i>On-going</i>	<i>Britt Dudek</i>		
<i>The completion of a county-wide Habitat Conservation Plan for agricultural lands in Douglas County to protect 17 wildlife species and their habitats.</i>	<i>On-going</i>	<i>Britt Dudek Tim Behne Kristine Desrosellier</i>	<i>612</i>	<i>\$20,716.20</i>
<i>Project Administration</i>	<i>On-going</i>	<i>Kay Fisher</i>	<i>495</i>	<i>\$18,206.10</i>
<i>Goods/Services - \$1,119.36</i>	<i>On-going</i>			<i>\$1,119.36</i>
		Program Total	2,258	\$93,325.39

FY 2013 (7/1/12 – 6/30/13) Annual Plan of Work Foster Creek Conservation District



Goal: Implement programs to increase the quality of habitat for wildlife.

Program Area: Implementation of our Invasive Species Control Program utilizing education, biological controls, and early detection and eradication; Work in cooperation with federal, state and local natural resource entities to maximize conservation programs and minimize duplication.

Strategies: Make 20 site visits resulting in improvement of water quality & habitat on approximately 20 properties within Douglas County. Education & technical assistance will be made available.

Measures of Success: Number of releases and number of cooperators, educational events, people, and organizations reached.

Funding Sources: Self-Sustaining

Activities for FY2013		Target Dates	Person Responsible	Staff Time Req'd (hrs)	Estimated Funding
Continued implementation of integrated pest management programs (IPM) to control invasive weed species and undesirable insect pests with biological controls and targeted herbicide applications. This will result in over twenty site visits with the improvement of water quality and habitat on approximately twenty properties within Douglas County.		6/30/13	Kristine Desgroseiller	240	\$5,978.40
Contractual Services - \$5,000.00; Mileage/Travel - \$500.00; Goods/Services - \$3,250.00					
Program Total				240	\$8,750.00
					\$14,728.40

FY 2013 (7/1/12 – 6/30/13) Annual Plan of Work Foster Creek Conservation District



Goal: Douglas Creek Bank Stabilization, riparian restoration, and monitoring.

Program Area: The purpose of this project is to restore riparian function to Douglas Creek through proactive management. This will facilitate multiple use management of stream systems on public lands and to address several stresses on Douglas Creek riparian function, and to assess the effects of this action in a context of other system stresses. This project addresses the initial riparian stabilization and continued water quality monitoring in Douglas Creek in ongoing projects that support riparian stabilization and water quality in Douglas Creek.

Strategies: Stabilizing the Douglas Creek Road and monitoring water quality will support the FCCD mission by facilitating protection of natural resources, continued use of a public road for recreation, limiting sediment production in Douglas Creek and improving riparian conditions and fish habitat in Douglas Creek.

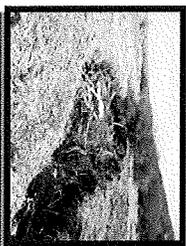
Measures of Success: The effectiveness of the project will be measured by using previously collected water quality data at the priority stream. The conservation district will continue to conduct monitoring at the existing station downstream and install a new monitoring point closer to the project upstream.

Funding Sources: Bureau of Land Management

Activities for FY2013		Target Dates	Person Responsible	Staff Time Req'd (hrs)	Estimated Funding
Project design and specifications		10/30/2014	Tim Behne		
Project permitting.			Tim Behne		
Project bid and contractor selection			Tim Behne	67	\$47,278.12
Construction- Riparian restoration and bank stabilization.			Tim Behne	67	\$47,278.12
Water quality and quantity monitoring.			Tim Behne	67	\$47,278.12
Program Total				67	\$47,278.12

FY 2013 (7/1/12 – 6/30/13) Annual Plan of Work

Foster Creek Conservation District



Goal(s):

Action needs to be taken to halt the progress of a Headcut in the Wells Wildlife Area of West Foster Creek. The Headcut has rapidly advanced upstream forty-feet in one year threatening to drain a ten-acre wetland meadow on West Foster Creek and impair downstream water quality and water availability for anadromous fish. The Headcut, causing channel incisement, is limiting the ability of the stream to access its floodplain during high water events.

Program Area:

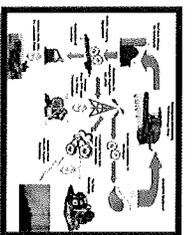
This proposed project would install a permanent erosion control structure including re-grading of the eroding banks and the placement of rock grade control weirs to raise streambed elevation, reverse channel incision, and halt erosion and sedimentation at the Headcut. The disturbed area around the rock grade control weirs will be planted in native grasses and riparian vegetation.

Measures of Success: Water quality monitoring downstream, cessation of the Headcut, and reconnection of the stream with the surrounding wetland meadow.

Funding Source(s): WA State Conservation Commission, Washington Dept of Ecology, Terry Husseman Account, WA Dept of Fish and Wildlife, volunteer in-kind match.

