



FY2012 (7/1/12 – 6/30/13) Annual Work Plan

Clark Conservation District

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WSSCC



Mission of the Clark Conservation District

Mission of the Clark Conservation District is to assist land users and others to protect, conserve, and manage water quality, soils, and natural habitat areas of the District to benefit present and future generations.

Natural Resource Priorities:

- **Water Quality** (stormwater, water leaving property, infiltration issues, contaminants, septic, sediments)
 - By February 2014 will have demonstrated improvement in any water quality parameters in major streams and tributaries in Clark County including a measurable improvement in Salmon Creek; through assistance to 30 septic tank owners, 165 engineering services provided, 50% of the animal agriculture landowners assisted, 1500 conservation practices voluntarily applied, and all the owners of properties on or adjacent to Salmon Creek and its major tributaries have been contacted and offered assistance from our programs
- **Habitat** (loss or changes in critical & unique habitats, connectivity, native wildlife & plants, wetland)
 - By February 2014 find or create a program with funding for upland wildlife habitat restoration and protection on 50 acres; riparian area enhancement on 5 miles of stream including fisheries habitat in multiple mile reaches (highest priority private & county ownership) in the East Fork Lewis River for steelhead spawning, rearing and holding areas.
- **Land Use**(open space, open lands, farm land & forest land preservation, soil productivity, intensive land use, development issues, maximize the working lands capacity)
 - By February 2014 all farmland is accurately inventoried with 6 farms approximately 400 acres enrolled in a farmland preservation program

Program Areas: Conservation Planning and Assistance, Animal Agriculture, Engineering, TSP, Information and Education, District Operations

Funding Source(s): WSSCC, Ecology

Activities for FY2012	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
<i>Annual Elections/Appointments</i>				
▪ Prepare Supervisor Elections	March	Becky/Denise		\$12,000
▪ Review and Advertise Appointed and Elected Supervisor Positions	January	Board		
▪ Submit Proper Forms to the Commission	Dec.-March	Members		
▪ Conduct Annual Board meeting/Election of Officers	April			
<i>WACD Activities</i>				

<ul style="list-style-type: none"> ▪ Dues ▪ WACD Annual Meeting ▪ Host 2013 SW Area Meeting 	<p>July December October</p>	<p>Board Becky Denise</p>	
<p><i>Grant Reporting</i></p> <ul style="list-style-type: none"> ▪ Semi-Annual Progress Reports- WSCC, Ecology ▪ Voucher Progress Reports- RCO ▪ Quarterly Progress Reports- Ecology 	<p>Quarterly</p>	<p>All staff</p>	
<p><i>Conduct Regular Monthly Meetings</i></p> <ul style="list-style-type: none"> ▪ District Administration ▪ Review Minutes ▪ Send minutes and Treasure's Report to WSCC ▪ Approve Expenditures ▪ Review Activities ▪ Guest Speakers- Invite citizens to participate or be Assoc. members ▪ NRCS Report and Participation 	<p>First Thurs. of every month Monthly</p>	<p>All staff Board NRCS staff</p>	
<p><i>District Planning</i></p> <ul style="list-style-type: none"> ▪ Review and Prepare Annual Plan of Work and Long Range Plan ▪ Prepare Annual Report of Accomplishments ▪ Send Annual Plan and Long Range Plan to WSCC ▪ Send Annual Report of Accomplishments to WSCC 	<p>April Sept May Sept</p>	<p>Denise Board</p>	
<p><i>Partners Activities</i></p> <ul style="list-style-type: none"> ▪ WSU Extension ▪ USDA Natural Resource Conservation Service ▪ SW Engineering Control Board ▪ Clark County ▪ Clark Public Utilities ▪ Conservation Districts ▪ Farm Service Agency ▪ Lower Columbia Fish Recovery Board ▪ Lower Columbia Fish Enhancement Board ▪ WADE Conference 	<p>On-going On-going Quarterly On-going On-going On-going On-going On-going On-going June</p>	<p>All staff</p>	
<p><i>Educational/ Outreach Activities</i></p> <ul style="list-style-type: none"> ▪ Regional Envirothon 	<p>March</p>	<p>All staff and Board</p>	

<ul style="list-style-type: none"> ▪ Washington State Envirothon ▪ Workshops ▪ Website, displays, tours, fairs ▪ Organize and conduct plant sale 	May On-going Oct-Feb			
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Financial Activities <ul style="list-style-type: none"> ▪ State Audit ▪ Schedule 22 ▪ Monthly Financial Reports ▪ Basic Funding Application and reports ▪ Grant Applications ▪ Vouchering 	Oct April Monthly April As Needed April Monthly	Becky Denise Board		
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Legislative Activities <ul style="list-style-type: none"> ▪ Continue communications about District activities 	As Needed	Board		
CREP Grant <ul style="list-style-type: none"> ▪ Landowner assistance and cost-share 	7/1/11- 6/30/12	All staff		\$2,000

Project W.E.L.L. <ul style="list-style-type: none"> ▪ Conservation Plan development ▪ BMP Cost share ▪ Displays, tours, fairs 	Ends Dec 31, 2012	All staff		\$10,000
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SC 2012 BMP Implementation <ul style="list-style-type: none"> ▪ Streambank stabilization ▪ Conservation Plan development ▪ BMP Cost share ▪ Displays, tours, fairs 	Ends Dec 31, 2013	All staff		\$75,000
Implementation Grant <ul style="list-style-type: none"> ▪ Landowner assistance and cost-share 	7/1/12- 6/30/13	All staff		\$20,000

Family Forest Fish Passage Program(FFPPP) <ul style="list-style-type: none"> ▪ MacRae ▪ Cocklin 	Construction season 2013	Becky Denise		
TSP <ul style="list-style-type: none"> ▪ Engineering Technician/CNMPS 		Staff		\$87,000



FY2013 Annual Budget Clark Conservation District

Ordinary Income/Expense	
Income	
DOE Project WELL	10,000.00
DOE BMP Implementation	75,000.00
TSP	87,000.00
CREP	2,000.00
Basic Funding	12,000.00
Implementation	20,000.00
Nursery Stock	11,200.00
Interest Earned	55.00
Sales Tax	700.00
Total Income	228,955.00
Expense	
Salary and Benefits	209,000.00
Office and Operating	8,300.00
Travel	2,000.00
Advertising	300.00
Insurance (Liability)	5,000.00
Dues/Registration	5,700.00
Cost Share	20,000.00
Truck Maintenance & Fuel	800.00
Information & Education	3000.00
Nursery Stock	10,400.00
State Sales Tax	738.00
Total Expense	265,238.00