



# FY2014 (7/1/13 – 6/30/14) Annual Work Plan San Juan Islands Conservation District

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## Mission of the San Juan Islands Conservation District

- To work with landowners and residents to achieve their conservation goals through developing sustainable land use practices that protect and conserve soil, water, and other natural resources.

Natural Resource Priorities	Data Indication of Resource Concern	Regional Entities Engaged in Addressing Concern
<b>Preserve Working Lands</b>	Office of Farmland Preservation <a href="http://ofp.scc.wa.gov/linksnresources/downloads/">http://ofp.scc.wa.gov/linksnresources/downloads/</a>	Office of Farmland Preservation, WSCC, WSDA, DNR, USDA-NRCS, WSU Ext., Ag. Guild, IGFC, ARC, EDC, NABC, Island Grown, CSA
<b>Promote Sustainable Farm Management</b>	Office of Farmland Preservation <a href="http://ofp.scc.wa.gov/linksnresources/downloads/">http://ofp.scc.wa.gov/linksnresources/downloads/</a>	Office of Farmland Preservation, WSCC, WSDA, NRCS, WSU Extension, Agricultural Guild, ARC
<b>Promote Soil Conservation</b>	Soil and Water Resources Conservation Act <a href="http://www.nrcs.usda.gov/wps/portal/nrcs/main/national/technical/nra/rca/">http://www.nrcs.usda.gov/wps/portal/nrcs/main/national/technical/nra/rca/</a>	WSU Extension, NRCS, WSCC, WSDA, DNR, USDA-NRCS.
<b>Promote Water Sustainability</b>	San Juan County Water Resource Management Plan <a href="http://sanjuanco.com/health/ehsdocs/SJCWaterResourceManagementPlan.pdf">http://sanjuanco.com/health/ehsdocs/SJCWaterResourceManagementPlan.pdf</a> Soil and Water Resources Conservation Act <a href="http://www.nrcs.usda.gov/wps/portal/nrcs/main/national/technical/nra/rca/">http://www.nrcs.usda.gov/wps/portal/nrcs/main/national/technical/nra/rca/</a> Salmon Recovery Plan <a href="http://www.psp.wa.gov/SR_map.php">http://www.psp.wa.gov/SR_map.php</a> ; Municipal Water Supply Efficiency Requirements <a href="http://www.doh.wa.gov/Portals/1/Documents/4200/1338_Text.pdf">http://www.doh.wa.gov/Portals/1/Documents/4200/1338_Text.pdf</a>	NRCS, Recreation and Conservation Office, DOH, Ecology, PSP, Washington Water Trust, San Juan County Health and Community Services
<b>Preserve Water Quality</b>	San Juan County Watershed Management Action Plan <a href="http://www.co.san-juan.wa.us/health/wtrshdpln/index.html">http://www.co.san-juan.wa.us/health/wtrshdpln/index.html</a> Water Quality Program <a href="http://www.ecy.wa.gov/programs/wq/wqhome.html">http://www.ecy.wa.gov/programs/wq/wqhome.html</a> ; USGS <a href="http://wa.water.usgs.gov/water_issues/qual.htm">http://wa.water.usgs.gov/water_issues/qual.htm</a>	WSU Extension, NRCS, WSCC, WSDA, Ecology, PSP; USGS, San Juan County Health and Community Services, San Juan County Public Works
<b>Promote Sustainable Forest Management</b>	Policy for Sustainable Forests <a href="http://www.dnr.wa.gov/ResearchScience/Topics/StateTrustLandsForestManagement/Pages/policy_for_sustainable_forests.aspx">http://www.dnr.wa.gov/ResearchScience/Topics/StateTrustLandsForestManagement/Pages/policy_for_sustainable_forests.aspx</a>	WSU Extension, NRCS, WSCC, WSDA, DNR, Ecology
<b>Protect and Restore Wildlife Habitat</b>	Action Agenda <a href="http://www.psp.wa.gov/action_agenda_2012-13.php">http://www.psp.wa.gov/action_agenda_2012-13.php</a> ; WRIA 2 Salmon Recovery Plan <a href="http://hws.ekosystem.us/?p=Page_89901fef-078a-47c8-9c7b-f3c0c259700a&amp;sid=190">http://hws.ekosystem.us/?p=Page_89901fef-078a-47c8-9c7b-f3c0c259700a&amp;sid=190</a> ; Endangered Species Act, Treaty Rights at Risk	PSP, RCO, WSCC, DNR, Ecology, WDFW, Tribes, NRCS, TNC, WSU Extension, Preservation Trust, Land Bank
<b>Contribute to Ecosystem Recovery</b>	Action Agenda <a href="http://www.psp.wa.gov/action_agenda_2012-13.php">http://www.psp.wa.gov/action_agenda_2012-13.php</a>	San Juan County, PSP, LIO, Ecology, WDFW, RCO

