CONSERVATION COMMISSION

MEETING PACKET

SEPTEMBER 2013

North Yakima Conservation District
1606 Perry St., Suite C - Yakima, WA 98902 - (509) 454-5736, Ext. 5 - Fax (509) 454-5682

Hello from Yakima!

The North Yakima Conservation District (NYCD) Board of Supervisors cordially invites you to attend in our September Conservation Tour. Our tour will highlight conservation activities that NYCD has completed, is currently implementing and has planned for the future. The tour will take place September 18th, 2013 from 12:30 pm to 5:00 pm and will be in conjunction with the Washington State Conservation Commission (WSCC) meeting. The WSCC meeting will be held that morning at the Ledgestone Hotel, 107 North Fair Avenue, Yakima WA. Buses will pick up tour participants promptly at 12:30 pm to begin the tour. We will conclude the tour at Bale Breaker Brewery located at 1801 Birchfield Road, Yakima WA at approximately 5:00pm for a catered interactive dinner and "celebration". Busses will load from Bale Breaker and return to the Ledgestone Hotel at approximately 7:30pm.

NYCD is excited to share our projects and programs with all of you and look forward to meeting old friends and making new ones. Below please find a brief tour description.

Tour Description

1. **Cowiche Creek Water Users Association Barrier Removal and Trust Water Project**
   This project addresses many critical natural resource needs of the Cowiche watershed. They include fish passage, low in stream flow, riparian health and water quality improvements to start with. The magnitude of the natural resource improvements pales in comparison to the partnerships developed to support this project. Key to the success of this project are the partnerships between the Washington Water Project of Trout Unlimited, Yakima Tieton Irrigation District, United States Bureau of Reclamation and the landowners themselves represented through the Cowiche Creek Water Users Association to name but only a few. The highlights of this project are the trusting of 7.918 cfs within Cowiche Creek for in stream flow, establishment of a new water right for the CCWUA from the Tieton River and the use of the Yakima Tieton Irrigation Districts pressurized system to deliver that new water right to a new "piped" on-farm delivery system and removal of 2 unscreened diversions.

2. **Cowiche Basin Working Rangelands – Van Wyk**
   This project represents a new era and program for the NYCD, the use of Conservation Easements (CE). NYCD believes that maintaining working lands is a far better alternative to natural resource protection than "chasing" natural resource impacts that result from development. The project also represents a new partnership between NYCD and the WSCC that can be used by other Conservation Districts that wish to address natural resource issues with this tool. The project seeks to acquire development rights through a CE on 4,615 acres of rangeland pasture to preserve a viable cow/calf operation.

3. **North Fork Ahtanum Gauging Station Fish Passage**
   This completed project brought together the landowner and local stakeholders to correct a full spanning fish passage barrier on the North Fork of Ahtanum Creek. The barrier itself was an abandoned USGS gauging station built in the 1930's to measure water. To provide passage the station was removed and a roughened channel was constructed to create a "natural", smooth transition in stream grade. The successful removal of the barrier and implementation of the new roughened channel now provides year round passage for all species and ages of fish. In addition new stream flow monitoring equipment was provided to allow for real time access to flow data.

4. **Herke Fish Screen and Passage Removal Project**
"CAUTION CONSTRUCTION ZONE" The "Herke" project is currently under construction and is expected to be complete by the end of September. This project will consolidate 2 unscreened diversions into one equipped with a fish screen and provide fish passage at all life stages. The fish screen represents the last "left bank" screen needed and leaves only one "right bank" screen remaining currently being designed by the Yakama Nation for implementation.

5. **Field's Farm Plan implementation and Riparian Pasture Management System**
This NYCD Cooperator has worked with NYCD on several cost-share items within his overall "farm plan" which is highlighted by the development of a 26 acre riparian pasture management system. This management system will provide valuable forage for livestock while protecting water quality of the Ahtanum Creek. From this partnership other projects have been developed and proposed to include adjacent landowners that will allow NYCD to address natural resource concerns at a "stream reach" level.

6. **La Salle High School Riparian Enhancement**
The La Salle High School Enhancement Project is a partnership between the high school, Yakama Nation Fisheries and the NYCD. The project encompasses over 16 acres of flood plain along Ahtanum Creek. The project has implemented in stream habitat and floodplain connectivity improvements by the Yakama Nation Fisheries while NYCD is currently implementing the riparian planting and maintenance elements of the project. The real benefit of the Project is a real live outdoor classroom for La Salle High School Students!!!

The last stop on our tour is Bale Breaker Brewery.
Bale Breaker Brewing Company is the newest craft brewery to open in the heart of our nation's hop country, but while the brewery is new on the scene, the family behind the beer is not. The great-grandparents of owners Patrick Smith, Meghann Quinn, and Kevin Smith first planted hops in the Yakima Valley in 1932, the year before Prohibition ended. Now, 81 years later, their love of hops and passion for craft beer has led them to where they are today – having started a new production brewery surrounded by their family's hop fields, just down the road from where they were born and raised.
Bale Breaker Brewing Company opened the doors to their new 30-barrel production brewery in April 2013. Surrounded on three sides by a field of Cascade hops, the new facility is approximately 11,000 square feet and houses an onsite taproom (no food preparation, but outside food is welcome) with a beautiful outdoor patio and lawn area, perfect for enjoying the Yakima sunshine.

A catered dinner featuring ingredients from the Valley will be served at Bale Breaker Brewery. Please join us for the informative tour and interactive dinner!

Please respond by September 10th to confirm so that we can get a "head count". You can call or e-mail your confirmation to NYCD, see the information below. Don't hesitate to contact us with any questions.

Michael Tobin
NYCD Manager
Phone (509)454-5735 ext. 122
mike-tobin@conservewa.net

WASHINGTON STATE

CONSERVATION COMMISSION REGULAR MEETING

Ledgestone Hotel
107 N Fair Avenue
Yakima, WA 98901
Wednesday, September 18, 2013

PRELIMINARY MEETING AGENDA

WORK SESSION, Wednesday, September 18, 2013

TIME	TAB		PRESENTED BY	ACTION REQUIRED
9:00		Call to Order Additions/Corrections to Agenda Items	Jim Peters	
9:10		Introductions	All	Information
	1	Policy/Programs	Ron Shultz	
		a. Report on proviso implementation		
		• Efficiencies	Ray/Ron/ Dave V	Information
		• Elections	Ray/Ron/Dave V	Information
	2	Budget	Deb, Ron, Mark	
		a. WACD contract		
		b. Shellfish areas funding approach	Ron/Deb	Information
		c. Payment processing	Deb	Information
		d. Administrative efficiencies report	Deb	Information
		e. Category 3 results	Deb	Information
		f. Toxics account	Deb	Information
	3	Commission Operations		
		a. Report on August 20, 21 All Districts meeting	Ray/Ron	Information
		b. Discussion on rules		
		• Rates and charges	Ron	Information
		• SCC elected position	Ron	Information
11:30		**LUNCH (RSVP to the Commission)**		
12:15		**Adjourn / Tour begins at 12:30 PM**		

IMPORTANT NOTES/REMINDERS:

The times listed above are estimated and may vary. Every effort will be made, however, to adhere to the proposed timelines.

If you are a person with a disability and need special accommodations, please contact the Conservation Commission at 360.407.6200.

WASHINGTON STATE

CONSERVATION COMMISSION REGULAR MEETING

Yakima Valley Museum
2105 Tieton Drive
Yakima, WA 98902

PRELIMINARY MEETING AGENDA

Thursday, September 19, 2013

TIME	TAB		PRESENTED BY	ACTION REQUIRED
8:30		Call to Order Additions/Corrections to Agenda Items	Jim Peters	
8:40		Introductions	All	Information
9:00		Tour Discussion	All	
9:15	**4**	Consent Agenda	Jim Peters	Action
		a. Approval of the WSCC May 16, 2013 Regular Meeting Minutes		
		b. Approval of the WSCC July 17, 2013 Meeting Minutes		Action

ACTION ITEMS: Public comment will be allowed prior to action on each item.

9:20	**5**	Policy/Program	Ron Shultz	
		a. Election Manual and Procedures amendments	Bill Eller	Action
		b. Whitman CD Election	Bill Eller	Action
		c. Conservation District Supervisor Appointments	Lori Gonzalez	Action
10:00		**BREAK**		
10:15	**5**	Policy/Program	Ron Shultz	
		d. Farmland Preservation Easement Policy	Josh/Ron	Action
		e. VSP Update	Ron	Information
		f. Ecology Presentation/ Kelly Susewind	Kelly Susewind	Information
11:15	**6**	Budget, Grants and Contracts	Debbie Becker	
		a. FY14 Budget Correction	Deb	Action
		b. Puget Sound District Caucus funding request	Ron Shultz	Action
		c. Shellfish funding	Ron/Deb	Action
		d. Category 3 funding	Deb	Action
		• Cat 3 Appeal letters from Districts		
		e. Toxics account funding	Deb/Ron	Action
		f. Legislative Supplemental Budget Request	Deb/Ron/Mark	Action
		g. Whatcom Funding Request	Deb/Ron	Action
12:00		**Lunch (RSVP to Commission)**		

TIME	TAB		PRESENTED BY	ACTION REQUIRED
12:45	**7**	District Operations	Ray Ledgerwood	
		a. Good Governance procedure/checklist		Action
		b. Regional Manager report		Information
1:30		**BREAK**		
1:45	**8**	Commission Operations	Mark Clark	
		a. Nominating Committee		Action
		b. 2014 Proposed WSCC meeting dates & locations		Action
2:15		Partnership Reports		
2:45		Chair's Comments	Jim Peters	Information
		• August Meeting with WSCC and WACD	Jim Peters/Dave Guenther	

Next WSCC Meeting:

December 5, 2013
Suncadia Resort
Cle Elum, WA

3:30 **ADJOURN**

IMPORTANT NOTES/REMINDERS:

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TAB 1

Washington State
Conservation Commission

September 19, 2013

TO: Conservation Commission Members
Mark Clark, Executive Director

FROM: Ray Ledgerwood

SUBJECT: Agency & District Efficiencies Budget Proviso Report Status

Summary:
The FY 13-15 State Budget passed by our State Legislature included a proviso for a report on Agency and District Efficiencies. Budget language:

> Within the amounts appropriated in this section, the conservation commission, in consultation with conservation districts, must submit to the office of financial management and legislative fiscal committees by December 10, 2013, a report outlining opportunities to minimize districts' overhead costs, including consolidation of conservation districts within counties in which there is more than one district. The report must include details on the anticipated future savings that could be expected from implementing these efficiencies starting on July 1, 2014.

Action Requested:
Receive status report and acknowledge WSCC staff recommendations for activities, timeline for report development.

Activities & Timeline:

1. Draft report by end of September (include district efficiencies items already completed, Grant County consolidation steps, historical consolidation report, WACD consolidation policy (Ledgerwood lead)
2. Send draft report to district supervisors, managers, Commission members & staff for input in October. (Ledgerwood lead)
3. Develop input summary and use by end of October. (Ledgerwood lead)
4. Complete report and transmit to Commission Members by end of November. (Ledgerwood lead)

Proposed Outline of Proviso Report:

- Executive Summary
- Background
- Activities to Date on District Efficiencies (district efficiencies work group, paper, checklist, examples of efficiencies completed in the past two years)
- Activities to Date on Consolidation of Conservation Districts (history of consolidations to date, examples of work completed with Grant County Conservation District, reference material for district supervisors considering consolidation
- Anticipated future savings
- Addendum: WACD Policy Position on Conservation District Consolidation
- Contact information

Staff Contact: Ray Ledgerwood @ 208.301.4728 or ray.ledgerwood@scc.wa.gov.

Washington State
Conservation Commission

September 19, 2013

TO: Conservation Commission Members
Mark Clark, Executive Director

FROM: Ron Shultz, Director of Policy & Intergovernmental Relations

SUBJECT: Conservation District Elections Budget Proviso Report Status

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Summary: The FY 13-15 operating budget included a proviso for a report on conservation district elections. The report is due December 10 of this year.

Action Requested: Status briefing only

Staff Contact: Ron Shultz @ 360.407.7507 or ron.shultz@scc.wa.gov.

Background:
The 2013-15 operating budget included the following proviso regarding conservation district elections:

> The conservation commission must evaluate the current system for the election of conservation district board supervisors and recommend improvements to ensure the highest degree of public involvement in these elections. The commission must engage with stakeholder groups and conservation districts to gather a set of options for improvement to district elections, which must include an option aligning district elections with state and local general elections. The commission must submit a report detailing the options to the office of financial management and appropriate committees of the legislature by December 10, 2013.

Activities & Timeline:

1. A work group led by Commission staff will meet and develop preliminary recommendations. Meetings will be by Webinar format.
2. Preliminary recommendations approved by the Commission Executive Committee to be distributed at WACD Area Meetings for discussion.
3. Preliminary recommendations are shared with key legislators during this time for their input and comment.
4. Roll-up of comments from area meetings, legislators and others is presented at the WACD 2013 annual meeting.
5. Draft report presented for approval to Commission at their December meeting.
6. Complete report and distribute to legislature by the end of December, 2013.

Proposed Outline of Proviso Report:

- Executive Summary
- Background
- Activities to Date on Conservation District Elections
- Anticipated costs associated with alternative options for conservation district elections
- Addendum: WSCC Conservation District Elections Manual

TAB 2

The WACD contract update will be provided verbally at the Work session on Wednesday, September 18.

The Shellfish funding approach is scheduled for action at the Thursday Regular Business Meeting.

Please refer to Tab 6c for background and summary.

SCC Payment Processing

Background

The Conservation Commission took on the complete processing of conservation district payments and the agency accounts receivable process at the start of the 07-09 biennium. Part of this effort was to address ongoing conservation district concerns of cash flow problems regarding processing times for conservation district voucher payments through OFM's Small Agency Client Services. To address any questions or concerns on why the Conservation Commission took this action and to demonstrate the benefit to the conservation districts, the Commission's financial staff created an electronic tracking of payment processing time on each individual payment request from conservation districts.

Additional processing elements were created to address efficiencies:

1. Each conservation district was required to establish EFT (electronic fund transfer) rather than a printed paper warrant. This reduced the fraud risk at districts, increased payment receipt time, and reduced the costs to the Commission. The Commission is charged a fee for every paper warrant that must be printed and mailed.
2. Conservation districts were able to scan and deliver voucher payment requests via email. A standardized email inbox was created that allowed date stamping of every item received.
3. Payment requests are required to be sent monthly. This reduces errors, lost paperwork and receipts, and allows questions or concerns on a particular activity to be addressed immediately, rather than 3 months later where the problem may be costly to fix.

The Commission has been able to collect and track processing data on each payment request since FY09. From a supervisor's perspective of the financial staff, it allows an evaluation of workload and performance.

Additional Measurement

During the latter part of the 09-11 biennium an additional measure was added to enhance the financial review of the Good Governance process and determine if there were any trends or concerns with conservation district financial management. This additional measure is defined as "district delay" and allowed financial staff to evaluate whether additional training was needed, and any clarifications of process.

> This measure is defined as "district delay." The data now includes the date the voucher is received, and when the voucher is considered complete and able to process. The time between these two dates defines the time the financial staff waits for additional documentation to consider the payment request complete.
>
> Once the payment request is considered complete, the processing clock begins for the financial staff. The date paid is the date the payment request is submitted to the Treasurer's office for processing and is automatically created by the system.

The "district delay" data for the 09-11 biennium is incomplete and should not be used as a measure against the 11-13 biennium data. As we proceed through the 13-15 biennium, the "district delay" data will be accurate and available to compare against the 11-13 data.

Financial Team Duties

The processing of payments is only one component of the duties for the 4 members of the financial team. It includes all contract, scope of work, budgeting, and reportable for each individual program managed by the Conservation Commission. Financial staff provides training to conservation district staff; participates in the Good Governance evaluations, tracks regulatory referrals, and is involved in the conversations on auditing conservation districts with the state auditor. This division's duties include the accounts receivable and payable, stand alone contracts, and all other budgeting, allotments, reporting of performance measures to other state agencies.

Current Status

Prior to January 2013, the financial team has been consistent. The same 4 FTEs had worked together for 5 years. In January, one of the team left for another agency. This caused a great deal of needed training for the remaining members, but also an opportunity to evaluate our internal processes and create additional efficiencies.

However, the January – April period of 2013, resulted in a few cases where higher than normal averages for processing occurred. Once a new staff member was hired and trained, those delays due to increased workload leveled back to the normal ranges.

The increases in payment vouchers are directly linked to the increased number of programs currently under management by the Conservation Commission.

Data Analysis on Conservation District Voucher Payment Processing

Fiscal Year	Total Vouchers	District Delay	Agency Processing Days
FY09	1321		2.26
FY10	1613		2.22
FY11	1444		2.12
FY12	1677	2.09	2.15
FY13	2154	2.42	2.52
Biennium	**Total Vouchers**	**District Delay**	**Agency Processing Days**
B 09-11	3057		2.17
B 11-13	3831	2.27	2.35

13-15 Biennium and Beyond

A number of efficiencies have been identified which will reduce the workload on the financial team as well as the conservation districts.

A few of the efficiencies adopted for 13-15:

- Eliminating mid-biennium close on district grants.
- Requiring original signatures on only the Master Contract.
- Eliminate the redundant BMP entry in the financial system and pull the data from the CPDS system.
- Receive the annual financial reporting directly from the state auditor, rather than from 45 individual conservation districts.
- Automatic creation of the batch log for voucher payments.
- Automatic creation of an email to conservation districts with the report of payment.
- Electronic submittal of annual and long range plan.
- Accounts payable processed electronically.
- Eliminate tracking by Master Index, use only Program Index
- Allotments submitted by Fund

Average # Processing Days for Vouchers

For all Vouchers Received Between 7/1/2011 and 6/30/2013

District	Average District Delay	Average # Processing Days*
Adams	2.27	2.59
Asotin County	3.50	1.87
Benton	1.51	2.78
Cascadia	1.35	2.29
Central Klickitat	0.71	2.28
Clallam	2.03	2.02
Clark	2.77	2.83
Columbia	1.25	3.10
Cowlitz	3.40	2.98
Eastern Klickitat	1.12	2.35
Ferry	3.81	2.38
Foster Creek	1.22	2.07
Franklin	1.56	2.25
Grant County	2.35	1.39
Grays Harbor	2.02	2.59
Jefferson County	2.58	2.35
King	3.65	1.82
Kitsap	1.08	2.93
Kittitas County	2.14	2.92
Lewis County	1.67	1.39
Lincoln County	1.21	2.28
Mason	6.58	2.39
Moses Lake	2.52	1.90
North Yakima	0.70	3.35
Okanogan	1.46	2.11
Pacific	4.02	1.76
Palouse	2.20	4.27
Palouse-Rock Lake	1.77	3.12
Pend Oreille	2.56	2.94
Pierce	1.08	2.96
Pine Creek	0.58	2.71
Pomeroy	2.30	2.72
San Juan Islands	4.88	1.12
Skagit	1.70	1.54
Snohomish	2.20	2.23
South Douglas	4.31	1.92
South Yakima	2.12	1.73
Spokane	9.19	1.74
Stevens County	1.48	3.39

*Does Not Include Weekend Days

District	Average District Delay	Average # Processing Days*
Thurston	3.93	2.88
Underwood	2.08	3.04
Wahkiakum	4.45	2.60
Walla Walla County	1.29	2.96
Warden	1.70	2.14
Whatcom	2.06	1.42
Whidbey Island	1.28	2.08
Whitman	0.60	3.11
ALL Districts:	2.27	2.35

*Does Not Include Weekend Days

2D

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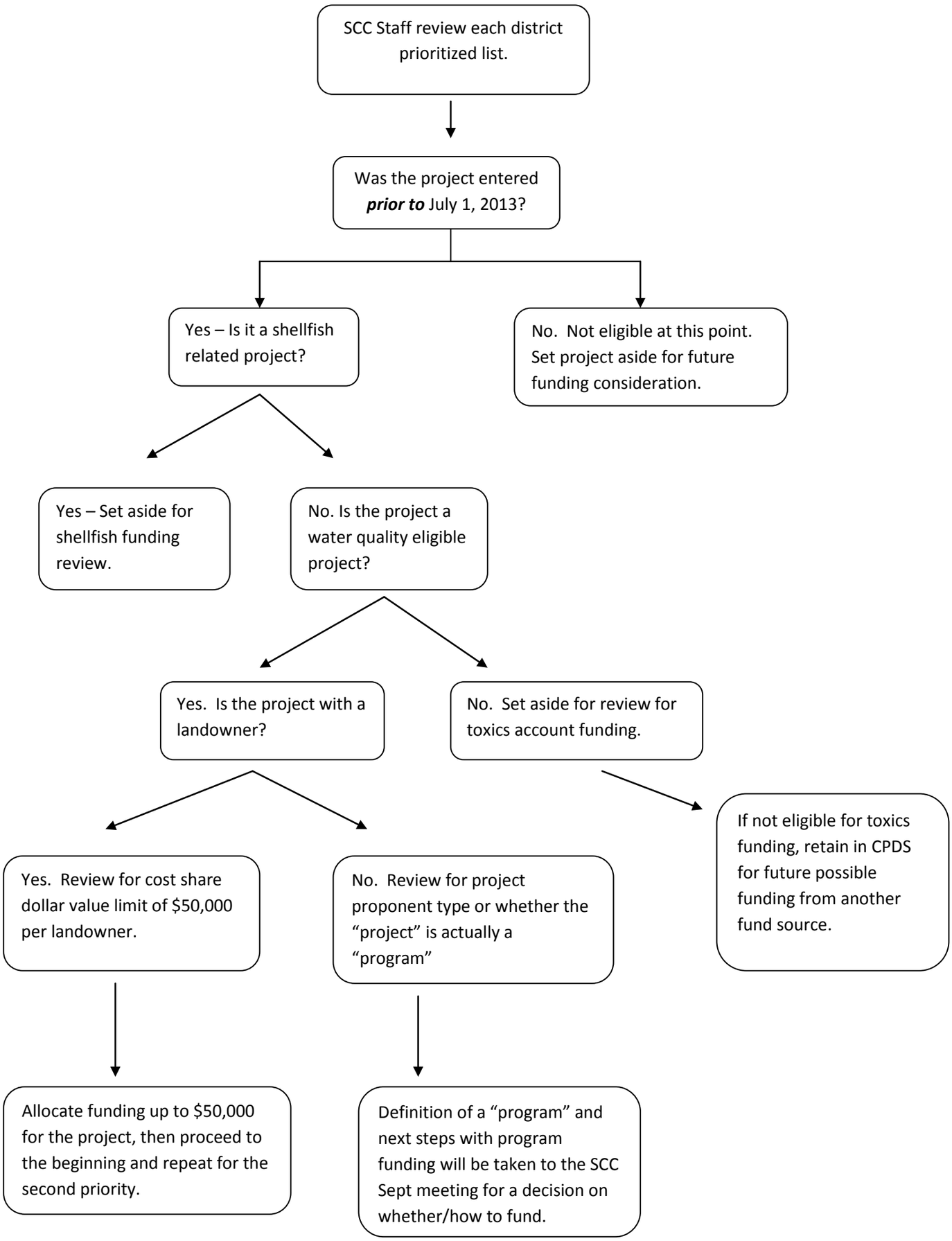
SCC Staff review each district prioritized list.
Was the project entered ***prior to*** July 1, 2013?
Yes – Is it a shellfish related project?
No. Not eligible at this point. Set project aside for future funding consideration.
Yes – Set aside for shellfish funding review.
No. Is the project a water quality eligible project?
Yes. Is the project with a landowner?
No. Set aside for review for toxics account funding.
If not eligible for toxics funding, retain in CPDS for future possible funding from another fund source.
Yes. Review for cost share dollar value limit of $50,000 per landowner.
No. Review for project proponent type or whether the "project" is actually a "program"
Allocate funding up to $50,000 for the project, then proceed to the beginning and repeat for the second priority.
Definition of a "program" and next steps with program funding will be taken to the SCC Sept meeting for a decision on whether/how to fund.

Analysis of CPDS Prioritization as Wednesday, September 11

	Central	Southwest	Puget Sound	East	TOTALS
# of Districts In/None	**11 / 2**	**6**	**11 / 1**	**8 / 6**	**36 /9**
# of Prioritized Practices Dollar Value	295 $14,210,360	89 $911,164	383 $5,105,148	83 $2,166,977	850 $22,393,649
# of Shellfish Districts	0	2	12	0	14
# of Qualified Practices	56	28	130	26	240
$ Value of Qualified Practices	$1,119,519	$506,074	$1,679,920	$547,725	$3,853,238
# Districts Qualified P1&2 Value of Priority 1 & 2	6 $427,012	5 $197,500	11 $473,463	6 $346,500	28 $1,444,475
Districts	**In**	**In**	**In**	**In**	
	Benton	Clark	Clallam	Asotin	
	Central Klick	Grays Harbor	Mason	Ferry	
	Grant	Lewis	King	Lincoln	
	Cascadia	Cowlitz	Kitsap	Palouse	
	Foster Creek	Pacific	Pierce	Palouse Rock	
	Franklin	Wahkiakum	San Juan	Pend Oreille	
	Kittitas		Skagit	Spokane	
	Okanogan		Snohomish	Walla Walla	
	North Yakima		Thurston		
	South Yakima		Whidbey Island	**None**	
	Underwood		Whatcom (1)	Adams	
	None	**None**	**None**	Columbia	
	Eastern Klickitat		Jefferson	Pine Creek	
	South Douglas		Whatcom	Pomeroy	
				Stevens	
				Whitman	

Central Districts with Projects Believed To Be Eligible

Owning CD	Priority Designation	Project Name	Name	Practice Name	Requested	Authorized
Benton	7	McKenna Riparian Restoration Project Category 3	Pat McKenna	Riparian Restoration	27,000.00	27000.00
	8	Klingele Riparian Restoration Project Category 3	Brad Klingele	Riparian Restoration	44,000.00	44000.00
Central Klickitat	1	Category 3 Slater Livestock Phase 3	Neal Slater	Fence	20,250.00	20250.00
Franklin	3	Livestock Cost-share Category 3	DeGroot Dairy	Waste Storage Facility	50,000.00	50000.00
			Fletcher Feedlot	Waste Storage Facility	50,000.00	50000.00
Grant County	1	Youngren Dairy category 3	(blank)	waste storage lagoon	30,000.00	20000.00
		1Youngren Dairy category 3	(blank)	waste storage lagoon	30,000.00	30000.00
	2	Klingeman Pork Producers category 3	(blank)	Manure transfer	25,000.00	25000.00
		1Klingeman Pork Producers category 3	(blank)	Waste Storage Facility	30,000.00	25000.00
	3	DeTRayCategory3	(blank)	Solid/liquid Waste Separation	12,000.00	12000.00
		1DeTRayCategory3	(blank)	Manure transfer	19,000.00	19000.00
	4	Fekkes Dairy Category 3	(blank)	Solids/Liquids Separation Facility	90,000.00	50000.00
	6	Country Morning Farms category 3	(blank)	Manure transfer	25,000.00	25000.00
	7	Floren Feedlot Category 3	(blank)	Waste Utilization	16,000.00	16000.00
	8	Dieringer Dairy Category 3	(blank)	manure lagoon	45,000.00	10000.00
		1Dieringer Dairy Category 3	(blank)	flexible lagoon liner	40,000.00	40000.00
	9	Willamette Eggs category 3	(blank)	nutrient management	25,000.00	25000.00
	10	Voss Dairy category 3	(blank)	Manure transfer	25,000.00	25000.00
North Yakima	1	12013 Category 3 Jack Field on Ahtanum Creek	Jack Field	Fence	10,780.00	10780.00
		22013 Category 3 Jack Field on Ahtanum Creek	Jack Field	Mulching	8,712.40	8712.40
		32013 Category 3 Jack Field on Ahtanum Creek	Jack Field	Prescribed grazing	682.55	682.55
		42013 Category 3 Jack Field on Ahtanum Creek	Jack Field	Watering Facility	13,200.00	13200.00
	2	5Category 3 Morton on Ahtanum Creek	(blank)	Fence	4,235.00	4235.00
		6Category 3 Morton on Ahtanum Creek	(blank)	Mulching	8,100.00	8100.00
		7Category 3 Morton on Ahtanum Creek	(blank)	Riparian Forest Buffer	9,392.25	9393.00
		8Category 3 Morton on Ahtanum Creek	(blank)	Watering Facility	6,600.00	6600.00
	4	92013 Category 3 Jack Field on Ahtanum Creek	Jack Field	Streambank and Shoreline Protection	9,600.00	9600.00
Okanogan	1	Acord, Troy (WDFW) - Category 3	(blank)	Fence - Phase 2	24,778.30	24778.00

Owning CD	Priority Designation	Project Name	Name	Practice Name	Requested	Authorized
Okanogan	2	1Olma, Derek - Category 3	Derek Olma	Heavy Use Area Protection	5,756.76	5757.00
		2Olma, Derek - Category 3	Derek Olma	Pipeline	4,574.39	4575.00
		3Olma, Derek - Category 3	Derek Olma	Pumping Plant	2,461.68	2462.00
		4Olma, Derek - Category 3	Derek Olma	Watering Facility	7,487.10	7487.00
	3	1Ellis-Barnes Livestock - Category 3	(blank)	Fencing	18,311.54	18312.00
		2Ellis-Barnes Livestock - Category 3	(blank)	Heavy Use Area Protection	3,179.20	3179.00
		3Ellis-Barnes Livestock - Category 3	(blank)	Pipeline	7,742.40	7742.00
		4Ellis-Barnes Livestock - Category 3	(blank)	Tree/Shrub Establishment	2,012.40	2012.00
		5Ellis-Barnes Livestock - Category 3	(blank)	Tree/Shrub Site Preparation	1,116.90	1117.00
		6Ellis-Barnes Livestock - Category 3	(blank)	Watering Facility	5,414.74	5415.00
		1Scholz 2013 - Category 3	Gerold Scholz	Fence	10,227.28	10227.00
	4	Arroyo, Leah - Category 3	Leah Arroyo	Fence	31,883.97	32000.00
	5	2Scholz 2013 - Category 3	Gerold Scholz	Critical Area Planting	448.05	448.00
		3Scholz 2013 - Category 3	Gerold Scholz	Heavy Use Area Protection	2,226.44	2226.00
		4Scholz 2013 - Category 3	Gerold Scholz	Pipeline	5,509.41	5509.00
		5Scholz 2013 - Category 3	Gerold Scholz	Spring Developments	11,803.41	11803.00
		6Scholz 2013 - Category 3	Gerold Scholz	Watering Facility	4,666.81	4667.00
South Yakima	1	1Haringa Dairy category 3	Gene Haringa	Pond Sealing, Flexable Membrane	60,000.00	50000.00
	2	Double P Dairy category 3	Aaron Prins	Manure transfer	75,000.00	50000.00
	3	Tuxedo Dairy Category 3	Jim Stoutjesdyk	Pond Sealing	60,000.00	50000.00
	4	Sun Valley Dairy #2 Category 3	Bill Scheenstra	Pond Sealing, Flexible Membrane	100,000.00	50000.00
	5	View Point Dairy Category 3	Bill DeRuyter	Pond Lining	100,000.00	50000.00
Underwood	1	Schmid, Robert Category 3	Robert Schmid	Waste Storage Facility (slab on grade)	110,450.00	43250.00
		1Schmid, Robert Category 3	Robert Schmid	Roof Runoff	6,750.00	6750.00
	2	1Pearson, Travis Category 3	Travis Pearson	Manure Storage Facility Improvements	111,625.00	50000.00
	3	1Anderson, Jake Category 3	Jacob Anderson	Drainage Water Management	7,050.00	7050.00
		2Anderson, Jake Category 3	Jacob Anderson	Heavy Use Area Protection	17,625.00	17625.00
		3Anderson, Jake Category 3	Jacob Anderson	Roof Runoff (feeding barn)	10,575.00	10575.00
					56	**1,119,518.95**

Central Districts Priority 1 & Priority 2

Owning CD	Priority Designation	Project Name	Name	Practice Name	Requested	After 7/1	Qualifies ?	Authorized		Total Per District Authorized
Benton	1	1Irrigation Water Management Category 3	Benton County Irrigators	Irrigation Water Management	100,000.00	(blank)	no	(blank)		
	2	2Small Acreage Assistance Program Category 3	Small Acreage Landowners	Fencing	40,000.00	(blank)	no	(blank)		
		3Small Acreage Assistance Program Category 3	Small Acreage Landowners	Irrigation Conversion	20,000.00	(blank)	no	(blank)		
		4Small Acreage Assistance Program Category 3	Small Acreage Landowners	Watering Facility	20,000.00	(blank)	no	(blank)		
										-
Cascadia	1	1Category 3 - Sunitsch Canyon	Sunitsch Canyon LLC Manager: Andrew Holm	Fuels Reduction and Forest Health	50,000.00	x	no	(blank)		
	2	Category 3 - Fire and Flood Restoration	Frosty Hansen	Reseeding of Pasture	50,000.00	x	no	(blank)		
										-
Central Klickitat	1	Category 3 Slater Livestock Phase 3	Neal Slater	Fence	20,250.00	(blank)	yes		20250	
	2	Category 3 Ekone Ranch	Shonie Schlotzhauer	Barn Gutters and downspouts	2,500.00	x	no	(blank)		
				Cultural Inventory	2,000.00	(blank)	no	(blank)		
				Ditch for pipeline conveyance	1,575.00	x	no	(blank)		
				Engineering	1,200.00	(blank)	no	(blank)		
				Hardened Feed Area	6,200.00	x	no	(blank)		
				Runoff Pipeline	5,000.00	x	no	(blank)		
				Water Control	8,000.00	x	no	(blank)		
										20,250.00
Foster Creek	1	Biological Noxious Weed Control Program - Category 3	(blank)	Biological Weed Control	68,750.00	(blank)	no	(blank)		
	2	Habitat Conservation Plan for Douglas County	(blank)	Planning Category 3	68,750.00	(blank)	no	(blank)		
										-
Franklin	1	4Irrigation Water Management Program Category 3	Franklin County Irrigators	Irrigation Water Management	100,000.00	(blank)	no	(blank)		
	2	Noxious Weed Control Cost-share Category 3	Franklin County Irrigators	Noxious Weed Control	100,000.00	(blank)	no	(blank)		

Owning CD	Priority Designation	Project Name	Name	Practice Name	Requested	After 7/1	Qualifies ?	Authorized	Total Per District Authorized
Franklin	2	Noxious Weed Control Cost-share Category 3	Snake River Corridor Landowners	Noxious Weed Control	100,000.00	(blank)	no	(blank)	
		5Noxious Weed Control Cost-share Category 3	Dryland Farmers	Noxious Weed Control	100,000.00	(blank)	no	(blank)	
									-
Grant County	1	Youngren Dairy category 3	(blank)	waste storage lagoon	30,000.00	(blank)	yes	20000	
		1Youngren Dairy category 3	(blank)	waste storage lagoon	30,000.00	(blank)	yes	30000	
	2	Klingeman Pork Producers category 3	(blank)	Manure transfer	25,000.00	(blank)	yes	25000	
		1Klingeman Pork Producers category 3	(blank)	Waste Storage Facility	30,000.00	(blank)	yes	25000	
									100,000.00
Kittitas County	1	Category 3 - Bland Bart (formerly Pedersen)	Bart Bland	Sprinkler Conversion	2,500.00	(blank)	no	(blank)	
					50,000.00	(blank)	no	(blank)	
	2	Category 3 - Feddema (Pivot)	Fred Feddema	Sprinkler Conversion	2,000.00	(blank)	no	(blank)	
					50,000.00	(blank)	no	(blank)	
					3,000.00	(blank)	no	(blank)	
North Yakima	1	2013 Category 3 Jack Field on Ahtanum Creek	Jack Field	Riparian Forest Buffer	94,313.50	(blank)	yes	(blank)	
				Herbaceous weed control (bmp 315)	2,080.00	(blank)	no	(blank)	
		12013 Category 3 Jack Field on Ahtanum Creek	Jack Field	Fence	10,780.00	(blank)	yes	10780	
		22013 Category 3 Jack Field on Ahtanum Creek	Jack Field	Mulching	8,712.40	(blank)	yes	8712.4	
		32013 Category 3 Jack Field on Ahtanum Creek	Jack Field	Prescribed grazing	682.55	(blank)	yes	682.55	
		42013 Category 3 Jack Field on Ahtanum Creek	Jack Field	Watering Facility	13,200.00	(blank)	yes	13200	
	2	Category 3 Morton on Ahtanum Creek	(blank)	Herbaceous weed control	3,784.06	(blank)	no	(blank)	
		5Category 3 Morton on Ahtanum Creek	(blank)	Fence	4,235.00	(blank)	yes	4235	
		6Category 3 Morton on Ahtanum Creek	(blank)	Mulching	8,100.00	(blank)	yes	8100	

Owning CD	Priority Designation	Project Name	Name	Practice Name	Requested	After 7/1	Qualifies ?	Authorized	Total Per District Authorized
North Yakima	2	7Category 3 Morton on Ahtanum Creek	(blank)	Riparian Forest Buffer	9,392.25	(blank)	yes	9393	
		8Category 3 Morton on Ahtanum Creek	(blank)	Watering Facility	6,600.00	(blank)	yes	6600	
									61,702.95
Okanogan	1	Acord, Troy (WDFW) - Category 3	(blank)	Fence - Phase 2	24,778.30	(blank)	yes	24778	
	2	1Olma, Derek - Category 3	Derek Olma	Heavy Use Area Protection	5,756.76	(blank)	yes	5757	
		2Olma, Derek - Category 3	Derek Olma	Pipeline	4,574.39	(blank)	yes	4575	
		3Olma, Derek - Category 3	Derek Olma	Pumping Plant	2,461.68	(blank)	yes	2462	
		4Olma, Derek - Category 3	Derek Olma	Watering Facility	7,487.10	(blank)	yes	7487	
									45,059.00
South Yakima	1	Haringa Dairy category 3	Gene Haringa	Waste Storage Facility	60,000.00	(blank)	yes	(blank)	
		1Haringa Dairy category 3	Gene Haringa	Pond Sealing, Flexable Membrane	60,000.00	(blank)	yes	50000	
	2	Double P Dairy category 3	Aaron Prins	Manure transfer	75,000.00	(blank)	yes	50000	
									100,000.00
Underwood	1	Schmid, Robert Category 3	Robert Schmid	Waste Storage Facility (slab on grade)	110,450.00	(blank)	yes	43250	
		1Schmid, Robert Category 3	Robert Schmid	Roof Runoff	6,750.00	(blank)	yes	6750	
	2	Pearson, Travis Category 3	Travis Pearson	Roof Runoff Structure (Barn)	5,625.00	(blank)	yes	(blank)	
		1Pearson, Travis Category 3	Travis Pearson	Manure Storage Facility Improvements	111,625.00	(blank)	yes	50000	
									100,000.00
									427,011.95

Central Districts with Projects For Further Decisions

After 7/1	Program (mulitple landowners)	Program / Toxics	Livestock / Toxics

Owning CD	Priority Designation	Project Name	Name	Practice Name	Requested	After 7/1	P	PT	LT
Benton	1	1Irrigation Water Management Category 3	Benton County Irrigators	Irrigation Water Management	100,000.00	(blank)	x	(blank)	(blank)
	2	2Small Acreage Assistance Program Category 3	Small Acreage Landowners	Fencing	40,000.00	(blank)	x	(blank)	(blank)
		3Small Acreage Assistance Program Category 3	Small Acreage Landowners	Irrigation Conversion	20,000.00	(blank)	x	(blank)	(blank)
		4Small Acreage Assistance Program Category 3	Small Acreage Landowners	Watering Facility	20,000.00	(blank)	x	(blank)	(blank)
	3	5Variable Frequency Drives Category 3	Benton County Irrigators	Variable Frequency Drives	100,000.00	(blank)	x	(blank)	(blank)
	4	6Benton Groundwater Quality Characterization Report Phase 1 Category 3	Benton County Irrigators	Groundwater Characterization Report	50,000.00	x	x	(blank)	(blank)
	5	Xeriscaping Category 3	Urban Landowners	Xeriscape Program	50,000.00	(blank)	x	(blank)	(blank)
	6	CRP Take Out Residue Management Category 3	Horse Heaven Hills Farmers	Residue Management, Mulch Till	121,250.00	(blank)	x	(blank)	(blank)
Cascadia	1	1Category 3 - Sunitsch Canyon	Sunitsch Canyon LLC Manager: Andrew Holm	Fuels Reduction and Forest Health	50,000.00	x	x	(blank)	(blank)
	2	Category 3 - Fire and Flood Restoration	Frosty Hansen	Reseeding of Pasture	50,000.00	x	(blank)	(blank)	(blank)
	3	Category 3 - Owen Hatcher	Owen Hatcher	Fencing	20,000.00	x	(blank)	(blank)	(blank)
Central Klickitat	2	Category 3 Ekone Ranch	Shonie Schlotzhauer	Barn Gutters and downspouts	2,500.00	x	(blank)	(blank)	(blank)
				Cultural Inventory	2,000.00	(blank)	(blank)	(blank)	(blank)
				Ditch for pipeline conveyance	1,575.00	x	(blank)	(blank)	(blank)
				Engineering	1,200.00	(blank)	(blank)	(blank)	(blank)
				Hardened Feed Area	6,200.00	x	(blank)	(blank)	(blank)
				Runoff Pipeline	5,000.00	x	(blank)	(blank)	(blank)
				Water Control	8,000.00	x	(blank)	(blank)	(blank)

Owning CD	Priority Designation	Project Name	Name	Practice Name	Requested	After 7/1	P	PT	LT
Foster Creek	1	Biological Noxious Weed Control Program - Category 3	(blank)	Biological Weed Control	68,750.00	(blank)	(blank)	x	(blank)
	2	Habitat Conservation Plan for Douglas County	(blank)	Planning Category 3	68,750.00	(blank)	(blank)	x	(blank)
	3	Wildfire 2012 Stream Restoration - Gary Flowers - Fiddle Creek	Gary Flowers	Stream Habitat and Improvement	71,750.00	x	(blank)	(blank)	(blank)
	4	East Foster Creek Projects Maintenance - Category 3	(blank)	Riparian Enhancement	71,750.00	(blank)	x	(blank)	(blank)
	5	WRIA 44/50 Watershed Monitoring - Category 3	(blank)	Watershed Monitoring Category 3	68,750.00	(blank)	x	(blank)	(blank)
	6	On-Farm Renewable Energy Pilot Project - Category 3	(blank)	On-Farm Oil Seed Processing Category 3	71,250.00	(blank)	x	(blank)	(blank)
	7	WRIA 44/50 Planning Unit Coordination Category 3	(blank)	Planning Unit Coordination Category 3	68,750.00	(blank)	(blank)	(blank)	(blank)
	8	Rock Island Creek Multifunctional Reservoir Feasibility Study - Category 3	(blank)	Reservoir Feasibility Study	74,250.00	(blank)	(blank)	(blank)	(blank)
Franklin	1	4Irrigation Water Management Program Category 3	Franklin County Irrigators	Irrigation Water Management	100,000.00	(blank)	x	(blank)	(blank)
	2	Noxious Weed Control Cost-share Category 3	Franklin County Irrigators	Noxious Weed Control	100,000.00	(blank)	x	(blank)	(blank)
			Snake River Corridor Landowners	Noxious Weed Control	100,000.00	(blank)	x	(blank)	(blank)
		5Noxious Weed Control Cost-share Category 3	Dryland Farmers	Noxious Weed Control	100,000.00	(blank)	x	(blank)	(blank)
	4	Habitat for Pollinators/Beneficial Insects Category 3	Franklin County Irrigators	Pollinator/Beneficial Insect Habitat	15,000.00	(blank)	x	(blank)	(blank)
	5	Irrigation Conversion Category 3	Franklin County Irrigators	Irrigation Conversion	100,000.00	x	x	(blank)	(blank)
	6	Reimann VFD Category 3	Reid Reimann	Variable Frequency Drive	250,000.00	x	(blank)	(blank)	(blank)
	7	Cover Crops Category 3	Franklin County Irrigators	Cover Crops	100,000.00	(blank)	x	(blank)	(blank)

