



## **FY2014 (7/1/13 – 6/30/14) Annual Work Plan SNOHOMISH Conservation District**

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### **Mission of the SNOHOMISH Conservation District**

- Snohomish Conservation District's mission is to work cooperatively with others to promote and encourage conservation and responsible use of natural resources.

### **Natural Resource Priorities**

- To assist landowners and land managers (regardless of parcel size) in the consistent implementation of management practices that address:
  - Water quality and quantity resource concerns
  - Soil health resource concerns (e.g., compaction and infiltration)
  - Maintenance and restoration of natural habitats
- To partner with a diverse set of landowners/managers, tribes, groups, and agencies that value the complexity of our heritage and natural resources, and that strive to work together to address common goals and desired outcomes
- To educate the public in the importance of a local and domestic food supply that is safe, and the importance of maintaining health and productive natural resources
- To support an agricultural industry that is profitable and viable, and is a good steward of the natural resources that it controls
- To recognize comprehensive natural resource management plans as important tools to address the complex resource management issues faced throughout the District

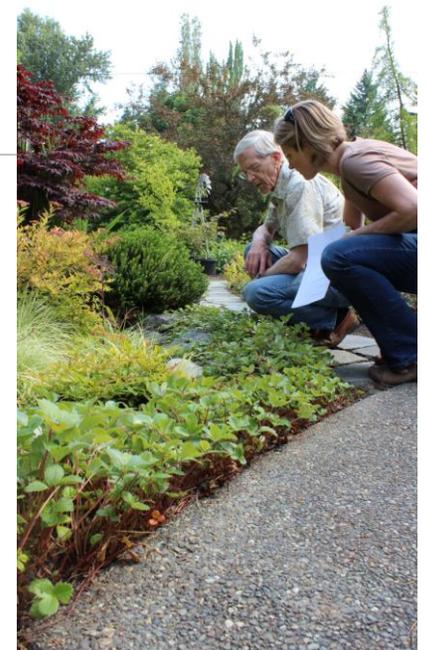
### **Program Areas:**

#### **Natural Resource Programs**

- Farm Planning, Sustainable Agriculture, and Rural Resource Management
- Community Conservation (residential/urban conservation)
- Habitat Conservation

#### **District Programs**

- Outreach and Education
- District Operations





## FY2014 (7/1/13 – 6/30/14) Annual Work Plan SNOHOMISH Conservation District

**Natural Resource Priority Program Area:** Farm Planning, Sustainable Agriculture, and Rural Resource Management

**Goal(s):**

- Support efforts to reduce the amount of farmland being converted to other uses in Snohomish County and on Camano Island.
- Help agricultural producers to be viable in Snohomish County and on Camano Island.
- Educate urban, suburban and rural residents (including youth) in Snohomish County and on Camano Island on the importance of local agriculture, and the value of farmland preservation.



**Natural Resource Measurable Result Objective:**

- Reduce nutrient and pathogen inputs in water bodies and support the implementation of TMDL plans

**Programmatic Measurable Result Objective:**

- Work with, provide technical assistance to, develop farm plans for, and follow-up with 400 landowners and implement 400 BMPs

**Funding Source(s):**

- Dept. of Ecology, Assessment, Stillaguamish Clean Water District, Conservation Commission, National Fish and Wildlife Foundation, NOAA



Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
Use watershed inventories and statistics to characterize the demographics within each watershed. Set watershed priorities.	September 2014	Lead Farm Planner	125	\$53,000	
Work with landowners understand the value of proper pasture management and support landowner actions that establish/maintain healthy and productive pasture land	June 2014	Lead Farm Planner	61	\$26,000	
Support opportunities for landowners to actively pursue recycling and re-use options to protect water quality and to reduce the impact on the overall environment	October 2013	Lead Farm Planner	12	\$5,000	

Work with livestock rescue organizations to develop educational packets for new livestock owners	March 2014	Lead Farm Planner	17	\$7,000	
Follow up with 50 percent of the cooperators from the FY2013 soil tests to ensure natural resource management recommendations are being implemented	June 2014	Lead Farm Planner	63	\$31,000	\$3,600 Project Costs
Develop a sustainable system to follow-up with all SCD cooperators and track BMP implementation	January 2014	Lead Farm Planner	99	\$42,000	
Provide farm planning or technical assistance in natural resource management and Best Management Practice (BMP) implementation on commercial and non-commercial farms	June 2014	Lead Farm Planner	550	\$280,000	\$40,000 Project Costs
Work with other Puget Sound conservation districts to explore, develop, and implement effective and efficient multi-county projects	June 2014	Lead Farm Planner	50	\$21,000	
Work with the County and stakeholders on streamlining the Critical Areas Ordinance process as it relates to farm planning	June 2014	Lead Farm Planner	158	\$67,000	
Evaluate program effectiveness and develop work plans that are consistent with 5-Year Plan and input from the Citizen Advisory Committee.	June 2014	Lead Farm Planner	12	\$5,000	