		Activities for FY2013			
	Target Dates	Person Responsible	Staff Time Req'd (hrs)	Estimated Funding	
Project design and specifications	07/01/12-06/30/13	Britt Dudek Tim Behne Kristine Desgrosseller	186 296 154	\$10,555.50 \$10,019.24 \$3,836.14	
Project permitting					
Project bid and contractor selection					
Construction-					
Water quality and quantity monitoring.					
Project administration		Kay Fisher	100	\$3,678.00	
Contractual Services \$57,500.00; Travel - \$1,500.00; Goods/Services -\$7,500.00	On-Going			\$66,500.00	
		Program Total	736	\$94,588.88	

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Goal(s): Investigate on-farm energy usage and develop agricultural renewable fuels pilot program.
Program Area: On-farm energy audits and mobile processing unit development.
Measures of Success: Development of funding proposals, demonstration of pilot project.
Funding Source(s): NRCS – National Conservation Innovation Grant - CIG

Activities for FY2013	Target Dates	Person Responsible	Staff Time Req'd (hrs)	Estimated Funding
Work with the Washington State Conservation Commission to develop program framework for on-farm energy audits and conservation measures; develop mobile processing unit project description and proposal; identify funding.	On-going	Britt Dudek	654	\$37,134.12
Provide administrative support.	On-going	Kay Fisher	64	\$2,353.92
Program Total			718	\$39,459.93

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Goal(s): Encouraging good land stewardship through education and information.
Program Area: Information and Education.

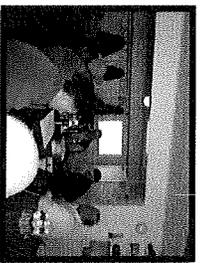
Measures of Success: Number of cooperators, educational events, people, and organizations reached.

Funding Source(s): WA Conservation Commission, Douglas County Allotment

Activities for FY2013

	Target Dates	Person Responsible	Staff Time Req'd (hrs)	Estimated Funding
Conservation Voices Quarterly Newsletter reaches over nine hundred individuals throughout Douglas County. Its mission is to educate individuals regarding natural resources while enhancing sustainable, profitable agriculture. This newsletter will be published four times per year.	Quarterly	Kristine Desgrosejllier	116	\$2,889.56 Labor \$3,000.00 – G/S
A regional Envirothon with the goal of attracting over thirty area high school students. The mission of the Envirothon is to develop knowledgeable, skilled and dedicated citizens who are willing to work towards achieving and maintaining a natural resource balance between the quality of life and the quality of the environment.	05/31/13	Kristine Desgrosejllier	80	\$1,992.80 – Labor \$1,500.00 – G/S
Foster Creek Conservation District's Annual meeting with South Douglas Conservation District. The goal of the annual meeting is to attract over seventy-five local residents. Issues that will be discussed range from well water sampling; Douglas County MSHCP, possible biocontrol releases, watershed issue, along with Farm Bill Updates from NRCS and FSA.	03/01/13	Britt Dudek Kay Fisher	8 32	\$454.00 - Labor \$856.96 – Labor \$1,000.00 – G/S
North Central Washington Fair Display. The goal of the fair display is to communicate to approximately 1,500 local stakeholders and elected officials the importance of on-the-ground conservation and how a collaborative effort is important to achieve the goals established by the Foster Creek Conservation District.	08/31/12	Kristine Desgrosejllier	40	\$996.40 – Labor \$750.00 – G/S
Monthly Foster Creek Conservation District website updates.	Monthly	Kristine Desgrosejllier	12	\$298.92 – Labor
Host Washington State Conservation Commission Tour featuring Foster Creek Conservation District Projects and Issues.	9/19/2012 – 9/20/2012	Britt Dudek Kay Fisher Kristine Desgrosejllier	75 37 40	\$4,256.25 – Labor \$1,360.86 – Labor \$996.40 – Labor \$5,000.00 – G/S
		Program Total	440	\$25,352.15

FY 2013 (7/1/12 – 6/30/13) Annual Plan of Work Foster Creek Conservation District



Program Area: District Operations

Funding Source(s): WA Conservation Commission, Basic Funding, Douglas County Allotment

Activities for FY2013

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<ul style="list-style-type: none"> ▪ Have the FY 2012 Annual Report of Accomplishments completed by September 1st, 2012. ▪ The FY 2014 Annual Plan will be completed by April 1st 2013. ▪ Annual Foster Creek Conservation District Board of Supervisors Planning Retreat will take place by March 15th 2013. ▪ Supervisors' elections will be completed by March 1, 2013. ▪ Supervisors' appointment will be completed by March 1, 2013. ▪ A Completed Annual Financial Report will be presented to the board of supervisors by May 10th and sent to the state Auditor and Conservation Commission by May 15th, 2013. ▪ An internal audit will take place by May 1st, 2013 with the results presented to the board of supervisors by May 10th, 2013. A copy of the internal audit will be sent to the Commission and State Auditor's Office by May 15th 2013. ▪ Basic Funding application will be completed and presented to the board of supervisors by May 2013 board meeting and sent to the Commission by May 15th, 2013. ▪ Annual calculation of WACD dues will be completed and presented to the board of supervisors by the May 2013 board meeting. ▪ Monthly board meetings will take place on the first Wednesday of each month except August or as changed by the board of supervisors at a public meeting. ▪ Monthly financial report will be completed and presented before the board at each board meeting. ▪ By the 20th of each month, grant reimbursements will be completed for the previous month expenses. ▪ Completed proper quarterly reports as determined by each grant on a quarterly basis. ▪ Completed proper monthly reports as determine by each grant on a monthly basis. ▪ Each Foster Creek Conservation District employee will attend training sessions pertaining to their job focus area. ▪ Each Foster Creek Conservation District supervisor and/or associate will have the opportunity to attending WADE and WACD training sessions in December 2012 and June 2013 ▪ Prepare resolutions for Area and State WACD meetings by 9/30/12. ▪ Complete Washington State Conservation Commission Grant Application by March 31st 2013. ▪ All personnel reviews will be completed by December 31st, 2012. 	As Noted	Kay Fisher Mileage/Travel Goods/Services	629	\$23,119.50 \$6,241.25 \$16,532.50
Totals			629	\$45,893.25