Owning CD	Priority Designation	Project Name	Name	Practice Name	Requested	After 7/1	P	PT	LT
Franklin	8	WQ Characterization and Monitoring Category 3	Franklin County Irrigators	Water Quality Characterization and Monitoring	25,000.00	x	x	(blank)	(blank)
	9	CRP Take Out Residue Management Category 3	Dryland Farmers	Residue Management	205,000.00	x	x	(blank)	(blank)
Grant County	5	Ovenell Farms category 3	(blank)	Composting Facility	75,000.00	(blank)	(blank)	(blank)	(blank)
Kittitas County	1	Category 3 - Bland Bart (formerly Pedersen)	Bart Bland	Sprinkler Conversion	2,500.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
	2	Category 3 - Feddema (Pivot)	Fred Feddema	Sprinkler Conversion	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
					3,000.00	(blank)	(blank)	(blank)	(blank)
	3	Category 3 - Dodge, Tom & Bob	Robert (Bob) Dodge	Sprinkler Conversion	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
					3,000.00	(blank)	(blank)	(blank)	(blank)
			Tom Dodge	Sprinkler Conversion	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
					3,000.00	(blank)	(blank)	(blank)	(blank)
	4	Category 3 - Ron Gibb (Wood and Caribou)	Ron Gibb	Sprinkler (Wood)	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
					3,000.00	(blank)	(blank)	(blank)	(blank)
	5	Category 3 - 2 R Farms (Seaton/Knudson)	Byron Strang	Sprinkler Conversion (N)	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
					3,000.00	(blank)	(blank)	(blank)	(blank)
			Ryan Knudson	Sprinkler Conversion (N)	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
					3,000.00	(blank)	(blank)	(blank)	(blank)
	6	Category 3 - Charlton (Weber)	Don Weber	Sprinkler Conversion	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
					3,000.00	(blank)	(blank)	(blank)	(blank)
			Mark Charlton	Sprinkler Conversion	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
					3,000.00	(blank)	(blank)	(blank)	(blank)

Owning CD	Priority Designation	Project Name	Name	Practice Name	Requested	After 7/1	P	PT	LT
Kittitas County	7	Category 3 - Eslinger (Nylander)	John Nylander	Sprinkler Conversion	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
					3,000.00	(blank)	(blank)	(blank)	(blank)
			Matt Eslinger	Sprinkler Conversion	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
					3,000.00	(blank)	(blank)	(blank)	(blank)
	8	Category 3 - Eslinger (Sorenson)	Matt Eslinger	Sprinkler Conversion/Irrigation Diversion	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
					3,000.00	(blank)	(blank)	(blank)	(blank)
			Paul Sorenson	Sprinkler Conversion/Irrigation Diversion	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
					3,000.00	(blank)	(blank)	(blank)	(blank)
	9	Category 3 - Charlton (German LLC)	Mark Charlton	Sprinkler Conversion	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
					3,000.00	(blank)	(blank)	(blank)	(blank)
			German LLC	Sprinkler Conversion	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
					3,000.00	(blank)	(blank)	(blank)	(blank)
	10	Category 3 - Ron Gibb (Wood and Caribou)	Ron Gibb	Sprinkler Conversion (Caribou)	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
					3,000.00	(blank)	(blank)	(blank)	(blank)
	11	Category 3 - Dodge, Tom	Tom Dodge	Sprinkler Conversion/Irrigation Diversion	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
					3,000.00	(blank)	(blank)	(blank)	(blank)
	12	Category 3 - Ron Gibb (Wipple Wasteway E)	Ron Gibb	Sprinkler Conversion	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
					3,000.00	(blank)	(blank)	(blank)	(blank)
	13	Category 3 - Dodge R (Whippel Place)	Robert (Bob) Dodge	Sprinkler Conversion	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
					3,000.00	(blank)	(blank)	(blank)	(blank)

Owning CD	Priority Designation	Project Name	Name	Practice Name	Requested	After 7/1	P	PT	LT
Kittitas County	13	Category 3 - Dodge R (Whippel	John Olexy	Sprinkler Conversion	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
					3,000.00	(blank)	(blank)	(blank)	(blank)
	14	Category 3 - Ron Gibb (Wipple Wasteway W)	Ron Gibb	Sprinkler Conversion	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
					3,000.00	(blank)	(blank)	(blank)	(blank)
	15	Category 3 - Cortese/Sorenson	Paul Sorenson	Sprinkler Conversion (E)	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
					3,000.00	(blank)	(blank)	(blank)	(blank)
			Brian Cortese	Sprinkler Conversion (E)	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
					3,000.00	(blank)	(blank)	(blank)	(blank)
	16	Category 3 - Dodge, Tom	Tom Dodge	Sprinkler Conversion (Home)	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
					3,000.00	(blank)	(blank)	(blank)	(blank)
	17	Category 3 - Harrel Farm LLC	Susan Harrel	Irrigation System - Sprinkler	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
					3,000.00	(blank)	(blank)	(blank)	(blank)
			Willowbrook Farms II LLC	Irrigation System - Sprinkler	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
					3,000.00	(blank)	(blank)	(blank)	(blank)
	18	Category 3 - Ron Gibb (Denmark-Sorenson Rds)	Ron Gibb	Sprinkler Conversion	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
					3,000.00	(blank)	(blank)	(blank)	(blank)
	19	Category 3 - Cortese/Sorenson	Paul Sorenson	Sprinkler Conversion (W)	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
			Brian Cortese	Sprinkler Conversion (W)	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
	20	Category 3 - Bland, Bart (Hanson Rd)	Bart Bland	Sprinkler Conversion	50,000.00	(blank)	(blank)	(blank)	(blank)
	21	Category 3 - Willard	Steve Willard	Sprinkler Conversion	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)

Owning CD	Priority Designation	Project Name	Name	Practice Name	Requested	After 7/1	P	PT	LT
Kittitas County	21	Category 3 - Willard	Steve Willard	Sprinkler Conversion	3,000.00	(blank)	(blank)	(blank)	(blank)
	22	Category 3 - Mel Dyk	Mel Dyk	Sprinkler Conversion	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
					3,000.00	(blank)	(blank)	(blank)	(blank)
	23	Category 3 - Bland, Larry (Manastash Rd)	Larry Bland	Sprinkler Conversion	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
					3,000.00	(blank)	(blank)	(blank)	(blank)
	24	Category 3 - 2 R Farms (Seaton/Knudson)	Byron Strang	Sprinkler Conversion (S)	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
					3,000.00	(blank)	(blank)	(blank)	(blank)
			Ryan Knudson	Sprinkler Conversion (S)	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
					3,000.00	(blank)	(blank)	(blank)	(blank)
	25	Category 3 - Haberman (Bob)	Bob Haberman	Sprinkler Conversion	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
					3,000.00	(blank)	(blank)	(blank)	(blank)
	26	Category 3 - Rinehart, David	David Rinehart	Sprinkler Conversion	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
					3,000.00	(blank)	(blank)	(blank)	(blank)
	27	Category 3 - Mark Hansen	Mark Hansen	Sprinkler Conversion	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
					3,000.00	(blank)	(blank)	(blank)	(blank)
	28	Category 3 - Feddema (1/2 Pivot)	Fred Feddema	Sprinkler Conversion	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
					3,000.00	(blank)	(blank)	(blank)	(blank)
	29	Category 3 - Rinehart, David (McManamy)	David Rinehart	Sprinkler Conversion	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
					3,000.00	(blank)	(blank)	(blank)	(blank)
	30	Category 3 - Bland, Larry (Brown Rd)	Larry Bland	Sprinkler Conversion	2,000.00	(blank)	(blank)	(blank)	(blank)
					50,000.00	(blank)	(blank)	(blank)	(blank)
					3,000.00	(blank)	(blank)	(blank)	(blank)
North Yakima	1	2013 Category 3 Jack Field on Ahtanum Creek	Jack Field	Herbaceous weed control (bmp 315)	2,080.00	(blank)	(blank)	(blank)	(blank)

Owning CD	Priority Designation	Project Name	Name	Practice Name	Requested	After 7/1	P	PT	LT
North Yakima	2	Category 3 Morton on Ahtanum Creek	(blank)	Herbaceous weed control	3,784.06	(blank)	(blank)	(blank)	(blank)
	3	Category 3 Floodplain Restoration with Beaver Dam Analogs	Greg Swart	Stream Habitat Improvement and Management	49,999.00	x	(blank)	(blank)	(blank)
			Rudy Frausto	Stream Habitat Improvement and Management	49,999.00	x	(blank)	(blank)	(blank)
			WSU Foundation V.P. Mike Connell	Stream Habitat Improvement and Management	49,999.00	x	(blank)	(blank)	(blank)
	4	2013 Category 3 Jack Field on Ahtanum Creek	Jack Field	Stream Habitat Improvement and Management	450,000.00	(blank)	(blank)	(blank)	(blank)
	5	Category 3 Morton on Ahtanum Creek	(blank)	Streambank and Shoreline Protection	201,942.00	(blank)	(blank)	(blank)	(blank)
South Yakima	6	A&C Sytsma Dairy #1 Category 3	Andy Sytsma	Irrigation System	360,000.00	(blank)	(blank)	(blank)	(blank)
	7	Sun Valley Dairy #1 category 3	Bill Scheenstra	Irrigation Sprinkler System	50,310.00	(blank)	(blank)	(blank)	(blank)

5,841,338.06

Eastern Districts with Projects Believed To Be Eligible

Owning CD	Priority Designation	Project Name	Name	Practice Name	Requested	Authorized
Asotin County	1	2012-43 Category 3 #1	Kevin Botts	Waste Pad 2	59,850.00	$ 50,000.00
	2	2012-47 Category 3 #2	Ron Scheibe	Feed Pad	34,200.00	$ 19,850.00
				Waste Pad	30,150.00	$ 30,150.00
	3	2012-42 Category 3 #3	Rod Hostetler	Ecology Blocks	14,950.00	$ 10,000.00
				Waste Pad	13,500.00	$ 13,500.00
				Waste Pad 2	13,500.00	$ 13,500.00
				Waste Pad 3	13,500.00	$ 13,500.00
	4	2012-54 Category 3 #4	Tom Hendrickson - #226	Waste Pad	123,750.00	$ 50,000.00
	5	2012-41 Category 3 #5	Casey Hagenah - #230	Critical Area Planting	125.00	$ 125.00
				Ecology Blocks	4,600.00	$ 4,600.00
				Feed Pad	24,750.00	$ 24,750.00
				Waste Pad	15,750.00	$ 15,750.00
	6	32012-45 Category 3 #6	Tom and Barb Appleford	Ecology Blocks	12,075.00	4100
		22012-45 Category 3 #6	Tom and Barb Appleford	Feed Pad (3)	22,950.00	22950
		12012-45 Category 3 #6	Tom and Barb Appleford	Waste Pad (3)	22,950.00	22950
Ferry	1	1HK Ranch Bank Stabilization Cat. 3	(blank)	Streambank and Shoreline Protection	50,000.00	50000
Lincoln	1	Northface Farms, Inc	Jason Echelbarger	Grassed Waterway	3,500.00	$ 3,500.00
	4	Laurel Tiphareth	Laurel Tiphareth	Tree/Shrub Planting	2,000.00	$ 2,000.00
	6	Gary McKay Inc	Gary McKay	Terrace	3,500.00	3500
Palouse	1	6Boyd Heavy Use Area Protection (Category 3)	Chad Boyd	Heavy User Area Protection	100,000.00	50000
Pend Oreille	1	1George Stuivenga Category 3 #1	(blank)	Fencing	40,000.00	40000
		2George Stuivenga Category 3 #1	(blank)	Hardened Crossing	4,000.00	2000
		4George Stuivenga Category 3 #1	(blank)	Watering Troughs	8,000.00	8000
	2	1Ron and Linda Wilson Category 3 #2	(blank)	Riparian Plantings	15,000.00	15000
		2Ron and Linda Wilson Category 3 #2	(blank)	Watering Troughs	28,000.00	28000
Walla Walla County	1	Category 3 - 2010 Budget Project - Touchet River - McCaw Restoration	Jack McCaw	Streambank & Shoreline Protection	50,000.00	$ 50,000.00
						$ 547,725.00

Eastern Districts Priority 1 & Priority 2

Owning CD	Priority Designation	Project Name	Name	Practice Name	Requested	After 7/1	Qualifies ?	Authorized		Total Per District Authorized
Asotin County	1	2012-43 Category 3 #1	Kevin Botts	Critical Area Planting	125.00	(blank)	yes	(blank)		
				Ecology Blocks	5,750.00	(blank)	yes	(blank)		
				Ecology Blocks 2	8,625.00	(blank)	yes	(blank)		
				Ecology Blocks 3	1,380.00	(blank)	yes	(blank)		
				Feed Pad	33,750.00	(blank)	yes	(blank)		
				Feed Pad (2)	58,500.00	(blank)	yes	(blank)		
				Waste Pad	24,750.00	(blank)	yes	(blank)		
				Waste Pad (extended)	8,100.00	(blank)	yes	(blank)		
				Waste Pad 2	59,850.00	(blank)	yes		50000	
	2	2012-47 Category 3 #2	Ron Scheibe	Feed Pad	34,200.00	(blank)	yes		19850	
				Waste Pad	30,150.00	(blank)	yes		30150	
				Eco Block	1,380.00	(blank)	yes	(blank)		
				Feed Pad 2	74,250.00	(blank)	yes	(blank)		
				Feed Pad 3	59,850.00	(blank)	yes	(blank)		
										100,000.00
Ferry	1	1HK Ranch Bank Stabilization Cat. 3	(blank)	Streambank and Shoreline Protection	50,000.00	(blank)	yes		50000	
	2	1Sanpoil Habitat Improvement Survey	(blank)	Identify potential need	10,000.00	(blank)	no	(blank)		
										50,000.00
Lincoln County	1	Northface Farms, Inc	Jason Echelbarger	Grassed Waterway	3,500.00	(blank)	yes		3500	
	2	Double A Farms JV	Eric Reimer	Grass Waterway	3,500.00	x	no	(blank)		
										3,500.00
Palouse	1	6Boyd Heavy Use Area Protection (Category 3)	Chad Boyd	Heavy User Area Protection	100,000.00	(blank)	yes		50000	
	2	Palouse Wetland Demonstation Project (Category 3)	Mark Whitmore	Whitmore wetland enhancment	220,920.30	(blank)	no	(blank)		
										50,000.00
Palouse-Rock Lake	1	Lenskov Thornton Restoration	Tracy Eriksen	Thorn Creek Restoration and Maintainance Demonstration Project	10,000.00	x	no	(blank)		
	2	Direct Seed David Morton	David Morton	FY 14 Direct Seed David Morton	1,500.00	(blank)	no	(blank)		
										-

Owning CD	Priority Designation	Project Name	Name	Practice Name	Requested	After 7/1	Qualifies ?	Authorized	Total Per District Authorized
Pend Oreille	1	1George Stuivenga Category 3 #1	(blank)	Fencing	40,000.00	(blank)	yes	40000	
		2George Stuivenga Category 3 #1	(blank)	Hardened Crossing	4,000.00	(blank)	yes	2000	
		3orge Stuivenga Category 3 #1	(blank)	Riparian Planting	30,000.00	(blank)	yes	(blank)	
		4George Stuivenga Category 3 #1	(blank)	Watering Troughs	8,000.00	(blank)	yes	8000	
	2	1Ron and Linda Wilson Category 3 #2	(blank)	Riparian Plantings	15,000.00	(blank)	yes	15000	
		2Ron and Linda Wilson Category 3 #2	(blank)	Watering Troughs	28,000.00	(blank)	yes	28000	
									93,000.00
Spokane County	1	Spokane County Fuels Reduction Category 3	(blank)	fuels reduction	300,000.00	x	no	(blank)	
		Category-3 Spokane's Family Farm (Roylance)	Brent Roylance	Waste Storage Facility	41,250.00	x	no	(blank)	
									-
Walla Walla County	1	Category 3 - 2010 Budget Project - Touchet River - McCaw Restoration	Jack McCaw	Streambank & Shoreline Protection	50,000.00	(blank)	yes	50000	
	2	Category 3 - 2013 Hofer Dam Sediment Management	(blank)	Sediment Management at Hofer Dam Intake Structure	50,000.00	x	no	(blank)	
									50,000.00
									346,500.00

Eastern Districts with Projects For Further Decisions

After 7/1 | Program (mulitple landowners) | Program / Toxics | Livestock / Toxics

Owning CD	Priority Designation	Project Name	Name	Practice Name	Requested	After 7/1	P	PT	LT
Lincoln	2	Double A Farms JV	Eric Reimer	Grass Waterway	3,500.00	x	(blank)	(blank)	(blank)
	3	Maureen Bourne	Maureen Bourne	Grass Waterway	3,500.00	x	(blank)	(blank)	(blank)
	5	Joel Terry Bourne	Terry Bourne	Grass Waterway	3,500.00	x	(blank)	(blank)	(blank)
	7	Hearty Acres	Lloyd Bourne	Grass Waterway	3,500.00	x	(blank)	(blank)	(blank)
Palouse-Rock Lake	1	Lenskov Thornton Restoration	Tracy Eriksen	Thorn Creek Restoration and Maintainance Demonstration Project	10,000.00	x	(blank)	(blank)	(blank)
Spokane County	1	Spokane County Fuels Reduction Category 3	(blank)	fuels reduction	300,000.00	x	x	(blank)	(blank)
		Category-3 Spokane's Family Farm (Roylance)	Brent Roylance	Waste Storage Facility	41,250.00	x	(blank)	(blank)	(blank)
Walla Walla County	2	Category 3 - 2013 Hofer Dam Sediment Management	(blank)	Sediment Management at Hofer Dam Intake Structure	50,000.00	x	(blank)	(blank)	(blank)
	3	Category 3 - 2013 Walla Walla River Bank Stabilization - Pat Meliah	Pat Meliah	Streambank and Shoreline Protection	50,000.00	x	(blank)	(blank)	(blank)
	4	Category 3 - 2013 Walla Walla River Bank Stabilization - Terry Bergevin	Terry Bergevin	Streambank and Shoreline Protection	50,000.00	x	(blank)	(blank)	(blank)
	5	Category 3 - 2013 Probert Ditch to Pipeline and livestock watering	(blank)	Irrigation Water Management	25,000.00	x	x	(blank)	(blank)
	6	Category 3 - 2013 Gailey Bridge across Touchet River	John Gailey	Stream Crossing	50,000.00	x	(blank)	(blank)	(blank)
	7	Category 3 - 2013 Gardena Farms #13 ID	Mark Wagoner	Irrigation Water Management	50,000.00	x	x	(blank)	(blank)

640,250.00

Puget Sound Districts with Projects Believed To Be Eligible

Owning CD	Priority Designation	Project Name	Name	Practice Name	Requested	Authorized
Clallam	1	1CLALLAM Category 3 Project - B&T Cattle Co. 2012	Ben & Troy Smith	Heavy Use Area - winter feeding mngt.	5,250.00	5,250.00
		2CLALLAM Category 3 Project - B&T Cattle Co. 2012	Ben & Troy Smith	Roof Runoff Management	8,012.00	8,012.00
		4CLALLAM Category 3 Project - B&T Cattle Co. 2012	Ben & Troy Smith	Waste Storage Facility	9,156.00	9,156.00
		5CLALLAM Category 3 Project - B&T Cattle Co. 2012	Ben & Troy Smith	1Waste Storage Facility	28,613.00	27,582.00
	7	Wilson Farm Plan Implementation	Matthew & LaDona Wilson	Waste Storage Facility	3,341.00	3,341.00
King	1	2CATEGORY 3 Two Mountains Farm Riparian Buffer Restoration-Phase 3	Patrick Burns	Riparian Forest Buffer	58,500.00	50,000.00
	2	CATEGORY 3 - Keller Dairy Sand Separator	Steve and Janet Keller	Waste Transfer Tank Replacement	147,000.00	50,000.00
	3	Category 3 - Celigoy	Mary Celigoy	Riparian Hedgerow Buffer South Bank	15,000.00	15,000.00
	6	VanWieringen Dairy Water Quality Project	(blank)	underground piping to divert clean water around barnyard	12,125.00	12,125.00
		1VanWieringen Dairy Water Quality Project	(blank)	Buried main line for manure transport	12,125.00	12,125.00
	14	Category 3 - Mitchell	Stacy Mitchell	Riparian Hedgerow Buffer	15,000.00	15,000.00
		1Category 3 - Mitchell	Stacy Mitchell	Riparian Buffer Fence	3,500.00	3,500.00
	16	Category 3 - Heiser Farm Stream Crossing	Susan and Bryan Heiser	Stream Crossing	70,000.00	50,000.00
	18	Category 3 Kanagy Marine Shoreline Enhancement	Craig Kanagy	Marine Shoreline Enhancement	45,000.00	45,000.00
	19	Category 3 - Canfield	Don Canfield	Hedgerow	10,000.00	10,000.00
	20	Category 3 - Denman	Bob Denman	Riparian Forest Buffer	2,719.93	2,719.93
		1Category 3 - Denman	Bob Denman	Buffer Fence	2,062.50	2,062.50
		2Category 3 - Denman	Bob Denman	Riparian Forest Buffer	543.99	543.99
	21	Category 3 - Schlegel/Stout	Eric Schlegel	Riparian Forest Buffer	622.20	622.00
		1Category 3 - Schlegel/Stout	Eric Schlegel	Riparian Forest Buffer	3,111.01	3,111.00
	24	Category 3 Bonomi Stream Crossing and Riparian Enhancment of Issaqauh Creek	Walt Bonomi	Stream Crossing	50,000.00	50,000.00
	25	CATEGORY 3 Dolder Farm Snoqualmie Riverbank Sloughing Management Project	Nancy Beveridge	Channel Bank Vegetation	15,000.00	15,000.00

Owning CD	Priority Designation	Project Name	Name	Practice Name	Requested	Authorized
King	25	4CATEGORY 3 Dolder Farm Snoqualmie Riverbank Sloughing Management Project	Nancy Beveridge	Streambank and Shoreline Protection	60,000.00	35,000.00
	29	CATEGORY 3 Pickering Farm Stream Channel Restoration	Larry Pickering	Channel Stabilization	38,000.00	38,000.00
	30	CATEGORY 3 Baerwald Stream Crossing Replacement	Cathryn Baerwald	Stream Crossing	16,000.00	16,000.00
	31	Baker Dairy project	(blank)	Manure storage	30,062.50	30,063.00
		aBaker Dairy project	(blank)	Animal Lane	12,125.00	12,125.00
	33	tVanWieringen Dairy Water Quality Project	(blank)	Install pump and holding tank to water dairy cows from creek (rather than direct access)	3,637.50	3,638.00
Kitsap	1	Merriman Farm - Category 3	Duane Merriman	Fencing	25,000.00	25,000.00
	2	Boundy Farm - Category 3	Ross & Sharon Boundy	Exclusion Fencing	20,000.00	20,000.00
	5	Mulligan category 3	(blank)	Fencing sacrifice field 2	4,554.00	4,554.00
	7	Kitsap County Fairgrounds - Catagory 3	Kitsap County Fairgrounds	Waste Storage Structure - Roof	50,000.00	50,000.00
	10	Sundberg - Category 3	Brian Sundberg	Waste Storage Facility with roof	17,000.00	17,000.00
	20	Manzanita Farm - Category 3	Jade Castillo	Waste Storage Facility	5,000.00	5,000.00
	25	Hillcrest View Homestead Creamery Category 3	Jackie Gilman	Waste Storage Facility 2012	5,000.00	5,000.00
	35	Munroe fence 2013 category III	Darlene Munroe	confinement fence	11,500.00	11,500.00
	40	aHillcrest View Homestead Creamery Category 3	Jackie Gilman	Roof Runoff	1,000.00	1,000.00
	45	gHillcrest View Homestead Creamery Category 3	Jackie Gilman	Underground Outlets	1,000.00	1,000.00
	50	Boundy Farm - Category 3	Ross & Sharon Boundy	Undergound Outlets	2,500.00	2,500.00
	55	aTeves Category 3 Cross Fencing V2	Arnold Teves	Underground Outlet	1,295.00	1,295.00
	60	Teves Category 3 Cross Fencing V2	Arnold Teves	Heavy use area protection	5,380.00	5,380.00
	61	wTeves Category 3 Cross Fencing V2	Arnold Teves	Heavy use area protection fence	1,128.00	1,128.00
	65	Kitsap-Fritz- Category 3	Terry Fritz	Fritz Manure Transfer	55,200.00	50,000.00
	75	Sutman -- Category 3	Nora Sutman	Waste Storage Facility	17,000.00	17,000.00
	80	6Teves Category 3 Cross Fencing V2	Arnold Teves	Stream fence	3,693.00	3,693.00
	85	7Teves Category 3 Cross Fencing V2	Arnold Teves	Teves Cross Fencing	2,400.00	2,400.00
	90	Fernwood Creamery	Todd Krause	Heavy use area protection	10,000.00	10,000.00
	95	1Tower HUAP and WSF 2013 - Category 3	Frank Tower	Waste Storage Facility	32,047.00	32,047.00

Owning CD	Priority Designation	Project Name	Name	Practice Name	Requested	Authorized
Kitsap	100	Sutman -- Category 3	Nora Sutman	Heavy use area protection	12,000.00	12,000.00
	105	Morey	Michelle Morey	HUAP	15,000.00	15,000.00
	110	1Lambert - Category 3	Dave Lambert	Waste Storage Facility	6,840.00	6,840.00
	111	Lambert - Category 3	Dave Lambert	Waste Storage Facility Roof	5,420.00	5,420.00
	115	Kitsap-Boblet - Category 3	Bruce Boblet	Waste Storage Structure	6,000.00	6,000.00
	116	2Kitsap-Boblet - Category 3	Bruce Boblet	Waste Storage Structure Roof	17,080.00	17,080.00
	117	4Kitsap-Boblet - Category 3	Bruce Boblet	Roof Runoff Management	716.00	716.00
	118	5Kitsap-Boblet - Category 3	Bruce Boblet	Underground Outlet	780.00	780.00
	125	Wittick Category 3	Betsy Whittick	Waste Storage Structure Roof	5,000.00	5,000.00
	130	Kitsap-Smith-Category 3	Ed Smith	HUAP	25,000.00	25,000.00
	135	Tower HUAP and WSF 2013 - Category 3	Frank Tower	Heavy use area protection	44,360.00	17,953.00
	140	1Kitsap-Holt - Category 3	Karen Holt	stream fencing	2,440.00	2,440.00
	141	Kitsap-Holt - Category 3	Karen Holt	Cross fencing	990.00	990.00
	145	2James - Category 3	Scott James	WSF - Roof	9,351.00	9,351.00
	146	3James - Category 3	Scott James	Roof runoff system for WSF	140.00	140.00
	147	James - Category 3	Scott James	Underground outlet for WSF roof run-off	200.00	200.00
Mason	2	1Florek Water and Air Quality, Animal Health and Pasture Management Project - CATEGORY 3	Jeff Florek	Fencing	10,050.00	10,050.00
		2Florek Water and Air Quality, Animal Health and Pasture Management Project - CATEGORY 3	Jeff Florek	Heavy use area protection	10,125.00	10,125.00
		3Florek Water and Air Quality, Animal Health and Pasture Management Project - CATEGORY 3	Jeff Florek	Manure Transfer	4,875.00	4,875.00
		4Florek Water and Air Quality, Animal Health and Pasture Management Project - CATEGORY 3	Jeff Florek	Waste Storage Facility	7,875.00	7,875.00
	3	Dickinson Water Quality, Pasture Management and Animal Health Project - CATEGORY 3	Dan Dickinson	Roof Runoff Structure	2,925.00	2,925.00
		1Dickinson Water Quality, Pasture Management and Animal Health Project - CATEGORY 3	Dan Dickinson	Fencing	19,800.00	19,800.00
		2Dickinson Water Quality, Pasture Management and Animal Health Project - CATEGORY 3	Dan Dickinson	Subsurface Drain	4,425.00	4,425.00

Owning CD	Priority Designation	Project Name	Name	Practice Name	Requested	Authorized
Mason	4	Sampson Water Quality, Animal Health and Pasture Management Project - CATEGORY 3	John and Sue Sampson	Fencing	20,550.00	20,550.00
		1Sampson Water Quality, Animal Health and Pasture Management Project - CATEGORY 3	John and Sue Sampson	Subsurface Drain	4,050.00	4,050.00
	6	Johnson Water Quality, Animal Health and Pasture Management Project - CATEGORY 3	Shawn and Shelloy Johnson	Fencing	11,175.00	11,175.00
		1Johnson Water Quality, Animal Health and Pasture Management Project - CATEGORY 3	Shawn and Shelloy Johnson	Nutrient Management	7,425.00	7,425.00
		2Johnson Water Quality, Animal Health and Pasture Management Project - CATEGORY 3	Shawn and Shelloy Johnson	Pasture and Hayland Planting	9,675.00	9,675.00
	7	Hunter Bros LLC Manure Management Project - CATEGORY 3	Paul Hunter	Waste Storage Facility	27,000.00	27,000.00
Pierce	1	Daley Highsmith Farm Implementation	Garth & Lauren Daley Highsmith & Manes	Stream Exclusion Fencing	28,027.50	28,027.50
San Juan County	2	Category 3 Majestic Farms	Casey Buffum	Composting Facility	20,000.00	20,000.00
		1Category 3 Majestic Farms	Casey Buffum	Fencing, Riparian protection	25,000.00	25,000.00
		3Category 3 Majestic Farms	Casey Buffum	Nutrient Management	5,000.00	5,000.00
	3	Category 3 Once In A Blue Moon Farm	Shana Lloyd	Composting Facility	15,000.00	15,000.00
		1Category 3 Once In A Blue Moon Farm	Shana Lloyd	Fencing	5,000.00	5,000.00
		2Category 3 Once In A Blue Moon Farm	Shana Lloyd	Heavy Use Area w/ Protection	10,000.00	10,000.00
Skagit	1	Category 3 Samish - Hinson, Judy	(blank)	Waste Storage Facility	17,510.00	17,510.00
	2	Category 3 Samish - Wesen Farms	(blank)	Waste Utilization	2,000.00	2,000.00
	3	1Category 3 Skagit County - Hagen-Moe Dairy	(blank)	Waste Storage Facility	32,708.00	32,708.00
	4	2Category 3 Skagit County - Hagen-Moe Dairy	(blank)	Roof Runoff Structure	10,300.00	10,300.00
	5	3Category 3 Skagit County - Hagen-Moe Dairy	(blank)	Underground Outlet	4,982.00	4,982.00
	6	Category 3 Skagit County - Hagen-Moe Dairy	(blank)	Waste Transfer	24,560.00	2,010.00

Owning CD	Priority Designation	Project Name	Name	Practice Name	Requested	Authorized
Skagit	7	Category 3 Skagit County - Hillview Dairy	(blank)	Underground Outlet	9,308.00	9,308.00
	8	Category 3 Skagit County - Faber Dairy #2	(blank)	Composting Facility	105,834.00	50,000.00
	9	1Category 3 Skagit County - Hillview Dairy	(blank)	Waste Utilization	2,000.00	2,000.00
	10	Category 3 Skagit County - Bayside Dairy	(blank)	Nutrient Management	3,400.00	3,400.00
	11	Category 3 Skagit County - LeClair Dairy	(blank)	Waste Utilization	1,200.00	1,200.00
	12	Category 3 Skagit County - Young, Andrew Dairy	(blank)	Waste Utilization	600.00	600.00
	13	1Category 3 Samish - Hull, Mike	Mike Hull	Manure Transfer	9,042.00	9,042.00
	14	2Category 3 Samish - Hull, Mike	Mike Hull	Waste Facility Cover	10,470.00	10,470.00
	15	3ategory 3 Samish - Hull, Mike	Mike Hull	Waste Storage Facility	2,882.00	2,882.00
	16	Category 3 Samish - Hull, Mike	Mike Hull	Manure Transfer #2	5,286.00	5,286.00
	17	Category 3 Skagit County - Heaton, Lyle	(blank)	Roof Runoff Structure	7,500.00	7,500.00
	18	Category 3 Skagit County - Peth, Dan	(blank)	Nutrient Management	2,300.00	2,300.00
	19	Category 3 Samish - McRae, Jim and Janet	(blank)	Nutrient Management	2,300.00	2,300.00
	20	Category 3 Samish - Ryner, Jason	(blank)	Nutrient Management	1,200.00	1,200.00
	21	Samish - Dralle, Milo	(blank)	Nutrient Management Plan	1,824.00	1,824.00
	23	Category 3 Skagit County - Perrigoue, Ken	(blank)	Nutrient Management	4,400.00	4,400.00
	25	1Samish - Rodriquez, Ted	(blank)	Waste Storage Facility	14,650.00	14,650.00
	26	2Samish - Rodriquez, Ted	(blank)	Heavy use area protection	11,050.00	11,050.00
	27	3Samish - Rodriquez, Ted	(blank)	Roof Runoff Structure	2,875.00	2,875.00
	28	Samish - Rodriquez, Ted	(blank)	Underground Outlet	3,550.00	3,550.00
	29	Category 3 Skagit County - Carr, Cassandra	(blank)	Waste Storage Facility	5,000.00	5,000.00
	30	Category 3 Samish - Pasma, Tom	(blank)	Heavy use area protection	10,000.00	10,000.00
Snohomish	2	Category 3 - Holy Cross Restoration Project	Holy Cross Catholic Church	Riparian Forest Buffer	10,000.00	10,000.00
	5	Category 3 - Edmonds United Methodist Church	Edmonds United Methodist Church	Runoff Management System	22,000.00	22,000.00
	12	Category 3 - Tillman Dairy Improvements	Don Tillman	Tillman under road culvert	20,000.00	20,000.00
		1Category 3 - Tillman Dairy Improvements	Don Tillman	Tillman Barn Gutters	6,000.00	6,000.00
Thurston	1	Johnson Jersey Dairy	(blank)	Johnson dairy manure transfer	38,000.00	38,000.00
	3	Baird Miller	(blank)	Waste Storage Facility	10,000.00	10,000.00

Owning CD	Priority Designation	Project Name	Name	Practice Name	Requested	Authorized
Thurston	3	1Baird Miller	(blank)	Heavy Use Area	10,000.00	10,000.00
Whatcom	1	Category 3 Roger Blok	Roger Blok	Pumping Plant	12,500.00	12,500.00
		2Category 3 Roger Blok	Roger Blok	Pond Sealing or Lining, Compacted Clay Treatment	37,500.00	37,500.00
Whidbey Island	2	1Douglas Wirth -- Bethany Ridge Farms -- Category 3	Douglas Wirth	Composting Facility	100,230.00	50,000.00
	4	Lynn Swanson -- Glendale Shepherd Dairy -- Category 3	Lynn Swanson	Waste Storage Facility	16,000.00	16,000.00
	5	Collins & Green Group - Cultus Bay Ranch - Category 3	(blank)	Fencing	2,700.00	2,700.00
	7	Penn Cove Farms (Island Potato LLC) -- Category 3	Steve Hilborn	Composting Facility	18,232.00	18,232.00
	9	Michael Tu - Tu-Wolinski Farm - Category 3	Michael Tu	Fencing	5,060.00	5,060.00
	10	Joyce Miller - Horse Farm - Category 3	Joyce & Alan Miller	Waste Storage Facility	5,620.00	5,620.00
	12	Ziss - Horse Farm - Category 3	Benjamin & Melissa Ziss	Waste Storage Facility	5,620.00	5,620.00
	13	Diana Jordan - Small Farm - Category 3	Diana Jordan	Waste Storage Facility	5,620.00	5,620.00
	14	Carl Comfort - Comfort Farm & Vineyard - Category 3	Carl Comfort	Waste Storage Facility	11,360.00	11,360.00
						1,679,919.92

Puget Sound Districts Priority 1 & Priority 2

Owning CD	Priority Designation	Project Name	Name	Practice Name	Requested	After 7/1	Qualifies ?	Authorized	Total Per District Authorized
Clallam	1	1CLALLAM Category 3 Project - B&T Cattle Co. 2012	Ben & Troy Smith	Heavy Use Area - winter feeding mngt.	5,250.00	(blank)	yes	5250	
		2CLALLAM Category 3 Project - B&T Cattle Co. 2012	Ben & Troy Smith	Roof Runoff Management	8,012.00	(blank)	yes	8012	
		3CLALLAM Category 3 Project - B&T Cattle Co. 2012	Ben & Troy Smith	Subsurface Drain and Drywell	6,867.00	(blank)	yes	(blank)	
		4CLALLAM Category 3 Project - B&T Cattle Co. 2012	Ben & Troy Smith	Waste Storage Facility	9,156.00	(blank)	yes	9156	
		5CLALLAM Category 3 Project - B&T Cattle Co. 2012	Ben & Troy Smith	1Waste Storage Facility	28,613.00	(blank)	yes	27582	
	2	Clallam Category 3 Adolphsen Septic	(blank)	Septic System Repair	20,000.00	x	no	(blank)	
									50,000.00
King	1	1CATEGORY 3 Two Mountains Farm Riparian Buffer Restoration-Phase 3	Patrick Burns	Buffer Fencing	34,200.00	(blank)	yes	(blank)	
		2CATEGORY 3 Two Mountains Farm Riparian Buffer Restoration-Phase 3	Patrick Burns	Riparian Forest Buffer	58,500.00	(blank)	yes	50000	
		3CATEGORY 3 Two Mountains Farm Riparian Buffer Restoration-Phase 3	Patrick Burns	Solar Water Pump Watering Facility	18,000.00	(blank)	yes	(blank)	
		4CATEGORY 3 Two Mountains Farm Riparian Buffer Restoration-Phase 3	Sherry Carman	Buffer Fencing	34,200.00	(blank)	yes	(blank)	
		5CATEGORY 3 Two Mountains Farm Riparian Buffer Restoration-Phase 3	Sherry Carman	Riparian Forest Buffer	58,500.00	(blank)	yes	(blank)	
		6CATEGORY 3 Two Mountains Farm Riparian Buffer Restoration-Phase 3	Sherry Carman	Solar Water Pump Watering Facility	18,000.00	(blank)	yes	(blank)	
	2	CATEGORY 3 - Keller Dairy Sand Separator	Steve and Janet Keller	Waste Transfer Tank Replacement	147,000.00	(blank)	yes	50000	
									100,000.00
Kitsap	1	Merriman Farm - Category 3	Duane Merriman	Fencing	25,000.00	(blank)	yes	25000	
	2	Boundy Farm - Category 3	Ross & Sharon Boundy	Exclusion Fencing	20,000.00	(blank)	yes	20000	
									45,000.00

Owning CD	Priority Designation	Project Name	Name	Practice Name	Requested	After 7/1	Qualifies ?	Authorized	Total Per District Authorized
Mason	1	Sawyer Water Quality and Pasture Management - CATEGORY 3	Floyd Sawyer	Composting Facility	18,750.00	x	no	(blank)	
		2Sawyer Water Quality and Pasture Management - CATEGORY 3	Floyd Sawyer	Fence	9,787.50	x	no	(blank)	
		3Sawyer Water Quality and Pasture Management - CATEGORY 3	Floyd Sawyer	Filter Strip	562.50	x	no	(blank)	
		4Sawyer Water Quality and Pasture Management - CATEGORY 3	Floyd Sawyer	Heavy Use Area	7,687.50	x	no	(blank)	
		5Sawyer Water Quality and Pasture Management - CATEGORY 3	Floyd Sawyer	Roof Runoff Structure	2,925.00	x	no	(blank)	
		6Sawyer Water Quality and Pasture Management - CATEGORY 3	Floyd Sawyer	Silvopasture Establishment	375.00	x	no	(blank)	
		7Sawyer Water Quality and Pasture Management - CATEGORY 3	Floyd Sawyer	Subsurface Drain	6,150.00	x	no	(blank)	
		8Sawyer Water Quality and Pasture Management - CATEGORY 3	Floyd Sawyer	Tree/Shrub Establishment	3,288.37	x	no	(blank)	
	2	1Florek Water and Air Quality, Animal Health and Pasture Management Project - CATEGORY 3	Jeff Florek	Fencing	10,050.00	(blank)	yes	10050	
		2Florek Water and Air Quality, Animal Health and Pasture Management Project - CATEGORY 3	Jeff Florek	Heavy use area protection	10,125.00	(blank)	yes	10125	
		3Florek Water and Air Quality, Animal Health and Pasture Management Project - CATEGORY 3	Jeff Florek	Manure Transfer	4,875.00	(blank)	yes	4875	
		4Florek Water and Air Quality, Animal Health and Pasture Management Project - CATEGORY 3	Jeff Florek	Waste Storage Facility	7,875.00	(blank)	yes	7875	
									32,925.00

Owning CD	Priority Designation	Project Name	Name	Practice Name	Requested	After 7/1	Qualifies ?	Authorized	Total Per District Authorized
Pierce	1	Daley Highsmith Farm Implementation	Garth & Lauren Daley Highsmith & Manes	Stream Exclusion Fencing	28,027.50	(blank)	yes	28027.5	
	2	Category 3 Clarks Creek Instream Habitat Restoration	Joy Rodriguez	Aquatic Weed Removal	50,000.00	x	no	(blank)	
									28,027.50
San Juan County	1	Category 3 Stormwater Management for the Town of Friday Harbor	(blank)	Planning: Low Impact Development Facility Planning, Friday Harbor	75,000.00	x	no	(blank)	
				Stormwater Management	(blank)	x	no	(blank)	
	2	Category 3 Majestic Farms	Casey Buffum	Composting Facility	20,000.00	(blank)	yes	20000	
		1Category 3 Majestic Farms	Casey Buffum	Fencing, Riparian protection	25,000.00	(blank)	yes	25000	
		2Category 3 Majestic Farms	Casey Buffum	Heavy use area protection	10,000.00	(blank)	yes	(blank)	
		3Category 3 Majestic Farms	Casey Buffum	Nutrient Management	5,000.00	(blank)	yes	5000	
		4Category 3 Majestic Farms	Casey Buffum	Roof Runoff Structure	7,500.00	(blank)	yes	(blank)	
		5Category 3 Majestic Farms	Casey Buffum	Watering Facility	15,000.00	(blank)	yes	(blank)	
									50,000.00
Skagit	1	Category 3 Samish - Hinson, Judy	(blank)	Waste Storage Facility	17,510.00	(blank)	yes	17510	
		Category 3 Firewise - Skagit County	(blank)	Wildfire Mitigation/Forest Health Improvement	50,000.00	(blank)	no	(blank)	
	2	Category 3 Samish - Wesen Farms	(blank)	Waste Utilization	2,000.00	(blank)	yes	2000	
									19,510.00
Snohomish	1	x3Category 3 - Dettling Dairy	a1Ken and Karen Williams	u1Buffer Fencing	500.00	x	no	(blank)	
		y2Category 3 - Dettling Dairy	b2Ken and Karen Williams	tBuffer Fencing	1,500.00	x	no	(blank)	
		a1Category 3 - Dettling Dairy	c3Ken and Karen Williams	m4Tall curbing	7,500.00	x	no	(blank)	
		zCategory 3 - Dettling Dairy	d4Ken and Karen Williams	sTall curbing	22,500.00	x	no	(blank)	
	2	Category 3 - Holy Cross Restoration Project	Holy Cross Catholic Church	Riparian Forest Buffer	10,000.00	(blank)	yes	10000	
									10,000.00
Thurston	1	Thomsen Enterprises Farm Plan	(blank)	Waste storage	(blank)	(blank)	yes	(blank)	

Owning CD	Priority Designation	Project Name	Name	Practice Name	Requested	After 7/1	Qualifies ?	Authorized	Total Per District Authorized
Thurston	1	Castle Hill Farms (N. Graham) farm conservation plan	(blank)	Waste Storage Facility	(blank)	(blank)	yes	(blank)	
		Johnson Jersey Dairy	(blank)	Johnson dairy manure transfer	38,000.00	(blank)	yes	38000	
		Blume Storm Water Runoff Control	(blank)	Stormwater Runoff Control	10,000.00	x	no	(blank)	
		1Castle Hill Farms (N. Graham) farm conservation plan	(blank)	Diversion	(blank)	(blank)	yes	(blank)	
		1Blume Storm Water Runoff Control	(blank)	storm water diversion	10,000.00	x	no	(blank)	
									38,000.00
Whatcom	1	Category 3 Roger Blok	Roger Blok	Pumping Plant	12,500.00	(blank)	yes	12500	
		1Category 3 Roger Blok	Roger Blok	Pond Sealing or Lining, Compacted Clay Treatment	7,968.75	(blank)	yes	(blank)	
		2Category 3 Roger Blok	Roger Blok	Pond Sealing or Lining, Compacted Clay Treatment	37,500.00	(blank)	yes	37500	
				Pumping Plant	2,656.25	(blank)	yes	(blank)	
									50,000.00
Whidbey Island	1	Long Farm - Category 3	(blank)	Watering Facility -- Stock Trough, 300 gal. or less	2,284.00	x	no	(blank)	
		1Long Farm - Category 3	(blank)	Fence -- Barbed/Smooth Wire	5,934.00	x	no	(blank)	
		2Long Farm - Category 3	(blank)	Hedgerow Planting -- Double Row, Both Woody	1,155.00	x	no	(blank)	
		3Long Farm - Category 3	(blank)	Stream Crossing -- Bridge, Manufactured	46,844.00	x	no	(blank)	
	2	Douglas Wirth -- Bethany Ridge Farms -- Category 3	Douglas Wirth	Composting Facility Roof	120,000.00	(blank)	yes	(blank)	
		1Douglas Wirth -- Bethany Ridge Farms -- Category 3	Douglas Wirth	Composting Facility	100,230.00	(blank)	yes	50000	
									50,000.00
									473,462.50