## FY2014 (7/1/13 – 6/30/14) Annual Work Plan SNOHOMISH Conservation District

**Natural Resource Priority Program Area:** Community Conservation  
(residential/urban conservation)

**Goal(s):**

- Provide technical services to urban and suburban landowners.
- Support cities in natural resource conservation efforts and in the implementation of their National Pollution Discharge Elimination System (NPDES) permits.
- Develop partnerships with private organizations and public entities to meet the needs of residents and to support a viable agricultural community.



**Natural Resource Measurable Result Objective:**

- Stormwater will be controlled through the implementation of stormwater control structures

**Programmatic Measurable Result Objective:**

- 150 landowners will be assisted and 50 practices will be implemented

**Funding Source(s):**

- Assessment, Department of Ecology, Conservation Commission, Stillaguamish Clean Water District, Interlocal agreements with cities

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
Provide informational and technical workshops and tours for low impact development (LID). Serve as a liaison between Camano Island residents and information from partners such as the Puget Sound Partnership. Integrate Backyard Habitat Conservation program into LID programs, including workshops and the creation of a volunteer network. Promote program to school children and the general public. Support local events with staff attendance, displays, presentations, and publications. Provide programs to civic organizations to promote understanding of stormwater issues, soil health, urban farming, urban forestry, LID or other solutions.	June 2014	Community Conservation Program Mgr	17	\$7,000	
Partner with local jurisdictions and utilities to plan and					

<p>implement outreach activities to promote resource conservation, and implementation of residential BMPs. Resource concerns and subject areas include: LID, stormwater facility and Native Growth Protection Areas (NGPA) maintenance, natural yard care, backyard wildlife habitat, septic system maintenance, water and energy conservation, shoreline living, and others.</p> <p>FY2014 partners include: City of Everett, City of Lake Stevens, City of Bothell, City of Mukilteo, City of Mill Creek, DOE, and Snohomish County.</p>	June 2014	Community Conservation Program Mgr	132	\$56,000	
<p>Plan and implement at least 2 demonstration projects representing practices landowners can replicate to help preserve and protect natural resources.</p>	June 2014	Community Conservation Program Mgr	24	\$10,000	
<p>Provide technical and financial assistance to cities and to urban residents. Activities may include: urban forestry, public outreach/education, habitat restoration, water collection and storage options (stormwater management), water quality and engineering services, natural resource management plans, cost share, and/or activities that address NPDES requirements.</p>	June 2014	Community Conservation Program Mgr	378	\$172,000	\$10,000 Project Costs
<p>Develop and foster partnerships with private organizations and public entities to meet the needs of residents and to support a viable agricultural community and to address natural resource concerns.</p>	June 2014	Community Conservation Program Mgr	47	\$20,000	
<p>Evaluate program effectiveness and develop work plans that are consistent with 5-Year Plan and input from the Citizen Advisory Committee.</p>	June 2014	Community Conservation Program Mgr	14	\$6,000	



# FY2014 (7/1/13 – 6/30/14) Annual Work Plan SNOHOMISH Conservation District



## Natural Resource Priority Program Area: Habitat Conservation

### Goal(s):

- Water temperature reduction, fecal coliform reduction, and improved salmon habitat in target watersheds
- Improve partnerships and increase capacity

### Natural Resource Measurable Result Objective:

- Decrease water temperature as a result of planting (will be realized in the long-term) in Woods Creek and Pilchuck River. Reduction in fecal coliform counts in South Skagit Flats, Church Creek, and French Creek subbasins. Improved in-stream habitat for salmon focusing in Woods Creek, Church Creek, and Tychman Slough and Jim Creek.