Puget Sound Districts with Projects For Further Decisions

						After 7/1	Program (mulitple landowners)	Program / Toxics	Livestock / Toxics
Owning CD	Priority Designation	Project Name	Name	Practice Name	Requested	After 7/1	P	PT	LT
Clallam	2	Clallam Category 3 Adolphsen Septic	(blank)	Septic System Repair	20,000.00	x	(blank)	(blank)	(blank)
	3	Clallam Category 3 Luce Septic	(blank)	Septic Repair	20,000.00	x	(blank)	(blank)	(blank)
	4	Clallam Category 3 Palmer St	(blank)	on-site septic repair	20,000.00	x	(blank)	(blank)	(blank)
	5	Clallam Category 3 Bird Septic	(blank)	On-site septic system repair	20,000.00	x	(blank)	(blank)	(blank)
	6	Sequim FFA Farm Category 3	(blank)	Gutters, Downspouts, Underground Outlet	1,099.00	x	(blank)	(blank)	(blank)
		1Sequim FFA Farm Category 3	(blank)	HUAP- Pig pens	1,831.00	x	(blank)	(blank)	(blank)
	8	1Hiyoshida Farm Plan Implementation	(blank)	Heavy Use Area Protection - Livestock pens access to manure storage	475.00	x	(blank)	(blank)	(blank)
		2Hiyoshida Farm Plan Implementation	(blank)	Heavy Use Area Protection - Livestock pens access to manure storage	2,000.00	x	(blank)	(blank)	(blank)
		3Hiyoshida Farm Plan Implementation	(blank)	Heavy Use Area Protection - Livestock pens access to manure storage	2,000.00	x	(blank)	(blank)	(blank)
		4Hiyoshida Farm Plan Implementation	(blank)	Roof Runoff - Gutters & Downspouts	119.00	x	(blank)	(blank)	(blank)
		5Hiyoshida Farm Plan Implementation	(blank)	Roof Runoff - Gutters & Downspouts	500.00	x	(blank)	(blank)	(blank)
		6Hiyoshida Farm Plan Implementation	(blank)	Roof Runoff - Gutters & Downspouts	500.00	x	(blank)	(blank)	(blank)
		7Hiyoshida Farm Plan Implementation	(blank)	Underground Outlet - Drywell	59.00	x	(blank)	(blank)	(blank)
		8Hiyoshida Farm Plan Implementation	(blank)	Underground Outlet - Drywell	250.00	x	(blank)	(blank)	(blank)
		9Hiyoshida Farm Plan Implementation	(blank)	Underground Outlet - Drywell	250.00	x	(blank)	(blank)	(blank)
		10Hiyoshida Farm Plan Implementation	(blank)	Waste Storage Structure	416.00	x	(blank)	(blank)	(blank)

Owning CD	Priority Designation	Project Name	Name	Practice Name	Requested	After 7/1	P	PT	LT
Clallam	8	11Hiyoshida Farm Plan Implementation	(blank)	Waste Storage Structure	1,750.00	x	(blank)	(blank)	(blank)
		12Hiyoshida Farm Plan Implementation	(blank)	Waste Storage Structure	1,750.00	x	(blank)	(blank)	(blank)
King	4	Category 3 - Benson Phase I	Jana and Matthew Benson	Buffer Fencing	5,000.00	x	(blank)	(blank)	(blank)
		1Category 3 - Benson Phase I	Jana and Matthew Benson	Buffer	25,000.00	x	(blank)	(blank)	(blank)
	5	Category 3 - Prekeges	Pete Prekeges	Stream Enhancement	60,000.00	x	(blank)	(blank)	(blank)
	7	Category 3 - Terhanian	Nitai Terhanian	Buffer	20,000.00	x	(blank)	(blank)	(blank)
	8	CATEGORY 3 Indian Creek RCG Control	Nancy Beveridge	Tree/Shrub Site Preparation	3,150.00	x	(blank)	(blank)	(blank)
		1CATEGORY 3 Indian Creek RCG Control	Nancy Beveridge	Clearing and Snagging	11,250.00	x	(blank)	(blank)	(blank)
	9	2Category 3 - Hirsch	Bob & Tammy	Buffer	2,365.00	x	(blank)	(blank)	(blank)
		3Category 3 - Hirsch	Bob & Tammy	Buffer Fence	1,750.00	x	(blank)	(blank)	(blank)
	10	4Category 3 - Hirsch Stream Crossing	Bob & Tammy Hirsch	Stream Crossing	23,250.00	x	(blank)	(blank)	(blank)
	11	Category 3 - Baxter	Mary Baxter	Buffer	35,000.00	x	(blank)	(blank)	(blank)
	12	Category 3 - Bean	Emmy and Josh Bean	Riparian Forest Buffer	20,000.00	x	(blank)	(blank)	(blank)
		1Category 3 - Bean	Emmy and Josh Bean	Riparian Buffer Fence	4,500.00	x	(blank)	(blank)	(blank)
	13	Category 3 - Gil	Eric & Kendra Gil	Buffer	30,000.00	x	(blank)	(blank)	(blank)
	15	Category 3 - McDonald	Steve and Lori McDonald	Buffer Fence	10,500.00	x	(blank)	(blank)	(blank)
		1Category 3 - McDonald	Steve and Lori McDonald	Buffer	30,000.00	x	(blank)	(blank)	(blank)
	17	Category 3 - Anderson	Erika Anderson	Buffer Fence	3,500.00	x	(blank)	(blank)	(blank)
		1Category 3 - Anderson	Erika Anderson	Buffer	30,000.00	x	(blank)	(blank)	(blank)
	22	1Category 3 - Heiser	Susan and Bryan Heiser	Riparian Buffer Fence	3,000.00	x	(blank)	(blank)	(blank)
		2Category 3 - Heiser	Susan and Bryan Heiser	Riparian Forest Buffer	20,000.00	x	(blank)	(blank)	(blank)
	23	Category 3 - Perry-Failor	Virginia Perry-Failor	Buffer	20,000.00	x	(blank)	(blank)	(blank)
Kitsap	15	Germaine WSF roof - Category 3	Tom Germaine	Waste Storage Facility Roof	10,648.00	x	(blank)	(blank)	(blank)
	16	Germaine WSF roof - Category 3	Tom Germaine	Gutters and downspouts on planned WSF roof	352.00	x	(blank)	(blank)	(blank)
	30	Kitsap-Holler-Category 3	Nina Holler	Fencing - Exclusion	3,000.00	x	(blank)	(blank)	(blank)

Owning CD	Priority Designation	Project Name	Name	Practice Name	Requested	After 7/1	P	PT	LT
Mason	1	Sawyer Water Quality and Pasture Management - CATEGORY 3	Floyd Sawyer	Composting Facility	18,750.00	x	(blank)	(blank)	(blank)
		2Sawyer Water Quality and Pasture Management - CATEGORY 3	Floyd Sawyer	Fence	9,787.50	x	(blank)	(blank)	(blank)
		3Sawyer Water Quality and Pasture Management - CATEGORY 3	Floyd Sawyer	Filter Strip	562.50	x	(blank)	(blank)	(blank)
		4Sawyer Water Quality and Pasture Management - CATEGORY 3	Floyd Sawyer	Heavy Use Area	7,687.50	x	(blank)	(blank)	(blank)
		5Sawyer Water Quality and Pasture Management - CATEGORY 3	Floyd Sawyer	Roof Runoff Structure	2,925.00	x	(blank)	(blank)	(blank)
		6Sawyer Water Quality and Pasture Management - CATEGORY 3	Floyd Sawyer	Silvopasture Establishment	375.00	x	(blank)	(blank)	(blank)
		7Sawyer Water Quality and Pasture Management - CATEGORY 3	Floyd Sawyer	Subsurface Drain	6,150.00	x	(blank)	(blank)	(blank)
		8Sawyer Water Quality and Pasture Management - CATEGORY 3	Floyd Sawyer	Tree/Shrub Establishment	3,288.37	x	(blank)	(blank)	(blank)
	5	Haigh Stormwaer and Green Shoreline - CATEGORY 3	Kathy and Gary Haigh	Constructed Wetland	13,500.00	x	(blank)	(blank)	(blank)
		1Haigh Stormwaer and Green Shoreline - CATEGORY 3	Kathy and Gary Haigh	Critical Area Planting	2,250.00	x	(blank)	(blank)	(blank)
		2Haigh Stormwaer and Green Shoreline - CATEGORY 3	Kathy and Gary Haigh	Lined Waterway or Outlet	4,500.00	x	(blank)	(blank)	(blank)
		3Haigh Stormwaer and Green Shoreline - CATEGORY 3	Kathy and Gary Haigh	Mulching	1,125.00	x	(blank)	(blank)	(blank)
		4Haigh Stormwaer and Green Shoreline - CATEGORY 3	Kathy and Gary Haigh	Recreation Land Grading and Shaping	3,375.00	x	(blank)	(blank)	(blank)
		5Haigh Stormwaer and Green Shoreline - CATEGORY 3	Kathy and Gary Haigh	Stormwater Runoff Control	9,000.00	x	(blank)	(blank)	(blank)

Owning CD	Priority Designation	Project Name	Name	Practice Name	Requested	After 7/1	P	PT	LT
Mason	5	6Haigh Stormwaer and Green Shoreline - CATEGORY 3	Kathy and Gary Haigh	Streambank and Shoreline Protection	22,500.00	x	(blank)	(blank)	(blank)
		7Haigh Stormwaer and Green Shoreline - CATEGORY 3	Kathy and Gary Haigh	Structure for Water Control	1,125.00	x	(blank)	(blank)	(blank)
		8Haigh Stormwaer and Green Shoreline - CATEGORY 3	Kathy and Gary Haigh	Subsurface Drain	1,125.00	x	(blank)	(blank)	(blank)
		9Haigh Stormwaer and Green Shoreline - CATEGORY 3	Kathy and Gary Haigh	Tree/Shrub Establishment	1,125.00	x	(blank)	(blank)	(blank)
		10Haigh Stormwaer and Green Shoreline - CATEGORY 3	Kathy and Gary Haigh	Tree/Shrub Site Prep	1,125.00	x	(blank)	(blank)	(blank)
Pierce	2	Category 3 Clarks Creek Instream Habitat Restoration	Joy Rodriguez	Aquatic Weed Removal	50,000.00	x	x	(blank)	(blank)
San Juan County	1	Category 3 Stormwater Management for the Town of Friday Harbor	(blank)	Planning: Low Impact Development Facility Planning, Friday Harbor	75,000.00	x	(blank)	x	(blank)
				Stormwater Management	(blank)	x	(blank)	x	(blank)
Skagit	22	Category 3 County - Munks, Don	(blank)	Nutrient Management	3,500.00	x	(blank)	(blank)	(blank)
	24	Category 3 Skagit County - Big Lake Stables	(blank)	Waste Storage Facility	8,000.00	x	(blank)	(blank)	(blank)
	31	1Category 3 County - Cook, Terri	(blank)	Waste Storage Facility	6,100.00	x	(blank)	(blank)	(blank)
	32	Category 3 County - Cook, Terri	(blank)	Underground Outlet	5,100.00	x	(blank)	(blank)	(blank)
Snohomish	1	x3Category 3 - Dettling Dairy	a1Ken and Karen Williams	u1Buffer Fencing	500.00	x	(blank)	(blank)	(blank)
		y2Category 3 - Dettling Dairy	b2Ken and Karen Williams	tBuffer Fencing	1,500.00	x	(blank)	(blank)	(blank)
		a1Category 3 - Dettling Dairy	c3Ken and Karen Williams	m4Tall curbing	7,500.00	x	(blank)	(blank)	(blank)
		zCategory 3 - Dettling Dairy	d4Ken and Karen Williams	sTall curbing	22,500.00	x	(blank)	(blank)	(blank)

Owning CD	Priority Designation	Project Name	Name	Practice Name	Requested	After 7/1	P	PT	LT
Snohomish	3	Category 3 - Boon / Ellingsen Dairy	Steve and Jeff Boon	Silage slab run-off diversion curbing	1,500.00	x	(blank)	(blank)	(blank)
		1Category 3 - Boon / Ellingsen Dairy	Jeff Ellingsen	Barn gutters	2,250.00	x	(blank)	(blank)	(blank)
			Steve and Jeff Boon	Barn gutters	2,250.00	x	(blank)	(blank)	(blank)
		2Category 3 - Boon / Ellingsen Dairy	Jeff Ellingsen	Cooler Plate Water utilization system	4,500.00	x	(blank)	(blank)	(blank)
			Steve and Jeff Boon	Manure Solids Seperator	41,750.00	x	(blank)	(blank)	(blank)
		3Category 3 - Boon / Ellingsen Dairy	Jeff Ellingsen	Manure Solids Seperator	41,750.00	x	(blank)	(blank)	(blank)
		4Category 3 - Boon / Ellingsen Dairy	Jeff Ellingsen	Silage slab run-off diversion curbing	1,500.00	x	(blank)	(blank)	(blank)
	4	Category 3 - Carlson Fish Passage Barrier Repair and Planting	Dick 1Carlson	Hedgerow planting	5,000.00	x	(blank)	(blank)	(blank)
		1Category 3 - Carlson Fish Passage Barrier Repair and Planting	Dick 1Carlson	Exclusion Fence	5,000.00	x	(blank)	(blank)	(blank)
		2Category 3 - Carlson Fish Passage Barrier Repair and Planting	Dick 1Carlson	Fish Passage Barrier Correction	27,500.00	x	(blank)	(blank)	(blank)
	6	Category 3 - Danielson Dairy	Ken Danielsen	Manure solids seperator and bedding composter	50,000.00	x	(blank)	(blank)	(blank)
	7	Category 3 - Qualco Rain Water Control	(blank)	Gutters and downspouts	6,000.00	x	(blank)	(blank)	(blank)
	8	Category 3 - Snohomish Food Bank	Snohomish Food Bank	Snohomish Food Bank Rain Garden	46,000.00	x	(blank)	(blank)	(blank)
	11	Category 3 - Natural Milk	Jeremy Visser	Manure lines	11,250.00	x	(blank)	(blank)	(blank)
	13	Category 3 - Lake Stevens Rain Water Harvesting	(blank)	Category 3 - Lake Stevens Rain Water Harvesting	37,000.00	x	(blank)	(blank)	(blank)
Thurston	1	Blume Storm Water Runoff Control	(blank)	Stormwater Runoff Control	10,000.00	x	(blank)	(blank)	(blank)
		1Blume Storm Water Runoff Control	(blank)	storm water diversion	10,000.00	x	(blank)	(blank)	(blank)
	4	Griffinwood Stables Water Quality	(blank)	Manure Storage Structure	15,000.00	x	(blank)	(blank)	(blank)
		1Griffinwood Stables Water Quality	(blank)	Diversion	10,000.00	x	(blank)	(blank)	(blank)

Owning CD	Priority Designation	Project Name	Name	Practice Name	Requested	After 7/1	P	PT	LT
Whidbey Island	1	Long Farm - Category 3	(blank)	Watering Facility -- Stock Trough, 300 gal. or less	2,284.00	x	(blank)	(blank)	(blank)
		1Long Farm - Category 3	(blank)	Fence -- Barbed/Smooth Wire	5,934.00	x	(blank)	(blank)	(blank)
		2Long Farm - Category 3	(blank)	Hedgerow Planting -- Double Row, Both Woody	1,155.00	x	(blank)	(blank)	(blank)
		3Long Farm - Category 3	(blank)	Stream Crossing -- Bridge, Manufactured	46,844.00	x	(blank)	(blank)	(blank)
	3	Engle, Ralph - Category 3	(blank)	Subsurface Drain	84,000.00	x	(blank)	(blank)	(blank)
	6	Ebey Road Farm - Category 3	(blank)	Subsurface Drain	77,000.00	x	(blank)	(blank)	(blank)
	8	LeeAnna Jorgenson	Mary Donaty	Waste Storage Facility Roof	8,832.00	x	(blank)	(blank)	(blank)
		1LeeAnna Jorgenson	LeeAnna Jorgenson	Roof Runoff Structure on hay barn & lean-to	290.00	x	(blank)	(blank)	(blank)
		2LeeAnna Jorgenson	LeeAnna Jorgenson	Roof runoff structure on WSF	8,832.00	x	(blank)	(blank)	(blank)
		3LeeAnna Jorgenson	LeeAnna Jorgenson	Trough	628.10	x	(blank)	(blank)	(blank)
		4LeeAnna Jorgenson	LeeAnna Jorgenson	Underground Outlet	1,248.00	x	(blank)	(blank)	(blank)
		8LeeAnna Jorgenson	LeeAnna Jorgenson	Waste Storage Facility	3,802.00	x	(blank)	(blank)	(blank)
		5LeeAnna Jorgenson	LeeAnna Jorgenson	Waste Storage Facility Roof	8,832.00	x	(blank)	(blank)	(blank)
		6LeeAnna Jorgenson	Mary Donaty	Roof Runoff Structure on hay barn & lean-to	290.00	x	(blank)	(blank)	(blank)
		7LeeAnna Jorgenson	Mary Donaty	Roof runoff structure on WSF	8,832.00	x	(blank)	(blank)	(blank)
		9LeeAnna Jorgenson	Mary Donaty	Trough	628.10	x	(blank)	(blank)	(blank)
		aLeeAnna Jorgenson	Mary Donaty	Underground Outlet	1,248.00	x	(blank)	(blank)	(blank)
		bLeeAnna Jorgenson	Mary Donaty	Waste Storage Facility	3,802.00	x	(blank)	(blank)	(blank)
	11	Freeman Boyer - Category 3	(blank)	Subsurface Drain	42,000.00	x	(blank)	(blank)	(blank)
		1Freeman Boyer - Category 3	(blank)	Repair of existing field ditch system	17,000.00	x	(blank)	(blank)	(blank)
	15	1Mary Donaty	Mary Donaty	Gutters and downspouts	167.00	x	(blank)	(blank)	(blank)
		2Mary Donaty	Mary Donaty	Underground Outlet	535.00	x	(blank)	(blank)	(blank)
		3Mary Donaty	Mary Donaty	Waste Storage Facility	2,078.00	x	(blank)	(blank)	(blank)
		4Mary Donaty	Mary Donaty	Waste Storage Facility Roof	3,271.00	x	(blank)	(blank)	(blank)
	16	Uhlig, Pam - Sonshine Farm - Category 3	Pam Uhlig	Waste Storage Facility	3,803.00	x	(blank)	(blank)	(blank)
					1,416,825.07				

Southwest Districts with Projects Believed To Be Eligible

Owning CD	Priority Designation	Project Name	Name	Practice Name	Request	Authorized Amount
Clark	1	Category 3 Lewis River Restoration- Wiseman	Bruce Wiseman	Stream Habitat Improvement and Management	75000	49200
		1Category 3 Lewis River Restoration- Wiseman	Bruce Wiseman	Riparian buffer	800	800
Cowlitz	1	Category 3 Richards Barn Project	Sharon Richards	Roof Runoff Structure	7500	7500
	2	Category 3 Peters Restoration Project	Jon Peters	Stream Restoration	5000	5000
	3	Category 3 Kayser and Son Poultry	Melvin Kayser	Manure Transfer	36000	36000
		1Category 3 Kayser and Son Poultry	Melvin Kayser	Composting Facility	8500	8500
	4	Category 3 Andrews Home Place Restoration Project	(blank)	Stream Restoration	10000	10000
	5	Category 3 Nesbit Stream Restoration Project	Carolyne Braun	Stream Restoration	10000	10000
	6	Category 3 Andrews Alberti Restoration Project	Gina Andrews	Stream Restoration	10000	10000
	7	Category 3 Richards Stream Restoration	Sharon Richards	Stream Restoration	10000	10000
		1Category 3 Richards Stream Restoration	Sharon Richards	Riparian Restoration	2500	2500
Lewis County	1	1Category 3 Hornby, Mark	Mark Hornby	Waste Transfer 2012	25000	25000
	2	Category 3 Perry, Darrell	Darrell Perry	Manure Transfer, spreader 2012	25000	25000
	3	Category 3 Fenn, Dave	Dave Fenn	Fish Habitat and Sediment Control-7 2012	66666	50000
	4	Category 3 Loose, Elmer	Elmer Loose	Waste Storage Facility 2012	21574.32	21574
	6	Category 3 Courtney, Marvin	Marvin Courtney	Animal trails and walkways 2012	11720	(blank)
	7	Category 3 Wood, Bill	Bill Wood	Manure Transfer 2013	70000	50000
	8	Category 3 Jeg, Heinz	Heinz Jeg	Manure Transfer 2012	44000	44000
	9	Category 3 Wood, Bill	Bill Wood	Cover Crop 2012	9000	9000
	10	Category 3 Zylstra, Leo	Leo Zylstra	Cover Crop 2012	9000	9000
	11	Category 3 Humphrey, Katie	Katie Humphrey	Cover Crops 2012	5000	5000
	12	Category 3 Peroni, Mike	Mike Peroni	Cover Crop 2012	3000	3000
Pacific	1	Category 3 Bob Zieroth	Bob Zieroth	Water Facility	10000	10000
	2	Category 3 Jerry Martin	Jerry Martin	Water Facility	10000	10000
Wahkiakum	1	Category 3 Historic Skamokawa Creek Restoration Project	(blank)	Water Quality	50000	50000
	2	Category 3 Guerden Restoration Project	Wim Guerden	Stream Restoration	15000	15000

Owning CD	Priority Designation	Project Name	Name	Practice Name	Request	Authorized Amount
Wahkiakum	4	Category 3 Ower Restoration Project	Bill Ower	Stream Restoration	15000	15000
	5	Category 3 Stewart Restoration Project	Paul and Jae Stewart	Stream Restoration	15000	15000
					28	506,074.00

Southwest Districts Priority 1 & Priority 2

Owning CD	Priority Designation	Project Name	Name	Practice Name	After 7/1	Qualifies ?	Authorized Amount	Total Per District Authorized
Clark	1	1Category 3 Lewis River Restoration- Wiseman	Bruce Wiseman	Riparian buffer	(blank)	yes	800	
		Category 3 Lewis River Restoration- Wiseman	Bruce Wiseman	Stream Habitat Improvement and Management	(blank)	yes	49200	
	2	2Category 3 PlasNewydd	David Morgan	Livestock Exclusion Fence	x	no	(blank)	
		Category 3 PlasNewydd	David Morgan	Off channel watering facility	x	no	(blank)	
								50,000.00
Cowlitz	1	Category 3 Richards Barn Project	Sharon Richards	Roof Runoff Structure	(blank)	yes	7500	
	2	Category 3 Peters Restoration Project	Jon Peters	Stream Restoration	(blank)	yes	5000	
								12,500.00
Grays Harbor	1	Category 3 Brady's Oysters Mark Ballo	(blank)	Water Quality	x	no	(blank)	
	2	Category 3 Markham Oyster Company	Jack Hollingsworth	Water Quality	x	no	(blank)	
								-
Lewis County	1	1Category 3 Hornby, Mark	Mark Hornby	Waste Transfer 2012	(blank)	yes	25000	
	2	Category 3 Perry, Darrell	Darrell Perry	Manure Transfer, spreader 2012	(blank)	yes	25000	
								50,000.00
Pacific	1	Category 3 Bob Zieroth	Bob Zieroth	Water Facility	(blank)	yes	10000	
		Category 3 Sheldon Northern Oyster Co.	Brian Sheldon	Water Quality	x	no	(blank)	
	2	Category 3 Jerry Martin	Jerry Martin	Water Facility	(blank)	yes	10000	
		Category 3 Willapa Resources Dick Sheldon	Dick Sheldon	Water Quality	x	no	(blank)	
								20,000.00
Wahkiakum	1	Category 3 Historic Skamokawa Creek Restoration Project	(blank)	Water Quality	(blank)	yes	50000	
	2	Category 3 Guerden Restoration Project	Wim Guerden	Stream Restoration	(blank)	yes	15000	
								65,000.00
								197,500.00

Southwest Districts with Projects For Further Decisions						After 7/1	Program (mulitple landowners)	Program / Toxics	Livestock / Toxics
Owning CD	Priority Designation	Project Name	Name	Practice Name	Request	After 7/1	P	PT	LT
Clark	2	Category 3 PlasNewydd	David Morgan	Off channel watering facility	11000	x	(blank)	(blank)	(blank)
		2Category 3 PlasNewydd	David Morgan	Livestock Exclusion Fence	4725	x	(blank)	(blank)	(blank)
	3	Category 3 Yacolt Mountain Farm	Caroline Swansey	Manure storage/composting facility	10000	x	(blank)	(blank)	(blank)
		C1ategory 3 Yacolt Mountain Farm	Caroline Swansey	Heavy use area protection	4500	x	(blank)	(blank)	(blank)
	4	Category 3 Five Sprouts Farm	Alyssa Hoyt	Wetland Restoration	2000	x	(blank)	(blank)	(blank)
		1Category 3 Five Sprouts Farm	Alyssa Hoyt	Drip irrigation	2000	x	(blank)	(blank)	(blank)
		2Category 3 Five Sprouts Farm	Alyssa Hoyt	Livestock Exclusion Fencing	2500	x	(blank)	(blank)	(blank)
Grays Harbor	1	Category 3 Brady's Oysters Mark Ballo	(blank)	Water Quality	(blank)	x	(blank)	(blank)	(blank)
	2	Category 3 Markham Oyster Company	Jack Hollingsworth	Water Quality	(blank)	x	(blank)	(blank)	(blank)
	3	Category 3 Coast Seafoods Tim Morris	(blank)	Water Quality	(blank)	x	(blank)	(blank)	(blank)
	4	Category 3 Brady's Oysters Mark Ballo	(blank)	Invasive Species Management	(blank)	x	(blank)	(blank)	(blank)
	5	Category 3 Markham Oyster Company	Jack Hollingsworth	Invasive Species Management	(blank)	x	(blank)	(blank)	(blank)
	6	Category 3 Coast Seafoods Tim Morris	(blank)	Invasive Species Management	(blank)	x	(blank)	(blank)	(blank)
	7	Category 3 Brady's Oysters Mark Ballo	(blank)	Habitat Conservation Zone Mapping	(blank)	x	(blank)	(blank)	(blank)
	8	Category 3 Markham Oyster Company	Jack Hollingsworth	Habitat Conservation Zone Mapping	(blank)	x	(blank)	(blank)	(blank)
	9	Category 3 Coast Seafoods Tim Morris	(blank)	Habitat Conservation Zone Mapping	(blank)	x	(blank)	(blank)	(blank)
Lewis County	5	Category 3 Neilson, Eric	Eric Neilson	Waste Storage Facility 2013	118129.7	x	(blank)	(blank)	(blank)

Owning CD	Priority Designation	Project Name	Name	Practice Name	Request	After 7/1	P	PT	LT
Pacific	1	Category 3 Sheldon Northern Oyster Co.	Brian Sheldon	Water Quality	(blank)	x	(blank)	(blank)	(blank)
	2	Category 3 Willapa Resources Dick Sheldon	Dick Sheldon	Water Quality	(blank)	x	(blank)	(blank)	(blank)
	3	Category 3 Wiegardt & Sons	Ken Wiegardt	Water Quality	(blank)	x	(blank)	(blank)	(blank)
	4	Category 3 Tim Morris Coast Seafoods	Tim Morris	Water Quality	(blank)	x	(blank)	(blank)	(blank)
	5	Category 3 Willapa Bay Shellfish Warren Cowell	Warren Cowell	Water Quality	(blank)	x	(blank)	(blank)	(blank)
	6	Category 3 Ekone Oyster Co Nick Jambor	Nick Jambor	Water Quality	(blank)	x	(blank)	(blank)	(blank)
	7	Category 3 Bay Center Mariculture Dick Wilson	Dick Wilson	Water Quality	(blank)	x	(blank)	(blank)	(blank)
	8	Category 3 Stony Point Oyster Company Don Gillies	(blank)	Water Quality	(blank)	x	(blank)	(blank)	(blank)
	9	Category 3 Taylor Shellfish United	Bill and Paul Taylor	Water Quality	(blank)	x	(blank)	(blank)	(blank)
	10	Category 3 Heckes Clams INC	John Heckes	Water Quality	(blank)	x	(blank)	(blank)	(blank)
	11	Category 3 Sheldon Northern Oyster Co.	Brian Sheldon	Invasive Species Management	(blank)	x	(blank)	(blank)	(blank)
	12	Category 3 Willapa Resources Dick Sheldon	Dick Sheldon	Invasive Species Management	(blank)	x	(blank)	(blank)	(blank)
	13	Category 3 Wiegardt & Sons	Ken Wiegardt	Invasive Species Management	(blank)	x	(blank)	(blank)	(blank)
	14	Category 3 Tim Morris Coast Seafoods	Tim Morris	Invasive Species	(blank)	x	(blank)	(blank)	(blank)
	15	Category 3 Willapa Bay Shellfish Warren Cowell	Warren Cowell	Invasive Species Management	(blank)	x	(blank)	(blank)	(blank)
	16	Category 3 Ekone Oyster Co Nick Jambor	Nick Jambor	Invasive Species Management	(blank)	x	(blank)	(blank)	(blank)
	17	Category 3 Bay Center Mariculture Dick Wilson	Dick Wilson	Invasive Species Management	(blank)	x	(blank)	(blank)	(blank)
	18	Category 3 Stony Point Oyster Company Don Gillies	(blank)	Invasive Species Management	(blank)	x	(blank)	(blank)	(blank)
	19	Category 3 Taylor Shellfish United	Bill and Paul Taylor	Invasive Species Management	(blank)	x	(blank)	(blank)	(blank)
	20	Category 3 Heckes Clams INC	John Heckes	Invasive Species Management	(blank)	x	(blank)	(blank)	(blank)
	21	Category 3 Sheldon Northern Oyster Co.	Brian Sheldon	Habitat Conservation Zone Mapping	(blank)	x	(blank)	(blank)	(blank)

Owning CD	Priority Designation	Project Name	Name	Practice Name	Request	After 7/1	P	PT	LT
Pacific	22	Category 3 Willapa Resources Dick Sheldon	Dick Sheldon	Habitat Conservation Zone Mapping	(blank)	x	(blank)	(blank)	(blank)
	23	Category 3 Wiegardt & Sons	Ken Wiegardt	Habitat Conservation Zone Mapping	(blank)	x	(blank)	(blank)	(blank)
	24	Category 3 Tim Morris Coast Seafoods	Tim Morris	Habitat Conservation Mapping Zone	(blank)	x	(blank)	(blank)	(blank)
	25	Category 3 Willapa Bay Shellfish Warren Cowell	Warren Cowell	Habitat Conservation Zone Mapping	(blank)	x	(blank)	(blank)	(blank)
	26	Category 3 Ekone Oyster Co Nick Jambor	Nick Jambor	Habitat Conservation Zone Mapping	(blank)	x	(blank)	(blank)	(blank)
	27	Category 3 Bay Center Mariculture Dick Wilson	Dick Wilson	Habitat Conservation Zone Mapping	(blank)	x	(blank)	(blank)	(blank)
	28	Category 3 Stony Point Oyster Company Don Gillies	(blank)	Habitat Conservation Zone Mapping	(blank)	x	(blank)	(blank)	(blank)
	29	Category 3 Taylor Shellfish United	Bill and Paul Taylor	Habitat Conservation Zone Mapping	(blank)	x	(blank)	(blank)	(blank)
	30	Category 3 Heckes Clams INC	John Heckes	Habitat Conservation Zone Mapping	(blank)	x	(blank)	(blank)	(blank)
Wahkiakum	3	Category 3 Fritsch Project	Kurt Fritsch	Stream Restoration	50000	x	(blank)	(blank)	(blank)

204,854.70

This item is scheduled for action at the Business Meeting on Thursday, September 19.

Please refer to **TAB 6e** for background and summary.

TAB 3

Session Notes

2021 Policy/Funding Work Group

Priorities and Funding Strategies Thinking Session

August 20, 2013 – 9:30 am to 4:30 pm
August 21, 2013 – 8:00 am to 2:00 pm
Yakima Convention Center, 10 North 8th St, Yakima, 98901

Session Objective:
Develop options for sustainable, predictable funding for conservation work into the future.
Anticipated Outcomes:
1. Discussion of how to merge conservation priorities (local, area, state, federal)
2. Develop options for funding conservation work
3. Develop strategy for conservation district review and feedback on options
4. Information shared on other states funding mechanisms

Mark Clark Opening Comments:
Hope to end with …
- Find a group of folks to be willing to sign up to do more work on a budget and allocation system.
- Start of a couple of resolutions for more discussion…most importantly around funding source
- If that is the realistic need, what is the way to get funding?
- Will look at other states, different funding sources, Mcleary, education, rates and charges,
- Couple of ideas, take back to your boards, narrow it down, and look at a couple of different alternatives.
- It is ok to keep us in the loop.
- Inordinate amount of time arguing about systems, we need to turn this around into a campaign…a campaign like we have never been before.

Dave Guenther Opening Comments:
- Important work on the funding options
- Good meeting last week among WACD and WSCC leaders
- Looking forward to the work session

August 20, 2013 – 9:30 am to 4:30 pm
Introductions & Responses to Question "What would be the best funding system for conservation district services and program delivery"
- Bob (Lewis) – regionally or locally get more district partnerships nearby. Ability with my employees to utilize their efforts beyond their boundaries.
- Terry (Pend Oreille) – statewide assessment, local assessment would not help me
- Cindy (Snohomish) – project implementation all directives be directed by the agency
- Jack (Benton) consistently available – state – tax vote – every 2 or 4 years – take the good with the bad – assessment can deliver local programs
- Mike (North Yakima) interested to see this conversation move forward
- Michael (Benton) assessment would help for future from state
- Anna (Kittitas) consistent substantial

- Karen (Whidbey) substantial mixed local and state funding local assessment gives the locals a stake in the game. Because they are paying for it, they have a more of an interest. Regardless of political
- Sandy (Asotin) local assessment will not happen in our district never happen funding system can't just count on the commission, we have BPA, surf, ECY, etc.
- Alan (Lincoln) has assessment local assessment and state would include the local involvement… if statewide is doable – we need to talk about the opportunity
- Stu (SCC) as long as dreaming statewide funding source local priorities, Missouri and Minnesota
- Craig (Okanogan) best stable assessment system, specific appropriation truly engrained in elected officials local flesh in the fight
- John (Foster Creek) not a lot to add…funding should be adequate
- Bill Eller (SCC) restructuring locally led redirection of regulatory funding to conservation funding plus federal funding for priorities
- Larry (Whatcom) split funding source – local bottom up state funding also
- Joe (Whatcom) Gates Foundation…structure energy, children need to be grounded, take the framework
- Ron (SCC) staff split source
- Joyce (Underwood) mix state local stable funding
- Lynda (San Juan) consistent level and stable and allocation be agreed to
- Mark (Snohomish) fought for the assessment… best thing we ever done, partner and grants habitat and preserve…assessment is the big tool
- Monte (Snohomish) leverage funds – collaborative – mixed, state local federal private
- Jennifer (Palouse) 20 different pots coordinating good energy predictable consistent driven by local priorities
- Mike (Pacific & Grays Harbor) efficiency from Lewis comments agree – get where ever you can get it. Local assessment never going to happen 200000000 from press united
- Wendy (Skagit) realistic leverage – 3rd of the level, state – 3rd, etc.
- Carolyn (Skagit) speak with one voice have not been unified in your goal
- Vicki (Spokane) – assessment 1st – always in support of the locally led process – hate the name of the 'statewide' assessment – holistic approach to the goals - their priorities – somehow l
- Jim (Spokane)– diversity and leveraging losing any one is not going to be a disaster no district boundary between Palouse sustainable funding mechanism not subject to differences minimum out of the state leg
- Dan (Palouse Rock Lake) strong in collaboration the way we get 90% of our funding – take different every single potential funding source – love commission and staff – turn around is quick, others take month or two months waiting for funds to come back to the district having a local assessment would be a dream. Uphill battles.
- Rick (Walla Walla) dependent federal funds for last few years feast or famine try to get an assessment in Walla Walla some successes has gotten the attention of the county commissioners so we are optimistic Missouri native – soft drinks brings in money to conservation commission
- Mark (SCC) this is worth the price of admission…the year or two prior Vim Wright passing… conversations not so much how you do it and what you want…come to a consensus there are a multitude of ways
- Dean (Clark) campaigning several years until it happens strongly believe benefitting we are there to help people who want to help themselves stability would be desirable impressed with the efforts made an organization major agencies valuable funding – major motivation

- Larry (SCC) Missouri mid 80s key things conservation association coordinated with the parks very detail – door to door – association worked their tails off – city folks passing with the parks – fulfilling needs for state parks
- Mike (Pierce) – local funding option…minimum cap set that process based on what you need. Dreaming local boards to enact the funding
- Dave (WACD & Central Klickitat) explored assessment in rural county – continuing to build the repore with the county at – determine what we are going to fund- get away from depending on agency programs – what the association and look ourselves as a client of the agencies. Go to place to get the job done – fight for those dollars – try and reverse and be go to.
- Bill (King) rates and charges it works relatively well – challenges of dealing with partners - task forces with 60 % spending money outside of their town going to other areas in the county…sued a number of years ago we wouldn't have an assessment again.
- Brian (Kitsap) local agencies health surface water – fair amount of funding through the local agencies
- Butch (SCC) – Ron's funding from tax on licensed attorneys and registered lobbyists – everyone has touched on it – local – king for a day – conservation funding from state agencies to conservation commission we get best bang for buck - $5million less than $1 million went on the ground
- Terry (Columbia)
- Brandy (King) – funding system package multiple sources private sector funding way to elevate our image so that they want to fund us
- David l(Lincoln)
- John (Mason) – statewide funding provide stability and continuity local funding source – rates and charges pretty nominal not sufficient in of and itself city wide storm water program local dollars not being drawn upon come in at a state level
- Joe (Clallam)
- Don (Clallam) fair justice and all western

How Conservation Priorities Are Developed

LOCAL Priorities (discussion)

- 5 year plan, invite stake holder from the county, private landowners, identify needs
- Following the money – most of our money is local – so our priorities are adapted to the local desires some our
- State has mandated water quality reflected our local priorities
- What activities can help revenue production
- Common sense observations of the board
- Follow the money – based on the priorities set by my community and my board
- Certain foundation not like by board – would not use that money
- Half of what we are doing has nothing to with priorities – has to do with keeping the doors open.

Discussion Notes & Examples

- Craig (Okanogan) partnerships such as NRCS task order – not in their districts – CRP task order – it's what we do. Going after money to keep doors open conservation districts and boards – a family – going to do what we need to do to help family – NRCS cumbersome and frustrating. Their producers are left in a lurch –
- Engineer from Skagit and Andrew from Whatcom as shared employees
- Foster creek help from Okanogan

- Education system same way – always strings attached – make the funding fit
- Not the only boat in the parade –
- Screening program – funded by the tribes
- Working together we will have greater success…not like raccoons
- Lincoln doing CRP work but no revenue to Adams CD
- Dead end funding – centennial clean water fund – gone
- Foster Creek – no staff to share
- North Central CDs management meetings memorandum of agreement – basically allows for us to do this type of sharing – eyes wide open
- Not going to supplant local districts activities and local work
- Sharing resources – local priorities – piece of equip - more and more often
- Ag engineering, soils, biologist, can't have the budget or need for a 20-25 level staff. Landowners aren't asking for that info.

EASEL NOTES on LOCAL STATE Priorities

LOCAL Priorities

- 5 year plan process
- Follow fund source…still need to keep local priority in mind
- State and federal requirements
- Have to do's to keep getting funding
- Local leaders help set
- Keep doors open…Not necessarily the top 3
- Districts share resources
- Work with others because district best to do work
- Okanogan work with tribe
- Maintain flexibility to respond to issues
- Are we selling our soul to follow the money
- If you are hearing it locally, there must be a local need

How do state priorities get set (discussion)

- Politics
- Special interest groups
- Regulatory agency
- Stake holder
- Reelection process
- Natural catastrophic events
- Court cases
- National priorities
- Endangered species
- Studies and evaluations data sets
- Economy
- Most urgent most funding
- Before you have a crises you can spread peanut butter
- Commodity prices
- Issue campaigning by constituent groups
- One landowner with governor's ear

STATE Priorities – District perceptions

- Who gets work done
- Regulatory – e.g. TMDLs
- Interest groups
- Politics influence system
- Stakeholder groups that Identify a priority – issue campaign
- Re-election process
- Natural disasters
- Court decisions
- National priorities - ESA by region
- Studies
- Economy – state – fed – global
- Most urgent get funding
- One landowner with Governor's ear

Lynda Lyshall

- Puget Sound action team inside the governor's office
- Developed the plan
- Developed lists of risks and priorities
- Pushed back and Puget Sound Action Team redid and series of meetings
- Need to be persistent and talk with one voice – strength in our state commission – band together under that umbrella
- Fairly new – local government and state government – can make the pots of money fit under our priorities.
- Pressures – local level – Puget Sound & action team – push back state agency local municipalities property rights groups trying to create the buy in the partnership
- Ecosystem recovery board
- Shellfish funding – CPDS – not a lot – nutrient loading – pasture management – ocean acidification conservation
- Mike – different result even w same governor – at odds with state agencies – environmental groups – shell fish groups – shellfish growers –
- Shellfish groups – is there stuff that we are missing – then update the CPDS system.

Ron Shultz

- Governor Locke – natural resource priorities get set – horse on the railroad tracks -
- Legislative priorities – horse
- Mid December – no owner - director of Agriculture – state law
- Thing you don't expect
- Priorities – what is the governor's interest – run for office – want to accomplish something.
- What do you think we ought to do?
- Environmental council speech on green energy – sustainability – go forward – gov executive order
- Our work with district ranks #6 of 146 measured priorities
- How do we become a governor priority – lived in Yakima for many years – while living in Seattle – linked to environment
- Here's how "we" can help you achieve –
- Your work is something we want to do – how can you help them accomplish
- Clean energy results Washington - results – health – us - new measures – number of BMPs CREP, loss of working lands

Discussion of Producers Willingness to do Conservation

- Need to listen, communication, what a landowner said last year, may not be what they wanted this year. What are we communicating back to us. Different tone, different words, different tone.
- Coming down – if the farmer feels secure – water right – buying water rights – giving to security – why are we sitting at this table
- Producers not willing to do conservation work in two locations – ecology money back
- Source of funding from 1 agency
- All stop order by producers – reactionary – not knowing the facts – pockets of district could still do the work
- Got personal…have a situation sit all together, district, person from agency who is doing regulation
- Misunderstanding – make assumptions – bring people together
- Good to remember – boots on the ground – we have a lot of room to negotiate – don't have to prostitute district – willing to implement
- Go look at site –
- Complaints by 10 neighbors – got to figure out what was going on
- Not do the book of business.
- Bad apple should not affect customer agency
- Landowners willingness – see issue outreach – other agency – a lot of referrals – contacted where the places
- Not regulatory – one attorney – verbally issue - we help Ecology determine if there is a problem.
- Non-regulatory – voluntary cooperation – other side of the coin is the risk – regulatory agency is going to leave you alone.
- Voluntary approach doesn't work without the regulatory
- Defend the right of the landowner to make the decision – stupid is as stupid does.
- Choices – good / bad – is there a next step to do … local work group process …
- Priorities for the state where the money that went – forest health -what is the next step
- 'Harwood' pickle – caught between the bases – water quality issue – have to do fences – use the money – implements fencing - producer groups -- mandatory buffers – Governor's office….
- Knotweed – on the coast – geographically prioritize – voluntarily – change the game
- Two authorities – authority and money
- Won't change the buffer
- Shellfish – show making improvement --- bucket – results of our work - -
- Ecology not funding monitoring activities for non-point sources pollution
- Measure – water quality – stream team – spent money on collecting data – Jefferson, Skagit, etc., funding at the district level.
- Money – authority – we can / shall –
- Fix the mistake into regulatory reform legislation to include our process
- Regulatory reform authority – funding will follow – statute –
- For any corrective action on agricultural lands or with land owners – conservation districts have be consulted first
- Change timelines on how authorities are implemented
- What we do – and sell ourselves –

Merging Conservation Priorities into Policy and Budget Actions

Focus Question "How we best can merge the conservation priorities identified at the district and state levels in our state and develop policy and budget actions"?

- Larry (Whatcom) dna pollution – most pollution from other than livestock – collect monitoring data – education component – recognize state level – federal standards choosing enforcement over voluntary and show success we have had
- Larry (SCC) show and tell districts are diverse – funding needs to support the diversity and funding opportunity = bundling of group of priorities – local priorities within the bundle request for funding education to keep the doors open – not telling the story – work plan may be more reflective of the priorities
- Dave (WACD) traditional process long range annual planning local priorities – mission support – merging at SCC and reviewed – opportunity to review funding promoting the need – intimate knowledge
- Local priorities at the state – need address water quality, dairy, air,
- SCC receives of all the plans – entire community need share it statewide summary – with dollars
- Neighboring district priority – opportunity to know the detail – group idea
- Really need to stress to the decision makers – conducted one of the public process to gather the information.
- Monte (Snohomish) communicating and talking and defining what the common goals are defined – risk management where does that lay in this decision making process. Talking about a lot of bad apples – focus on the 80% who want to put in whatever size buffer they want
- Bob (Lewis) we all want clean water and salmon
- Mike (North Yakima) we have been responsive and to a certain extent we have been living it – dairy, shellfish, irrigation
- Template identify the work you do and how it addresses a state priority. "here is how we will use our locally led process to address statewide priorities"
- Mark (SCC) latest shiny object – how do I get the decision makers to see this should be a statewide resource priority

How can we best use tools such as long range plans, annual plans, CPDS and other tools for policy and budget actions"?

- Strive for specificity to hang our hat on so we can present that to the legislature and decision makers.
- Collating the local priorities into a statewide document – area – money needed, etc. sortable
- Regional manager should intimately know what is annual and long-range for their area.
- Farmland preservation – Governor Chris Gregoire – Kittitas conservation district long range plan – sent to the president – farmland preservation – the commission and districts where it should be – and make it happen.
- Politics is timing. Lewis county flooding

Example Funding Options (other states)

- Missouri – state sales tax collected and shared with State Parks
- Minnesota – conservation easement definition, large coordinated programs between 7 agencies, emphasis on monitoring results, and use of environmental benefits index.
- Alaska - Grant – Department of Commerce - oil
- Arizona – land accusation & lottery proceeds
- California – open space -soil conservation fund – swept when budget tanked
- Colorado – severance tax – general fund – 50% lottery constitutional proceeds -$40m
- Delaware – 3 conservation districts funded through taxes – considered state agencies
- Illinois – 98gfs 12.5 million
- Indiana – cig tax
- Michigan – natural resources trust fund – mineral sales- mineral bonds – royalties
- Montana – 1.5 m levied on real property
- Nebraska – 49.5% lottery proceeds
- New jersey land acquisition revenue bonds $1b
- New York - $9m – state environmental protection fund $3 real estate transfer tax
- North Carolina – clean water management fund
- Ohio – state appropriation of 10 million
- Oregon authority with approval local voters small general funds
- Pennsylvania – state tax credits in exchange implementing BMPs, environmental stewardship, landfill fees
- Texas – 319 funds split comm. and environment agency - SCC like is lead agency and other agencies must coordinate
- Virginia 47 dept. of conservation and recreation 36% general funds, 12% federal 52% other sources NR commitment funds recording fees

What do we have available in our state

- Any new funds going to k12 --- take it from other agencies
- Show what we were able to do with the money from the toxics account two years from now
- Capital accounts - 9 million / shellfish & water quality, CREP, Irrigation Efficiencies
- Centennial account – cig tax – backfilled over time with GFS, until it was more GFS, than tax,

Example Funding Options (nominal group)

- Dedicated fee for referrals from the 319 account. Gets reserved for use by districts to address those referrals (1500 per referral).
- Local assessment / local funds to pull funds over
- Model like Missouri – dedicated sales tax –
- Expand the 319 account to the districts
- CD authority to impose assessment combined with a state sales tax (Missouri) - but need to address the elections
- Increase authority of districts to raise assessment level at local level
- ½ percent sales tax on restaurant and bar tabs
- Local priority grouping – weed control, local parks, county natural resources, resource conservation for future. Property Sales tax
- 10.00 per parcel set by legislature, on all parcels would generate $30 million per year.
    - ✓ All go to commission with 1st chunk – commission / district operations ($10); Forest landowners – fffpp program (5), Cmer (3), Condominiums – planners – (5) Revenue Bonds - $5 million

- Endowment program
- Gates Foundation – education
- Sales tax on soft drinks
- Fee based on transfers and conversions for farmland preservation
- Open Space ag definition – maintaining 2 years – landowner get certified maintaining the land in certain condition – actually using the property in sustainable fashion
- 319 funding
- Local tribes
- Campaign with legislators to promote efficiencies in a comparative manner and how effective we are.
- Pot of funding to match any local dollars, and funding for other non-assessment districts to help set a minimum threshold.
- NPDES requirements – districts can help out
- Stormwater funds – municipality fees
- Toxics account
- Performance basis program – certain level of work – get rewarded for best management practice – e.g.– wind farm – task/performance based.
- District task force to look at various sources of federal dollars …….
- Voluntary donation as a supplemental source of funding – check off – license tab renewal check off
- Vanity license plates
- Large combination of funding for water quality and quantity, quality of life funding pool (statewide)
- Clean water Indiana – multi water resource related things
- Commission becoming lead organization for EPA funds
- EPA direct Ecology on allocations? Is there a committee? Be a multi-agency recipient.
- Carbon sequestration
- Eco system services
- Tax on veterinary products for small animals, dogs, cats, etc.
- Conservation districts run our own political party – run people for legislature and governor
- Sales tax at farm stores for feed, seed, fertilizer on sales under ……..

Funding Options Discussion

See below for discussion of benefits, drawbacks and impact on stakeholders

How to Involve the Conservation Family in Review of Funding Options:

- Group local, state, tax
- Take off feasibility measures for publication
- Send out for review and comment
- Followed by webinar to explain thinking
- Introduce at area meetings and for thoughtful discussion
- Discussion of benefits and drawbacks impact on stakeholders

August 21, 2013 – 8:00 am to 2:00 pm

General Discussion & Reports from Evening Discussions

- Pieces of every one of those ideas, rather than put eggs into one basket.

Funding Options Strategic Thinking

See below for discussion of benefits, drawbacks and impact on stakeholders
Method to move concepts into each districts discussion and process feedback.

FY 15-17 Biennium Budget Request and Allocation

Joe – group 1

- allocation each district annual plan budget based upon plan
- budget request exceeds 10% over last year, regional manager review, discuss w district,
- justification letter signed off by board
- budget requests would be posted on website for other districts to scrutinize and review
- all budgets get sent forward to Governor and Legislature
- Each district is proportionately if funding is less than requested…Category 2 only

Monte – group 2

- define process up front communicate before, during, and after, and understanding what is the budgeting request, some districts are not as actively engaged
- align state funding with partners and other funds that can be leveraged…where are NRCS, Ecology, others, etc
- discuss a plan for times when funds are lower than expected
- can projects in capital be moved to operating
- resource priorities and outcomes, how are we going to measure and what are we going to be reporting out
- specific to operating – 10% bump from where we been
- strip out those that can be moved to capital from operating
- capital request – clusters for livestock, etc. statewide initiative, Whatcom groundwater, etc

Wendy – group 3

- annual plan of work, priorities, submitted to the legislature
- once funded...two tiers, tier 1 every district get annual $100,000 (annual maintenance) use how they choose to do so
- remaining funds would be allocated by a percentage of the overall budget
- regional manager needs to review and work with the district to ensure it is substantiated
- through the process, list out the different options
- submitted to all the districts to discuss and provide feedback
- this information would be presented at the area meetings for further discussions
- generating a resolution, at the annual meeting a structured facilitated discussion with each group giving a presentation…with a final vote coming from the annual meeting

Cindy – group 4

- local and state priorities annual and long range plans roll up to state priorities, prioritizing state priorities
- two tiers of budget requests, really want, versus maintenance
- per County operating $100,000 each with support at least 2 employees
- Category 2, submit a request to fund your next highest priority
- discounted amount for returned funding in prior year
- CPDS pull date for funding should be most recent

Brandy – group 5

- operating budget – consensus tools in current system is ok,
- details on how they are populated is discussed
- raise all the boats, didn't get to that point
- same base funding for all districts…Category 1 is base funding…$25,000 is way too low, same amount, but needs to much higher
- guidance we get in the allocation and transparent and know what is going to happen and then allocated to the districts
- details on cat 1 and cat 2 – guaranteed funding for cat 1 all
- inflationary adjustment built in over time
- don't want to lose spending ability
- any additional requests would be funded through category 2 submitted with justification
- current category 2 with limits on sub priorities, no limits on requests
- CPDS generally is working for cat 3.

Notes from Discussions:

- district capacity to scale up to the level
- existing work force and weight against increase
- unspent funds / sending back $ / would be addressed
- capacity being able to keep doors open and a technical person
- measurable outcome – annual plans of work – deliverables – show where it ties in – assistance for other programs
- conservation activity plans (CAPs)
- keeping doors open is keeping technically trained staff and populating CPDS with projects
- 8 gate visits until actual implementation occurs
- what do you see a role of the commission in evaluating an annual plan of work – is it a role of the commission – RM 1st - SCC needs to assist the districts in making sure the information was credible
- identify what we hear on state priorities
- WACD needs this information when…soon as possible
- Category 1 = 45 * 100,000 = $4,500,000 per year = Biennium = $9,000,000
- + Category 2 = _____
- Engineering = _____
- Potentially an $11 million or more operating request

ONE VOICE ONE NUMBER….

FY14 Supplemental Budget Request

Potential funding needs for consideration in a FY14 supplemental budget request.

- VSP - adding 5 counties
- Livestock TA – economic impact, nutrients, capital funding
- Farmland Protection – capital funding
- Yakima groundwater – capital funding
- Catastrophic funding – fire, flood, bugs. ☺

Current Issues Discussion

- **Elections** – budget proviso report…insta-poll idea
- **Consolidations** – budget proviso report
- **PS Caucus** - budget request. Make investments up front, rather than at the end. With the funding left over. Betting on a certain % coming back.

Funding Options Discussion

Funding Option	Benefits	Drawbacks	Stakeholders Effected and Impact
Dedicated fee for referrals from the 319 account. Gets reserved for use by districts to address those referrals (1500 per referral) **FEASIBILITY LOW – PROBABILITY – LOW REVENUE - LOW**	• Additional $ would help leverage • Look forward to a referral to positively work with a landowner • Requires communication, would drive more • Funding available to landowner to choose where they wanted to go for service • Fines back into the system to support	• Conflict w Ecology who is currently receiving $ • No certainty – waiting for money for bad actions • EPA requirements • Producer hears the district gets cash for them being turned in. • Could discourage referrals • Can't deliver change in water quality could be negative impact • 319 set bucket – may take away from districts already receiving funding through grants. • Cooperators – cd turning in	• Last 10 year analysis of referrals to determine the dollar value available. • Cooperators – for & against • Dairy fed, cattle, farm bureau • Ecology, WDA- lose funding • EPA • Competing land uses
Local assessment / local (e.g. county) funds to pull funds over (stormwater, utilities, ILA's etc.) local developers who need to do mitigation **FEASIBILITY - HIGH PROBABILITY – HIGH – depending on district REVENUE - MEDIUM**	• Made all counties aware that districts are there for services – partners pave the road for the districts • Part of basic philosophy of locally-led • Stormwater rule is state mandated • Relevant to local folks • Identify new supporters (it all gets bigger) • Already do it – don't need an RCW/rule change • My/Our • County / city cannot provide individual assistance and financial assistance to private property	• Not currently allowed to charge a fee for service…can charge for product (project) • Competition for funds, using assessments to do other work • Local entities believe it is their money • Court cases – might get thrown in • Requires county legislative authority (maybe) • Underlying / uncertainty in funding • Tremendous time to get assessment	• County legislative authority • County department gate keeper – got to get thru the door • Cities • Cooperators – locally led • Tribes – restoration work – made them more comfortable • Local land trust – NGO • Associations for cities and counties

Funding Option	Benefits	Drawbacks	Stakeholders Effected and Impact
Assessments / Rates Charges **FEASIBILITY – DEPENDS** **PROBABILITY – DEPENDS** **REVENUE - DEPENDS**	• Local • Somewhat stable • Already authorized • Increases ability to work thru out the district • Flexible • Leveraging • Allows to think beyond current year	• Tax • Based upon the political will of the county • Not an option in some districts • Won't generate enough revenue in some areas. • Ongoing marketing effort to defend and renew • Could be challenged still • Assumption if you get rates and charges – you won't need any other funding • Cities feelings of ownership of funding earned. • Rates and charges takes a lot of work • Makes different kinds of CDs – not all equal	• County commissioners • Cities • Landowners • Business • NGOs • District partners
Model like Missouri – dedicated sales tax **FEASIBILITY – HIGH** **PROBABILITY – MEDIUM – LOW** **REVENUE - HIGH**	• Stable funding • Already model that exists • Increase the funding for everyone • Statewide • Cloaks the taxing issue – buried within the sales tax • More exposure for the districts • Partners – power cluster • Flexibility • Redistributes the income from some more populous areas into others • Partnerships with other entities to continue to rebuild relationships.	• Tax • Identified what everyone would get • Need to find a more equitable balance to address populous areas vs non populous area. • No new taxes – will take quite a campaign and effort • Possible competition with watershed improvement districts – make part of the power cluster • Needs to be inoculated against Tim Eyman • Court challenge • Sunset clauses	• Is there opportunity in the gas tax? • How funding would distributed? • State legislature – tax • Whoever is paying the tax • Governor • partnership

		• Partner up with other entities • Expense	
Funding Option	**Benefits**	**Drawbacks**	**Stakeholders Effected and Impact**
Expand the 319 account to the districts **FEASIBILITY – LOW** **PROBABILITY – LOW** **REVENUE - LOW**	• more efficient • more funding for districts • more ability to meet EPA needs • less strings attached • less confusion for the landowners	• EPA reporting w increase • Ecology • Wound partnerships • Given to the state based upon a plan that ecology is required to produce and present to EPA – how do we address that component. (Will be a 3rd party on the plan and address our part in that plan) • Political pushback • Funds would be conditioned • How much money is made available to the state and is that going to satisfy our budgetary needs. • Limited to water quality, not air, farmland, etc. • Alienate a group of partners that currently support us and ecology. • Grants – counties, cities, nonprofits,	• Ecology • EPA • State • Governor • Legislature • Non profits • Landowners • NACD – congressional activity Answer some of the questions about level of funding, rules behind it, etc.

Funding Option	Benefits	Drawbacks	Stakeholders Effected and Impact
CD authority to impose assessment combined with a state sales tax (Missouri) - but need to address the elections **FEASIBILITY – MEDIUM –LOW** **PROBABILITY – LOW** **REVENUE - HIGH**	• Stable funding • Use the right group of people to make the decisions • increasing the authority of the supervisors – increase the participation of the elections, • ties budget with resource needs	• junior taxing districts are not popular • 89.08 would be opened for major scrutiny • Relationship between SCC and districts – fight for $ both currently • Different election system may have different makeup of board • Increased scrutiny of districts • Increase the workload for the districts and create entity to bring funding in	• Landowners • Same as assessment / Missouri
Increase authority of districts to raise assessment level at local level Instead of just $10 in King, be $10 in all CDs **FEASIBILITY – HIGH** **PROBABILITY – MEDIUM, HIGH** **REVENUE - DEPENDS**	• More funding • Make an assessment more worthwhile in smaller district • Ownership by local leaders of what funding would be • Already being considered by some legislators	• Tax • Same as opening 89.08 • Same as above • Increases the inequities among districts	• Same as above

Funding Option	Benefits	Drawbacks	Stakeholders Effected and Impact
Local priority grouping – weed control, local parks, county natural resources, resource conservation for future. Property Sales tax **FEASIBILITY – MEDIUM** **PROBABILITY – LOW – MEDIUM** **REVENUE - DEPENDS**	• Local • Broad based sort of groups • Efficiencies • Value • Bonds local natural resources agencies • Plays on intrinsic Environmental values • Could be applied at both on a local and state level • Leg might be interested to consolidate smaller groups	• Tax • None of the agencies raise revenue • Under what authority does it happen • Minnesota model at the local level • Nebraska model - hundreds of boards into 23 Natural Resource Districts. • Territories of the little group	• White paper to explore • Smaller districts impacted • County • Landowners • Realtors • Land trusts • WRIAs • Legislators
10.00 per parcel set by legislature, on all parcels would generate $30 million per year. In addition to local assessment **FEASIBILITY – HIGH** **PROBABILITY – MEDIUM** **REVENUE - HIGH**	• Applied by the legislature • Generate 30 • Stable • Attract a group of stake holders wouldn't necessary have • Leverage local funds • Conservation work a priority	• Tax • Capacity building exercise for all districts who aren't currently providing those services • Jeopardize local funding • Lawyers dream • Double assessing • Allocations • Only impact property owners – not everyone • Price extracted by partners carefully crafted • Not locally controlled • We don't know what we don't know • Service commercial forest service parceled into 20 acre • Minor changes to 89.08 • Change relationship with SCC as distribute funds • Ton of education for county cities	• Landowners • Districts • Commercial agriculture • Commercial forestry • Cost per benefit is issue • Counties • Cities • Legislators • Schools not able to get bonds

Funding Option	Benefits	Drawbacks	Stakeholders Effected and Impact
Funding to match any local dollars, <u>and</u> funding for other non-assessment districts to help set a minimum threshold. **FEASIBILITY – MEDIUM-HIGH** **PROBABILITY (NEW) – MEDIUM – HIGH** **REVENUE - DEPENDS**	• Could help smaller districts • Buy in from local districts • Improve efficiencies • Incentive local and county $ • All boats are raised • May play well with legislators	• Where does the money come from • Benefits to those who have assessment – significant - • Pool of dollars below dry falls	• Negatively impacted – depends where the money comes from and how the calculation occurs – may be districts

Other Funding Options

- See above

The discussion on rules will be provided at the Work Session on Wednesday, September 18.

TAB 4

Washington State Conservation Commission Regular Business Meeting

DRAFT MINUTES

Moses Lake, Washington
May 16, 2013

The Washington State Conservation Commission (Commission/WSCC) met in regular session on May 16, 2013 in Moses Lake, Washington. Commissioner Peters called the meeting to order at 9:05 a.m.

COMMISSIONERS PRESENT
Chair, Jim Peters
Vice-Chair, Fred Colvin
Commissioner, Lynn Brown
Commissioner, Lynn Bahrych
Commissioner, Clinton O'Keefe
Commissioner, Kelly Susewind, (Ecology)
Commissioner, George Tuttle,(Agriculture
Commissioner, Jim Kropf, (WA State University, Puyallup)
Commissioner, David Guenther, WA Association of Conservation Districts (WACD)

COMMISSION STAFF PRESENT
Mark Clark, Executive Director
Debbie Becker, Financial Services Director
Ray Ledgerwood, Program Facilitator
Ron Shultz, Policy Director
Bill Eller, Central WA Regional Manager
Lori Gonzalez, Administrative Assistant
Carol Smith, CREP Coordinator

PARTNERS REPRESENTED AT THIS MEETING:
Roylene Rides-at-the Door, Natural Resources Conservation Service (NRCS)
Dave Vogel, WA Association of Conservation Districts (WACD)
Alan Stromberger, Washington Association of Conservation Districts (WACD)

GUESTS:
Marie Lotz, Grant County CD
Carolyn Kelly, Skagit CD
Craig Nelson, Okanogan CD
Chris Herron, Franklin CD
Robert Hill, Pierce County

Consent Agenda

Mark Clark, SCC Executive Director, corrected the NACD Meeting date to October 2013. September was listed. Also under the finance tab 7, adding two funding requests submitted by the Puget Sound District Caucus and Ag Forestry.

Motion by Lynn Brown and seconded by Clinton O'Keefe to approve the consent agenda. Motion passed.

Elections

Bill Eller, SCC staff, and Elections Officer, added to Mr. Hill's comments on the Elections and Appointments Procedure Manual. In tab 2, a memo from Mr. Eller, states amendments will be made to the manual for the upcoming 2014 election cycle that will be presented to the Commissioners in July. One of

the amendments will be changing the date references to: Appointed Supervisor Applications and supporting materials must be received by the Commission no later than March 31.

Motion by Lynn Brown and seconded by Dave Guenther to accept staff recommendation on procedure on supervisor appointments contained in May 6 memo from Bill Eller. Motion passed.

Mr. Eller provided recommendations on actions to the board and provided documentation in their packets to certify 44 out of 45 district elections. Whitman Conservation District had issues with re-electing their incumbent, and recommends not certifying Whitman Conservation District. The district will conduct a re-election and will have all supporting documents presented to the Commission in September for certification.

Motion by Dave Guenther and seconded by Clinton O'Keefe to approve the staff recommendation #1 to certify and announce 44 of the 45 Supervisor elections results. Motion passed.

Motion by Fred Colvin and second by Clinton O'Keefe to approve action item #2 that the Commission board make a determination under WAC 135-110-120 that there was significant noncompliance with the Whitman Conservation District election such that the failure of the Whitman Conservation District to follow the requirements of WAC Chapter 135-110 and the Elections Manual may have affected the outcome of the election, and therefore the Commission board hereby declines to certify the election, as described in WAC 135-110-120(3) and WAC 135-110-760(2).

Motion by Fred Colvin and second by Clinton O'Keefe to approve action item #3 – Following certification of conservation district elections, the staff recommendation is for the Commission board to announce the official winners as listed in the Commission packet. Motion Passed.

Motion by Fred Colvin and second by Clinton O'Keefe to approve Action item #4 – Eliminate two elected and one appointed seats on the Grant County Conservation District board, pursuant to the adopted consolidation schedule.

Supervisor Appointments

Lori Gonzalez, SCC staff, described the process in receiving appointment applications and vetting them through the Department of Ecology, Department of Agriculture and the regional commission members. Commissioner Fred Colvin represents Western Washington, Commissioner Lynn Brown represents Central Washington and Commissioner Clinton O'Keefe represents Eastern WA. The following appointments were made:

Motion by Fred Colvin to appoint Matthew Heins to Clallam CD Supervisor position and seconded by Lynn Brown. Motion passed.

Motion by Fred Colvin to appoint Ernest "Ernie" Bay to Pierce CD Supervisor position and seconded by Lynn Bahrych. Motion passed.

Motion by Fred Colvin to appoint Dean Wesen to Skagit CD Supervisor position and seconded by Clinton O'Keefe. Motion passed.

Motion by Fred Colvin to appoint Mark Craven to Snohomish CD Supervisor position and seconded by Lynn Brown. Motion passed.

Motion by Fred Colvin to appoint William Boyum to Kittitas CD Supervisor position and seconded by Lynn Bahyrch. Motion passed. Commissioner Brown abstained.

Motion by Lynn Brown to appoint Josh Koempel to Cascadia CD, Howard McDonald to Foster Creek; Lorah Super to Okanogan Supervisor positions and seconded by Clinton O'Keefe. Motion passed.

Motion by Lynn Brown to appoint David Linville to South Douglas CD, Supervisor position and seconded by Dave Guenther. Motion passed.

Motion by Clinton O'Keefe to appoint Clayton Hutchens to Columbia CD; Alan Stromberger to Lincoln CD; Mark Whitmore to Palouse CD; Gerald Scheele to Spokane; Patrick McConnell to Walla Walla CD Supervisor positions and seconded by Lynn Brown. Motion passed.

Motion by Clinton O'Keefe to appoint Jeffrey Pittmann to Pine Creek CD Supervisor position and seconded by George Tuttle. Motion passed.

Motion by Clinton O'Keefe to appoint Connie Bergstrom to Stevens County CD Supervisor position and seconded by Lynn Brown. Motion passed. Kelly Susewind abstained.

Good Governance

An interim status report of Good Governance was given to the Commission members from a staff assessment completed on April 23, 2013. The summary included one district in Tier 4 (Whitman) with all other districts in Tier 1. Staff recommends bringing a full report to the Commission members to allow the Commission staff to evaluate forms that are coming due.

Motion by Dave Guenther and second by George Tuttle to approve action on the following: Delay current year tier recommendations until the July 18th Commission Meeting and instruct staff to send out revised policy, process and checklist to conservation districts for comment.

OFP Update

Ron Shultz, SCC staff, briefed the Commission members on the proposed contract with RCO regarding funding for the Cowiche Rangelands easement acquisition. The easement includes an MOA between the SCC and North Yakima CD for the management of the easements. The Commission raised several questions regarding liability for the SCC and district for these types of acquisitions. They also discussed the role for the Commission with farmland preservation easements.

Motion by Lynn Bahyrch and second by Fred Colvin to approve the RCO contract and North Yakima contract for the agricultural conservation easement as provided for in 'Attachment B' and approve Executive Director Clark to sign, thereby entering into the agreement. Motion passed.

Management Practice Implementation Guidance Policy 13-10

Carol Smith, SCC staff, presented the DRAFT Management Practice Implementation Guidance Policy to the Commission members for their approval. The guidance policy had been sent out for comment and was appreciative in receiving comments from five districts. SCC staff took those comments into consideration

which added more clarity to the policy. The policy is intended to clearly state what has already been required in the past which is that all practices receiving cost share funds must follow NRCS standards.

Motion by Lynn Brown and seconded by Fred Colvin to approve the proposed 13-10 Management Practice Implementation Guidance Policy. Motion passed.

CREP Update

Carol Smith, SCC staff, provided Commission members with an update on the status of the CREP program. The update included total acreage and contracts enrolled as well as results from monitoring that included plant growth, survival, and effect on streams.

Conservation Practice Data System (CPDS)

Carol Smith, SCC staff, presented the CPDS system to Commission members and explained its purposes and benefits. The Commission has districts update their project data by the end of biennium so SCC staff can pull many year-end reportables directly from the CPDS.

Communications Task Force Report

Ray Ledgerwood, SCC staff, provided the Commission members a report on the progress of the Task Force to date. The report listed their membership, purpose, specific tasks, logistics, and are working on ways to improve while identifying issues regarding communication. Information is from surveys done at the 2012 Area Meetings as well as the 2021 meetings.

Category 3 Project Listing Update

Carol Smith, SCC staff, provided an update to the Commission members of how last year's category 3 funds were spent relative to ecological benefit. Water quality and water conservation practices dominated the use of category 3 funds. Soil conservation practices followed. Stating very little funding went towards habitat and air quality practices.

Finance

Debbie Becker, SCC staff, and Financial Manager, presented five allocation options for the possible distribution of general fund dollars for the time period of July 1, 2013 - June 30, 1014. The allocations formulas were distributed and discussed at the 2021 meeting with the conservation districts. At this time it is difficult to know what the final determination will be until the budget is passed through the Legislature and signed by the Governor.

Motion by Lynn Brown and seconded by Dave Guenther to utilize an allocation proration that would be based on option 1 or 4 for categories 1 and 2 funding, with the determination of which option at next WSCC meeting; category 3 funding concept as before, with a $50,000 maximum. Hand vote - 5 for, 2 opposed, 1 abstention. Motion passed.

Ms. Becker shared with the Commission that there is roughly $400,000 that has been returned from districts. SCC staff will be asking districts to fill out an application to list their highest priority. Vehicle purchases will be lowest on the list to fund. This additional money must be spent by June 30, 2013.

NRCS Contract

Debbie Becker updated the status of the NRCS contract. They are working on getting data to NRCS on what the indirect rates are going to be and overhead. Once an agreement has been reached on overhead and indirect charges, CC can work on completing Task Orders on July 15.

Puget Sound District Caucus

Motion by Lynn Brown and seconded by Fred Colvin to fund the Puget Sound District Caucus proposal at $10,000 from district returned 11-13 biennium funds. Motion passed.

Ag Forestry

Motion by Fred Colvin and seconded Lynn Brown to pay $5,000 to Ag Forestry Leadership Program for leadership training activities. Motion passed.

Adams Conservation District Update

Ray Ledgerwood, SCC staff, walked the Commission members through the Auditor's Office Citizen's Hotline Report on Adams Conservation District. There were four assertions covered in the report with three needing to be addressed by the district. Larry Brewer, SCC Regional Manager has been working with the Adams CD on how they will address these concerns by letter to the Commission. The Commission has not yet received a letter.

Motion by Lynn Bahyrch and seconded by Dave Guenther to write a letter to Adams CD Supervisors regarding their follow-up to Citizen Hotline complaints to State Auditor and current issues with a deadline for response regarding actions to be taken by the district. Motion passed.

NRCS Office Leases

Roylene Rides-at-the-Door, NRCS State Conservationist passed around a fact sheet to the Commission members that was also handed out at the WACD Officers and Directors Meeting. The fact sheet is on Lease Policy Options. NRCS is currently paying $750,000 rent for districts space. They are currently working with Ray Ledgerwood and Dave Vogel on the lease options presented. GSA is what NRCS is required to pay and is not able to pay less.

Commission Appointments

Mark Clark discussed Jim Peters term is up June 2013. Mark has talked with the Governor's Office that the loss of Jim would be an impact to the Commission. The Commission has reached out to two other tribal members for their interest but they have declined due to workload. Jim's work on the Commission is invaluable. Mark has encouraged Commission members to write individual letters to the Governor's Office in support of Jim remaining on the Commission.

The Commission members went into Executive Session to discuss personnel matters as Allowed by RCW 42.30.110(1)(i) at 4:15 p.m. and ended at 4:25 p.m.

Chair Peters adjourned the meeting at 4:30 p.m.

Washington State Conservation Commission Regular Business Meeting

DRAFT MINUTES
Spokane, Washington
July 18, 2013

The Washington State Conservation Commission (Commission/WSCC) met in regular session on July 18, 2013 in Spokane, Washington. Commission Chair, Jim Peters called the meeting to order at 8:38 a.m.

COMMISSIONERS PRESENT

Jim Peters, Chair
Fred Colvin, Vice-Chair
Lynn Bahrych, Member
Lynn Brown, Member
Clinton O'Keefe, Member
George Tuttle, Member (Dept. of Ag)
Kelly Susewind, Member (Dept. of ECY)
Jim Kropf, Member (WSU Extension)
Randy Niessner, Member (Dept. of NR)
Alan Stromberger, Vice Chair, WACD for Commissioner Guenther

COMMISSION STAFF PRESENT

Mark Clark, Executive Director
Ron Shultz, Director of Policy
Debbie Becker, Finance &Administrative Manager
Ray Ledgerwood, District Operations Manager
Bill Eller, Central Regional Manager
Josh Giuntoli, Office of Farmland Preservation
Larry Brewer, SE Regional Manager
Lori Gonzalez, Administrative Assistant
Carol Smith, CREP Manager via telephone

PARTNERS REPRESENTED

Rod Hamilton, USDA
Sherre Copeland, NRCS
Roylene Rides at the Door, NRCS
Dave Vogel, Executive Director, WACD
Doug Allen, NRCS

GUESTS

Idaho Commissioner, Norman Wright
Idaho Commissioner Radford
Vicki Carter, Spokane CD
George Boggs, Whatcom CD
Elsa Bowen, Lincoln CD
Terry Holloway, Pend Oreille
Karen Bishop, Whidbey Island CD
Dean Hellie, Stevens County CD
Jennifer Boie, Palouse CD
Mary Sullivan, Spokane CD
Carolyn Kelly, Skagit CD
David Lundgren, Lincoln CD
Joan Folwell, Palouse CD
Eddie Greer, South Douglas

Consent Agenda

Commissioner Brown made an addition under District Operations to include a discussion on the Conservation Commission's activities. Mark Clark, SCC Executive Director is including a letter submitted by Mason CD District Manager, John Bolendar and Mason CD Chair, Bill Burrows.

Motion by Commissioner Brown to table the May 16, 2013 meeting minutes to September and approve the June 25, 2013 Special Commission meeting minutes; seconded by Commissioner Bahrych. Motion passed.

Public comment was provided prior to each action item. Written statements were provided at the Business meeting and are attached to minutes

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Tour Discussion

Commissioner Bahrych and Chair Peters thanked the Spokane Conservation District for hosting the tour. Idaho Commissioner Radford also thanked Spokane CD and the Commission for making them feel welcome and to see the projects being done in WA State. He was impressed with the Fire wise Program to see how the CD works in coordination with the landowners in managing fires. Mr. Clark also added having the Idaho Commissioners attend provides an opportunity for the two Commissions to work together on common ideas and even congressionally on certain items.

Elections

Bill Eller, SCC staff, provided the Commissioners proposed changes to the Election Manual to provide more clarity to districts and our constituents. In the proposed changes, he addressed issues that have risen throughout the past election cycles.

Mr. Eller proposed to send the Election Manual updates out to the CD's for comment, incorporate the comments received and will look for approval at the September Commission meeting in N. Yakima.

Motion by Commissioner Brown to distribute the proposed amendments to the Elections Procedure Manual to the conservation districts for comment, consistent with the Commission's policy on policies for conversation and action at September meeting. Seconded by Commissioner Colvin. Motion passed.

Ron Shultz, Director of Policy, also added in the proposed change: Number 11- Where it states, when there are no applicants, the current law states that the Commission may help advertise. This is a significant issue for districts and will be a proviso submitted to the Legislature.

Conservation District Supervisor Appointments

Applications were received for appointed conservation district supervisor in vacant positions at the Pacific, Grant County, Pomeroy and Whitman Conservation Districts.

Motion by Commissioner Colvin to appoint Victor Niemcziek to Supervisor of Pacific CD. Seconded by Commissioner Brown. Motion passed.

Motion by Commissioner Brown to appoint Richard Leitz to Supervisor of Grant County CD. Seconded by Commissioner Colvin. Motion passed.

Motion by Commissioner O'Keefe to appoint Lee Blachley to Supervisor of Pomeroy CD, seconded by Commissioner Brown. Motion passed.

Motion by Commissioner O'Keefe to appoint Rhod McIntosh to Supervisor of Whitman CD, seconded by Commissioner Bahyrch. Motion passed.

CREP TA Allocation

Carol Smith, SCC staff joined via telephone to present the CREP TA Allocation requested for districts for technical assistance. She explained this funding would assist districts to pay for staff time, travel, training and equipment for activities related to implementing riparian restoration under CREP.

Motion by Commissioner Colvin to approve CREP technical assistance allocation as presented by staff. Seconded by Commissioner Kropf. Motion passed.

Irrigation Efficiencies

Discussion on districts entering their data and prioritizing their top two priority projects in the CPDS system by July 1. Districts may continue to enter data; however the Commission will collect the data put September approval. Mr. Clark stated for districts to be qualified for funding, the districts will be asked to provide justification on how their top two projects are tied to Water Quality.

Motion by Fred Colvin to approve Irrigation Efficiency program allocation as presented by staff . Seconded by Clinton O'Keefe. Motion passed.

WACD Contract deliverables with WSCC

Mr. Clark presented the proposal for the WACD contract. Last biennium, WACD contract was in the amount of $90,000/per year. The Envirothon Committee, The Washington Association for District Employees (WADE) and the printing and distribution of the district directory were included in that amount. The proposal for this biennium includes direct funding to those two groups and to discontinue the printing and distribution of the Partnership Directories. Online usage of the directory for more up to date information would be more efficient. Staff proposed to fund WACD at $62,500. The Commission made the following actions:

Motion by Commissioner O'Keefe to conditionally approve the $62,500 agreement with WACD based on a meeting between WACD and WSCC leadership on deliverables. Seconded by Commissioner Kropf. Motion passed.

Motion by Commissioner Brown to approve the $21,400 agreement with WADE for training. Seconded by Commissioner Colvin. Motion passed.

Motion by Commissioner Colvin to approve the $20,000 agreement with the Washington Envirothon to fund Washington state participation in regional, state, and National competitions. Seconded by Jim Kropf. Motion passed.

Motion by Commissioner Bahrych to approve the WSCC District Services and Operations Budget as presented. Seconded by Commissioner O'Keefe. Motion passed.

Engineering

Debbie Becker, SCC staff, presented a proposal to increase the funding for the engineering clusters. The Commissioners and staff understand the increase may not cover the entire engineering program. If they accrue additional engineering costs, they will be able to offset them by charging to the Category 3 projects.

Motion by Commissioner Brown to approve the engineering budget item as presented. Seconded by Commissioner Tuttle. Motion passed.

Budget

Ms. Becker provided several options on how funds could be distributed.

Motion by Commissioner Brown to approve proposed Category 2 distribution to conservation districts at 43.7% proration/or no harm as presented; and adding Category 1 funding allocated as presented. Seconded by Commissioner Bahyrch. Motion passed.

Good Governance

Ray Ledgerwood, SCC staff, presented recommended changes to the Good Governance policy, procedure and checklist. Mr. Ledgerwood also recommended moving the final status report to July. This will allow staff to receive in paperwork, analyze, and work with districts in preparation for the next Commission meeting.

Motion by Commissioner Colvin to send suggested changes to Good Governance policy, procedure, checklist to districts for input and report back to Commission at September meeting. Seconded by Commissioner Tuttle. Motion passed.

Adams Conservation District was marked at a Tier 4 due to a late submittal to the State Auditor's Office, which is an element of the Good Governance structure. Mr. Broeckel, Adams CD Supervisor was present to discuss and answer questions regarding the late submittal; they found errors from previous and wanted to submit a complete and accurate report which they had conferred with the SAOs office. Mr. Ledgerwood recommended to the Commission to approve all 45 Conservation Districts to Tier 1 status.

Motion by Commissioner Brown to accept staff recommendation to approve 45 Conservation Districts into Tier 1 Good Governance status. Seconded by Commissioner O'Keefe. Motion passed.

Puget Sound District Caucus Funding Request

The Conservation Commission received a funding request from the Puget Sound District Caucus for $55,000.00 to support staffing to assist the districts and their work on Puget Sound issues. There was discussion on what type of precedent this might set for other committees districts wish to form in the future. The Commission had a couple questions they would like answered prior to making a decision. There was support from Commission members on the work the caucus does. However, it was decided to table this decision to the September Commission meeting.

Motion by Commissioner Brown to table action on the Puget Sound District Caucus funding proposal until September Commission Meeting. Seconded by Commissioner O'Keefe. Motion passed.

Per RCW 42.30.110 (1)(i) Executive Session to discuss personnel matters as allowed began at 3:10 p.m. and ended at 3:28 p.m.

Irrigation Efficiencies Technical Assistance Funding

Discussion on districts entering their data and prioritizing their top two priority projects in the CPDS system by July 1. Districts may continue to enter data; however the Commission will collect the data put in the system up to the July 1 date. This will allow staff to gather, analyze and prepare a report for September approval. Mr. Clark adds, for districts to be qualified for funding, the districts will be asked to provide justification on how their top two projects are tied to Water Quality.

Motion by Commissioner Brown to approve irrigation efficiencies technical assistance funding as presented in report. Seconded by Alan Stromberger, WACD Vice-President, for Commissioner Guenther, WACD President. Motion passed.

Category 3 Funding

Materials were presented by Ms. Becker on the Category 3 project listing. Districts will be asked to prioritize and identify projects in the CPDS system by July 1. Mr. Clark states that he would like as many projects implemented and on the ground now with this funding.

Motion by Commissioner Brown to accept the staff proposal to authorize Category 3 project funding for the top 2 priorities as identified by each district in a district prioritization process with local justification of priorities utilizing the July 1, 2013 project listing. Seconded by Commissioner O'Keefe. Motion passed.

Shellfish Funding

Mr. Clark would like to get as many projects on the ground as soon as possible. The districts will be asked to prioritize their projects they have in the CPDS system by July 1 for potential projects that are identified as shellfish related. Commission staff will collect the information of each district's top two chosen for funding and present to the Commission for approval in September.

Motion by Commissioner Brown to accept the staff proposal to work with districts with shellfish areas to meet with shellfish growers, Ecology, Tribes, WA Dept. of Health, Puget Sound Partnership and other relevant stakeholders regarding prioritizing shellfish projects, district board prioritizes based on input; start work on known identified, shellfish projects; Commission staff collect this information and submit for funding approval at September Commission Meeting. Seconded by Commissioner O'Keefe. Motion passed.

Commission Activities

Commissioner Brown opened up for discussion the need for the Commission to assign a committee on a rulemaking process for how elected members of Conservation Districts are elected. Currently the law states that the elected supervisors are to elected by the CDs. Currently, WACD has been making policies on the topic. It was agreed to create a rulemaking committee. The committee consists of the following Commissioners: Bahrych, Tuttle, O'Keefe, Peters and Brown.

Chair Peters adjourned at 4:55 p.m.

Mason Conservation District
450 W. Business Park Road ● Shelton, WA 98584
Phone: (360) 427-9436 ● FAX: (360) 427-4396
www.masoncd.org

July 16, 2013

Commissioner Peters:

The purpose of this letter is to follow up on concerns expressed at the June Commission meeting regarding allocation of grant funds for FY14. We encourage the Commission to go slow in implementing changes to the allocation policy for grant funds to districts and keep the current system in place for FY14. This reasoned approach will afford sufficient time for all to consider an equitable approach for the second year of the biennium.

Upon receipt of information generated by our Public Records Request it is apparent WSCC staff worked diligently to analyze and prepare possible scenarios for revising the allocation method for grant funds to districts. However, the recommendations forwarded to the Commission for consideration were prepared essentially from internal staff discussion and with very little dialogue with districts.

WSCC staff prepared and distributed possible scenarios to districts for input just prior to them being forwarded to the Commission for consideration. The feedback provided by districts was extremely limited, due to substantial confusion and lack of understanding of how the proposed options were correlated to the budget requests formulated earlier, and the possible outcome

In addition, the input WSCC received was not widely disseminated back to all districts for thoughtful consideration and discussion. Staff did their best to interpret district feedback and apply it to their previously identified staff alternatives, but this was essentially done in a vacuum. Most district feedback was for or against a particular option, assuming those were the only choices available, not because they believed any of the four were the right path forward. The discussion should have been in a much more public, transparent two-way dialogue allowing for more thoughtful and strategic consideration from districts.

Reviewing communications from WSCC staff on this subject demonstrates a substantial discomfort of several staff members, including the Executive Director, and at least one Commissioner. There was at least one staff member who expressed concern to "keep the surprises to a minimum come mid-May". In other internal communications the Executive Director stated: "...to use this is what it could have been as a way to have discussion in the next year". The WACD Executive Director and WACD President expressed their concerns during a "leadership call" on May 7th where they "recommended keeping the current FY allocation approach and applying it in the first year of the next biennium <u>giving time for all to consider different approach for the second year of the next biennium</u>". In addition, at least one Commissioner "suggested at least leaving this approach as one of the options".

As is evidenced by the information provided in the records request there was a clear lack of consensus among WSCC staff that the four scenarios forwarded to the Commission were the best approaches that would be fair to all concerned. WACD affirmed this similar sentiment in the "leadership call" on May 7th and recommended staying with the current system until more inclusive discussions could occur with districts. Further, at least one Commissioner seemed to concur with those WACD concerns.

With all of this in mind, we again respectfully request the Commission carefully consider WACD input in the May 7th "leadership call" and Commissioner Peters suggestion that the WACD recommendation be considered a fifth option, and adopt the fifth option as we requested at the June Commission Special meeting.

We appreciate your consideration and look forward to your thoughtful consideration.

Best regards,

William E Burrows

William E. Burrows, Chair

Cc: All Commissioners
PSCD Caucus

WHIDBEY ISLAND CONSERVATION DISTRICT
preserving natural resources

(360) 678-4708
Toll Free (888) 678-4922
Fax (360) 678-2271
www.whidbeycd.org

P.O. Box 490 • Coupeville, WA 98239

July 16, 2013

Dear Chairman Peters:

In review of the recent budget state legislature budget appropriation, and communication with several staff at WSCC, it has become clear to us that conservation planning funding for FY14 and FY15 specifically for livestock operations is in serious jeopardy. Our understanding is that unless the Commission takes other action, the only conservation planning money allocated to districts will be through Category 2 funds. In addition, we understand a 10% allowance for technical assistance for Category 3 project implementation will be available. It is assumed that these Category 3 projects were identified through detailed planning efforts on behalf of districts for them to be entered into the Category 3 (CPDS) data base. At this time, we understand that no Category 3 money other than that specifically tied to a project will be allowed for planning.