### Programmatic Measurable Result Objective:

- 25 acres of riparian forest will be planted, 2000 feet exclusion fencing, 150 site visits

### Funding Source(s):

- CREP, Dept. of Ecology, Assessment, Stillaguamish Clean Water District, Conservation Commission, Plant Sale, National Fish and Wildlife Foundation, NOAA

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
Implement restoration projects in priority basins and along salmon bearing streams. Install 25 acres of riparian planting projects, 2000ft livestock exclusion fencing, 1 mile of hedgerow, and complete two in-stream projects (wood placement or barrier removal).	June 2014	Habitat Specialist	70	\$279,500	\$250,000 Project Costs
Work with Snohomish County SWM and other partners to prioritize restoration efforts using available water quality data, TMDL plans, salmon recovery plans, and SLS packages. Develop Action Plans for target basins that identify project goals and bring together partners to help implement goals.	June 2014	Habitat Specialist	35	\$15,000	

Conduct 150 site visits to landowner regarding natural resource issues. Assist at least 15 landowners to plan, permit and/or implement resource management projects that protect and enhance critical resource management areas such as riparian corridors, stream and wetland habitats and steep slopes and promote the establishment of native vegetation. Manage a cost-share program for implementation including follow-up to evaluate maintenance.	June 2014	Habitat Specialist	423	\$179,000	
Promote the CREP program to landowners, develop and implement at least 10 new plans and to maintain existing plans.	June 2014	Habitat Specialist	118	\$50,000	
Conduct SCD plant sale to provide native plants for the public, schools and other groups and entities.	March 2014	Habitat Specialist	41	\$82,000	\$55,000 Project Costs
Develop and begin implementation of Free Trees program in French Creek and Woods Creek basins. Provide free native trees to private landowners in these watersheds and assist in procurement of resources to provide native plants to landowners in other watersheds.	June 2014	Habitat Specialist	47	\$20,000	
Manage nursery cooperative with Snohomish County to provide native plants for restoration projects.	June 2014	Habitat Specialist	47	\$20,000	
Participate in salmon recovery planning, TMDL development, Puget Sound Partnership, Sustainable Lands Strategy and other natural resource conservation planning efforts. Develop and chair subbasin working groups in priority watersheds.	June 2014	Habitat Specialist	21	\$9,000	
Pursue partnerships and funding opportunities that drive toward net benefits to agriculture and other natural resources. Partner with other Puget Sound conservation districts to efficiently deliver programs.	June 2014	Habitat Specialist	66	\$28,000	
Work with partners to identify the District's role in protection efforts (including environmental markets with both agencies and non-governmental organizations) and promote programs to landowners.	June 2014	Habitat Specialist	26	\$11,000	
Evaluate program effectiveness and develop work plans consistent with 5-Yr Plan and input from the Citizen Adv Comm	June 2014	Habitat Specialist	13	\$5,500	



## FY2014 (7/1/13 – 6/30/14) Annual Work Plan SNOHOMISH Conservation District



**District Program Area:** Outreach and Education

**Goal(s):**

- Increase environmental awareness in target watersheds
- Increase in-class education participation
- Increase the suite of adult education opportunities
- Continue efforts to distribute quarterly newsletter and to enhance website material

**Programmatic Measurable Result Objective:**

- Adult education will be provided through 30 events and will reach 600 people; youth education will achieve 5,000 contact hours

**Funding Source(s):**

- CREP, Dept. of Ecology, Assessment, Stillaguamish Clean Water District, Conservation Commission, Plant Sale, National Fish and Wildlife Foundation, NOAA

<b>Activities for FY2014</b>	<b>Target Dates</b>	<b>Person Responsible</b>	<b>Time(Days) Required</b>	<b>Estimated Funding</b>	<b>Notes</b>
Work with local and regional partners to provide information on natural resource conservation topics specific to Camano Island and the Puget Sound. Provide two (2) workshops and one (1) tour to educate about best management practices relevant to all land classifications; provide assistance to sixty (60) landowners. Build community partnerships in order to effectively bring about highly successful natural resource improvements.	June 2014	Outreach Coordinator	17	\$7,000	
Implement targeted outreach strategies within the Triangle Cove drainage on Camano Island. Conduct 1 public meeting and 3 workshops. Engage 150 landowners through the public meeting, workshops, and other outreach strategies.	June 2014	Outreach Coordinator	47	\$20,000	
Expand the District and Better Ground websites with regularly updated materials including ten (10) fact sheets, six (6) videos, one (1) blog and five (5) new targeted topics.	June 2014	Outreach Coordinator	50	\$27,000	\$5,000 Project Costs