In the last biennium, the Districts were asked to submit their list of cooperators who were signed up on our livestock planning waiting list. For WICD, this exercise resulted in $20,000 per fiscal year in support through WSCC that we could count on to do intensive NRCS based planning with landowners. Additionally, we allocate a portion of our Category 2 funds as well as local assessment funds to supplement our conservation planning budget because this is one of our most effective areas of work.

At the end of FY13, we conducted a survey of several landowners with whom we have engaged in planning efforts with over the past three years. This exercise documented what we strongly suspected – that a great deal of **voluntary** implementation of Best Management Practices and behavior change happened through the recommendations identified through the conservation planning process using the NRCS Resource Management System (RMS) process. Following are some of the highlights of our survey:

- 15 RMS plans were completed with 8 fully implemented in FY13
- 43 plans with a suite of practices were completed with 34 fully implemented in FY13
- Planning process included plans for 1382 acres
- 269 BMP's were installed averaging 4.6 per plan

- Implementation of 2 BMP's with cost share money - $40,700 Category 3 matched with $75,000 federal. RMS plan was completed using livestock planning money.

As you already know, the planning process provides education, specifications unique to individual landowner situations for comprehensive natural resource protection and enhancement while building a unique trusted relationship between the landowner and the district staff. After the relationship is developed, we find landowners willing to consent to allowing their data to be entered in the Category 3 data base for projects that are beyond their ability to fund independently.

The path we fear we are going down is one very similar to the PIC (Pollution Identification and Control) funding where little funding is available to do the intensive planning work but requiring the majority of funding to be used for BMP implementation. Our experience and data illustrates that without thoughtful and intensive planning, good project implementation with landowner willingness to participate will not happen. In contrast, working through the NRCS planning process with the landowner's buy-in and participation leads to a great deal of voluntary BMP implementation.

We strongly urge you to consider allocating conservation planning money at the level of the last biennium or greater to insure that districts can continue this important and effective work.

Sincerely,

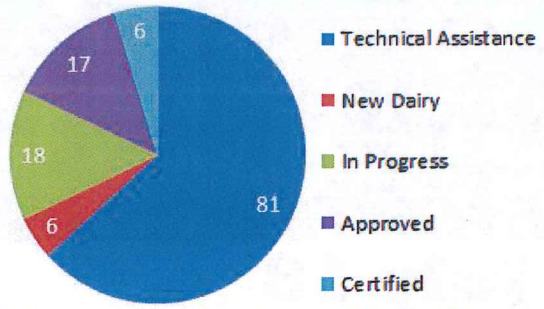
Wendi Hilborn, Chair

WICD Board of Supervisors

Whatcom Conservation District

Livestock Report FY 2011-2013 Biennium

Number of Producers Assisted



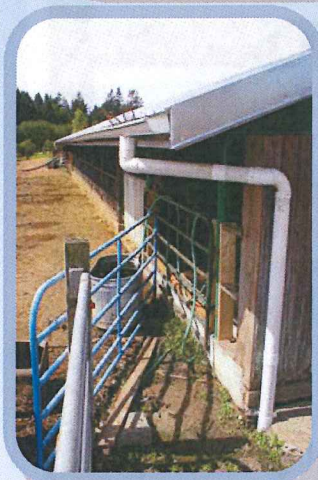
7300 acres protected and improved through the implementation of BMPs, and 31,500 acres have received technical assistance or have plans in progress.

Livestock Program Deliverables

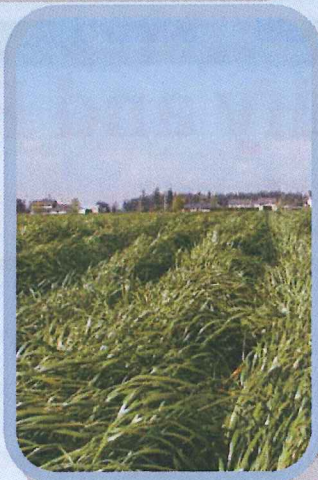
- Offer technical assistance (TA) to farmers
- Work with producers to install best management practices (BMPs)
- On going education available to producers; Dairy Speaker Series, Manure Spreading Advisory and Application Risk Management

Conservation Plan Elements

- Farm Inventory– A comprehensive farm analysis to identify and fix issues
- Nutrient Balance– Help producers properly manage nutrients in an agronomic way

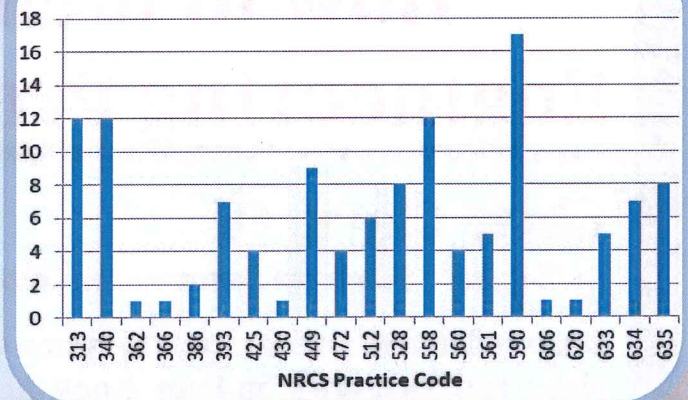


Roof Water Structure (558): Reducing mud and runoff



Cover Crop (340): Capturing residual nutrients to protect water resources

Livestock Program BMPs Planned



State TA Funds Leveraged with Federal Cost-share

- **Environmental Quality Incentive Program (EQIP)**- Voluntary program provides financial and technical assistance to agricultural producers to help plan and implement conservation practices to meet environmental resource concerns.

	Landowners		Obligated	Installed Practices		
	Applied	Approved	Funds	Payments	BMPs	Acres
EQIP	136	62	$4,503,255	$1,041,466	143	7,055
State	14	1	$47,360	$47,360	2	1,365

*Unmet Need: 87 Landowners

Nutrient Management (590): Agronomic application of manure nutrients to crops to minimize the possibility of nonpoint source pollution to surface and groundwater resources and air.

Whatcom CONSERVATION DISTRICT

Whatcom Dairy SPEAKER SERIES

Thursday, July 18

Time: 12:00-1:30

How to Identify and Fix Engineering Problems on Farm

Chris Clark, PE

Ag Engineer, Whatcom Conservation District

Chris will talk about identifying issues with lagoons, filter strips, silage bunkers, slabs, and other areas on farm. Knowing the potential issues that may be on your own farm can help you prevent them before they become a serious issue. Chris will also give guidance on how to fix problem areas and keep up with proper operation and maintenance to keep your farm running smoothly.

Location:
Ten Mile Grange
6985 Hannegan Rd.
Lynden, WA 98264

For more information on upcoming speakers and video recordings of past speakers go to:
http://whatcomcd.org/dairy-speaker-series
Or call: (360) 354-2035 x 126

Previous Topics Include:

- Manure Application Risk Management
- Phosphorus and Nitrogen Management
- NRCS Energy Initiative Program
- Crop Diversity and Production
- Irrigation Water Management
- Feed Management
- High Quality Grass Forage
- Interpreting Your Soil Test

TAB 5

Washington State
Conservation Commission

September 19, 2013

TO: Mark Clark, Executive Director

FROM: Bill Eller, Election Officer / Regional Manager

RE: Proposed Edits and Updates to the Conservation District Election and Appointment Manual and Procedures

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Summary

A number of issues that came to light during the last election cycle generated proposed edits, changes, and additional forms and procedures to the election and appointments process. Staff presented those to the Commissioners at the July Commission meeting. The Commissioners put forth the changes for comment and final adoption at the September Commission meeting. Comments have been received, adjustments made based on those comments, and a responsiveness document created. Final adoption at the September meeting would allow the changes to be effective for the 2014 election cycle.

Staff recommendation

Adopt the Election and Appointment Manual (EM) as revised in its entirety.

Action

Staff recommends adoption of the revised EM at this meeting so that it can be used for during the 2014 election cycle. Adoption of the revised EM necessarily includes clarifications to Election Form #5 as well as changes to the Election Calculator.

Background

The Commission is authorized in Chapter 89.08.190 Revised Code of Washington to establish conservation district election procedures: "The Commission shall establish procedures for elections, canvass the returns and announce the official results thereof."

The Commission has adopted election rules in WAC Chapter 135-110, effective November 19, 2010. District elections are to be conducted annually, and must comply with election rules and procedures.

The election procedures exist to assist conservation districts and conservation district supervisors in the election, appointment, and replacement of supervisors in the State of Washington, and to assure fair treatment of all parties involved in such proceedings, and to provide guidance for compliance with WAC Chapter 135-110.

The changes made in the EM affect election forms and other materials. For instance, Election Form #5 has been revised to match clarifications made in the EM. Similarly, the Election Calculator has had two new lines related to absentee ballots added to it.

Conservation District Election and Appointment Manual

Comments Received on Proposed Clarifications and Edits

9/11/2013

#	Date	#	§	Comment	Author	WSCC Response
1	7.22.13	—	—	1) Quit tinkering. Decades passed until a few years ago when the Commission undertook to make election procedures complicated. Now it can't seem to take its hands off the process. 2) Wait until the report to the legislature is made and next steps determined. Otherwise, what has been rewritten may well be tossed out. The issues are not "ripe". 3) Can't change a rule without rulemaking. If you don't elevate the "policy" to a rule one may ignore with impunity.	George Boggs	Thank you for your comments. The revisions are clarifications to current policy. As an administrative operations policy, elections and appointments policy impacts districts and the Commission seeks to engage districts when revising such policy. There is a legislative work-group charged with seeking alternatives for current district election procedure, but that work-group will only submit recommendations in December 2013.
2	7.22.13	—	—	Can a supervisor be automatically elected to his or her position without an election? This has plagued Conservation Districts for a very long time. We were accused of having a good ole boy's club because the elections were never well advertised and sparsely attended. Some districts required a board member to finger a replacement before they would let him/her leave the position.	Tom Newcomb	Thank you for your comment. Under WAC 135-110-370, an incumbent supervisor can be re-elected to their current seat on a CD board provided both they and their District comply with all the provisions of WAC 135-110-370. Districts are required to advertise their election process at least twice - once before the board meeting at which the supervisors decide on the logistics of the election, and once immediately thereafter. Districts are encouraged to advertise and promote their election beyond these minimal requirements. The Commission works in conjunction with Districts to identify and recruit board members, but there is no requirement to find a replacment before resigning or serving out a term of service.
3	7.23.13	—	—	I looked though this and it appears there are no changes, really, just clarifications. Is that right?	Audrey Ahmann	Thank you for your comment. It is for you to decide if the proposals are "changes" or "clarifications."
4	7.23.13	—	—	Regarding proposed changes to the Elections and Appointments Manual, this is a request for a legal revision and a policy change that requires that ballots be mailed to all registered voters within the district boundaries for each of the district Supervisor elections. I believe that the law requires that the supervisor election ballots be mailed to all registered voters within the SJICD boundaries.	Steve Belluomini	Thank you for your comment. There are many different provisions of WAC Chapter 135-110 that involve ballots and how they are or should be made available to voters. Perhaps that most relevant to your question is WAC 135-110-515. It says in part that the conservation district must "provide a ballot to any person who requests a ballot". It also informs a CD that it "may make ballots available to all potential voters within the conservation district." So, generally, the requirement is that if a voter requests a ballot, the CD must provide one, but there isn't an obligation under the current election procedures for CD's to send out ballots to every registered voter in the district. However, that doesn't mean that a CD couldn't choose to do so – that is up to each CD board to decide.
5	7.23.13	—	—	"The WSCC should be asking for a legislative change to allow real elections."	Steve Belluomini	Thank you for your comment. The Legislature has tasked the Commission to look at the CD election process and report back in December 2013 on possible changes or improvements. That is a separate process from the proposed clarifications available here for comment.

#	Date	#	§	Comment	Author	WSCC Response
6	7.24.13	—	—	There is a 2001 attorney general opinion that says that RCW 29A. Applies to CD elections, also a court case (Foster v. Sunnyside) that is involved as well.	Nick Power	Staff responded to this comment by explaining how CD elections are outside of RCW 29A, and the commentator was satisfied with that explination.
7	7.26.13	13	2(A)5(f)	"This has meant farm owner or operator all along…We think the wording is misleading if you want real, live, farmers on the Board. If they only have to own land (which could be a suburban house) then 'landowners' is fine. If it's as it has been, then the wording needs to be 'farmers owning or operating land' or something more distinct. Please advise."	Joy Garitone	There is no written clarification of RCW 89.08.160 nor of WAC 135-110-310, and as written and traditionally applied, the terms "landowner" and "farm operator" have separate and distinct meanings. A revision of RCW 89.08.160 would be needed to remove the term "landowner" from candidate eligibility. However, as a result of your comment, the proposed edit to the election manaul has been revised for further clarity. It now reads *"f) Whether at least two of the three elected conservation district supervisors on the conservation district Board of Supervisors will be landowners or operators of farms if the candidate is elected. RCW 89.08.160 requires two of the three elected supervisors to be either a landowner or operator of a farm. If the election of a candidate would cause a conservation district board of supervisors to contain fewer than two elected supervisors who are landowners or farm operators, the candidate is not eligible to be elected. WAC 135-110-310. "Landowner" and "farm operator" are two separate categories and are defined in WAC 135-110-110."*
8	9.6.13	23-24	2(D)2(k)vi & 2(D)2(d)	"Thank you for your request for comments and your efforts to improve the election process. The San Juan Islands Board of Supervisors has a question about the consistency of the recommended revision in section D.2(k)(vi) of the election manual and the existing section D.3(d). D.3(d) states that "To receive a ballot, the voter must request a ballot in the year the election is held." However, in section D.2(k)(vi) it states that "A conservation district may send or provide ballots to all individuals who, in the three years preceding the election, have voted in a conservation district election or have participated in conservation district services or programs." Are these inconsistent?"	Linda Lyshall	Thank you for your comment. These two sections of the Manual are not inconsistent. The instruction given in Section 2(D)2(k)vi is to be used when a district is utilizing WAC 135-110-515(4). An amendment to clarifiy this was made to Section 2(D)3(d) which reads "To receive a ballot, the voter must request a ballot in the year the election is held, unless a district is utilizing WAC 135-110-515(4) (see Section 2(D)2(k)vi above)."
9	9.6.13	—	—	"In addition, the time constraints for requesting an absentee ballot might need to be clarified and consistent."	Linda Lyshall	Thank you for your comment. Appendix A in the Election Manual and its accompanying guidance help address time constraints for absentee ballots. In additon, the Election Calculator has been adjusted to include two sections devoted to reminders for absentee ballots.

#	Date	#	§	Comment	Author	WSCC Response
10	9.6.13	9	1(F)	"1. Line 275 – Print Media Definition – This definition needs clarification because in back to back sentences it describes print media including web-sites as allowable and in the next web-sites are not considered print media. I believe it is attempting to stipulate that web-sites can be counted as 'one type' of print media only if the notice is provided in other more physical types of print media. The wording states that print media may include the District's and WSCC (line 278), it is web pages from other websites that is not defined as Print Media (line 280)."	Craig Nelson and Okanogan CD Board	Thank you for your comment. The clarification you cite is beyond the scope of the edits presented for comment at this time. The Legislature has tasked the Commission to look at the CD election process and report back in December 2013 on possible changes or improvements. That is a separate process from the proposed clarifications available here for comment. This comment will be documented for that process.
11	9.6.13	9	1(F)	"2. Line 291 – Resignation or to resign definition – In other sub-divisions of state government it has been proven by court cases that someone who states they are resigning in a public meeting (not even necessarily a meeting of the board they are resigning from) is considered a valid resignation. So, by the standard of these definitions a person can only resign by written form. I believe a person should be able to state a resignation in a public forum to an audience of the public and/or other Board members of their intent to relinquish their hold of a board position."	Craig Nelson and Okanogan CD Board	Thank you for your comment. The clarification you cite is beyond the scope of the edits presented for comment at this time. The Legislature has tasked the Commission to look at the CD election process and report back in December 2013 on possible changes or improvements. That is a separate process from the proposed clarifications available here for comment. This comment will be documented for that process.
12	9.6.13	9	1(F)	"3. Line 300 - "Tie" or "election tie" definition – The last sentence should be clarified that the "tied" candidates are the two candidates with the highest number of votes who are also equal in number. There could be three candidates and one has the highest number of votes while the remaining two have a "tied" but lower number of votes."	Craig Nelson and Okanogan CD Board	Thank you for your comment. The clarification you cite is beyond the scope of the edits presented for comment at this time. The Legislature has tasked the Commission to look at the CD election process and report back in December 2013 on possible changes or improvements. That is a separate process from the proposed clarifications available here for comment. This comment will be documented for that process.
13	9.6.13	12	2(A)3(c)	"4. Line 345 – Section 3. Candidate Information sub-section c – Isn't it necessary for a candidate to show they are a registered voter within the boundaries of the District? Most Districts have areas within their outside boundaries (usually municipalities) that are excluded from the District. The way this section is written I am led to believe that a candidate can file and therefore be elected to a District Board if they reside and are registered to vote in one of these 'excluded' areas."	Craig Nelson and Okanogan CD Board	Thank you for your comment. No change is needed here. Section 2(A)3(c) should be read in conjunction with Section 2(A)3(d). A candidate must met both criteria - be a registered voter in the county in which the district is located and reside within the district's boundary.
14	9.6.13	19	2(D)2(b)	"5. Line 508 – Section 2. Elections – Subpart D. Conservation District Duties – Section 1.b. – second to last sentence on line currently reads "and", but this should be corrected to be "an". The sentence would then read as follows: "The purpose of this meeting is to adopt an Election Resolution.""'	Craig Nelson and Okanogan CD Board	Thank you for your comment. Scrivener's error corrected.

#	Date	#	§	Comment	Author	WSCC Response
15	9.6.13	24	2(D)3(d)	"6. Line 693 – Section 2. Elections – Subpart D. Conservation District Duties – Section 3.3. – Shouldn't the section stipulate that voters can request a write-in ballot for the current election versus the current language only allowing for requesting a ballot in the "current year"? The reasoning is if a District holds an election in the first couple of weeks of a calendar year the voter should be able to request a ballot near the end of the previous calendar year."	Craig Nelson and Okanogan CD Board	Thank you for your comment. Clarificaiton made. Section 2(D)3(d) now reads "To receive a ballot, the voter must request a ballot prior to the current election, unless a district is utilizing WAC 135-110-515(4) (see Section 2(D)2(k)vi above)."
16	9.6.13	32	2(G)1(d)	"7. Line 936 – G. Candidate Duties – Section 1.d – Are written notifications by e-mail, fax, or other written means allowable? Without clarification I'm lead to believe that only a typed or handwritten letter withdrawing candidacy is allowed. If other forms are allowed, how does the Election Supervisor confirm that the withdrawal notice is legitimately from the candidate?"	Craig Nelson and Okanogan CD Board	Thank you for your comment. The clarification you cite is beyond the scope of the edits presented for comment at this time. The Legislature has tasked the Commission to look at the CD election process and report back in December 2013 on possible changes or improvements. That is a separate process from the proposed clarifications available here for comment. This comment will be documented for that process.
17	9.6.13	35	2(J)2(a)iii	"8. Line 1059 – J. Non-Standard Election Outcomes – Section 2.a.iii – If the highest vote getting write-in candidate is determined to be ineligible how long does the next highest vote getting write-in candidate have to get their information to the District? I'm assuming the original 28 day/4-week period is still in effect. What if the eligibility determination of the first candidate is drug out to day 27 or 28? This would not give the next highest vote getting candidate sufficient time to turn information into the District. Clarification on this should be written in this section."	Craig Nelson and Okanogan CD Board	Thank you for your comment. The clarification you cite is beyond the scope of the edits presented for comment at this time. The Legislature has tasked the Commission to look at the CD election process and report back in December 2013 on possible changes or improvements. That is a separate process from the proposed clarifications available here for comment. This comment will be documented for that process.
18	9.6.13	36	2(J)2(b)	"9. Line 1066 – J. Non-Standard Election Outcomes – Section 2.b – It would be helpful to have these requirements spelled out in this section so Districts do not have to print out this other WAC or have to look it up should such an incident occur."	Craig Nelson and Okanogan CD Board	Thank you for your comment. The clarification you cite is beyond the scope of the edits presented for comment at this time. The Legislature has tasked the Commission to look at the CD election process and report back in December 2013 on possible changes or improvements. That is a separate process from the proposed clarifications available here for comment. This comment will be documented for that process.

#	Date	#	§	Comment	Author	WSCC Response
19	9.6.13	38	3(A)2(c)	"10. Line 1134 – Section 3. Appointments – A. Information Required – Section 2.c – I know that there are reasons why we have not required Appointed Supervisors to be a registered voter within the District for which they are seeking appointment. However, only requiring that the applicant be a registered voter anywhere in the State of Washington leaves Conservation Districts and the Conservation Commission open for a potential problem in the future. A person from Seattle could apply for an appointed position on the Okanogan Conservation District Board of Supervisors and assuming they met all other eligibility requirements and there are no other applicants the Commission will be left with a potentially very ugly decision of having to approve the applicant and thereby cause concern for local residents. There should be additional requirements such as ownership or at least management of an active piece of farm or forested ground in the District for which the applicant is applying for a position. Each member of the board should have a stake in the outcome of decisions made by the Board."	Craig Nelson and Okanogan CD Board	Thank you for your comment. The clarification you cite is beyond the scope of the edits presented for comment at this time. The Legislature has tasked the Commission to look at the CD election process and report back in December 2013 on possible changes or improvements. That is a separate process from the proposed clarifications available here for comment. This comment will be documented for that process.
20	9.6.13	38	3(A)2(l)	"11. Line 1148 – Section 3. Appointments – A. Information Required – Section 2.l – The word “application” should be changed to “applicant”."	Craig Nelson and Okanogan CD Board	Thank you for your comment. Scrivener's error corrected.
21	9.6.13	39	3(A)2(q)	"12. Line 1163 - Section 3. Appointments – A. Information Required – Section 2.q – Shouldn’t the applicant be required to describe their experience installing conservation practices on any type of land, and not just farm land? We have farm land, forested land, range land, and other land use types. In fact, we have urban land within the district boundaries and maybe an applicant lives in a city and they have installed conservation practices in their yard such as proper irrigation equipment, wildlife plantings, rain gardens, etc."	Craig Nelson and Okanogan CD Board	Thank you for your comment. The clarification you cite is beyond the scope of the edits presented for comment at this time. The Legislature has tasked the Commission to look at the CD election process and report back in December 2013 on possible changes or improvements. That is a separate process from the proposed clarifications available here for comment. This comment will be documented for that process.
22	9.6.13	39	3(B)2	"13. Line 1163 - Section 3. Appointments – B. Forms and reports required – Section 2.c.ii – Would be best to stipulate that the information necessary in Section 3. Appointments – B. Forms and reports required – Section 2.a is also necessary for mid-term appointments to make it clear to applicants, districts, and the general public?"	Craig Nelson and Okanogan CD Board	Thank you for your comment. No change is needed here. Section 2(B)2's title is "General" which means its terms apply to all applicants - those for full terms and those for mid-terms.

#	Date	#	§	Comment	Author	WSCC Response
23	9.6.13	39	3(C)1(ab)	"14. Line 1196 & Line 1199 – Section 3. Appointments – C. Commission Duties – Section 1.a&b – It would be helpful to those districts that hold their elections early in the first quarter of the calendar year (January) to have such notifications late in the previous year. After all, we generally know who is up for election and appointment now (August, 2013) for the election and appointment process in 2014. It is interesting that line 479 states that the WSCC must notify all cd's of supervisor terms of office due to expire by November 30th in the year preceding elections."	Craig Nelson and Okanogan CD Board	Thank you for your comment. The clarification you cite is beyond the scope of the edits presented for comment at this time. The Legislature has tasked the Commission to look at the CD election process and report back in December 2013 on possible changes or improvements. That is a separate process from the proposed clarifications available here for comment. This comment will be documented for that process.
24	9.6.13	42	3(D)2(f)	"15. Line 1263 – Section 3. Appointments – D. Conservation District duties – Section 2.f – It would be more clear if the sentence were changed to read "…from the conservation district or the Conservation Commission." The applicant doesn't have to get forms from both entities which the current wording now insinuates."	Craig Nelson and Okanogan CD Board	Thank you for your comment. Scrivener's error corrected.
25	9.6.13	44	3(E)3(d)	"16. Line 1308 – Section 3. Appointments – E. Applicant duties – Section 3.d – Should add to the end of the sentence, "…following appointment by the Conservation Commission." This will clarify that the applicant doesn't take office upon submitting an application or having their application confirmed as received from the Conservation Commission."	Craig Nelson and Okanogan CD Board	Thank you for your comment. Edit made. Section 3(E)3(d) now reads "d) Newly appointed supervisors may begin performing the duties required of conservation district supervisors at the next regular or special meeting of the conservation district board of supervisors following appointment by the Conservation Commission."
26	9.6.13	44	3(E)4(c)	"17. Line 1308 – Section 3. Appointments – E. Applicant duties – Section 4.c - Should add to the end of the sentence, "…following appointment by the Conservation Commission." This will clarify that the applicant doesn't take office upon submitting an application or having their application confirmed as received from the Conservation Commission."	Craig Nelson and Okanogan CD Board	Thank you for your comment. Edit made. Section 3(E)4(c) now reads "c) Newly appointed supervisors may begin performing the duties required of conservation district supervisors at the next regular or special meeting of the conservation district board of supervisors following appointment by the Conservation Commission."
27	9.6.13	45	4(C)	"18. Line 1332 – Section 4. Vacancy, Removal, and Replacement – C. Resignation from office WAC 135-110-920 – Section 2. – I believe court cases have confirmed that a person holding a public office in the State of Washington is not required to submit a written notice of resignation. They can resign verbally as well."	Craig Nelson and Okanogan CD Board	Thank you for your comment. The clarification you cite is beyond the scope of the edits presented for comment at this time. The Legislature has tasked the Commission to look at the CD election process and report back in December 2013 on possible changes or improvements. That is a separate process from the proposed clarifications available here for comment. This comment will be documented for that process.

March 23, 2013

Washington State Conservation Commission
Attention: Bill Eller
P.O. Box 47721
Olympia, WA 98504-7721

Dear Mr. Eller,

After the Palouse Conservation District Supervisor election earlier this month, you and I spoke on the telephone regarding my concerns about the election procedures followed.

Let me start by stating, again, that the staff of the Palouse Conservation District ran a very professional and conscientious election. They worked diligently and thoughtfully to ensure that the election followed all the Washington Administrative Code and procedures given to them as their governing documents. I would not criticize their handling of the election at all.

I do, however, find fault with the WSCC as they are the governing body of the conservation districts. After reading the Washington Administrative Code as well as the WSCC "Election Manual: Election and Appointment Procedures for Conservation District Supervisors"and going through this past district supervisor election, I believe that the WSCC "Election Manual" does not clarify Washington Administrative Code but simply adds another layer of confusion.

When I spoke to you on the telephone and questioned some interpretations made during the election you agreed with me that at least, the governing documents conflict with each other and are "confusing".

Let me share with you what I have found to be erroneous and/or conflicts with the Washington Administrative Code thus far in relation to the election that just occurred:

WAC135-110-420 Conservation district must not use certain lists.
If a conservation district provides unrequested ballots to a population that is less than all the eligible voters within the conservation district boundary, the conservation district must not use lists obtained from an individual conservation district supervisor or employee, nor from any candidate, nor from any trade, company, church,union, fraternal or other organization.

This sets out restrictions in using lists but does not restrict any individual not listed in the WAC from coming in with a list and asking for ballots for those listed on the list. Taking that as correct, a list shouldn't be needed to pick up any number of ballots by an individual as there is nothing in the WAC that states that people on "lists" must be "deemed eligible" at the time of ballot pick up.

WAC135-110-500 Conservation district must create official ballot.
(1) A conservation district must create a ballot and provide to each person who wishes to vote in the conservation district election.

The WAC does not state that the person "wishing" a ballot request or obtain that ballot himself (herself). In other words I could go into the office and state that my 8 family members "wish" to have

ballots and pick them up for the group.

WAC135-110-515 Conservation district must make ballots available.
(1)The conservation district must provide a ballot to any person who requests a ballot.

The WAC is clear that if a person "requests" a ballot, they must be given one. This could initially be seen as a conflict with 135-110-500, however, one section talks about "wishing" a ballot and one talks about "requesting" a ballot but both can and should be honored, but how? And how can a person "request" a ballot: by phone, be email, in person...and yes, even through "wishing" and having another pick up the ballot for the voter.

WAC135-110-520 Absentee ballots must be provided upon request.
(1) Absentee ballots must be provided to eligible voters upon request, and voters need not provide proof of any special condition to obtain an absentee ballot.

This is in direct conflict with itself. It talks about "eligible" voters but voters need not provide any proof to receive ballots. Please notice all of the plurals! The WAC has already established that anyone can receive a ballot and that no proof is required whether the person "wishes" a ballot or officially "requests" a ballot. No proof is needed. And in noticing the plurals, this WAC indicates that individuals are able to obtain ballots for others.

WAC135-110-610 Every voter must be verified as eligible.
(1) Every individual requesting a ballot for any conservation district must be verified as a qualified district elector before his or her ballot is counted.

Eligibility is verified "before the vote is counted". The burden of proof is on the conservation district at the time of the poll site voting and the absentee vote counting. Again the Washington Administrative Code conflicts with itself.

After reading the Washington Administrative Code, the next governing document that is used in supervisor elections is the WSCC "Election Manual: Election and Appointment Procedures for Conservation Districts Supervisors". The manual states that it exists "to assure fair treatment of all parties involved...and to provide **guidance for compliance** with the Washington Administrative Code.

Section 1: Fundamentals, C. Failure to Comply with these procedures, (1) In the event these procedures are not *substantially* followed, the Conservation Commission may make a determination of *significant* noncompliance.

Where are the definitions for these **VERY** subjective words?

Section D: Conservation District Duties, #2: Before An Election, (K), lines 611 & 612: A conservation district must create a ballot and provide a ballot to each person who wishes to vote in the conservation district election.

There is no requirement for each individual to request a ballot. There is no stipulation that states the ballots cannot be given out by anyone to any other person.

Section D: Conservation District Duties, #2: Before An Election, (K), (iv), line 620: The conservation district must provide a contested ballot to any individual wishing to vote who

cannot be verified as eligible to vote prior to the issuance of a ballot. A double-envelope system consisting of two envelopes and a ballot must be used for all contested ballots.

This sections speaks ONLY to contested ballots, there are no instructions for absentee ballots. The document appears void of any instructions for absentee balloting. The next line (v) speaks to electronic voting and the next section 3 speaks to "mail-in" (or remote) election, neither of which are considered absentee ballots. Mail-in and remote elections are completely different types of elections and in the Washington Administrative codes are treated as such.

Here are the significant issues I found in experiencing the Palouse Conservation district supervisor election in March 2013:

-Procedures were changed in how a person could obtain an absentee ballot part way through the elections process. My understanding was that this was done after a complaint was received that people were calling in for and/or taking more than 1 ballot when requesting ballots for absentee voting. I was told that the commission was called to receive a ruling and the district was told to change the procedure even though it was mid-election. In fact, this mid-election change caused the PCD staff to have to perform extraordinary measures to "correct" the issue.

-The requirement for individuals to call and/or come in and pick up an absentee ballot is not a requirement by either the Washington Administrative Code or the WSCC "Election Manual", therefore incorrect restrictions were placed on potential voters within the district. In addition voters who picked up absentee ballots for family members were told that they could not distribute those Ballots and that each individual must request an absentee ballot for him or herself.

-there were absentee ballots that were not counted due to confusion regarding the double-envelope system. The staff had to "make up" a version of the system to send out to those requesting absentee ballots. Some found the instructions confusing and therefore did not follow that instructions as they should, allowing some votes to be disqualified. Had the commission had the foresight to prepare absentee balloting materials for all of the districts the process could have been much clearer and less taxing on the individual conservation district. Yes, I know that Washington has 45 individual districts and that they all do things differently but that should not be an excuse for elections, they are all supposed to be executed the same, according to governing documents.

In conclusion, I believe that the Palouse Conservation District supervisor election in March 2013 was significantly non-compliant. The governing documents were not substantially followed due to conflicting Washington Administrative Code and "Election Manual" procedures. In addition, when staff called for clarification and direction erroneous direction was given and voting procedures were changed in the middle of the election process causing votes to be disqualified and potential votes to not occur.

Again, let me reiterate that the staff of the PCD, Pam Fruchtenicht in particular, worked diligently and professionally to make this election run smoothly and according to rules and policies.

Please let me know how you will proceed to remedy this egregious situation. Subjective interpretation of governing documents and a lack of clarity can create distrust in the conservation districts that strive so hard to be "partners" with their constituents.

Thank you for your prompt attention to this issue. I may be reached at 509-635-1472 and/or kimmylw@yahoo.com.

Sincerely,

Kim Weerts
2001 Elberton Road
Garfield, WA 99130

Cc: Ray Ledgerwood

Washington State
Conservation Commission

September 19, 2013

TO: Mark Clark, Executive Director

FROM: Bill Eller, Election Officer / Regional Manager

RE: Response to Palouse Conservation District election complaint

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On March 10, 2013, the Conservation Commission (Commission) received a letter dated March 6, 2013 from Ms. Kim Weerts (the Complainant) generally describing her concerns about the March 5, 2013 Palouse CD election. On March 25, 2013 the Commission received a more detailed letter dated March 23, 2013 describing several complaints about the Palouse CD (PCD) election.

The complaints from the March 23, 2013 letter are summarized and/or paraphrased below, along with responses. The March 6, 2013 letter is more in the nature of a general notification of concerns over the election rather than an enunciation of specific points of contention.

1. **"[WAC 135-110-420]** ***sets out restrictions in using lists but does not restrict any individual not listed in the WAC from coming in with a list and asking for ballots for those listed on the list. Taking that as correct, a list shouldn't be needed to pick up any number of ballots by an individual as there is nothing in the WAC that states that people on "lists" must be "deemed eligible" at the time of ballot pick up."***

Response: A list is not required to pick up absentee ballots. WAC 135-110-420 was designed to prohibit the possibility of a district from using a list created by a "supervisor or employee… candidate, [or] from any trade, company, church, union, fraternal or other organization" to <u>only</u> send ballots out to those on the list. It was designed to assist the district in complying with WAC 135-110-150 and applies to sending out "unrequested" ballots, not requests for absentee ballots.

2. **"[WAC 135-110-500]** ***does not state that the person "wishing" a ballot request or obtain that ballot himself (herself). In other words I could go into the office and state that my 8 family members "wish" to have ballots and pick them up for the group.***

Response: While WAC 135-110-500 places no restrictions on the number of ballots a person could request, it does use the singular when listing ballot and person. This implies a single request for each individual person, as does the phrase that a ballot is to be "provide[d] to each person who wishes to vote." WAC 135-110-500 and *2012 Election Manual: Election and Appointment Procedures for Conservation District Supervisors (Election Manual)*, Section 2: Elections, Subsection D(2)(k), pg 21 .

3. ***"[WAC 135-110-515] is clear that if a person "requests" a ballot, they must be given one. This could initially be seen as a conflict with 135-110-500, however, one section talks about "wishing" a ballot and one talks about "requesting" a ballot but both can and should be honored, but how? And how can a person "request" a ballot: by phone, be email, in person...and yes, even through "wishing" and having another pick up the ballot for the voter.***

Response: "Wish" or "wishing" is not defined in WAC Chapter 135-110. A common definition of "wish" is to request or want (Dictionary.com), but the mechanism of accomplishing the wish is not defined by that term in the WAC. "The conservation district must provide a ballot to any person who requests a ballot." WAC 135-110-515(1). WAC 135-110-500 and WAC 135-110-515 should be read in conjunction with the statement in the *Election Manual* that "to receive a ballot, the voter must request a ballot in the year the election is held." *2012 Election Manual: Election and Appointment Procedures for Conservation District Supervisors*, Section 2: Elections, Subsection D(3)(d), pg 22. That statement refers to "a" ballot, and "the voter" making a request. Again, this implies a single voter requesting (or wishing for) a single ballot. A similar statement can be found in the Election Manual regarding "each person who wishes to vote" must request a ballot. *2012 Election Manual: Election and Appointment Procedures for Conservation District Supervisors*, Section 2: Elections, Subsection D(2)(k), pg 21.

While no mechanism for obtaining the ballot (personal appearance, mail, telephone, or electronic request) is prescribed, methods for returning absentee ballots are set out in WAC 135-110-520. "Absentee ballots may be returned to the conservation district by mail, by personal delivery, or by electronic means previously approved by the election supervisor." WAC 135-110-520(2).

4. ***"[WAC 135-110-520] is in direct conflict with itself. It talks about "eligible" voters but voters need not provide any proof to receive ballots. Please notice all of the plurals! The WAC has already established that anyone can receive a ballot and that no proof is required whether the person "wishes" a ballot or officially "requests" a ballot. No proof is needed. And in noticing the plurals, this WAC indicates that individuals are able to obtain ballots for others.***

Response: See Response #3 above. "(1) Absentee ballots must be provided to eligible voters upon request, and voters need not provide proof of any special condition to obtain an absentee ballot." WAC 135-110-520(1). We read WAC 135-110-520 as speaking generally to the fact that no special condition can be placed on any request for an absentee ballot. It makes a statement only about requests by "eligible voters" and "voters" – not individuals. If an eligible voter makes a request for an absentee ballot, no requirement or special condition can be placed on that request – the district must fulfill the request. We do not read WAC 135-110-520(1) as a general statement that applies to all requests for absentee ballots (i.e. requests made by those who are not eligible voters or voters). It is conceivable, therefore, that a request made by someone other than an eligible voter or voter would not be governed by the prohibition against special conditions as described in WAC 135-110-520(1). However, if this were the case, the effect of placing a special condition on a non-voter request for an absentee ballot could result in fewer ballots being distributed. The Commission strives for greater participation on the part of the public in district elections, and this appears to be an area where further guidance to districts is warranted.

5. ***"[WAC 135-110-610 says that] eligibility is verified "before the vote is counted". The burden of proof is on the conservation district at the time of the poll site voting and the absentee vote counting. Again the Washington Administrative Code conflicts with itself."***

Response: Procedures for tallying and processing poll site and absentee ballots are set out generally in the *Election Manual* in Section 2, Subsections E and F for Election Supervisors and Polling Officers on pgs 24-28, and in Section 2, Subsection I – Voter Duties on pgs 29-30. It appears that the District properly complied with all of those procedures.

6. ***"After reading the Washington Administrative Code, the next governing document that is used in supervisor elections is the WSCC "Election Manual: Election and Appointment***

Procedures for Conservation Districts Supervisors". The manual states that it exists "to assure fair treatment of all parties involved...and to provide guidance for compliance with the Washington Administrative Code. Section 1: Fundamentals, C. Failure to Comply with these procedures, (1) In the event these procedures are not substantially followed, the Conservation Commission may make a determination of significant noncompliance. Where are the definitions for these VERY subjective words?"

Response: Election definitions are set out in WAC 135-110-110 and in the *Elections Manual*, Section 1, Subsection F, on pgs 4-9. The term "significant noncompliance" is defined in WAC 135-110-120(2) as "the failure to follow the requirements in this rule that may affect the outcome of an election or deny voters their right of privacy in voting." The *Election Manual* provides further guidance. It states that "significant noncompliance consists of failures to follow these procedures that, in the sole judgment of the Conservation Commission, may (1) affect the outcome of an election; (2) affect the appointment of a supervisor; or (3) deny voters their right of privacy in voting." *2012 Election Manual: Election and Appointment Procedures for Conservation District Supervisors*, Section 1, Subsection C(1), pg 1.

7. ***Section D: Conservation District Duties, #2: Before An Election, (K), lines 611 & 612: A conservation district must create a ballot and provide a ballot to each person who wishes to vote in the conservation district election. There is no requirement for each individual to request a ballot. There is no stipulation that states the ballots cannot be given out by anyone to any other person.***

Response: See Responses #3 and #4 above.

8. ***Section D: Conservation District Duties, #2: Before An Election, (K), (iv), line 620: The conservation district must provide a contested ballot to any individual wishing to vote who cannot be verified as eligible to vote prior to the issuance of a ballot. A double-envelope system consisting of two envelopes and a ballot must be used for all contested ballots. This sections speaks ONLY to contested ballots, there are no instructions for absentee ballots. The document appears void of any instructions for absentee balloting. The next line (v) speaks to electronic voting and the next section 3 speaks to "mail-in" (or remote) election, neither of which are considered absentee ballots. Mail-in and remote elections are completely different types of elections and in the Washington Administrative codes are treated as such.***

Response: Published procedures require the conservation district to affirm the identity of each potential voter. Requirements to be an eligible elector are to be a registered voter who resides inside the conservation district boundary. Commission instruction to conservation districts is to accept votes from any person, but in the case of a poll site election, if the voter's eligibility cannot be determined at the polling place, the ballot must be marked as contested and cannot be counted until voter eligibility is affirmed. The above referenced section of the *Election Manual* (Section 2: Elections, Subsection D(2)(k)(i)-(v), pg 21) was created to provide guidance to districts on ballots generally. Although not indicated in its text, Subsection (iv) specifically applies to contested ballots at poll site elections and is not applicable to absentee ballots. Subsection (iv) should be edited to make it clear that it applies only to potential voters who present themselves at the polling place in poll site elections.

9. ***"Procedures were changed in how a person could obtain an absentee ballot part way through the elections process. My understanding was that this was done after a complaint was received that people were calling in for and/or taking more than 1 ballot when requesting ballots for absentee voting. I was told that the commission was called to receive***

a ruling and the district was told to change the procedure even though it was mid-election. In fact, this mid-election change caused the PCD staff to have to perform extraordinary measures to "correct" the issue."

Response: Districts are advised to have procedures set in place before an election cycle so as to avoid any confusion during an election. Sometimes changes are necessary mid-cycle, depending on the circumstances. Procedures for processing absentee ballots are set out generally in the Election Manual in Section 2, Subsections D-F on pages 16-27 and in a number of WAC sections.

In the instant case, it was determined that District employees were unsure of the proper instruction to give to prospective absentee ballot requestors as to the number of absentee ballots a single requestor could request. The District employees sought clarification from Commission staff on that issue, and were given an answer that was accurate before the adoption of WAC Chapter 135-110.

However, after the adoption of WAC Chapter 135-110, the documentation of the number of absentee ballots that go out to a requester is immaterial to the tallying of absentee ballots. What matters is that the first absentee ballot from a registered voter to arrive back at the District is the only vote tallied for that voter. WAC 135-110-170. "Every individual requesting a ballot for any conservation district election must be verified as a qualified district elector before his or her ballot is counted." WAC 135-110-610.

Absentee ballots in general elections are similarly processed. Chapter 29A, Revised Code of Washington governs general elections, as does WAC Chapter 434. While conservation districts are exempt from general election provisions, an analysis of how they are conducted would be instructive. Because Washington conducts an all mail-in election, absentee ballots similar to those in conservation district elections not exist, per se. However, replacement ballots can be requested when a mail-in ballot doesn't reach a voter. Requests for replacement ballots can only "be made in person, in writing, by telephone, or electronically, by the voter, a family member, or a registered domestic partner." WAC 434-250-080. "Replacement ballots or the original ballot, whichever is received first," are tallied for the voter when they are received back at the County Auditor. WAC 434-250-080.

While it might be prudent for districts to document the number of absentee ballots requested for later cross-reference purposes, a one-to-one ratio of absentee ballot to requester isn't required. As such, the Election Manual should be revised to emphasize that the proper focus of efforts to tally absentee ballot is not when they go out (when they are requested), but when they come back (when they are tallied for purposes of counting votes). The measure that matters is not the number of absentee ballots that go out, but the number that are retuned. The first valid, returned absentee ballot will be counted and attributed to the voter. Any subsequent ballot (whether it be another absentee ballot or a poll-site ballot) will not be counted for that same voter.

The Commission has not received any such complaints from persons other than the Complainant who directly experienced these alleged conditions. Our investigation and inspection of PCD absentee ballot instructions and a sample absentee ballot itself showed they followed a standard procedure of sending a two-envelope package to eligible electors who had requested ballots.

While not putting a ballot inside the inner envelope may seem minor, published procedures required that the conservation district not count ballots when the inner envelope was not sealed; the Conservation Commission required this for reasons of privacy in voting and protection against fraud. A reasonable extension of this procedure would be to not count mail-in or contested ballots in which the inner envelope was not used.

After investigation, it was determined that there was no substantial, definitive evidence uncovered that any voter was prohibited from voting or otherwise prevented or discouraged from voting due to questions about verbal instructions given by conservation district staff to those requesting absentee ballots. Also, District instructions to the public, both in their public notices and on their absentee ballot instructions, advise voters who have questions, concerns, or need further information to contact the District.

There is some evidence that voters did not have enough time to return absentee ballots by the deadline set by PCD, but no evidence that that lack of ability to return the ballot on time was due to erroneous instructions to the voter. Indeed, in the one documented case of a voter not returning the ballot on time, that voter was voting by absentee ballot from another state and using a forwarding address to request a ballot and send the ballot back to the district. The voter admitted that process takes additional time.

Therefore, it appears that the District properly complied with procedures for absentee ballots as best it could, despite erroneous instruction as to the number of ballots each requestor could request.

10. ***"The requirement for individuals to call and/or come in and pick up an absentee ballot is not a requirement by either the Washington Administrative Code or the WSCC "Election Manual", therefore incorrect restrictions were placed on potential voters within the district. In addition voters who picked up absentee ballots for family members were told that they could not distribute those Ballots and that each individual must request an absentee ballot for him or herself."***

Response: See Response #9 above.

11. ***"There were absentee ballots that were not counted due to confusion regarding the double-envelope system. The staff had to "make up" a version of the system to send out to those requesting absentee ballots. Some found the instructions confusing and therefore did not follow that instructions as they should, allowing some votes to be disqualified. Had the commission had the foresight to prepare absentee balloting materials for all of the districts the process could have been much clearer and less taxing on the individual conservation district. Yes, I know that Washington has 45 individual districts and that they all do things differently but that should not be an excuse for elections, they are all supposed to be executed the same, according to governing documents."***

Response: All but six absentee ballots returned to the District were found to be eligible. Of the six, none were found to be disqualified for any reason related to the subject of this investigation. One was disqualified because the voter didn't write in their first name. One was disqualified because the voter wasn't a registered voter. Four were disqualified because they were not signed by the voter. The absentee ballot instructions, while minimal, adequately explained the process to the voter in this case. Indeed, only one of the six disqualified absentee ballots were disqualified for reasons not included in the instructions. The one absentee ballot disqualified for reasons not explicitly included in the instructions was the ballot disqualified because the voter was not a registered voter. Certainly the requirement that a voter be a registered voter in Washington State, while not explicitly listed in the absentee ballot instructions, is nonetheless a requirement to participation in a district election.

The Districts absentee ballot instructions were minimal, and lack at least one step that would clearly assist voters with properly assembling the envelopes for return to the conservation district. However, the instructions as given are not confusing on their face. Further, the vast majority of absentee ballots that were cast by voters using the directions were returned correctly and properly tallied.

There was no definitive evidence uncovered during the investigation that any absentee ballot was invalidated due to reliance on the instructions that accompanied them.

Conclusion

The Washington State Conservation Commission is authorized in Chapter 89.08.190 Revised Code of Washington to establish conservation district election procedures: "The Commission shall establish procedures for elections, canvass the returns and announce the official results thereof."

The Commission has adopted election rules in WAC Chapter 135-110, effective November 19, 2010. District elections are to be conducted annually, and must comply with election rules and procedures.

The election procedures exist to assist conservation districts and conservation district supervisors in the election, appointment, and replacement of supervisors in the State of Washington, and to assure fair treatment of all parties involved in such proceedings, and to provide guidance for compliance with WAC Chapter 135-110.

In the event the rules, procedures, or both are not substantially followed, the Conservation Commission may make a determination of significant noncompliance. Significant noncompliance consists of failures to follow these procedures that, in the sole judgment of the Conservation Commission, may (1) affect the outcome of an election; (2) affect the appointment of a supervisor; or (3) deny voters their right of privacy in voting. If a determination of significant noncompliance is made, the Conservation Commission may choose not to certify the election.

Procedures for processing absentee ballots are set out generally in the Election Manual in Section 2, Subsections D-F on pages 16-27. It appears that the District properly complied with all of those procedures. Further, tabulation of absentee ballots was observed by Commission staff. Larry Brewer, Eastern Washington Regional Manager, was in attendance on March 5, 2013, and observed operations on election day, both while the polls were open and immediately after they closed. He observed the counting of ballots firsthand and found no procedural errors. His observation report is attached.

While no mechanism for obtaining an absentee ballot (personal appearance, mail, telephone, or electronic request) is prescribed, methods for returning absentee ballots are set out in the WAC, and they include returning absentee ballots by mail, by personal delivery, or by electronic means previously approved by the election supervisor. The mechanism used, while important to the voter, is immaterial to the tallying of absentee ballots since absentee ballots are tallied when they are received, not when they are set out to a voter. However, in order to promote the availability of absentee ballots to as many voters as possible, and to minimize confusion in the future, we recommend providing clear guidance to districts with an immediate revision to the *Election Manual* that addresses this issue. A template for absentee ballot instructions to districts should be included in the Election Manual to create uniformity for absentee ballot instructions and process, and decrease the likelihood of future issues involving absentee ballot instructions. In addition, as previously identified, at least one other edit to the *Election Manual* (Section 2: Elections, Subsection D(2)(k)(iv)) should be made.

The Commission actively promotes the sovereignty of local government by allowing for procedural variations, whenever possible, among conservation districts related to how they conduct elections. Illustrations of this can be found in all aspects of elections procedures (choosing an election date, picking the type of election, and advertising methods are examples). Regardless of which variation they choose, all conservation districts place great value in the integrity of the election process.

In the present case, for the aforementioned reasons, we find no significant noncompliance with the election rules and procedures. While there were irregularities and conflicting instructions given which will be addressed in the Good Governance process, no issue of noncompliance rose to the level of significant noncompliance. Therefore, we recommend certifying and announcing the Palouse Conservation District election.

Form 5
DUE NOTICE COMPLIANCE FOR THE
[ ] CONSERVATION DISTRICT

Washington State Conservation Commission

WAC 135-110-220

Requirements – Requirements for due notice compliance are described in the published election and appointment procedures. Please carefully review the definitions of "due notice" and "print media" in those procedures. Also, see WAC 135-110-110, ~~and~~ WAC 135-110-220, and WAC 135-110-370 ~~in particular~~.

Election notices – For election notices, copies of published notices are not required to be submitted to the Conservation Commission. Instead, the Election Supervisor attests to the conservation district meeting due notice requirements. The conservation district must keep copies on file as for ballots, and provide access to them upon request of the Conservation Commission. , Special Note: WAC 135-110-370 (automatically re-electing an incumbent) requires that before election day, the conservation district must inform the voting public that the incumbent has been reelected by reason of being the only person filing for the position, and that no poll site, mail, or absentee balloting will be performed, and on election day, signs containing this information must be posted at poll sites. Also, on election day, signs containing this information must be posted at poll sites. Proof that the signs have been posted on Election Day must also be provided to the Commission. No later than four weeks after the first election day, as scheduled in the election resolution, the conservation district must inform the conservation commission of the automatic reelection of the incumbent. To inform the Commission, please provide to the Commission the Automatic Re-Election Checklist, proof of the notice before election day informing the voting public that the incumbent has been reelected, proof of the sign posted at the poll sites on the day of election, and Election Forms 1-5

Appointment notices – For appointment notices, copies of published notices are required to be submitted to the Conservation Commission. If elected and appointed positions were included in a single notice, a copy must be provided to the Conservation Commission.

Examples – Example text for notices is provided at the end of ~~on the second page of~~ this form.

1 – Intent to Adopt an Election Resolution published

Date of publication (or date range)	How/where published (describe type and name, for example: newspaper, Daily Sun)

2 – Election / Appointment Resolution published

Date of publication (or date range)	How/where published (describe type and name, for example: newspaper, Daily Sun)	Election notice?	Appointment notice?
		☐ Yes	☐ Yes
		☐ Yes	☐ Yes
		☐ Yes	☐ Yes
		☐ Yes	☐ Yes
		☐ Yes	☐ Yes
		☐ Yes	☐ Yes
		☐ Yes	☐ Yes

3 – Notice of the Automatic Re-Election of the Incumbent published (use only if complying with WAC 135-110-370)

Date of publication (or date range)	How/where published (describe type and name, for example: newspaper, Daily Sun)

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4 – Proof of the Notice of the Automatic Re-Election of the Incumbent Posted on Poll-Site Door on Election Day (use only if complying with WAC 135-110-370)

Date of Election Date (or date range)	How is proof being provided to the Commission (all are acceptable, only one required: photograph, email, letter, other)
____	____
____	____
____	____
____	____
____	____

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Election Supervisor signature	Election Supervisor name	Date

Examples

Please refer to Section 2.D.2.e and Section 3.D.2 for specific requirements about minimum content in notices published for elections and appointments.

We recommend providing notices to the pool of potential candidates long before the election, announcing vacancies and seeking candidates.

Sample announcement of a vacancy:

The Ledgerwood Conservation District is pleased to announce an opportunity to contribute to conservation and your community by serving on the Board of Supervisors. Supervisors are public officials who direct the activities of the conservation district. Although they serve without compensation, they are eligible to be reimbursed for appropriate expenses. For more information, please contact the Ledgerwood Conservation District or visit the Washington State Conservation Commission website at http://www.scc.wa.gov/

Sample notice of intent to adopt an election resolution that meets minimum requirements:

The Ledgerwood Conservation District Board of Supervisors will hold a meeting at [time] on [month] [day], [year] at [address] location to adopt a resolution setting the date, time, and location of an election to fill a Conservation District Supervisor's expiring term.

Sample adopted election resolution notice that meets minimum requirements:

A [insert type: mail, poll-site, electronic] election for a board seat on the Ledgerwood Conservation District will be held on [month] [day], [year] at [address] location. Polls will open at [time] and close at [time]. Registered voters who reside within the Conservation District boundary are eligible to vote. Candidates must registered voters residing in the conservation district, and may be required to own land or operate a farm. The candidate filing deadline is [date] at [time]. Elections procedures are available at the district office. Absentee ballots are available upon request for eligible voters, but must be requested on or before [time] on [month] [day], [year]. Please contact the District office at [phone] or at the District office at [address] for absentee ballots or if you have any questions.

Sample appointment announcement that meets minimum requirements for a full-term appointment:

A board seat on the Ledgerwood Conservation District is available for appointment by the Washington State Conservation Commission. Conservation district board supervisors are public officials who serve without compensation and set policy and direction for the conservation district. An applicant must be a registered voter in Washington State, and may be required to own land or operate a farm. Applicants for appointed positions do not have to live within the district to apply. For more information, or to obtain an application form, please contact the Ledgerwood Conservation District or visit the Conservation Commission website at http://www.scc.wa.gov/. Applications and supporting materials must be received by the Commission no later than March 31, [year].

Sample Board-Authorized Automatic Re-Election of the Incumbent notice. Note: use this notice only if your Board of Supervisors, at a regular or special meeting, passed a resolution cancelling the election due to the automatic re-election of the incumbent, in compliance with WAC 135-110-370:

The Ledgerwood Conservation District Board of Supervisors resolved on [day], [year] to proceed with informing the voting public that the incumbent has been re-elected to the currently open seat by reason of being the only person filing for the position by the filing deadline. Therefore, no poll site, absentee balloting or mail balloting will be performed pursuant to WAC 135-110-370. For further information, please contact the District at [phone].

Sample Automatic Re-Election of the Incumbent notice. Note: use this notice if your Election Supervisor has chosen to cancel the election due to the automatic re-election of the incumbent without a formal resolution from your Board of Supervisors, in compliance with WAC 135-110-370:

The Ledgerwood Conservation District Board of Supervisors hereby informs the voting public that the incumbent has been re-elected to the currently open seat by reason of being the only person filing for the position by the filing deadline. Therefore, no poll site, absentee balloting or mail balloting will be performed pursuant to WAC 135-110-370. For further information, please contact the District at [phone].

Below are two different examples of signs to post on election day, in order for a district to comply with WAC 135-110-370:

Example #1 (use this sign if your Board of Supervisors, at a regular or special meeting, issued a resolution regarding the automatic re-election of the incumbent):

"Pursuant to WAC 135-110-370, no poll site, absentee balloting or mail balloting will be performed. The XYZ Conservation District Board of Supervisors resolved on [day], [year] to proceed with informing the voting public that the incumbent has been re-elected to the currently open seat by reason of being the only person filing for the position by the filing deadline. For further information, please contact the District at [phone]."

Example #2 (use this sign if your Election Supervisor has chosen to proceed without a formal resolution from your Board of Supervisors regarding the automatic re-election of the incumbent):

"Pursuant to WAC 135-110-370, no poll site, absentee balloting or mail balloting will be performed. The XYZ Conservation District Board of Supervisors hereby informs the voting public that the incumbent has been re-elected to the currently open seat by reason of being the only person filing for the position by the filing deadline. For further information, please contact the District at [phone]."

Examples

Please refer to Section 2.D.2.e and Section 3.D.2 for specific requirements about minimum content in notices published for elections and appointments.

We recommend providing notices to the pool of potential candidates long before the election, announcing vacancies and seeking candidates.

Sample announcement of a vacancy:

The Ledgerwood Conservation District is pleased to announce an opportunity to contribute to conservation and your community by serving on the Board of Supervisors. Supervisors are public officials who direct the activities of the conservation district. Although they serve without compensation, they are eligible to be reimbursed for appropriate expenses. For more information, please contact the Ledgerwood Conservation District or visit the Washington State Conservation Commission website at http://www.scc.wa.gov/

Sample notice of intent to adopt an election resolution that meets minimum requirements:

The Ledgerwood Conservation District Board of Supervisors will hold a meeting at [time] on [month] [day], [year] at [address] location to adopt a resolution setting the date, time, and location of an election to fill a Conservation District Supervisor's expiring term.

Sample adopted election resolution notice that meets minimum requirements:

A [insert type: mail, poll-site, electronic] election for a board seat on the Ledgerwood Conservation District will be held on [month] [day], [year] at [address] location. Polls will open at [time] and close at [time]. Registered voters who reside within the Conservation District boundary are eligible to vote. Candidates must registered voters residing in the conservation district, and may be required to own land or operate a farm. The candidate filing deadline is [date] at [time]. Elections procedures are available at the district office. Absentee ballots are available upon request for eligible voters, but must be requested on or before [time] on [month] [day], [year]. Please contact the District office at [phone] or at the District office at [address] for absentee ballots or if you have any questions.

Sample appointment announcement that meets minimum requirements for a full-term appointment:

A board seat on the Ledgerwood Conservation District is available for appointment by the Washington State Conservation Commission. Conservation district board supervisors are public officials who serve without compensation and set policy and direction for the conservation district. An applicant must be a registered voter, and may be required to own land or operate a farm. Applicants for appointed positions do not have to live within the district to apply. For more information, or to obtain an application form, please contact the Ledgerwood Conservation District or visit the Conservation Commission website at http://www.scc.wa.gov/. Applications and supporting materials must be received by the Commission no later than March 31, [year].

Washington State
Conservation Commission

September 2013

TO: Mark Clark, Executive Director

FROM: Bill Eller, Election Officer / Regional Manager

RE: Whitman Conservation District Election

Summary

Staff recommends the Commission board certify Whitman Conservation District's election and announce the official winner as listed in this memo. Whitman CD was successful in automatically re-electing their incumbent candidate after following correct election procedure.

Staff Recommendation

Action item #1 – The staff recommendation is for the Commission to certify the Whitman Conservation District election.

Action item #2 – Following certification of conservation district elections, the staff recommendation is for the Commission board to announce the official winner of the Whitman Conservation District election as listed below.

Whitman Conservation District 2013 Election Error

On December 21, 2012, the Whitman Conservation District (the District), by Resolution 12-03, set their 2013 election for District Supervisor ("the election") for February 5, 2013, from 4:00 p.m. to 8:00 p.m. The candidate filing deadline was set for January 8, 2013. Also at that time the District appointed staff to serve as Election Supervisor. Part of the responsibilities of an Election Supervisor include organizing, coordinating, and facilitating all conservation district activities related to the election and appointment of conservation district supervisors.

On January 6, 2013, Cory Aeschliman filed candidate information (Election Form 2) declaring his intent to be a declared candidate for the election. At that same time, he also submitted a nominating form (Election Form 3), but that form only contained seven nominators. Twenty Five are required by Commission policy and procedure in order for the District to take advantage of WAC 135-110-370 to automatically re-elect an incumbent and cancel an election. Cory Aeschliman was the incumbent for the district supervisor seat up for election on February 5, 2013.

On January 8, 2013, the candidate filing deadline, no other candidate filed candidate information (Election Form 2) by the deadline.

On January 10, 2013, at a regularly scheduled board meeting of the District, the District's Election Supervisor informed the board that Cory Aeschliman, the incumbent, was the only candidate to file candidate information by the candidate filing deadline. Staff also informed the board that they believed all the requirements for cancelling the election in WAC 135-110-370(1) were met. The board, pursuant to WAC 135-110-370 (2) through (4), resolved through a motion to cancel the election

and inform the voting public that the incumbent candidate met the requirements set out in WAC 135-110-370(1) and that no further election activities would take place.

On January 11, 2013, the Election Supervisor completed the Automatic Re-election of the Incumbent Checklist (ARIC). The ARIC is designed to assist the Election Supervisor in making a determination of whether an election can be cancelled pursuant to WAC 135-117-370.

From January 24, 2013 through January 31, 2013, the board advertised in the Whitman County Gazette that the election was cancelled. No election was held on February 5, 2013.

On April 5, 2013, the Election Supervisor submitted Election Forms 3 and 4 to the Washington State Conservation Commission and it was discovered at that time that a qualified nominating petition was not submitted by the incumbent.

As a result, the February 5, 2013 Whitman election should not have been cancelled. The action taken by the Whitman board on January 10, 2013 was not valid because the required number of nominators was not present on Election Form 3, and thus the District could not use WAC 135-110-370 to cancel the election, and this error resulted in significant noncompliance as described in WAC 135-110-120 and WAC 135-110-760.

Further, pursuant to RCW 89.08.190, the Commission is required to canvass the results of the election and announce the official results thereof. In order to canvass the results of the election the Commission must determine the authenticity of the election. Pursuant to WAC 135-110-370, a conservation district may cancel an election if certain criteria are met. The election was not authentic, because the District did not verify the continued eligibility of the incumbent to serve another term of office as required by WAC 135-110-370(c) and the election procedures set out in the Elections Manual promulgated by the Commission.

The Commission lacked the statutory authority to declare the election invalid and schedule a new election. However, the District decided, at a regular board meeting on April 11, 2013, to pursue filing a petition with the Superior Court of Whitman County to have the court declare their action of January 10, 2013 invalid and order a new election.

New Whitman Conservation District Election Ordered

The District was able to have the Superior Court order a new election. That new election was set for July 26, 2013. However, the only candidate was the incumbent, Cory Aeschliman. The District correctly followed Commission procedure to call off the election and automatically re-elect the incumbent.

Whitman Conservation District Election Unofficial Results

Conservation District	Election Date	Automatic Re-Election?	Procedural Compliance?	Certify and Announce?	Supervisor-Elect
Whitman	7.26.13	Y	Y	Y	Cory Aeschliman

Washington State
Conservation Commission

September 19, 2013

TO: Conservation Commission Members
Mark Clark, Executive Director

FROM: Lori Gonzalez, Administrative Assistant

RE: Mid-term appointments for Conservation District Supervisor

The Conservation Commission has received applications for appointed supervisor to serve on the Thurston and Mason Conservation District Board of Supervisors. These appointments will carry out the remainder of their official term ending May 2016.

Three applications were received for Thurston Conservation District. The incumbent, Vivian Chambers did not reapply and applications were not received by the March 31st deadline for full appointment at the May 2013 Commission meeting.

One application was received for the Mason Conservation District. The incumbent for this position is Jason Ragan.

All applications have been vetted by the Department of Ecology, Department of Agriculture, Area Commission Representatives, and Chairs of the conservation district boards.

District	Applicant	Incumbent	Area Commission Representative
Thurston	James Goche Eric Johnson Tom Newcomb	Vivian Chambers	Commissioner Colvin (Commissioner Brown vetted the applications due to conflict of interest)
Mason	Jason Ragan	Jason Ragan	Commissioner Colvin

Washington State
Conservation Commission

September 19, 2013

TO: Conservation Commission Members

Mark Clark, Executive Director

FROM: Josh Giuntoli, Office of Farmland Preservation

RE: Conservation Commission policy on agricultural conservation easement sponsorship

Summary

The Conservation Commission, as an eligible entity for farmland preservation funding has received requests from entities, primarily conservation districts, to sponsor land preservation projects seeking funding from the Washington Wildlife and Recreation Program Farmland Account. This policy establishes a process by which the Conservation Commission would seek or hold an interest in real property and partner with entities for the purposes of farmland preservation.

Action

Staff recommends adoption (after review, input, and revision (if need be) of each change by the Commission so that the adopted, proposed policy can be published to conservation districts per regular policy adoption procedures. Districts would then have time to make comments before final adoption in November. In November, the Commissioners would be presented with a final version of the policy for adoption in time for their use during the 2014 grant cycle.

Background

The Commission is authorized Chapter 79A.15.131 Revised Code of Washington to apply for funds from the Farmland Preservation Account. Funding may be used to acquire an interest in property rights on suitable agricultural land with the intended purpose to prevent conversion of the land to any purpose other than agricultural uses.

This supports the Conservation Commission's interest in agricultural conservation easements and the Conservation Commission's strategic direction for natural resource priorities which in part is to guide and assist conservation districts that have identified farmland preservation in annual and long range planning.

Agricultural Conservation Easements are a legally recorded deed restriction placed in a set term or perpetuity. As a grantee, the Conservation Commission will be included within this document and thereby assume an interest in property. This means the Conservation Commission has an interest in preserving this land and includes duties to fulfill this obligation in partnership with the local conservation district.

By holding an interest in property through an agricultural conservation easement, the Conservation Commission will assume some legal liability as a co-grantee along with the local conservation district. Legal liabilities for the Conservation Commission will include following procedures for notification (inspection, site visits), dispute resolution (preventive discussions, etc.), remedies (in the event of non-compliance), mediation (if parties disagree), enforcement (responding to violations), and extinguishment (in the even the easement is terminated). The recorded agricultural conservation easement document will reflect the roles, with the local conservation district being the lead.

Washington State Conservation Commission

Policy #	13-24 - Agricultural Conservation Easement Sponsorship to the Washington Wildlife and Recreation Program
Applies to:	All Conservation Districts
Effective Date:	

PURPOSE

The purpose of this policy is to establish the process by which the Conservation Commission would seek or hold an interest in real property for the purposes of farmland preservation.

The Conservation Commission is responsible for the implementation of the Office of Farmland Preservation and those activities identified in the Office of Farmland Preservation statute. The Conservation Commission has also identified agricultural conservation easements as a valuable tool to assist in farmland preservation and advancing conservation with willing landowners. In addition, the Conservation Commission is authorized to sponsor acquisition proposals from conservation districts for funding from the state's Washington Wildlife and Recreation Program.

For these reasons the Conservation Commission has determined it advisable to have a policy on when it would be appropriate to seek or support the proposals of others for funding agricultural conservation easements. The Conservation Commission is also proposing this policy to identify the issues associated with the agency's acquisition of an interest in real property and how the commission would manage these acquisitions into the future.

BACKGROUND

It is the intent of the Conservation Commission to protect viable agricultural lands in Washington State by partnering with conservation districts to acquire agricultural conservation easements on suitable agricultural land with the intended purpose to prevent conversion of the land to any purpose other than agricultural uses.

This also supports the Conservation Commission's interest in agricultural conservation easements and the Conservation Commission's strategic direction for natural resource priorities which in part is to guide and assist conservation districts that have identified farmland preservation in annual and long range planning.

The Conservation Commission, as an eligible applicant to the Washington Wildlife and Recreation Program under the Farmland Preservation Program, is currently partnering with conservation districts to provide landowners in conservation district service areas access to a farmland preservation program which provides funding to purchase development rights on viable farmland in an effort to preserve existing agricultural and conservation values in perpetuity.

Agricultural Conservation Easements are a legally recorded deed restriction placed in a set term or perpetuity. As a grantee, the Conservation Commission will be included within this document and thereby assume an interest in property. This means the Conservation Commission has an interest in preserving this land and includes duties to fulfill this obligation in partnership with the local conservation district.

By holding an interest in property through an agricultural conservation easement, the Conservation Commission will assume some legal liability as a co-grantee along with the local conservation district. The Conservation Commission's role will be secondary with the local conservation district assuming the rights and duties as detailed in the easement document. This will be evidenced and captured through a contract with the funding agency (Recreation and Conservation Office), a Memorandum of Understanding between the Conservation Commission and local conservation district and the recorded agricultural conservation easement filed with the local county authority.

Legal liabilities for the Conservation Commission will include following procedures for notification (inspection, site visits), dispute resolution (preventive discussions, etc.), remedies (in the event of non-compliance), mediation (if parties disagree), enforcement (responding to violations), and extinguishment (in the even the easement is terminated). The recorded agricultural conservation easement document will reflect the roles, with the local conservation district being the lead.

POLICY

It will be the policy of the Conservation Commission to partner with conservation districts and agricultural property owners to purchase development rights legally recorded and conveyed as an "Agricultural Conservation Easement" funded from a variety of fund sources.

An "Agricultural Conservation Easement" means a voluntary, legally recorded deed restriction that is placed on a specific property used for agricultural production in perpetuity and held by the local conservation district.

AGRICULTURAL CONSERVATION EASEMENT

Projects for consideration of an agricultural conservation easement shall meet all of the following eligibility criteria:

a) The parcel proposed for preservation is expected to continue to be used for, and is large enough to sustain, commercial agricultural production. The land is also in an area that possesses the necessary market, infrastructure, and agricultural support services, and the surrounding parcel sizes and land uses will support long-term commercial agricultural production.
b) The conservation district has a general plan that demonstrates a long-term commitment to agricultural land conservation.
c) Without preservation, the land proposed for protection is likely to be converted to nonagricultural use in the foreseeable future.

The Commission shall ensure that the following standards are met regarding agricultural conservation easement content:

a) Provisions of an accurate legal document that prohibits any activity that substantially impairs or diminishes the agricultural productivity of the land.
b) Protection of any existing water rights necessary to maintain agricultural uses and retain such water rights for ongoing use on the agricultural land.
c) Interests in the agricultural land shall be held in trust by a Conservation District in perpetuity.

PROJECT DEVELOPMENT

The Conservation Commission requires the interested local conservation district board to approve their conservation district to hold and steward an Agricultural Conservation Easement

DRAFT 2

and through this action allow conservation district staff to dedicate a portion of their time to the development of project proposals in partnership with the Conservation Commission.

The Office of Farmland Preservation, a program within the Conservation Commission is prepared to participate in board meetings, answer questions, provide information, meet with landowners, and assist in project preparations.

The local conservation district manager will notify the Office of Farmland Preservation of the conservation district board's approval to hold and utilize agricultural conservation easements as a way to preserve farmland in their district.

Once a project has been identified, the conservation district will submit a Conservation Easement Worksheet as provided for at [insert link] or by requesting from the Office of Farmland Preservation. This document will serve as an intake form for the Office of Farmland Preservation and will allow staff the ability to gauge whether the project meets the goals and outcomes identified by the Conservation Commission.

At a minimum, the Conservation Easement Worksheet will include:

- Conservation District name and staff contact
- Preferred easement name
- Total acreage under consideration for easement
- Location – county, address
- Ownership
- Purpose of Easement
- Desired landowner reserved rights
- Description of Agricultural activities
- Viability of farming activity
- Description of development patterns in the general vicinity
- Nature of habitat or ecological functions
- Description of any conservation practices or projects implemented
- Description of how the agricultural activity fits the landscape and culture of the county.
- Description of succession planning activity or actions

Once a project has been identified to meet all parties interest, the Conservation Commission and the conservation district will follow the Recreation and Conservation Office guidelines as provided for in *Manual 10f Farmland Preservation Program* and *Manual 3 Acquisition Policies* and develop and enter into an agreement through a Memorandum of Understanding (MOU). This MOU will detail roles and responsibilities of project development and post funding actions. In general, the MOA follows the requirements of the Recreation and Conservation Office acquisition process and provides for the monitoring and reporting requirements should funding become available.

The MOU will include roles and duties for submitting projects as per Recreation and Conservation Office for ranking and scoring including but not limited to presentation development, landowner contact, and participation in evaluation by farmland advisory committee.

As a best practice, the Conservation Commission recommends to the district board that they communicate to the landowner the benefits of seeking legal advice on utilizing an agricultural conservation easement.

POST FUNDING

If an allocation to the Washington Wildlife and Recreation Program Farmland Preservation Category is made and provides funds to the conservation district and Conservation Commission project based on rank and score, the Conservation Commission and the conservation district will be required to enter into contract with the Recreation and Conservation Office.

The Conservation Commission and the conservation district will both be signatories to the contract with the conservation district and Conservation Commission being identified as co-sponsors. This action allows the conservation district and Conservation Commission to legally take title of the Agricultural Conservation Easement and the obligations therein.

The Conservation Commission and the conservation district will develop an Agricultural Conservation Easement which meets the intent and desire of the landowner, the goals of the conservation district, the requirements of the Conservation Commission as outlined under the heading **Agricultural Conservation Easement** within this policy and the requirements of the Recreation and Conservation Office.

Once the easement is in place, as detailed in the MOA, regular annual inspections will be required.

MANAGING LIABILITY

As provided for in the model agricultural conservation easement found in [insert location], the conservation district and Conservation Commission (Co-sponsors) will be responsible for legal liabilities as described in the Liability section of the easement document.

It is highly recommended that the conservation district board establish a stewardship fund to manage, and if necessary, defend the terms as provided for in the agricultural conservation easement document. In the event a stewardship fund is not established or funding to steward the easement not available, the Conservation Commissions involvement in the project itself may be abandoned. This will be determined by the Executive Director of the Conservation Commission in consultation with the local conservation district manager and conservation district chair.

If the conservation district board has established a suitable stewardship fund based on best available information, and in the event legal proceedings are undertaken to enforce the provisions of the agricultural conservation easement, the Conservation Commission, in consultation with the State Attorney General's Office will confer and determine how best to support the provisions of the agricultural conservation easement including but not limited to entering into suit to enforce the terms of the easement.

DRAFT 2

WASHINGTON STATE CONSERVATION COMMISSION

OFFICE OF FARMLAND PRESERVATION

2014 AGRICULTURAL CONSERVATION EASEMENT WORKSHEET

This worksheet serves as the intake form for the Conservation Commission to sponsor conservation district led projects seeking funding under the Washington Wildlife and Recreation Program Farmland Preservation grant program.

In order to immediately determine whether the project will qualify, the farm must meet the definition of farmland as provided in statute under RCW 84.34.020 (2). See last page of pre-application for definition. If you need assistance in this determination, please contact us at the contact information provided below.

Conservation Commission staff will review the information provided through this worksheet and determine if this project meets the farmland preservation goals and outcomes identified by the Conservation Commission. These goals and outcomes are provided for in [insert document].

The deadline for this worksheet is December of odd years. Applications to the Recreation and Conservation Office are generally due in May of even years. Mail/Fax/email one original to

State Conservation Commission
PO Box 47721
Olympia, WA 98504
360-407-6215 (fax)
jgiuntoli@scc.wa.gov

SCC staff will undergo a preliminary review of the worksheet and contact the conservation district staff to acknowledge receipt. The SCC will consider in its evaluation: farm viability, development pressures, environmental benefits, and fit of the farm to the geographic region. This worksheet will be used to develop a summary to be presented to the SCC Executive Director for final determination on whether to sponsor.

For more information, please contact the Office of Farmland Preservation at 360-407-7474

Conservation District Information	
Conservation District Name	
Conservation District Contact	
Has the Conservation District made the determination to hold the conservation easement?	Yes___ No ___ If No, is the board of supervisors interested. Yes____ No ____
Project Information	
Preferred Project Name	
Total Acreage of Farm	
Farm Address	
If farm address is not the same as home address, please provide	
County	
Description of farm operation and agricultural activities	
Project Goals	
Acres to be protected for crop and/or livestock production	

Desired rights landowner wishes to reserve	
Please describe any succession planning efforts or activities.	
Has this farm participated in local Conservation District programs? If yes, please describe.	
Please describe the viability of this agricultural operation.	
Please describe the development patterns/trends in the general project vicinity.	
Please describe the nature of the habitat or ecological functions.	
To the best of your knowledge, is the project area identified in any comprehensive or species/habitat plans. If known, please list.	
Does the farm have a water right? If yes, please describe.	
Is the economic productivity greater than or less than $30,000 gross receipts?	
Zoning and Surrounding Uses	
Is the farm located within an area zoned for agriculture?	
What is the zoning on the property? i.e. 1 house per 40 acres.	
Have the farm subdivided any parcel in the last five years?	
If yes, what were the circumstances of subdividing the property?	
If known, what is the zoning on the adjacent properties?	
Describe the nature of land use adjacent to the farm, including a description of the level of farm and non-farm activity occurring within a 1-mile radius of the farm.	
Is the farm located in an area targeted by a county strategic plan for agriculture?	
If the County has an adopted plan for preserving ag land, or a program or strategy for long-term viability, how does this farm fit into that/those plans?	
What is the proximity of the farm to public sewer?	
What is the proximity of the farm to public water?	

How close is the farm to an Urban Growth Boundary or Rural Zones, or Incorporated city limits?	
Proximity of the farm to existing working farms?	
Environmental Values	
Describe the type and quality of habitat found on this property.	
Does the farm currently have any written plan(s) that includes stewardship activities to protect or improve habitat?	
Briefly describe any habitat enhancement activities (beyond BMPs) that have done in the last 10 years?	
Does the farm provide habitat for any state or federally listed threatened or endangered species? If yes, please describe.	
Certification: I (we) certify that all information presented in this pre-application is, to the best of my (our) knowledge, accurate and true.	
Date:	**Signature:**
Date:	**Signature:**

RCW 84.34.020 (2) "Farm and agricultural land" means:

(a) Any parcel of land that is twenty or more acres or multiple parcels of land that are contiguous and total twenty or more acres:

(i) Devoted primarily to the production of livestock or agricultural commodities for commercial purposes;

(ii) Enrolled in the federal conservation reserve program or its successor administered by the United States department of

(iii) Other similar commercial activities as may be established by rule;

(b)(i) Any parcel of land that is five acres or more but less than twenty acres devoted primarily to agricultural uses, which has produced a gross income from agricultural uses equivalent to, as of January 1, 1993:

(A) One hundred dollars or more per acre per year for three of the five calendar years preceding the date of application for classification under this chapter for all parcels of land that are classified under this subsection or all parcels of land for which an application for classification under this subsection is made with the granting authority prior to January 1, 1993; and

(B) On or after January 1, 1993, two hundred dollars or more per acre per year for three of the five calendar years preceding

(ii) For the purposes of (b)(i) of this subsection, "gross income from agricultural uses" includes, but is not limited to, the wholesale value of agricultural products donated to nonprofit food banks or feeding programs;

(c) Any parcel of land of less than five acres devoted primarily to agricultural uses which has produced a gross income as of January 1, 1993, of:

(i) One thousand dollars or more per year for three of the five calendar years preceding the date of application for classification under this chapter for all parcels of land that are classified under this subsection or all parcels of land for which an application for classification under this subsection is made with the granting authority prior to January 1, 1993; and

(ii) On or after January 1, 1993, fifteen hundred dollars or more per year for three of the five calendar years preceding the date of application for classification under this chapter.

Parcels of land described in (b)(i)(A) and (c)(i) of this subsection shall, upon any transfer of the property excluding a transfer to a surviving spouse, be subject to the limits of (b)(i)(B) and (c)(ii) of this subsection;

(d) Any parcel of land that is five acres or more but less than twenty acres devoted primarily to agricultural uses, which meet

one of the following criteria:

(i) Has produced a gross income from agricultural uses equivalent to two hundred dollars or more per acre per year for three of the five calendar years preceding the date of application for classification under this chapter;

(ii) Has standing crops with an expectation of harvest within seven years, except as provided in (d)(iii) of this subsection, and a demonstrable investment in the production of those crops equivalent to one hundred dollars or more per acre in the current or previous calendar year. For the purposes of this subsection (2)(d)(ii), "standing crop" means Christmas trees, vineyards, fruit trees, or other perennial crops that: (A) Are planted using agricultural methods normally used in the commercial production of that particular crop; and (B) typically do not produce harvestable quantities in the initial years after planting; or

(iii) Has a standing crop of short rotation hardwoods with an expectation of harvest within fifteen years and a demonstrable investment in the production of those crops equivalent to one hundred dollars or more per acre in the current or previous calendar year;

(e) Any lands including incidental uses as are compatible with agricultural purposes, including wetlands preservation, provided such incidental use does not exceed twenty percent of the classified land and the land on which appurtenances necessary to the production, preparation, or sale of the agricultural products exist in conjunction with the lands producing such products. Agricultural lands shall also include any parcel of land of one to five acres, which is not contiguous, but which otherwise constitutes an integral part of farming operations being conducted on land qualifying under this section as "farm and agricultural lands";

(f) The land on which housing for employees and the principal place of residence of the farm operator or owner of land classified pursuant to (a) of this subsection is sited if: The housing or residence is on or contiguous to the classified parcel; and the use of the housing or the residence is integral to the use of the classified land for agricultural purposes; or

(g) Any land that is used primarily for equestrian related activities for which a charge is made, including, but not limited to, stabling, training, riding, clinics, schooling, shows, or grazing for feed and that otherwise meet the requirements of (a), (b), or (c) of this subsection.

Washington State
Conservation Commission

September 19, 2013

TO: Conservation Commission Members
Mark Clark, Executive Director

FROM: Ron Shultz, Policy Director

SUBJECT: VSP Supplemental Budget Request

Summary: In order to maintain momentum on the implementation of the Voluntary Stewardship Program (VSP), staff is recommending the Commission approve a supplemental budget request of $1,000,000 for program implementation by five additional VSP counties.

Action Requested: **Action on the supplemental budget request.**

Staff Contact: Ron Shultz, Policy Director (360) 407-7507 rshultz@scc.wa.gov

Description:

In 2011, the state legislature and Governor established the VSP at the Conservation Commission. This negotiated program resolves an ongoing dispute between the environmental community, agriculture stakeholders and counties regarding how best to protect critical areas while maintaining agricultural production. When the program was established, no state funding was provided. The Commission was directed to seek federal funds.

There is a deadline associated with the program. In July 2015 the Commission must report to the legislature as to the status of counties implementing VSP. Counties who opted-in to VSP but are not implementing ***by July 2015*** must, according to statute, be removed from the program and they revert to the traditional Growth Management Act (GMA) approach to addressing critical areas and agricultural activities.

In the 2013-15 operating budget the legislature funded two initial counties to begin implementation of the VSP – Thurston and Chelan. $546,000 was allocated for the biennium – with $150,000 for each county in the first year, and $123,000 for each county in the second year. These figures were based on a survey of counties by the Washington State Association of Counties.

Commission Supplemental Budget Request Proposal

Given the need to maintain momentum on implementation of VSP, staff recommends the Commission seek supplemental funding in the 2014 legislative session to fund implementation by 5 counties. Operating funding is requested at $1,000,000 and is broken out as follows:

• Five counties @ $150,000 each	$750,000
• WSCC program impl and staff (1 FTE)	130,000
• Agency staff support	120,000
- Commerce, WSDA, ECY, WDFW	
TOTAL	**$1,000,000**

Funding for the Commission is for staff support to implement the program. Experience with the existing two county implementation indicates additional resources will be needed to support seven counties or more.

Funding for the other agencies is to support the requests for assistance their staff receives from implementing counties and to support agency participation in coordinating groups such as the VSP technical panel required by statute.

Ecology will present at the Business meeting on Thursday, September 19.

TAB 6

Washington State
Conservation Commission

September 19, 2013

TO: Mark Clark, Executive Director

FROM: Debbie Becker, Financial Manager

RE: FY14 Budget Correction Recommendation

Summary:

The three identified districts experienced a higher than average reduction in category 1 and category 2 funding for FY14. The nearest reduction is (7.88%), with the remaining reductions coming in at (1.73%), (0.74%), and (0.7%).

Staff Recommendation:

SCC Staff propose that no district receive greater than a 10% reduction for the fiscal year. This correction would total $23,650 for the three districts and would be funded from the Toxics account which has yet to be allocated.

District	Category 2	Category 1	FY14 Total Category 1&2	Difference between Total FY13 & FY14	Recommended increase to reach a maximum 10% reduction
E Klickitat	49,163	12,500	61,663	-12.47%	+5,000
No Yakima	72,226	12,500	84,726	-12.86%	+9,750
Palouse	62,570	6,250	68,820	-21.41%	+8,900

Information on the Puget Sound District Caucus funding request will be provided at the Business Meeting on September 19.

Washington State
Conservation Commission

September 19, 2013

TO: Conservation Commission Members
Mark Clark, Executive Director

FROM: Ron Shultz, Policy Director

SUBJECT: Process for Allocation of Shellfish Capital Funding

Summary: The Commission received $5 million ($4.5 million state funds, $500k federal authority) in capital funding for grants to address water quality in shellfish growing areas. Commission staff has developed criteria to evaluate proposed projects.

Action Requested: Commission approval to apply these criteria to shellfish eligible proposals.

Staff Contact: Ron Shultz, Policy Director (360) 407-7507 rshultz@scc.wa.gov
Debbie Becker, Budget Director (360) 407-6211 dbecker@scc.wa.gov

Description:
In the summer of 2012 the Governor's Blue Ribbon Panel on Ocean Acidification completed their report in which the possible inputs contributing to ocean acidification were identified. Among these were agricultural activities including nutrient runoff.

On November 27, 2012 Governor Gregoire issued Executive Order 12-07 implementing various components of the Panel's recommendations, including the following (emphasis added):

> Reduce nutrients and organic carbon in locations where these pollutants alone, or in combination with other pollutants, are causing or contributing to multiple water quality problems in our marine waters. This effort shall be coordinated with the Directors of the Department of Agriculture and Department of Health, **and the Executive Director of the Conservation Commission**. In implementing this directive, Ecology with its partners shall prioritize watersheds with the most significant water quality problems, regardless of the source(s) – urban storm water, septic tanks, large and small sewage treatment facilities, or rural runoff from agricultural lands. This effort shall be carried out in consultation with other agencies, affected local and tribal governments, federal agencies, landowners, and the environmental community. These efforts shall:
>
> i. build on existing programs;
> ii. utilize, where appropriate, the voluntary stewardship program established by RCW 36.70A.710; and

iii. utilize other approaches, including technical assistance, funding, permitting and enforcement, where most appropriate and effective.

In December 2012 Governor Gregoire released her proposed 2013-15 capital budget and it included $5 million for the Conservation Commission for grants to address water quality issues in shellfish growing areas. In discussions with the Governor's Office and OFM staff the intention of this funding was to implement actions addressing ocean acidification.

During the 2013 legislative session the discussion around these funds shifted to focus on the shellfish consumption issues. The closure of shellfish beds in Puget Sound and along the coast due to pathogen and nutrient pollution is a frequent occurrence. Many local efforts are underway to address the various inputs impacting the shellfish growing areas. It's recognized that agricultural runoff is one source of pollution. Legislative discussions relating to the Governor's shellfish funding was on how the funded activities would help address these issues and hopefully keep shellfish beds open and even help contribute to increasing the acres for shellfish harvest.

When the legislature completed their work in June 2012, the final capital budget included $4.5 million for grants to address water quality issues relating to shellfish growing areas and authorization for $500,000 federal spending (these are not funds the Commission currently has, only authority to spend if we have it).

The end result and issue for the Commission is we have capital funding for activities relating to shellfish growing areas, but the funding has two objectives: maintain or open shellfish growing areas for recreational, commercial and tribal harvest, and address issues contributing to ocean acidification. Fortunately, the actions to address both these issues are the same – prevent polluted run-off.

Commission Decision Points

At the August meeting the Commission instructed staff to enter into discussions with the 14 conservation districts with shellfish growing areas to solicit their input and suggestions on how to utilize these funds. The Commission also instructed staff to reach out to stakeholders and the various Tribes to also get their input. Staff has met with and received input from all 14 districts, and provided the following proposal to shellfish and environmental interests. Commission staff also met with staff from the state Department of Health and received comments from that which have been incorporated below. There has not been sufficient time to reach out to Tribes but we will.