Produce (4) quarterly newsletters and monthly e-newsletters. Distribute to all residents via the website and/or mailings.	June 2014	Outreach Coordinator	49	\$35,000	\$12,000 Project Costs
Prepare and submit at least 20 articles and/or public service announcements about district programs to area newspapers.	June 2014	Outreach Coordinator	28	\$12,000	
<p>Work with local groups and partners.</p> <p>Coordinate with other entities and businesses to leverage available resources to provide programs targeting: water quality, sustainable farming, shellfish, agriculture best management practices, fish and wildlife, permaculture, food production, and natural resource issues. Secure volunteer opportunities (for residents and students) to support/assist with habitat restoration projects.</p> <p>Strengthen and expand the development, collaboration/coordination, and implementation of environmental education opportunities with WSU Extension programs (e.g., 4-H, Master Gardeners, Beach Watchers), the Wildlife Habitat Stewardship programs (Snohomish and Island counties), Snohomish County, Tribes, and other groups.</p> <p>Continue to expand and implement the Better Ground community based marketing campaign.</p> <p>Identify and establish collaborative outreach and engagement relationships with 5 livestock organizations</p>	June 2014	Outreach Coordinator	43	\$18,000	
Partner with municipal stormwater permit holders to develop an outreach program targeting homeowners associations, land use groups, and underserved urban communities. Distribute to at least ten (10) neighborhoods.	June 2014	Outreach Coordinator	47	\$20,000	
Implement a <b>youth education program</b> that addresses a comprehensive scope of resource management activities ~ agriculture, water quality, stormwater, natural habitats, etc. Engage a wide variety of youth via in-class education and extra-curricular activities (e.g., FFA, 4-H, scouts). 5,000 total	June 2014	Outreach Coordinator	87	\$37,000	

contact hours. Support the Envirothon resource management competition.					
<p>Implement an <b>adult education program</b> that uses a wide spectrum of outreach/engagement strategies. Engage “industry groups,” homeowners associations, and other partners (e.g., Cattleman’s Winter School, Focus on Farming, cities). Address resource specific topics such as critical areas, soil health, weed management, water quality, stormwater management, streamside living, low impact development, backyard habitat, etc. Thirty (30) events.</p> <p>Strengthen and expand the development, collaboration/coordination, and implementation of Natural Yard Care education opportunities with WSU Extension and Snohomish County Surface Water Management.</p>	June 2014	Outreach Coordinator	147	\$68,000	\$5,000 Project Costs
Build community around natural resource management and soil and watershed health. Develop streamside landowner and wetland restoration/protection workshops for landowners. Conduct at least 3 workshops, one site tour, and 4 neighborhood meetings.	June 2014	Outreach Coordinator	104	\$44,000	
Reporting: Produce a quarterly snapshot and annual report of accomplishments.	June 2014	Outreach Coordinator	21	\$9,000	
Evaluation: Continually monitor outreach/education program effectiveness. Monitor use of District programs and media to adaptively manage programs; develop more targeted outreach; update communication strategies. Explore the development of education and community-building opportunities that target underserved landowners and ethnic landowners/land managers.	June 2014	Outreach Coordinator	12	\$5,000	



# FY2014 (7/1/13 – 6/30/14) Annual Work Plan SNOHOMISH Conservation District



## District Program Area: District Operations

### Goal(s):

- Manage the financial resources entrusted to the District effectively and efficiently
- Meet all financial and legal requirements
- Fully engage the public and other entities in District programs
- Maintain a professional office environment and working conditions

### Programmatic Measurable Result Objective:

- Maintain “district in good standard”
- Complete all audit and financial reporting on-time
- No lost time due to on-the-job injuries

### Funding Source(s):

- CREP, Dept. of Ecology, Assessment, Stillaguamish Clean Water District, Conservation Commission, Plant Sale, National Fish and Wildlife Foundation, NOAA, Interlocal agreements with cities



Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
Manage financial, legal, and operational requirements.	June 2014	District Mgr	333	\$141,000	
Facilitate public and other entity engagement.	June 2014	District Mgr	83	\$35,000	
Administer public records requests, policies, and audits.	June 2014	District Mgr	57	\$24,000	
Manage facilities, operation and maintenance, and technology requirements.	June 2014	District Mgr	29	\$130,000	\$100,000 Operating Costs/Leases



# FY2014 Annual Budget SNOHOMISH Conservation District



FY2014 Annual  
Budget

Snohomish  
Conservation  
District

7/1/2013 -  
6/30/2014

STILLAGUAMISH CLEAN WATER DISTRICT FUNDS	\$407,000
TOTAL SNOHOMISH COUNTYASSESSMENT FUNDS	\$887,000
TOTAL CAMANO ISLAND ASSESSMENT FUNDS	\$50,000
TOTAL STATE FUNDS	\$580,000
TOTAL OTHER FUNDS	\$215,000
TOTAL FY2014 FUNDING (ALL SOURCES)	\$2,139,000