Based on these discussions the following approach was developed for the Commission's consideration.

Two Categories of "Shellfish" Issues

Based on the background on why the shellfish funding was provided to the Commission in the budget, there are two categories of issues: ocean acidification and impacts to shellfish harvest due to contamination. Both issues address the same input – manure and fertilizer into waters negatively impacting water quality. But this will lead to two types of projects where the activities and resource addressed are similar, but they address two aspects of the issue:

- Projects and activities addressing issues related to commercial, recreational and tribal shellfish growing areas and shellfish harvest. These would help protect and/or restore specific shellfish growing areas in the district area.

- Projects and activities addressing ocean acidification issues. Ocean acidification is a broad resource impact to all shellfish growing areas, so these projects and activities would not necessarily be focused on a specific growing area.

The purpose for seeking the information in the criteria below is to ensure the districts and Conservation Commission can, over the course of the biennium, describe to the Governor, legislators, and interested stakeholders how we are using the funding to address shellfish issues.

Process and Criteria

This proposal addresses two types of activities: projects and programs. Projects are discrete, landowner specific implementation of BMPs to address the resource concern. Programs are activities to conduct targeted outreach, or evaluation and assessment of the resource concern in a target area, or identify and develop a list landowners willing to implement projects.

Once districts have identified and prioritized their Category 3 projects and programs consistent with the Commission's Category 3 process, the shellfish related activities will be removed from the general list and placed in the "shellfish bucket" for allocation consistent with this proposal.

Projects and programs in the "shellfish bucket" will not be prioritized within the district, but will be evaluated by Commission staff on a region-wide basis using the criteria and information provided as detailed below.

Immediate funding for projects entered into the CPDS as of July 1, 2013 and prioritized by the district based on the criteria below will be allowed. "Immediate funding" means funding may be provided prior to the Commission's final approval of a long-term approach to shellfish-related allocation. These projects must be identified as addressing shellfish issues and with the following additional criteria:

1. Must describe the shellfish benefit as it relates to the resource impact (for example: "Project will implement practices to reduce input of nutrients into waters flowing to an identified shellfish growing area".)

2. Allowed practices will be the existing practices used by districts to address pathogen and nutrient inputs to surface waters.

3. Must describe whether the project is identified in a local plan to address impacts to downgraded or threatened shellfish growing areas. Must identify the plan; identify the local process; and whether the district is involved in the process. For example:

    a. Is the project part of a local plan to address impacts to shellfish growing areas? - yes
    b. Identify the process: Clean Samish Initiative
    c. Is the district a part of the local process: Yes, the district is on the executive committee for the initiative.
    d. Was the landowner referred to the district as part of the local process? No

e. Is the shellfish growing area open for harvest (either recreational or commercial)? Yes, conditionally.

4. If not addressing an impact to a shellfish growing area, does the project address a resource concern impacting ocean acidification issues? A resource concern impacting ocean acidification could include one or more of the following:

- Urban storm water
- Septic tanks
- Rural runoff from agricultural or other lands

Long-term funding for projects is funding that will be allocated over the course of the 2013-15 biennium as long as funding is available and consistent with the capital budget proviso and the criteria adopted by the Conservation Commission. The recommended process and criteria includes:

For project funding, the project must be identified and described by the district as addressing pathogen and/or nutrient inputs to surface waters impacting downgraded or threatened shellfish growing areas, or addressing issues relating to ocean acidification.

Two types of activities are eligible for funding:

Projects

1. Must be entered into the CPDS as of July 1, 2013 and prioritized by the district based on the criteria herein.

2. Must describe the shellfish benefit as it relates to the resource impact, whether a shellfish growing area or ocean acidification project. (For example: "Project will implement practices to reduce input of pathogens and nutrients into waters flowing to an identified shellfish growing area".)

3. Allowed practices will be the existing practices used by districts to address pathogen and nutrient inputs to surface waters.

4. Must describe the extent to which the project is part of a Pollution Control Action Team (PCAT), a Pollution Identification and Correction (PIC) program, or a Voluntary Stewardship Program (VSP).

5. Must describe whether the project is identified in a local plan to address impacts to downgraded or threatened shellfish growing areas. Must identify the plan; identify the local process; and whether the district is involved in the process. For example:

a. Is the project part of a local plan to address impacts to shellfish growing areas? - yes
b. Identify the process: Clean Samish Initiative
c. Is the district a part of the local process: Yes, the district is on the executive committee for the initiative.
d. Was the landowner referred to the district as part of the local process? No
e. Is the shellfish growing area open for harvest (either recreational or commercial)? Yes, conditionally.

6. If not addressing an impact to a shellfish growing area, does the project address a resource concern impacting ocean acidification issues? A resource concern impacting ocean acidification could include one or more of the following:
    a. Urban storm water
    b. Septic tanks
    c. Rural runoff from agricultural or other lands

Program

1. A program is an activity addressing issues of concern relating to either shellfish growing areas or ocean acidification and involves outreach to landowners to identify and potentially develop projects to address these concerns for future funding. Program activities may include:
    a. direct and targeted outreach,
    b. identification and assessment of lands or landowner activities to be addressed by a project,
    c. development and implementation of monitoring natural resources impacting shellfish growing areas or ocean acidification with the purpose of identifying actions or making corrective actions to address identified issues.

2. Must describe the shellfish benefit as it relates to the resource impact, whether a shellfish growing area or ocean acidification project. (For example: "Program will identify potential lands and landowners who would develop projects to reduce input of pathogens and nutrients into waters flowing to an identified shellfish growing area".)

3. Must describe the extent to which the program is part of a Pollution Control Action Team (PCAT), a Pollution Identification and Correction (PIC) program, a Voluntary Stewardship Program (VSP), or other local multi-jurisdictional effort addressing shellfish growing areas or ocean acidification issues in the area.

4. Must describe whether the program is identified in a local plan to address impacts to downgraded or threatened shellfish growing areas. Must identify the plan; identify the local process; and whether the district is involved in the process.

5. If not addressing an impact to a shellfish growing area, does the program address a resource concern impacting ocean acidification issues? A resource concern impacting ocean acidification could include one or more of the following:
    a. Urban storm water
    b. Septic tanks
    c. Rural runoff from agricultural or other lands

Washington State
Conservation Commission

September 19, 2013

TO: Conservation Commission Members
Mark Clark, Executive Director

FROM: Debbie Becker, Admin & Finance Director
Ron Shultz, Policy Director

SUBJECT: Category 3 Funding Allocation for the 2013-15 Biennium

Summary: Prior to the last legislative session the Commission submitted a capital budget request (Category 3) at $33 million. The capital budget passed by the legislature funded a total of $9 million in Category 3 activities, with a proviso limiting the funding to water quality activities. The Commission will need to decide how to allocate these funds.

Action Requested: Approval of a Category 3 allocation approach.

Staff Contact: Debbie Becker, Admin & Finance Director (360) 407-6211 dbecker@scc.wa.gov
Ron Shultz, Policy Director (360) 407-7507 rshultz@scc.wa.gov

Description:

In September 2012, the Commission submitted a capital budget funding request to OFM and the legislature totaling $33 million. This figure represented the value of the activities entered into the CPDS at that time. This also represents the value of activities we classify as Category 3 of the budget allocation process.

In the budget passed by the legislature and signed by the Governor in June 2013, they funded a total of $9 million of the $33 million request, and conditioned it on the following:

- Must be activities allowed under capital funding – typically on-the-ground projects and technical assistance activities limited to those that support projects or will lead to capital funded projects.
- $4.5 million is provisoed for activities addressing water quality in counties with shellfish growing areas ("Shellfish Funding").
- $4.5 million is provisoed for activities addressing water quality ("Water Quality Funding").

Since we received less funding than the total available potential activities in the CPDS, the Commission will need to decide on an allocation system within the parameters of the conditions.

Commission staff is recommending the following process to help identify activities for funding. There are several decision points in the process highlighted below and will need to be discussed and decided upon before finalizing the process.

Shellfish Funding

Funding was provisoed to address activities relating to shellfish growing areas. A separate memo is in the meeting packet describing how these activities will be addressed.

Water Quality Funding

The second "bucket" of funding is for those activities related to water quality. There is no specific definition of "water quality" in the budget or state statute but there are other related definitions that are helpful.

It is the policy of the state to "exercise its powers…to retain and secure high quality for all waters of the state." RCW 90.48.010 Also, it's the policy of the state "to maintain the highest possible standards to insure the purity of all waters of the state…and to require the use of all known available and reasonable methods…to prevent and control the pollution of the waters of the state of Washington". RCW 90.48.010

"Water pollution" is defined as "…contamination, or other alteration of the physical, chemical, or biological properties of any waters of the state…or is likely to create a nuisance or render such waters harmful, detrimental, or injurious to the public health, safety, or welfare, or to domestic, commercial, industrial, agricultural, recreational, or other legitimate beneficial uses, or to livestock, wild animals, birds, fish, or other aquatic life."

"Water pollution control activities" is defined as "…actions taken … for the following purposes: (a) To prevent or mitigate pollution of underground water; (b) to control nonpoint sources of water pollution; (c) to restore the water quality of freshwater lakes; and (d) to maintain or improve water quality through the use of water pollution control facilities or other means." RCW 70.146.020

Activities entered into the CPDS and considered for this water quality capital funding must be consistent with the definitions identified above.

Allocation Decision Process

Commission staff recommends the following process (a flow chart diagram is attached to help with visualizing how the process would work):

1. SCC staff will review each district's prioritized list.

2. First, identify projects entered ***prior to*** July 1, 2013.
   - Projects entered ***after*** July 1, 2013 are not eligible for funding in this round, but will be retained for potential future funding opportunities.

RATIONALE: CPDS allows Commission staff to quickly determine the scope and extent of the activities of districts where funding is needed. The database has been very useful to quickly provide information to budget writers. Last year the legislature funded $5 million in "Jobs Funding" for district activities because Commission staff was able to quickly retrieve this information from the CPDS and get it to legislative staff. We want to continue to encourage districts to enter activities into the system and one of the best ways to do this is to rely on the system when allocating funds. Because districts should, and are, continually entering activities into CPDS the date of July 1 is selected as a clear, definitive point for compiling a list of activities for funding.

RATIONALE: Based on the above rationale, the Commission at the July 2013 meeting approved the use of the July 1, 2013 listing date.

3. Next, projects that are shellfish related will be set aside for potential funding from the shellfish fund.

4. Review the remaining proposed landowner projects for water quality eligibility.
   - The definitions identified above will be used to evaluate proposed activities for water quality eligibility.
   - If not eligible, set aside for review if eligible for toxics account funding. If not eligible for toxics account funding then the activity is not eligible for funding from these fund sources. But the item will be kept in the system for possible future funding from other sources. They may also for the basis for a supplemental budget request or a request in the 2015-17 biennium.

5. Review the district list for those priorities that are for an individual landowner.
   - If no, not eligible for funding at this time.

   RATIONALE: Consistent with the Commission adopted cost share policy.

6. Review the proposed landowner project for the dollar value limit up to $50,000 per year.

   RATIONALE: Adopted by motion at the May 16 Commission meeting.

7. Repeat #5-#6 for the second priority.

   RATIONALE: At the Commission's July meeting, the Commission passed a motion for funding only the top two priorities from category 3:

   > Motion by Lynn Brown to accept the staff proposal to authorize Category 3 project funding for the top 2 priorities as identified by each district in a district prioritization process with local justification of priorities utilizing the July 1, 2013 project listing seconded by Clinton O'Keefe. Motion passed.

DECISION POINT – How to allocate funds to districts who did not prioritize?

Issue: After the Commission's decision to fund the top two priorities in Category 3, Commission staff sent a message to districts asking them to prioritize their list in the CPDS. Most districts prioritized their list. However for a variety of reasons several districts didn't. For some districts the timeframe was too short to get the prioritization before their district supervisors. For others they weren't clear on how they would prioritize.

Decision 1
If a district did not prioritize their list should they still receive funding?

DECISION POINT – How to allocate funds after funding top 2 priorities?

Issue: Once going through each district and funding top 2 priorities meeting the criteria above, what next? The total dollar value of these priorities will not total more than $4.5 million. The first question is *how much of the remaining funds should be spent?*

Decision 1 – Option One

- Spend as much of the $4.5 million in the first fiscal year as possible.
  PRO – If all the funds are allocated in the first year it bolsters a case for a supplemental request for additional funding for remaining unfunded projects.
  CON – Could be a disincentive for districts not funded to go out and get more projects if they aren't going to be funded over the biennium.

Decision 1 – Option Two

- Split the remaining funds between the first and second fiscal years so there are funds in the next year to allocate based on this process.
  PRO – Leaves funding for projects entered after July 1, 2013.
  CON – May not be able to spend all the funds in the time remaining.

NOTE: In each option, the remaining projects must still meet the three criteria – entered prior to July 1, 2013; be related to water quality; funding for an individual landowner (but see discussion on program funding).

Issue: After deciding how much of the remaining funds will be allocated, the next question is how will these funds be allocated?

Decision 2 - Option One

- The total dollar value for the remaining projects in each district is calculated. This number is then divided by the total of the funds remaining in this capital fund bucket. The resulting percentage represents that district's percentage share of the remaining funds. These funds are then provided to the district to work through their remaining prioritized list.

  PRO – by allocating all of the available funds at the beginning of the biennium it will support an argument for supplemental funding because we will have a strong list of unfunded projects.

CON – by allocating all of the available funds at the beginning of the biennium district not receiving funding may not feel motivated to either seek additional funding or to seek additional projects.

Decision 2, Option Two

- With the remaining funds the process continues with funding each district's #3 priority, then their #4 priority, etc until the funding runs out.

PRO – Honors the prioritization process by the districts.

CON – Disadvantages districts that only identified their top two priorities.

Decision 2, Option Three

- With the remaining funds, fund all projects and programs in the CPDS prior to July 1, 2013 regardless of prioritized rank.

PRO – After reviewing the list of projects and programs to be funded, and after funding priorities 1 and 2, the total value of remaining activities is less than $4.5 million so all remaining activities could be funded.

CON – This approach does not honor the prioritization process districts have been asked to do and may cause districts to feel that, even though their activities are funded they spent time and energy on a process that we are not going to use.

DECISION POINT - Program Proposals

Several districts entered activities into the CPDS system that do not have specific landowners identified but are activities where outreach is done to contact landowners and work with them. These activities may lead to projects that are entered into the CPDS for later funding. Sometimes these activities involve technical assistance that leads to very small, discrete practices such as the installation of a rain barrel or monitoring watering from an irrigation pivot.

Because these activities do not identify specific landowners at this time, and because they involve district staff contacting multiple landowners, these activities have the characteristics of a "program" rather than a "project". As a program other funding limitations may arise. Typically capital funds are not to be used for staff or programs unless they are in support of a specific project (such as engineering) or may lead to other capital projects. With this limitation, district activities that look more like a program may be subject to more scrutiny since the Commission is responsible to OFM and the legislature on how these funds are spent.

Previously we have funded programs from capital funds. The list we gave the legislature last fall in our $33 million request included programs. But this was before the Commission established the $50,000 per landowner limit. If the Commission chooses to fund a program it would have to be an exception to this limitation. Also, when should a program be considered more operating funds rather than capital?

The first issue is how to define a "program". One possible definition:

- An activity at a district
- Addressing a natural resource concern that is a priority in the district area

- Involves outreach to landowners to encourage landowners to plan for projects to address the natural resource concern.
- Produces a list of landowner projects entered into CPDS for later funding.

For program funding from the current capital funding, the program must address either water quality, or water quality in counties with shellfish growing areas.

Decision Point 1
Do you accept this definition of a program?

Decision Point 2
Should a program be eligible for funding from Category 3 funds?

Decision Point 3
If yes, how should they be processed? Same as a project?

Decision Point 4
Are programs subject to the $50,000 limitation?

Other Issues

Should this process description be adopted as a Commission policy that would go out to districts after the September Commission meeting for final approval at the December meeting?

If it is adopted as a policy, can districts move forward with projects before the Commission acts in December?

Staff Recommendation: Yes, with the following conditions:

- Staff will review each district #1 and #2 priorities.
- If these priorities meet the criteria above for funding these projects, the district can proceed with implementation once they receive notice from Commission staff.
- This will take place after the September Commission meeting while the policy is out for district comment.

September 6, 2013

Washington Conservation Commission
Mark Clark, Executive Director
300 Desmond Drive SE
Lacey, WA 98503

Dear Mark,

This letter will attempt to lay out our District's top two priorities, but please know a discussion between us would provide clarity and direction on how to move forward.

As you know, area fires the last two years have drastically impacted portions of Chelan County. Our project list is consistent with this concern but information on each practice is incomplete due to the difficulty of getting all of the needed data from landowners. Specific projects have not been entered, but we do have in CPDS a Fire Wise proposal that will result in fuels reduction work (total project cost of $25,000). Fuels reduction is needed in many areas of the county, but specific project sites would be best identified after the current fire season.

Our highest Category 3 resource priority is to address impacts from fire and floods that have occurred this summer. These events continue to take place and we have received a lot of inquires but have not yet nailed down specifics since landowners are still dealing with the impacts, assessing the damage, and working with us to identify what can be done. We were not able to enter individual project details as of this date due to the emergent nature of the post fire damage, which continues while this letter is written.

Can we submit another single proposal that assists multiple landowners or does a single proposal need to be for an individual landowner? If a single proposal can include multiple landowners, we would like to submit an additional project for $25,000 to assist multiple landowners with post-fire and flood rehabilitation, including multiple water quality practices.

We anticipate significant need for additional resources and hope to target Category 3 funds for this purpose.

Respectfully,

Michael J. Rickel
Cascadia Conservation District

Central Klickitat Conservation District
1107 S. Columbus Ave. – Goldendale, WA 98620 - Phone (509) 773-5823 ext. 5 – Fax (509) 773-6046

September 4, 2013

Mark Clark, Executive Director
WA Conservation Commission
Olympia, WA

Dear Mark:

Central Klickitat Conservation District has been discussing a water quality project with Ekone Ranch, owned by Sacred Earth Foundation, for several months. Finally, after considerable deliberation they decided to move forward.

The project consists of gutters and downspouts on their feed barn which measures 40 feet by 120 feet. The roof runoff will be piped underground to a pasture filter strip, where it will be absorbed instead of flowing freely into the creek. Currently the roof runoff flows through their feedlot and has potential to enter the nearby stream. The barn feed area will be excavated and rocked, making it easier to clean and keeping it dry. At the same time a hardened path will allow the livestock to enter the winter pasture without sinking in mud. The barn is located on a sloping hillside, so part of the project will be to design water containment or a ditch uphill of the barn to prevent excess water from entering the feedlot. Water management will eliminate the potential for contaminants to enter the creek, which is a tributary to Rock Creek.

Spring construction is preferable, since there may be some engineering required for the uphill water management work. September or October 2013 construction is also possible, however the uphill work may be delayed until spring depending on the funding window. Construction should take no more than three weeks to complete.

This project was not entered before July 1 because the landowner was unsure if they wanted to proceed, and they had a concern regarding match. Those issues were not worked out until the second week of August, when I originally entered the project into CPDS. We would like to be considered for funding in FY 14 as our second priority project for Category 3 funding. This project is voluntary and is not the result of a referral. This is another case of the landowner knowing they have a problem with potential pollution in a creek and wanting to do the right thing to remedy their situation.

Thank you for considering funding this project as a Priority 2 Category 3 funding. Project number in CPDS is Category 3 Ekone Ranch, #2014-002

Sincerely,
Jim Hill, Manager

Clallam Conservation District

1601 E. Front Street Bldg A Suite A Port Angeles, WA 98362 (360) 452-1912 Fax (360) 452-5088

September 5, 2013

VIA EMAIL
Mark Clark, Executive Director Washington State Conservation Commission

Re: Prioritization of projects entered into CPDS after July 1, 2013

Mark,

Clallam Conservation District has just completed the ranking of conservation projects in the Commission's CPDS. Due to limited time and our month board meeting schedule, the board of supervisors appointed a committee (which included two board members) to rank the projects.

Our number one ranked project, which was entered into the CPDS prior to July 1, includes a number of animal waste management and roof runoff management practices on a heifer replacement farm.

Our number two priority, which was entered into the CPDS after July 1, is an on-site septic system repair project. This project (along with three other septic system repair projects) was entered after July, largely in response to the growing focus on water quality impacts to shellfish growing areas. Addressing impacts to shellfish growing areas has been a priority for our district for many years; however, it wasn't until the adoption of our five-year plan earlier this year that we explicitly identified the need to address the impacts from on-site septic systems. Just a few months ago we started facilitating the development of a Pollution Identification & Correction Plan for our shellfish protection district, further contributing to our interest in addressing impacts from on-site septic systems. It wasn't until the funding to address water quality impacts affecting shellfish growing areas was approved this past legislative session that we initiated project-specific discussions with our local health district.

Recent discussions with the health district resulted in the identification of four failing on-site septic systems that are discharging untreated sewage to surface waters. Each would benefit from financial assistance. Those systems are ranked 2-5 on our list. The project ranked number two is discharging to a stream and has a willing landowner who is eager to repair her system, should financial assistance be available. Each of these projects is a County referral, but we do not have copies of that paperwork.

Because cost sharing for repair of on-site septic systems is a new program for us, we have some details to work out but have a very cooperative partner in our health district. We are confident that we can get these details figured out and the system repaired before winter.

Respectfully,

Joe E. Holtrop
District Manager

Becker, Debbie (SCC)

From: Elsa Bowen [ebowen@wadistrict.net]
Sent: Tuesday, September 10, 2013 7:08 AM
To: Conservation Commission Grants (SCC)
Cc: Becker, Debbie (SCC); Brewer, Larry (SCC); David Lundgren
Subject: Cat 3 Funding

I just wanted to let you know that I updated our Cat. 3 funding priority 1 North Face, grass waterway and priority 2 JR Farms, grass waterway. Both will be addressing water quality and sediment erosion. Both projects are scheduled to be finished in May of 2014. Thank you

--
Elsa Bowen
Lincoln County Conservation District
PO Box 46
Davenport, WA 99122
509/725-4181 ext 117
509/725-4515 fax

Becker, Debbie (SCC)

From: Elsa Bowen [ebowen@wadistrict.net]
Sent: Monday, September 09, 2013 7:15 AM
To: Commission (SCC)
Cc: David Lundgren; Brewer, Larry (SCC)
Subject: Cat 3 Funding

Follow Up Flag: Follow up
Flag Status: Flagged

Morning Mark-
I would like to fund my top two Category 3 priority 1 and priority 2 projects. My priority 1 was entered into to the CPDS system before July 1, 2013 deadline and is a grass waterway. My 2nd priority was entered August 12, 2013, I missed the July 1st deadline due to making sure the producer was finalized on completing during this funding cycle. My 2nd project is also a grass waterway. Neither of theses projects are a result of regulatory referral and are projected to be finished during May 2014. Both projects address the improvement of water quality and reducing sediments erosion. Thank you for the cost share assistance and I look forward to hearing from you. Thank you

--
Elsa Bowen
Lincoln County Conservation District
PO Box 46
Davenport, WA 99122
509/725-4181 ext 117
509/725-4515 fax

Kitsap Conservation District
Mailing Address - PO Box 2472, Silverdale, WA 98383-2472
Physical Address - 10332 Central Valley Rd NE, Poulsbo, WA 98370
360-337-7171 FAX 360-337-7172

Memo

August 7, 2013

Memo To: Washington State Conservation Commission

Memo From: Brian Stahl, Technical Resource Coordinator, Kitsap CD

RE: CPDS Priority for Category 3 –Merriman Fencing

We support and appreciate the decision to allow Districts to choose their top two projects from the CPDS database. The decision insures funding is utilized on the most important projects in our county to improve water quality.

Unfortunately, our highest priority practice was imputed in the system July 16th, 2013. The landowner, Duane Merriman, has been in the system since August 2012 and has implemented several practices since then. We were aware of the fencing project but were not aware there was going to be a deadline for Category 3 projects.

The farm is in a Kitsap County Public Health District PIC area, the stream flows into a shellfish closure area, and the Health District has documented water quality violations on the property.

We are requesting WSCC allow this project to be funded as our highest priority project in Category 3 due to the impact of water quality in a shellfish closure area and the correction the fencing project would provide.

Brian Stahl

Kitsap Conservation District

Becker, Debbie (SCC)

From: Anna Lael [a-lael@conservewa.net]
Sent: Monday, September 09, 2013 4:09 PM
To: Becker, Debbie (SCC); Eller, Bill (SCC); Carol Smith (bioforsalmon)
Cc: Mark Crowley
Subject: Category 3 Ranking
Attachments: CPDS Report 9-9-2013.xls

Hi Debbie,
We have ranked our category 3 projects and entered priorities into CPDS. The top 2 were entered last Friday and the remainder were entered today. I'm concerned that the report that will be run tomorrow will pick up all of our priorities. No matter how hard I try to get all the right data entered, I always seem to leave something out. So attached is a report that did that shows our priorities. If any of these don't show up on your report tomorrow, will we have an opportunity to fix the data entry issue?
Also, I've noted on that spreadsheet some complicating factors. A handful of these projects are being considered for IEP and if they are approved, they will come off this list. That will change the ranking for the remaining projects. Two of the projects came to us after 7-1-2013. We intend to petition to include those in the list. Also there are a handful of practices that by the log indicate they were created recently. That is actually a result of my poor data entry again. Some I had lumped with other projects by the same landowner. Since they actually would implement the projects one a time and possibly years apart, I separated them into different practices. "Category 3 - 2 R Farms (Seaton/Knudson)" is an example where I did that. I originally entered it as one big sprinkler conversion project, but the landowners wouldn't do both the ½ pivot and the full pivot at the same time, so I separated them into 2 practices. "Category 3 - Dodge, Tom (KCCD-2012-002)" is another where I did the same thing. If I need to petition to break those down the way I did, please let me know.
Some of the 30 ranked projects are 2nd or even 3rd projects for individual landowners. Obviously we can only do one project per landowner/year, so depending on how projects are funded, that could change our priorities. Realistically though, that issue shouldn't come up until priorities 8 and 9, which are both 2nd projects for those landowners.
I talked to Bill Eller this morning about some of these questions. One of the things we discussed was when or how often we might be allowed to update our priorities. Due to the issues I stated above, we may have changes in our priorities. Also, we actually have another 30 projects but those landowners were not willing to proceed with only $50,000 in cost share. That amounts to about 25%-30% cost share on these sprinkler conversion projects. It's possible that some of those landowners may change their mind and be willing to accept just $50,000. If so, I'd like the opportunity to add them into our priorities.
Thanks Debbie! We really appreciate all the work that you and your staff are doing to get these funds out to the Districts.
Anna

Anna Lael

District Manager
Kittitas County Conservation District
607 E Mountain View, Ellensburg WA 98926
Phone: (509) 925-8585 ext. 4 Fax: (509) 925-8591

Legal Disclaimer: The contents of all e-mail transmissions to and from this office may be considered public information and subject to the provisions of the State of Washington Public Records Act.

Project Name	Practice Name	Priority Designation	Priority Designation Date	Prop Amount	Program
Category 3 - Bland Bart (formerly Pedersen)	Sprinkler Conversion	1	06 Sep 2013	50000	Category 3
Category 3 - Bland Bart (formerly Pedersen)	Sprinkler Conversion	1	06 Sep 2013	164155	Landowner Match
Category 3 - Feddema (Pivot)	Sprinkler Conversion	2	06 Sep 2013	50000	Category 3
Category 3 - Feddema (Pivot)	Sprinkler Conversion	2	06 Sep 2013	128000	Landowner Match
Category 3 - Dodge, Tom & Bob	Sprinkler Conversion	3	09 Sep 2013	50000	Category 3
Category 3 - Dodge, Tom & Bob	Sprinkler Conversion	3	09 Sep 2013	185000	Landowner Match
Category 3 - Ron Gibb (Wood and Caribou)	Sprinkler (Wood)	4	06 Sep 2013	50000	Category 3
Category 3 - Ron Gibb (Wood and Caribou)	Sprinkler (Wood)	4	06 Sep 2013	250000	Landowner Match
Category 3 - 2 R Farms (Seaton/Knudson)	Sprinkler Conversion (N)	5	09 Sep 2013	50000	Category 3
Category 3 - 2 R Farms (Seaton/Knudson)	Sprinkler Conversion (N)	5	09 Sep 2013	164155	Landowner Match
Category 3 - Charlton (Weber)	Sprinkler Conversion	6	09 Sep 2013	50000	Category 3
Category 3 - Charlton (Weber)	Sprinkler Conversion	6	09 Sep 2013	117000	Landowner Match
Category 3 - Eslinger (Nylander)	Sprinkler Conversion	7	09 Sep 2013	50000	Category 3
Category 3 - Eslinger (Nylander)	Sprinkler Conversion	7	09 Sep 2013	106000	Landowner Match
Category 3 - Eslinger (Sorenson)	Sprinkler Conversion/Irrigation Diversion	8	09 Sep 2013	50000	Category 3
Category 3 - Eslinger (Sorenson)	Sprinkler Conversion/Irrigation Diversion	8	09 Sep 2013	82000	Landowner Match
Category 3 - Charlton (German LLC)	Sprinkler Conversion	9	09 Sep 2013	50000	Category 3
Category 3 - Charlton (German LLC)	Sprinkler Conversion	9	09 Sep 2013	235000	Landowner Match
Category 3 - Ron Gibb (Wood and Caribou)	Sprinkler Conversion (Caribou)	10	06 Sep 2013	50000	Category 3
Category 3 - Ron Gibb (Wood and Caribou)	Sprinkler Conversion (Caribou)	10	06 Sep 2013	280000	Landowner Match
Category 3 - Dodge, Tom	Sprinkler Conversion/Irrigation Diversion	11	09 Sep 2013	50000	Category 3
Category 3 - Dodge, Tom	Sprinkler Conversion/Irrigation Diversion	11	09 Sep 2013	220000	Landowner Match
Category 3 - Ron Gibb (Wipple Wasteway E)	Sprinkler Conversion	12	09 Sep 2013	50000	Category 3
Category 3 - Ron Gibb (Wipple Wasteway E)	Sprinkler Conversion	12	09 Sep 2013	205000	Landowner Match
Category 3 - Dodge R (Whippel Place)	Sprinkler Conversion	13	09 Sep 2013	50000	Category 3
Category 3 - Dodge R (Whippel Place)	Sprinkler Conversion	13	09 Sep 2013	148000	Landowner Match
Category 3 - Ron Gibb (Wipple Wasteway W)	Sprinkler Conversion	14	09 Sep 2013	50000	Category 3
Category 3 - Ron Gibb (Wipple Wasteway W)	Sprinkler Conversion	14	09 Sep 2013	120000	Landowner Match
Category 3 - Cortese/Sorenson	Sprinkler Conversion (E)	15	09 Sep 2013	50000	Category 3
Category 3 - Cortese/Sorenson	Sprinkler Conversion (E)	15	09 Sep 2013	164000	Landowner Match
Category 3 - Dodge, Tom	Sprinkler Conversion (Home)	16	09 Sep 2013	50000	Category 3
Category 3 - Dodge, Tom	Sprinkler Conversion (Home)	16	09 Sep 2013	130000	Landowner Match
Category 3 - H[illegible]l Farm LLC	Irrigation System - Sprink[illegible]	17	09 Sep 2013	50000	C[illegible]gory 3

Category 3 - Harrel Farm LLC	Irrigation System - Sprinkler	17	09 Sep 2013	239350	Landowner Match
Category 3 - F Gibb (Denmark-Sorenson Rds)	Sprinkler Conversion	18	09 Sep 2013	50000	C ory 3
Category 3 - Ron Gibb (Denmark-Sorenson Rds)	Sprinkler Conversion	18	09 Sep 2013	181000	Landowner Match
Category 3 - Cortese/Sorenson	Sprinkler Conversion (W)	19	09 Sep 2013	50000	Category 3
Category 3 - Cortese/Sorenson	Sprinkler Conversion (W)	19	09 Sep 2013	135000	Landowner Match
Category 3 - Bland, Bart (Hanson Rd)	Sprinkler Conversion	20	09 Sep 2013	50000	Category 3
Category 3 - Bland, Bart (Hanson Rd)	Sprinkler Conversion	20	09 Sep 2013	160000	Landowner Match
Category 3 - Willard	Sprinkler Conversion	21	09 Sep 2013	50000	Category 3
Category 3 - Willard	Sprinkler Conversion	21	09 Sep 2013	145000	Landowner Match
Category 3 - Mel Dyk	Sprinkler Conversion	22	09 Sep 2013	50000	Category 3
Category 3 - Mel Dyk	Sprinkler Conversion	22	09 Sep 2013	130000	Landowner Match
Category 3 - Bland, Larry (Manastash Rd)	Sprinkler Conversion	23	09 Sep 2013	50000	Category 3
Category 3 - Bland, Larry (Manastash Rd)	Sprinkler Conversion	23	09 Sep 2013	111000	Landowner Match
Category 3 - 2 R Farms (Seaton/Knudson)	Sprinkler Conversion (S)	24	09 Sep 2013	50000	Category 3
Category 3 - 2 R Farms (Seaton/Knudson)	Sprinkler Conversion (S)	24	09 Sep 2013	164155	Landowner Match
Category 3 - Haberman (Bob)	Sprinkler Conversion	25	09 Sep 2013	50000	Category 3
Category 3 - Haberman (Bob)	Sprinkler Conversion	25	09 Sep 2013	200000	Landowner Match
Category 3 - Rinehart, David	Sprinkler Conversion	26	09 Sep 2013	50000	Category 3
Category 3 - Rinehart, David	Sprinkler Conversion	26	09 Sep 2013	69748	Landowner Match
Category 3 - Mark Hansen	Sprinkler Conversion	27	09 Sep 2013	50000	Category 3
Category 3 - Mark Hansen	Sprinkler Conversion	27	09 Sep 2013	102975	Landowner Match
Category 3 - Feddema (1/2 Pivot)	Sprinkler Conversion	28	09 Sep 2013	50000	Category 3
Category 3 - Feddema (1/2 Pivot)	Sprinkler Conversion	28	09 Sep 2013	79807	Landowner Match
Category 3 - Rinehart, David (McManamy)	Sprinkler Conversion	29	09 Sep 2013	50000	Category 3
Category 3 - Rinehart, David (McManamy)	Sprinkler Conversion	29	09 Sep 2013	125000	Landowner Match
Category 3 - Bland, Larry (Brown Rd)	Sprinkler Conversion	30	09 Sep 2013	50000	Category 3
Category 3 - Bland, Larry (Brown Rd)	Sprinkler Conversion	30	09 Sep 2013	85000	Landowner Match

Fund Source	Agency	Metric	Value	Units	Notes
State	WSCC	Area of land improved		Acres	
Landowner	Not Applicable	Area of land improved		Acres	
State	WSCC	Area of land improved		Acres	
Landowner	Not Applicable	Area of land improved		Acres	
State	WSCC	Area of land improved		Acres	Entered after 7.1.2013
Landowner	Not Applicable	Area of land improved		Acres	
State	WSCC	Area of land improved		Acres	Possible IEP project
Landowner	Not Applicable	Area of land improved		Acres	
State	WSCC	Area of land improved		Acres	
Landowner	Not Applicable	Area of land improved		Acres	
State	WSCC	Area of land improved		Acres	
State	Not Applicable	Area of land improved		Acres	
State	WSCC	Area of land improved		Acres	Possible IEP Project
Landowner	Not Applicable	Area of land improved		Acres	
State	WSCC	Area of land improved		Acres	
Landowner	Not Applicable	Area of land improved		Acres	
State	WSCC	Area of land improved		Acres	
Landowner	Not Applicable	Area of land improved		Acres	
State	WSCC	Area of land improved		Acres	EQIP Funding
Landowner	Not Applicable	Area of land improved		Acres	
State	WSCC	Area of land improved		Acres	Possible IEP Project
Landowner	Not Applicable	Area of land improved		Acres	
State	WSCC	Area of land improved		Acres	
Landowner	Not Applicable	Area of land improved		Acres	
State	WSCC	Area of land improved		Acres	
Landowner	Not Applicable	Area of land improved		Acres	
State	WSCC	Area of land improved		Acres	
Landowner	Not Applicable	Area of land improved		Acres	
State	WSCC	Area of land improved		Acres	Possible IEP Project
Landowner	Not Applicable	Area of land improved		Acres	
State	WSCC	Area of land improved		Acres	Possible IEP Project
Landowner	Not Applicable	Area of land improved		Acres	
State	WSCC	Area of land improved		Acres	

Landowner	Not Applicable	Area of land improved		Acres	
State	:CC	Area of land improved		Acres	
Landowner	Not Applicable	Area of land improved		Acres	
State	WSCC	Area of land improved		Acres	Possible IEP Project
Landowner	Not Applicable	Area of land improved		Acres	
State	WSCC	Area of land improved		Acres	
Landowner	Not Applicable	Area of land improved		Acres	
State	WSCC	Area of land improved		Acres	
Landowner	Not Applicable	Area of land improved		Acres	
State	WSCC	Area of land improved		Acres	
Landowner	Not Applicable	Area of land improved		Acres	
State	WSCC	Area of land improved	1	Acres	
Landowner	Not Applicable	Area of land improved	1	Acres	
State	WSCC	Area of land improved		Acres	
Landowner	Not Applicable	Area of land improved		Acres	
State	WSCC	Area of land improved		Acres	
Landowner	Not Applicable	Area of land improved		Acres	
State	WSCC	Area of land improved		Acres	
Landowner	Not Applicable	Area of land improved		Acres	
State	WSCC	Area of land improved		Acres	
Landowner	Not Applicable	Area of land improved		Acres	
State	WSCC	Area of land improved		Acres	Entered after 7.1.2013
Landowner	Not Applicable	Area of land improved		Acres	
State	WSCC	Area of land improved		Acres	
Landowner	Not Applicable	Area of land improved		Acres	

Palouse-Rock Lake
Conservation District

P.O. Box 438
St. John, WA 99171

Telephone
(509) 648-3680

Fax
(509) 648-3772

E-mail
prlcd@leway.com

September 4, 2013

Mark Clark
Washington State Conservation Commission
Executive Director

Please accept priority one and two selections from the Palouse Rock Lake Conservation District. It was not possible to submit our priority one project Thorn Creek Restoration and Maintenance Demonstration Project, NRCS practice 554 Drainage Water Management to the Category 3 section until all permits were issued. All necessary permits have been issued and this project will be completed as submitted to the Washington State Conservation Commission by October 1, 2013.
The second priority the FY 14 David Morton Project; NRCS practice 329 Direct Seed, project is one that has been an extreme challenge for the cooperator to begin to make the transition from a conventional fallow system to the beginnings of a direct seed farming system. A portion of this property has been on Commission tours in the past showing the effects of conventional farming. This project is important to the progression of conservation on this farm. This project will be complete by October 31, 2013.

Thank you for your consideration

Dan Harwood
Palouse Rock Lake Conservation District.

Becker, Debbie (SCC)

From: Vicki Carter [vicki-carter@sccd.org]
Sent: Friday, September 06, 2013 4:18 PM
To: Becker, Debbie (SCC); Ledgerwood, Ray (SCC); Smith, Carol (SCC)
Cc: walt-edelen@sccd.org; 'Garth Davis'
Subject: FW: new link for CPDS

Please take into consideration that our Number one priority project is Project 4887, Spokane's Family Farm (Roylance), for $50,000.

Our second priority was listed as a practice before July 1 and totals $300,000 as Project 4839, Fuels Reduction. $50,000 priority funding is requested and will serve more than one landowner.

Thank you.

Vicki Carter, Director
vicki-carter@sccd.org

From: Walt Edelen [mailto:walt-edelen@sccd.org]
Sent: Friday, September 06, 2013 3:57 PM
To: 'Vicki Carter'
Subject: new link for CPDS

http://www.wscc-wdpp.com

Walt Edelen
Water Resources Manager

Spokane Conservation District
210 N. Havana
Spokane, WA 99202
Ph: (509) 535-7274 ext. 24
Fax: (509) 535-7410
www.sccd.org

All SCD Programs and Services are offered without discrimination

Becker, Debbie (SCC)

From: jeff [jklundt@my180.net]
Sent: Wednesday, August 28, 2013 10:59 AM
To: Commission (SCC)
Cc: Brewer, Larry (SCC); 'Rick Jones'; 'Audrey Ahmann'; Jeff Klundt
Subject: WWCCD Category 3 Priority 2 Letter

Mark,

Below are the Category 3 projects that the Walla Walla County Conservation District board of supervisors approved at the last board meeting. Priority 1 was included in the CPDS database prior to July 1, 2013, but the Priority 2 was not entered until August 19, 2013.

The Priority 2 project was not entered into CPDS by July 1st because we were not aware of the deadline.

The Priority 2 project will begin as soon as funding is made available and will be completed by October 31, 2014.

Priority 2 will address the problem of sediment from the Touchet River that is being deposited in front of the screens/pipe intake of the Touchet Eastside Westside Irrigation District. This problem impacts all of the landowners that are part of the Eastside/Westside Irrigation District.

This project will design and install a fix that will prevent the deposit of river sediment in front of the screens/pipe intake.

This project will eliminate the need for the irrigation district to dredge the intake area when it becomes plugged with sediment.

Priority	Project Number	Project Name	Proposed Installation Timeframe	Cost	Wate
1	2010-2	Category 3 - 2010 Budget Project - Touchet River - McCaw Restoration	September-13	$50,000.00	Redu
2	2013-1A	Category 3 - 2013 Hofer Dam Sediment Management	July - September 14	$50,000.00	Redu

Please allow our Priority 2 project for consideration for funding.

If you have any questions feel free to call.

Jeff Klundt
WWCCD
Restoration Projects Coordinator
Office: 509-522-6340, ext. 3
Cell: 509-240-7012

(360) 678-4708
Toll Free (888) 678-4922
Fax (360) 678-2271
www.whidbeycd.org

P.O. Box 490 • Coupeville, WA 98239

September 6, 2013

Mark Clark, Executive Director
WA State Conservation Commission
P.O. Box 47721
Olympia, WA 98504-7721

Re: Whidbey Island Conservation District Priority CPDS Projects

Dear Mark,

The Whidbey Island Conservation District Board of Supervisors met yesterday to prioritize the WICD CPDS projects. All projects currently in the CPDS system were ranked through a matrix (attached). Along with the results of the scoring, the board then considered other factors such as pressure from regulatory agencies; priority watersheds and projects as designated in Puget Sound Partnership Local Integrating Organization near-term actions; and readiness to proceed based on information and relationships built through the Conservation Planning process.

The following projects have been either entered or altered in the CPDS system after July 1. We appreciate the opportunity to provide the most recent priority projects from our District, as this is a very dynamic process.

#1 Priority - the Long Farm. This project emerged through technical assistance the District is providing in the Maxwelton watershed through a PIC (Pollution Identification and Control) project, as well as through collaboration with an Island County Centennial Clean Water project - of which we are a partner. Identified practices for cost share are Fencing (382), Hedgerow Planting (422), Stream Crossing (578), and Watering Facility (614). The total cost of these practices is $56,217. The RMS Conservation Planning process is just beginning on this farm and so practices were not entered for cost share in the CPDS

system until after July 1. Although no formal regulatory action has been taken on this farm, both Island County and the Department of Ecology have contacted the District with concerns about livestock management practices. Maxwelton beaches have been closed to recreational shellfish harvest due to elevated levels of fecal coliform. Implementation of the anticipated cost shared practices will begin as seasonal construction opportunities arise, after the RMS planning process is completed. It is likely the full project implementation will take until March of FY15.

#2 Priority – Doug Wirth, Bethany Ridge Farm – This project was selected in late April of 2013 for funding, by the former CPDS date of entry prioritization process. Unfortunately, it was too late in the year for the landowner to get building permits and construct the Composting Facility (317) and the Roof (367) in two months. WICD is considering providing cost share for the roof by June 2014 (starting immediately), and the composting facility by June 2015. Total project cost is $223,130 as was originally entered in the CPDS system. Recently the Waste Storage Facility and the Roof were broken apart as separate practices after approval for this approach by NRCS.

#3 Priority – Ralph Engle. WICD has been working with this farmland owner and Island County to resolve draining issues on this property. This property is receiving large quantities of water from roads and urban areas onto farmland that has an old and failing subsurface drainage system. This subsurface drainage system is failing throughout the watershed. The project is evolving as WICD works with Island County Public Works and the landowner. The proposed project is for repair of Subsurface Drainage (606). The Island County Surface Water Quality Monitoring program data (2007 – 2011) shows consistently elevated levels of nitrate and fecal coliform at the outfall of this watershed, flowing into Admiralty Inlet, which is designated as marine waters of extraordinary significance (WAC 173-201A-612) for protection of aquatic species. Shellfish harvesting areas are located east and west of outfall. Planning and design for this project would start immediately with anticipated completion in November of 2014. The project cost is $84,000.

#4 Priority – Lynn Swanson, Glendale Shepherd Dairy. This project was selected by the former CPDS date of entry system too late in the last biennium (April 2013) to get practice permitted and built. This project was entered into CPDS prior to July 1 and there have been no changes. Construction could start as soon as permitting is completed with completion by June 2014.

#5 Priority – Collins & Green Group – This project was entered into the CPDS system prior to July 1. The dollar amount is small, $2,700 but would complete an incomplete fencing project, providing a large environmental return for a small amount of money. The WICD board of Supervisors wanted this mentioned in our letter to you because of the problem with only being able to put forth two $50,000 projects for funding – totaling $100,000 - which forces Districts to choose projects by cost instead of environmental benefit.

We submit our top 5 priorities with the understanding that only the top 2 may be funded in this round of CPDS project funding. Again, thank you for allowing us to add emerging top priority projects for funding consideration.

Regards,

Karen D. Bishop

Karen Bishop, District Manager
Whidbey Island Conservation District

Cc: WICD Board of Supervisors

Whidbey Island Conservation District (DRAFT 8.29.13)

DRAFT FY 2014 Cost-Share Ranking Matrix

Landowner: _____ Practice(s): _____ Review Date: _____

Issue	Points Possible	Score
1. Overall Water Quality Concerns:		
Surface water conveyance runs across or within 50 feet of the property	5	
Practice is addressing resource concern within 200 feet of shoreline (marine or fresh)	5	
Property drains to a designated receiving water of extraordinary quality	5	
Select one of the following three as applicable:		
Property drains to a 303d listed water body	5	
Property drains to an embayed shellfish habitat area with limited flushing	5	
Property is within a watershed with documented water quality impairments	10	
Subtotal Possible Score Section 1:	25	0
2. Refferal or Special Designation:		
Property meets the EPA AFO definition	5	
Federal, State, County, or City referral	10	
Grant Funded Area	10	
Subtotal Possible Score Section 2:	25	0
3. Specific Concerns/Benefits:		
Select one of the following two as applicable:		
New livestock owners or agriculture producers who are willing to develop a farm plan and implement BMPs	10	
Existing landowner or operator has farm plan or plan in progress	10	
Food and agricultural products produced on the property	5	
Project would protect a designated critical area (incl. critical aquifer recharge area)	10	
Project would implement on-site filtration/infiltration stormwater measures	5	
Project would reduce impacts to surface or ground water quality	10	
Current conditions are unhealthy for livestock	5	
Willing to be a demonstration site or on the WICD farm tour	1	
Landowner or operator would donate majority of labor for project	1	
Project part of a state or local partnership	2	
On-site implementation would begin within 3 months of funding contract	1	
Subtotal Possible Score Section 3:	50	0
Subtotal of Sections 1, 2 & 3:	100	0
Extra Points (maximum of 5) for Special Circumstances:		
Justification:	5	
TOTAL POINTS:	**105**	**0**
Minimum Points to qualify for Cost share	**45**	

Benton Conservation District
415 Wine Country Road
Prosser, WA 99350
(509) 786-1923 x 3 Fax: (509) 786-1175

September 5, 2013

Mark Clark, Executive Director
Washington Conservation Commission
P.O. Box 47721
Olympia, WA 98504-7721

Dear Mark,

This letter is in regards to our earlier conversation regarding Category 3 Funding. The Benton Conservation District submitted Category 3 Projects into CPDS using the same protocols as last year. The Board prioritized those projects at the request of the WSCC. However upper level staff at the WSCC made the decision that the District's Priority 1 and 2 Projects, which contained multiple landowners, did not qualify for funding.

The BCD asserts that although we have multiple landowners that participate in a larger project we have always followed WSCC policy. Each landowner that participates submits a signed cost-share agreement and subsequent technical and financial documentation required for a WSCC funded project. All of our producers are entered into CPDS once the projects are funded and pictures are uploaded as appropriate. Your staff has even heralded our efforts in using CPDS by stating that "I've reviewed all of the project data across the state for those that received funding, and found your data to be exceptional! You are definitely a top performer." *Carol Smith*

Last year the Benton Conservation District implemented 10 cost-share agreements utilizing Category 3 funds. These agreements allowed water quality improvements to be implemented on 18,625 acres. I would think that based on the success of last year the WSCC would not change how they do business when it would obviously be to the detriment of water quality in Benton County.

Mark Nielson

Mark Nielson
District Manager
Benton Conservation District

cc: Jack Clark, Chair Benton Conservation District

Board of Supervisors
Jack Clark, Chair Danny Downs, Vice Chair
Mike Sackschewsky, Auditor
Michael Crowder, Member Nicole Berg, Member

Franklin County WA

Board of Supervisors
Chris Herron
George Poulson
Dick Bengen
Brad Bailie
R. Scott Moore

Franklin Conservation District
1533 East Spokane Street, Suite C
Pasco,WA 99301
Ph. (509) 545-8546 Ext. 3 FAX (509) 547-2007

September 5, 2013

Mark Clark, Executive Director
Washington Conservation Commission
P.O. Box 47721
Olympia, WA 98504-7721

Dear Mark,

This letter is in regards to our earlier conversation regarding Category 3 Funding. The Franklin Conservation District submitted Category 3 Projects into CPDS using the same protocols as last year. The Board prioritized those projects at the request of the WSCC. However upper level staff at the WSCC made the decision that the District's Priority 1 and 2 Projects, which contained multiple landowners, did not qualify for funding.

The FCD asserts that although we have multiple landowners that participate in a larger project we have always followed WSCC policy. Each landowner that participates submits a signed cost-share agreement and subsequent technical and financial documentation required for a WSCC funded project. All of our producers are entered into CPDS once the projects are funded and pictures are uploaded as appropriate. Your staff has even heralded our efforts in using CPDS by stating that "I've reviewed all of the project data across the state for those that received funding, and found your data to be exceptional! You are definitely a top performer." *Carol Smith*

Last year the Franklin Conservation District implemented 34 cost-share agreements utilizing Category 3 funds. These agreements allowed water quality improvements to be implemented on 22,695 acres. I would think that based on the success of last year the WSCC would not change how they do business when it would obviously be to the detriment of water quality in Franklin County.

Mark Nielson

Mark Nielson
District Manager
Franklin Conservation District

cc: R. Scott Moore, Chair Franklin Conservation District

Washington State
Conservation Commission

September 19, 2013

TO: Conservation Commission Members
Mark Clark, Executive Director

FROM: Ron Shultz, Policy Director
Debbie Becker, Budget and Administrative Services Director

SUBJECT: Guidelines for evaluating allocation proposals for state toxics funds available to conservation districts and the State Conservation Commission.

Summary:
This year the Commission received operating funds from the state toxics account. This is the first time the Commission has received funding from this source. Because of the revenue source for this account the use of toxics funding is watched closely by stakeholders and legislators. Also, the state statute defines particular allowable uses for funds from the state toxics account. For these reasons, the Commission should establish guidelines for allocation proposals from the toxics funding to ensure the statute and political considerations are met. The funding is available for Commission activities and for conservation district work consistent with the guidelines.

This memo provides background on the state toxics account and describes the statutory uses of these funds. Finally, recommended activities for funding are described. These include but are not limited to:

1. Technical assistance to landowners and producers for planning, management and education relating to waste management, water protection, air quality, and pesticide use;

2. Outreach and education promoting public participation in activities that will plan for, manage, reduce, and eliminate solid and/or hazardous wastes, and activities to protect water quality;

3. Monitoring programs and activities for water quality and environmental health;

4. Oil and hazardous materials spill prevention, preparedness, training, and response activities;

Also, due to the political nature of the discussions on the general use of state toxics account funds we also recommend allocations from these funds require, where appropriate, measures and reportables describing and/or demonstrating improvements in natural resource conditions.

Action Requested: Approval of the recommended allowed uses and reporting requirements.

Staff Contact: Ron Shultz, Policy Director (360) 407-7507 rshultz@scc.wa.gov
Debbie Becker, Budget and Administrative Services Director (360) 407-6211
dbecker@scc.wa.gov

==========

Description:
This past session, the legislature appropriated to the Conservation Commission $1 million from the state toxics account for the 2013-15 biennia ($500,000 each fiscal year). There was no budget proviso associated with these funds; however the agency detail did include the following instruction:

> Funding is provided for technical assistance and incentive-based program support. (State Toxics Control Account-State)

The state toxics account is a dedicated account established in statute to provide funding primarily for hazardous site cleanup but also for other purposes specified in statute. The account is funded through a tax on the wholesale value of hazardous substances. Historically the uses of funds from this account have been watched very closely by legislators and stakeholders. This is because the source of the funds is predominantly petroleum products with smaller portions from fertilizers. The broader agricultural community pays into the account whenever hazardous substances are purchased.

The state toxics account was created by initiative in 1988 with purpose of funding cleanup of hazardous wastes. Over the years the allowed uses from the account have expanded creating concern from the industry sector paying in to the account, and from the environmental community who want to see contaminated sites cleaned up. Because of this tension, these stakeholders and legislators watch carefully how the funds are used and whether agencies are following the statute.

According to RCW 70.105D.070(3) moneys in the state toxics control account must be used only to carry out the purposes of the statute, including but not limited to the following activities:

> (a) The state's responsibility for hazardous waste planning, management, regulation, enforcement, technical assistance, and public education required under chapter 70.105 RCW [hazardous waste management];
>
> (b) The state's responsibility for solid waste planning, management, regulation, enforcement, technical assistance, and public education required under chapter 70.95 RCW;
>
> > Chapter 70.95 RCW is the Solid Waste Management – Reduction and Recycling statute and is the statute used by Ecology for their authority around field application of manure. Ecology implements this statute with chapter 173-350 WAC where solid waste handling standards can be found. This rule addresses anaerobic digesters, agricultural composting, crop residues, nuisance odors and agricultural wastes. The rule also addresses land application of certain waste materials, excluding commercial fertilizers registered by WSDA, the agency regulating those fertilizer types. The rule addresses piles used for storage or treatment of waste and surface impoundments and tanks. Groundwater monitoring is regulated under WAC 173-350-500.
>
> …
>
> (f) State government programs for the safe reduction, recycling, or disposal of paint and hazardous wastes from households, small businesses, and agriculture;

RCW 70.105D.020(10) "Hazardous substance" means:
(a) Any dangerous or extremely hazardous waste as defined in RCW 70.105.010 (1) and (7), or any dangerous or extremely dangerous waste designated by rule pursuant to chapter 70.105 RCW;
(b) Any hazardous substance as defined in RCW 70.105.010(10) or any hazardous substance as defined by rule pursuant to chapter 70.105 RCW;
(c) Any substance that, on March 1, 1989, is a hazardous substance under section 101(14) of the federal cleanup law, 42 U.S.C. Sec. 9601(14);
(d) Petroleum or petroleum products; and
(e) Any substance or category of substances, including solid waste decomposition products, determined by the director by rule to present a threat to human health or the environment if released into the environment.

(g) Oil and hazardous materials spill prevention, preparedness, training, and response activities;

(h) Water and environmental health protection and monitoring programs;

(j) A public participation program;

(m) State agriculture and health programs for the safe use, reduction, recycling, or disposal of pesticides;

(p) Air quality programs and actions for reducing public exposure to toxic air pollution;

…

Based on this statutory background on the state toxics account, we recommend allocations from the funds provided may be used for activities at either conservation districts or the Conservation Commission including but not limited to:

1. Technical assistance to landowners and producers for planning, management and education relating to waste management, water protection, air quality, and pesticide use;

2. Outreach and education promoting public participation in activities that will plan for, manage, reduce, and eliminate solid and/or hazardous wastes, and activities to protect water quality;

3. Monitoring programs and activities for water quality and environmental health;

4. Oil and hazardous materials spill prevention, preparedness, training, and response activities;

Also, due to the political nature of the discussions on the general use of state toxics account funds we also recommend allocations from these funds require, where appropriate, measures and reportables describing and/or demonstrating improvements in natural resource conditions.

The Legislative Supplemental Budget Request will be provided at the Business Meeting on Thursday, September 19.

Whatcom Conservation District

6975 Hannegan Road, Lynden, WA 98264 Phone: (360) 354-2035 x 3 Fax: (360) 354-4678
e-mail: wcd@whatcomcd.org

September 2, 2013

Via Email
Commissioners
Washington State Conservation Commission
Olympia, WA

Re: Allocation of Discretionary Funds to Provide Technical Assistance to Livestock Operations

Honorable Commissioners:

The Whatcom Conservation District writes to urge you to allocate funds from the toxics account to conservation districts whose livestock owners are under heightened regulatory pressure to protect surface and ground water from nutrients, pathogens and sediment. Prominent among these are Yakima, Skagit and Whatcom Conservation Districts. Their programs of technical assistance must be funded at a level commensurate with the challenges they face or the conservation planning paradigm will cease to serve as an effective solution to natural resource challenges.

Whatcom, for example, is home to over a quarter of the Puget Sound's commercial livestock (dairy, dairy replacement and beef cattle). There is also over a thousand other livestock owners who are now be under regulatory scrutiny. Within the last few months, the Department of Ecology has fielded two new inspectors. The Department of Agriculture as a single inspector whose sole task it to inspect dairies. However, there is talk of putting a second inspector in the field because of the sheer number of nutrient management records that must be reviewed due to the recent passage of an administrative code. Like Skagit, Whatcom is subject to a Governor's initiative to protect and reopen closed shellfish harvest areas.

Critics have asked in the past, and are likely to question again, "Why should Whatcom CD continue to receive so much to run such a significant program of technical assistance? Certainly all the potential sources of pollution from dairies have been addressed by now. Further, all the producers must surely know what to do."

The short answer is that there is as great a need for technical assistance today as there was when the dairy nutrient management act was passed in 1998. This is because of the dynamic nature of an industry that has contracted and concentrated from 270 dairies in 2007 only 110 presently. At the same time herd size has increased markedly. With an average herd size of 360 cows these operations produce as much waste as a town with a population of 6,840 people. As facilities and land base have consolidated the operations also became ever more complex and difficult to manage. Operations are

Board of Supervisors: Joseph Heller Terry Lenssen Larry Davis Larry Helm Richard Yoder

not built new from scratch but cobbled together with dated, aging infrastructure. This notwithstanding, Whatcom County's dairy industry is 2nd out of 34 counties in the state and 29th out of 2,493 dairy counties in the U.S. (top 6%). The Farm Gate or market value is about $190 million. The other cattle and calves add another $24 million. The jobs created and maintained by this industry and the taxes it pays into the State's coffers are significant and important to our State's economy.

Another basis for the Commission to continue to allocating funds to districts with dairy nutrient management programs can be found in State Statute. The Dairy Nutrient Management Act (Chapter 90.64 et seq.) codified a system of technical assistance to dairy producers. Among other things districts have an affirmative duty to "provide technical assistance to dairy producers in developing and implementing a dairy nutrient management plan; and review, approve, and certify dairy nutrient management plans that meet the minimum standards". (Chapter 90.64.070(1)(d) & (e)). Similarly, it is the duty of the Conservation Commission to "provide assistance as may be appropriate to the conservation districts in the discharge of their responsibilities as management agencies in dairy nutrient management program implementation". (Chapter 90.64.080(1)(a)) The Commission has significant discretionary funds within its control. We urge you to allocate funding dairy districts commensurate with the magnitude of the need. This is critical if the conservation planning paradigm is to continue to be effective and relevant.

Finally it should be noted that last biennium a promise was made by Whatcom to leverage the technical assistance funds into cost-share for BMP implementation. Enclosed please find a revised fact sheet that demonstrates how we have fulfilled that promise. We have also captured funding from several other sources. In addition to putting more practices on the ground we have elevated the abilities of producers to better manage their operations and conservation districts to provide technical assistance with greater efficiency and effectiveness through new tools. We encourage you to follow the internet links there to gain a greater appreciation for the depth and breadth of the technical assistance to producers and other conservation districts.

We expect that soon your staff will be offering some ideas as to the possible use of the toxic funds. We are hopeful that prominent among these will be funds to give districts in the crosshairs of regulatory action capacity funds commensurate with the challenges. Adequately funded and prosecuted programs to successfully address livestock impacts can only inure to the benefit of all districts in the next legislative session.

Thank you for your kind consideration of this request. We look forward to perhaps talking about this in more detail at the next Commission Worksession in Yakima.

Sincerely yours,

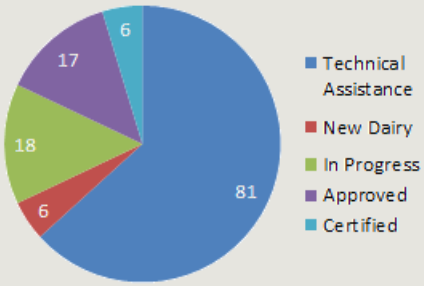
George J. Boggs, JD
Exec. Director

Enclosure

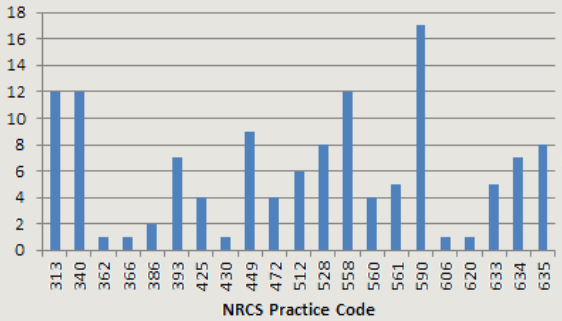
Shellfish Harvest Area
Water Quality Protection Project
FY 2011-2013

Whatcom Conservation District (WCD) Commercial Livestock Program

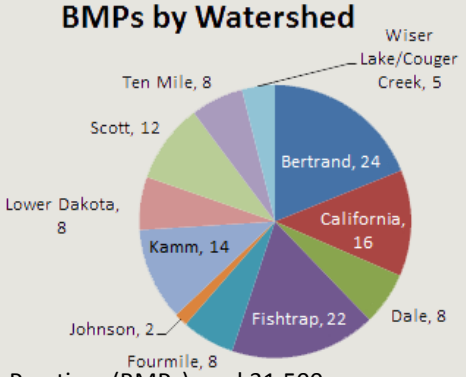
Number of Producers Assisted



Planned Livestock BMPs



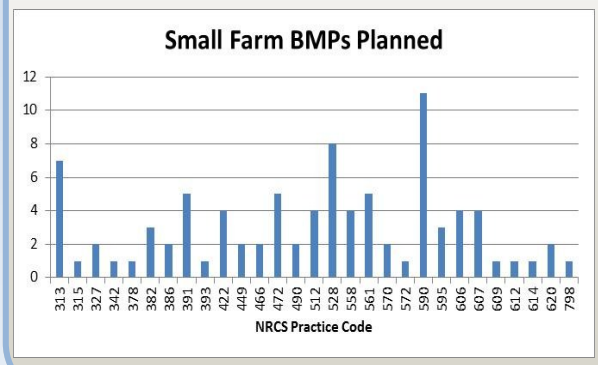
BMPs by Watershed



7,300 acres protected and improved through the implementation of Best Management Practices (BMPs), and 31,500 additional acres have received technical assistance (TA) or have plans in progress.

WCD Non-Commercial/Small Acreage Livestock Program

- 19 landowners assisted with a complete farm plan; 1400 acres
- Many more landowners assisted in the office and via phone.



- Cost-share funding through EPA Birch Bay Project: $555 native plants installed, $200 septic tank inspections, $12,146 for livestock BMP installation and $16,500 landowner match
- Additional TA funding through WSCC & NRCS

Code	NRCS Practice
313	Waste Management System
315	Herbaceous Weed Control
327	Conservation Cover
340	Cover Crop
342	Critical Area Planting
362	Diversion
366	Anaerobic Digester
378	Pond
382	Fence
386	Field Border
391	Riparian Forest Buffer
393	Filter Strip
422	Hedgerow Planting
425	Waste Storage Pond
430	Irrigation Pipeline
449	Irrigation Water Management
466	Land Smoothing
472	Access Control
490	Tree/Shrub Site Preparation
512	Forage and Biomass Planting
528	Prescribed Grazing
558	Roof Runoff Structure
560	Access Road
561	Heavy Use Area Protection
570	Stormwater Runoff Control
572	Spoil Spreading
590	Nutrient Management
595	Integrated Pest Management
606	Subsurface Drain
607	Surface Drainage, Field Ditch
609	Surface Roughening
612	Tree/Schub Establishment
614	Watering Facility
620	Underground Outlet
633	Waste Utilization
634	Waste Transfer
635	Vegetated Treatment Area
798	Seasonal High Tunnel System for Crops

Federal and State Cost-share BMPs Installed

- **Environmental Quality Incentive Program (EQIP)**- Federal voluntary program provides financial assistance to agricultural producers to help implement conservation practices to meet environmental resource concerns.

	Landowners		Obligated	Installed Practices		
	Applied	Approved	Funds	Payments	BMPs	Acres
EQIP	111	39	$4,541,865	$590,978	140	3751
State	14	1	$47,360	$47,360	2	1,365

*Unmet Need: 85 Landowners

Whatcom CONSERVATION DISTRICT

Whatcom Conservation District

Leveraging Funds for Livestock Nutrient Management

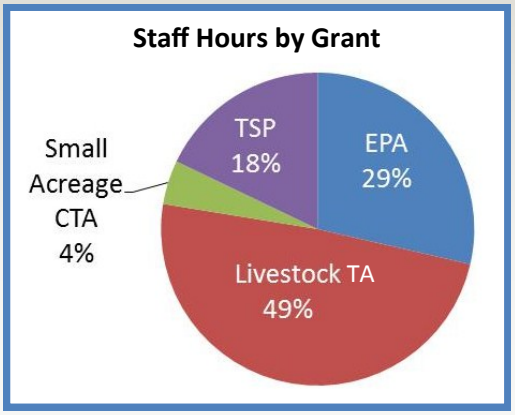
Whatcom Conservation District Livestock Program

http://whatcomcd.org

- Offer technical assistance to farmers; both commercial and small acreage thru livestock and small acreage grants and technical service provider (TSP) funding
- Work with producers to install conservation practices

People Served/ Resources Protected FY 2011-2013

- 150+ Landowners/managers assisted
- 40,200 Acres protected, improved or enhanced
- 140 Federally funded practices installed
- 2 State funded practices installed
- 54 Conservation Plans completed or updated



- Watershed specific farm planning to benefit shellfish harvest areas and county wide research on Application Risk Management (ARM)
- Working with Washington Association of Conservation Districts to develop a dairy planner certification program to ensure credibility and acknowledge staff credentials
- Partnering with Skagit, Snohomish, and King Conservation Districts to revamp the planning process, increase planning efficiency and bring technology to the planning process

Conservation Plan Elements

- Farm Inventory– A comprehensive farm analysis to identify and fix issues
- Nutrient Balance– Help producers properly manage nutrients in an agronomic way
- Manure Application Risk Management Tools- Manure Advisory, Manure Application Setbacks
- Online Content– Moving to online plan content for transparency and uniform updates

Funding Sources & Grants

- WA State Conservation Commission (WSCC)- Livestock Technical Assistance and Implementation
- WSCC and Natural Resources Conservation Service– Small Farm Acreage Conservation Technical Assistance (CTA) and TSP
- Environmental Protection Agency (EPA)– ARM and Birch Bay Project
- Oregon Dept. of Ag.– Manure Spreading Advisory

Helping Producers Protect Water Quality through Education

- **Dairy Speaker Series**– A free monthly meeting for producers that brings in university and industry experts to talk about production, management, environment, and other topics of interest. (http://www.whatcomcd.org/dairy-speaker-series Avg. 50 hits/month)
- **Manure Spreading Advisory**– A real time map that shows the three day forecast. (http://www.whatcomcd.org/manure-spreading-advisory Avg. 140 hits/month)
- **Application Risk Management (ARM)**– A program that gives farmers a spatial (field level) and temporal (seasonal) analysis of risk association with manure application to specific farm fields as well as guidance to mitigate the risk of pollution to surface and groundwater.
- **Publications and Links—** Online webpage of references that is continually updated with new material as it becomes available (example topics include: Digesters, Feed Management, Testing, Nutrient Application, Regulations, etc.)

Dairy Speaker Series– Producers keeping abreast of evolving science

Whatcom CONSERVATION DISTRICT

TAB 7

Washington State
Conservation Commission

July 30, 2013

TO: Conservation District Managers and Supervisors

FROM: Ray Ledgerwood

SUBJECT: District Good Governance Policy, Procedure, and Checklist

Action Requested:

1. Request for your review of recommended Good Governance policy, procedure and checklist revisions and provide feedback (agree, kudos, recommendations) to Ray Ledgerwood at ray.ledgerwood@scc.wa.gov by August 30, 2013.
2. The district response summary and final recommendations will be brought to the September Commission meeting for action.

Materials:

1. Revised Good Governance Policy and Procedure (revisions highlighted)
2. Revised Good Governance Checklist (revisions highlighted)

Description:

WSCC Staff in completing the analysis of Conservation District Good Governance status found suggested revisions to the policy, procedure, and checklist that would improve the Good Governance procedure. As part of this activity, it was determined a more complete analysis can be brought to the Commission at a mid-June meeting when annual reports, long range plan updates, and financial reports from Conservation Districts will be filed by early June each year.

The revisions to policy and procedure will formalize the analysis being conducted in June of each fiscal year with a final report at July Commission meeting. A January district self-analysis, a May interim report are also revisions to the procedure to allow for work to be done with districts in advance of the final report to the Commission. The Good Governance Checklist also was updated to reflect revisions to include an interim rating for work being done by a district to correct an issue(s) and to add the partnering element being piloted last year.

These recommendations were brought forward to the July Commission meeting for information, with a recommended action to send the revisions to conservation districts for feedback. The revised policy, procedure and checklist with a district feedback report will be brought to the September meeting for action.

Staff Contact: Ray Ledgerwood, email ray.ledgerwood@scc.wa.gov and phone 208.301.4728.

Washington State Conservation Commission

Good Governance Policy for Conservation Districts

Proposed July 2013

The Washington State Conservation Commission assists and guides local conservation districts in the implementation of natural resource conservation programs on private lands across the state. To accomplish this, the Commission has established guidelines and suitable controls to govern the conservation districts' use of state funds, property, and services (RCW. 89.08.070). In 2009, after reviewing its statutory duties and powers, the Commission created a set of performance standards to determine "Districts in Good Standing." These performance standards have served as guidelines for districts to satisfy Commission accountability requirements. In 2012, in order to improve this evaluation process, the Commission considered comments from districts and from its staff, as well as statewide outcomes from applying the new standards. As a result of these considerations, the Commission has adopted the current Good Governance Policy.

The Commission will assist and guide local districts in carrying out programs for resource conservation by:

(1) Administering fair and transparent performance standards;
(2) Providing regular feedback to improve district performance;
(3) Enhancing public confidence in elected and appointed supervisors as well as in district programs and services;
(4) Ensuring that assistance is available to help districts achieve annual and long-range goals in an effective, efficient, economic, and ethical manner;
(5) Overseeing impeccable management and stewardship of public funds;
(6) Assisting districts to engage the public in identifying and measuring desired outcomes; and
(7) Allocating resources to districts in accordance with demonstrated conservation needs and past performance.

Washington State Conservation Commission
DRAFT Good Governance Process for Conservation Districts
Proposed July 2013

The conservation district good governance process is the annual process the Conservation Commission (WSCC) and Commission staff uses to evaluate conservation district operations and effectiveness. The process also describes how the Commission will annually improve the evaluation of district performance. Using the Good Governance Checklist approved by the Commission, the WSCC District Operations Manager coordinates the evaluation of conservation districts. When significant changes are made to the Checklist, a one-year period will be given for districts to adapt to those changes. Assistance with the Good Governance process is available through the Commission Regional Manager. Upon completion of the Checklist by Commission staff, the WACD Executive Director will be informed of those results. Here is the process and timeline:

January:

- Send Good Governance checklist to Districts to be utilized in an optional self-evaluation process in consultation with Regional Manager

March 1 – April 15:

Using the Good Governance Checklist approved by the Commission in July of the previous year, and after consulting with other Commission staff, each WSCC Regional Manager completes his or her Good Governance Checklist for districts in their region for the prior year. Upon completion of the Checklist, the Washington Association of Conservation District (WACD) Executive Director will be informed of those results. The following apply to the above-described process:

- The WSCC Financial Manager coordinates evaluations of district performance on financial issues.
- The WSCC Election Officer evaluates district performance on district elections. *Note: compliance with WAC 135-110 (Commission election rules) could require that this evaluation be on-going until the first Thursday in May.*
- For issues related to audits and auditing, the evaluation will be made jointly between the Regional Manager, Financial Manager, and the State Auditor liaison.
- For all other issues, unless otherwise designated by the District Operations Manager, the Regional Manager will evaluate.
- Each Regional Manager will ensure the Checklist is completed for each of their districts and placed in a central electronic storage area.
- Each Regional Manager will contact the board chair via telephone and email, informing them about the district's preliminary good governance evaluation.
- Each Regional Manager, in consultation with applicable Commission staff, will immediately begin working with districts to address issues identified on the Good Governance Checklist.

April 15 – First Thursday in May:

- Each Regional Manager, in consultation with applicable Commission staff, continues working with districts to address issues identified on the Good Governance Checklist. Issues addressed and still outstanding prior to the first Thursday in May will be reflected in a written interim report to the Commission.
- Commission District Operations Manager reviews the Good Governance evaluations and begins drafting an interim written report to the Commission.
- The Commission Operations Manager will, in writing, inform each district of what their Good Governance rating will be.

First Thursday in May – May Commission Meeting:

- The WSCC District Operations Manager will provide a written interim Good Governance report to the Commission and Commission staff.
- Prior to the Commission meeting, each of the regionally-elected WACD Commission members will discuss the results of the evaluations with the applicable Regional Manager prior to the regular May Commission meeting.

May WSCC Meeting:

- The WSCC District Operations Manager will provide a written interim Good Governance report to the Commission and Commission staff.

May – July:

- Regional Managers, in consultation with Commission staff, will work with district supervisors and staff to create and implement an action plan to address issues that were identified in the May interim report to the Commission..

July WSCC Meeting:

- Commission receives final Good Governance recommendations from staff
- The Commission approves the Good Governance Checklist that will be used to evaluate district activities for the next fiscal year.
- The Commission reviews/takes action on the recommendation from Commission Staff.
- The Commission decides if financial allocations will be affected. The process/financial significance related to each Good Governance tier rating is:
    - **Tier 1:** District receives full allocation.
    - **Tiers 2, 3 & 4:**
        - Regional Managers, in consultation with Commission staff, will work with district supervisors and staff to create an action plan to address issues.
        - After the Commission designates the initial tier status of the district in May, the district must, by the July or September Commission meeting, develop and receive board approval of an action plan.
        - Commission staff will evaluate the district's ongoing progress on the action plan, and make a recommendation to the Commission on a district's progress at each subsequent Commission meeting until issues are addressed.

- If the Commission determines that the district has complied with all aspects of the action plan, the Commission may take action to move the district to Tier 1 status.
- If the Commission doesn't approve the action plan or, in some way, take action on it, the Commission, at its discretion, may take the following actions:
  - **Tier 2:** The district will remain in Tier 2 status and may receive their Category 1 allocation and 90 percent of their Category 2 allocation until the Commission removes them from Tier 2 status; or
  - **Tier 3:** The district will remain in Tier 3 status and may receive their Category 1 allocation and 75 percent of their Category 2 allocation until the Commission removes them from Tier 3 status; or
  - **Tier 4:** The district will remain in Tier 4 status and may receive 50 percent of Category 1 allocation and 50 percent of their Category 2 allocation until the Commission removes them from Tier 4 status. A Supervisor (preferably the Chair) must attend each Commission meeting (after adoption of the action plan) to present their action plan and report on its implementation at each Commission meeting until the Commission takes action to remove that district from Tier 4 status, unless otherwise excused by a Commission motion. The supervisor may ask district staff to attend to help address elements of the action plan.
- Further allocations are dependent on the continued success of the implementation of the action plan, and further funding allocations releases will be at the discretion of the Commission.

- By the 4th Thursday in July, all districts will be:
  - Notified in writing of their Tier status and, if necessary, the process/actions needed to address issues identified in the Good Governance Checklist.
  - Sent the Good Governance Checklist on which they will be evaluated for activities occurring in the next fiscal year.
- Each district, through the WSCC Master Application, will agree, as a condition of receiving Commission funds in the next fiscal year, to operate according to the newly approved Good Governance Checklist.

August 1 – November 1:

- Commission Regional Manager, in consultation with applicable Commission staff, will continue working with districts to create an action plan to address the issues identified by the Commission.
- Commission Regional Managers will report back to WSCC District Operations Manager on the progress of districts in addressing issues.

September (and subsequent) Commission Meeting(s):

The Commission:

- Receives a report from WSCC District Operations Manager on status of all districts not in Tier 1;
- Reviews, and take action on board-approved action plans;
- Following the approval and implementation of action plans, the Commission may take further action that could affect a district's financial allocation;

- If the district's Good Governance designation is changed or any other Good Governance action is made by the Commission, the WSCC District Operations Manager will notify the district in writing of that action.
- ***If a Tier 4 conservation district has not shown sufficient progress in implementing its action plan by the November/December Commission meeting, the Commission may revoke the remainder of that district's allocation.***
- ***Reallocation of revoked funds will be based on criteria set by the Commission.***

NOTE: Outside the above described process, Commission staff may (by telephone and by email) inform a board chair and district manager of an instance in which they are not in compliance with the Good Governance process at any point during the year. If that occurs, the district will, with the assistance of their Regional Manager, develop and approve an action plan to resolve the issue as soon as possible. If the district does not resolve the issue within 6 months, Commission Staff will revise the good governance evaluation for that district and officially inform the Commission.

Process and Timeline for Annual Review & Improvement and Continuous Improvement of the Conservation District Good Governance Process

Proposed July 2013

Beginning in the fourth quarter of each year the Commission Good Governance Process will be evaluated and improved. Timeline:

WACD Area Meetings – January Commission Meeting: The WSCC District Operations Manager surveys Commission members, conservation districts, and Commission staff with respect to the Good Governance Process to determine if improvement can be made. The survey process may include informational presentations/discussions at the WACD annual meeting and Conservation Commission meeting.

January Commission Meeting – March Commission Meeting: WSCC District Operations Manager develops and distributes a DRAFT Good Governance Checklist for comment.

March Commission Meeting – May Commission Meeting: Based on comments received, the WSCC District Operations Manager sends a final DRAFT Good Governance Checklist, along with a detailed process/timeline description, to Commission Members for their review and action at the May Commission meeting.

September 2013 Commission Meeting
District Operations Staff Report

Conservation Project Assistance

- Nutrient Tracking Tool training which the South Central RC&D & a Texas University are working together to develop for use in the Yakima Valley (Brewer)
- Monthly webinars of the NACD Urban & Community policy group - subject of rain gardens and on LID in which Snohomish CD's Stacy Aleksich was a presenter
- Coordinated Resource Management Task Force participation and facilitation on logistics, invitation, invitees for the October 2 & 3 CRM Executive Committee Meeting & Tour (Brewer & Ledgerwood)
- Washington Rangeland Committee Meeting participation & follow-up (Brewer)
- Completed work with South Yakima and Thurston CDs on reimbursement from WSU Energy and WSCC for Dairy Energy Assessments done under a pilot project
- Shellfish districts meeting to discuss ideas on being effective with the appropriation for shellfish growing areas (Trefry)
- NRCS State Technical Advisory Committee participation and meetings on nutrient management standard (Brewer & Smith)
- Washington Envirothon Committee participation (Ogden)
- Net meeting with Peter Bautista, NRCS Area Conservationists, Regional Managers, and Financial Staff on District Task Orders under the NRCS/WSCC Contribution Agreement
- Pollution Identification and Correction (PIC) process led by the Clallam CD (Trefry)
- Work with North Yakima CD on conservation easement language (Eller)
- Training on "Grazing Management on Riparian Areas" presented by some highly experienced, trained, and extremely knowledgeable professional range conservationists from various locations throughout the western United States (Brewer)
- Conservation Cost Share Implementation monitoring with Asotin, and Skagit CDs
- Yakima River Basin Water Enhancement Project (YRBWEP) Workgroup meeting (Eller)
- Conservation Incentives Workshop cosponsored by the Commission and American Farmland Trust
- Implementation monitoring with Asotin and Underwood CDs (all)
- Worked NRCS leaders on proposed state-level TSP task orders on buffer program analysis, livestock & water quality technical assistance and Voluntary Stewardship Program

Looking Ahead

- 'More' Cooperative Working Agreement Signings
- Program Priorities & CPDS Data Review
- Supervisor & Employee Training
- Sharing of Examples, Templates, Information
- NRCS Field Office Leases
- Follow-up to Recommendations from Area Meetings
- District Operations Issues Resolution

District Operations Assistance

- Continued working with NRCS leaders on TECHREG eligibility, Cooperative Working Agreements, field office leases with 23 conservation districts
- Researching District's payment of one year rent to NRCS if choosing this option to reimburse NRCS for office space (Ogden)
- Good Governance evaluation, policy and procedure recommendations completed for July Commission meeting; forty-five districts in Tier 1 status; district feedback requested on revised policy, procedure and checklist
- Monthly Quick Notes developed by Trefry and distributed by each Regional Manager
- New Supervisor & New Employee Orientation in Whitman, South Douglas, Clallam, Lewis, and Pomeroy CDs
- North Central Managers networking meeting (Eller)
- Public Hearing participation in San Juan County Commissioners who finally passed a per acre charge to go with their per parcel assessment (Trefry)

- State Auditor's exit conference – San Juan, Whitman, Pine Creek
- FY13 District Reportables assistance and13-15 District budget requests assistance including developed and distributed a FAQ summary of questions and responses on FY14 grants, allocations
- Met with the SAO (State Auditor's Office) liaison and received the financial records from all districts; and worked on the audit schedule for the next two years (Ogden)
- Participated in a webinar on the CPDS system (all)
- Quarterly meeting of the SW WA Engineering cluster

District Operations Assistance – Spokane, Grant County, Asotin, Adams, Lincoln, Stevens, Ferry, Pierce, Snohomish, Skagit, Whatcom, Whidbey Island, Jefferson County, Thurston, Whitman, Palouse, Foster Creek, Kittitas, Pend Oreille, Walla Walla, Pomeroy, Franklin, Stevens, San Juan Islands, Mason, Clallam, King, Kitsap, Pine Creek, and Palouse Rock Lake

Topics
Long range planning, direct seed drill purchase & rental, providing services in non-competitive way, Ecology low interest loan program through district for failing septic systems, urban forestry, Local Government Investment Pool, personnel management, field office leasing with NRCS, retirement systems, workload, electronic payroll, inter-local agreement implementation, category 3 projects & funding questions, ADA requirements for office space, comparison of lease or ownership of vehicles cost share documentation, resignation of the district manager, farm plan disclosure, monitored implementation of a practices from the CPDS, Supervisor recruitment & replacement, end of year financial reporting and new FY issues, complaint issues and accounting issues assistance with budget questions, TSP task orders, cost share resolution, consolidation policy by WACD, year-end grant expenditures. participation in the State Auditors exit audits, assistance with budget questions, TSP task orders, workload on part-time employee, consolidation policy by WACD, long range planning, appointed supervisor position, election requirements and timeline for conducting a new election, project proposals and grant requirements questions, records retention.

District Capacity Building

- Setting up a working site for district operations files, example templates, materials, training materials and references for easy access for use to answer districts questions and needs
- Developed draft session design and facilitated the August 2021 meeting on funding options for conservation district program delivery; FY15-17 budget request and allocation concepts and potential FY15 Supplemental budget request, including contact with other states on funding successes. Completed work on the comparison of 2021 strategic areas to WSCC strategic plan
- Work by Regional Managers, Lori, and Financial staff on the WSCC Area Award Nominations
- Prepared for and facilitated the first meeting of the Path Forward process' Communication, Partnership Building, and Public Outreach group (Trefry)
- Worked with Laura on District Annual Reporting recommended improvements
- Labor and Employment Law seminar in Seattle Topics covered at the CLE included disability law, non-competition, wages and hours, reasonable accommodation, discrimination, marijuana and I-502, insurance, ethics, FMLA, and I-9 compliance. (Eller)
- Completed heat map of schedule 22 from the State Auditor's Office (Ogden)
- District Operations Brief on Districts Legislative Relations and Reporting Activities distributed to Districts in early August.
- District Operations Brief research on prevailing wage with MRCS and L&I
- District Operations Brief research on document to assist districts in creating a system of rates and charges.
- Communications Task Force coordination & facilitation (Trefry)
- Continued work with DAPH staff and some district folks on Cultural Resource guidance options (Brewer)
- District Technical Employee work group assistance, including NMP & CNMP training for district employees from NRCS (Brewer & Ledgerwood)
- NACD Urban and Community Conservation resource policy group (Trefry)
- Puget Sound Conservation District Caucus participation and facilitation assistance (Trefry)
- Supervisor training & leadership development program with WACD (Ledgerwood)

Supervisor Elections & Appointments

- Updating the Elections & Appointments Procedures internal timeline and task assignments, revise the election manual, forms, FAQ's and other materials in preparation for presenting the changes for adoption at the July Commission meeting. (Eller)
- Set up the election webinar prepared presentation for the Election webinar on September 20th. (Eller)
- Bill Eller & Lori Gonzales coordinated statewide supervisor elections and appointment process with Whitman, and Pine Creek

Commission Operations

- Represented the Commission at a meeting of staff preparing for the next 5-Director meeting on Ag and Water Quality (Trefry)
- Set up response summary for 2021 action plan feedback from districts, membership on working groups.
- Developing the Area Meetings Supervisor Information Packet.
- Interagency Emergency Management – participation in work groups (Eller)
- Public records requests processing – very time consuming (Eller & all)
- North Yakima CD – Commission Tour, Interaction dinner
- WSCC RM Meeting on 7.31.13. Topics covered included; workload & priorities, area awards, supervisor orientation and training, district annual planning, public records requests, district operations briefs, district project priorities, FY 13 and FY14 documents and grants, Pathway to the Future actions and meetings.

District Communication Exchange with Commission

- Contacts with district chairs, managers employees, by telephone, personal visits and District Board Meetings – Spokane, Mason, Clallam, Kitsap, Grays Harbor, Kittitas County, South Yakima, Adams, Asotin, Stevens, Clark, Okanogan, Pierce, Skagit, Snohomish, San Juan, Palouse Rock Lake, Thurston, Lewis, Benton, Walla Walla, South Douglas, Grant County, Foster Creek, Palouse, Pine Creek, Cowlitz, Lincoln, Columbia

Partnering

- Provided facilitation training for 24 WDFW Area Field Managers and Olympia staff on 7.24.13 and 7.25.13 (Ledgerwood)
- Washington Conservation Society strategic planning facilitation and participation (Ledgerwood)

TAB 8

Verbal discussion on the nominating committee on Thursday, September 19.

Washington State
Conservation Commission

September 19, 2013

TO: Conservation Commission Members
Mark Clark, Executive Director

FROM: Ray Ledgerwood, District Operations Manager

SUBJECT: Commission Meeting Locations for 2014

Summary: The Regional Managers, in consultation with other Commission staff and the below mentioned conservation districts, have reviewed the Conservation Commission meeting location history and from that discussion have selected five locations for 2014 for Commission consideration.

Action Requested: Staff is requesting that Commissioners approve the 2014 Conservation Commission meeting locations. This will allow adequate time for staff to work on logistics for each of those meetings.

Staff Contact: Ray Ledgerwood, District Operations Manager

Description: The Regional Managers based upon the historical data as well as current issues facing districts, have selected the following locations for the 2014 Conservation Commission meetings.

Month	Hosting District	Location	Regional Manager
January (15 & 16)	King	Renton	Stu Trefry
March (19 & 20)	Columbia/Pomeroy	Dayton	Larry Brewer
May (19, 21 & 22)	Wahkiakum & Cowlitz	Longview	Butch Ogden
July (16 & 17)	Okanogan	Okanogan	Bill Eller
September (17 & 18)	Whatcom	Bellingham	Stu Trefry
Annual Meeting December (18)	Kittitas/Cle Elum	Cle Elum	Bill Eller