## Natural Resource Priority Program Areas

### Natural Resource Planning and Technical Assistance

**Goal(s): *Preserve Working Lands*** by promoting agricultural self-reliance; sustainable, locally based agriculture and forestry; and growth of Community Supported Agriculture programs.

**Funding Source(s):** WSCC, NRCS

Activities for FY2014	Target Dates	Person Responsible	Time (Days) Required	Estimated Funding	Notes
Contribute to increase in quantity of local foods available and number of small farms. Contribute to economic well being of existing and developing farms and farm enterprises.	7/1/2013 – 6/30/14	Planning staff, board	30	\$8,400	Ag Guild, IGFC, ARC, EDC, NABC,WSU
Work with landowners towards self-reliance, link to federal and state cost-share programs and or business development organizations for assistance through outreach during resource planning.	7/1/2013 – 6/30/14	Planning staff, board	70	\$19,600	SJICD, WSCC, NRCS
Support CSA and Island Grown Program for farms.	7/1/2013 – 6/30/14	Planning staff, board	10	\$2,800	Ag Guild, ARC, EDC, NABC,WSU

**Goal(s): *Promote Sustainable Farm Management*** through improving pastureland, protecting soil, and reducing nonpoint pollution.

**Funding Source(s):** WSCC, NRCS, SJICD Assessment, Stormwater Interlocal

Activities for FY2014	Target Dates	Person Responsible	Time (Days) Required	Estimated Funding	Notes
Provide education and technical assistance to landowners of livestock operations. Outreach to include cost share recommendations and linkage.	7/1/2013 – 6/30/14	Planning staff	71	\$19,880	
Provide farm planning technical assistance. Farm Management Plans, site evaluations, landowner one-on-one.	7/1/2013 – 6/30/14	Planning staff	90	\$25,200	

**Goal(s): *Promote Soil Conservation*** through implementation of soil conservation best management practices throughout San Juan County.

**Funding Source(s):** WSCC, NRCS, SJICD Assessment

<b>Activities for FY2014</b>	<b>Target Dates</b>	<b>Person Responsible</b>	<b>Time (Days) Required</b>	<b>Estimated Funding</b>	<b>Notes</b>
Create an effective program for soil testing for county landowners. Utilize the NRCS soil database, testing labs, sampling procedures and landowner need. Implement soil testing as a twice-yearly (spring/fall) ongoing practice through the district with cost share as incentive.	7/1/2013 – 6/30/14	Planning staff	10	\$2,800	

**Goal(s): *Promote Water Sustainability*** and continuity and function of natural hydrological systems.

**Funding Source(s):** TBD

<b>Activities for FY2014</b>	<b>Target Dates</b>	<b>Person Responsible</b>	<b>Time (Days) Required</b>	<b>Estimated Funding</b>	<b>Notes</b>
Implement Best Management Practices for water conservation.	TBD	TBD	TBD	TBD	
Identify funding to develop watershed based characterization.	7/1/2013 – 6/30/14	District Manager	10	\$2,800	

**Goal(s): *Preserve Water Quality*** by developing a stormwater management program and implementing BMPs.

**Funding Source(s):** Stormwater Interlocal, Stormwater Outreach

<b>Activities for FY2014</b>	<b>Target Dates</b>	<b>Person Responsible</b>	<b>Time (Days) Required</b>	<b>Estimated Funding</b>	<b>Notes</b>
Conduct monitoring and implementation of BMPs.	7/1/2013 – 6/30/14	Planning staff	30	\$8400	
Promote implementation of on the ground best management practices.	7/1/2013 – 6/30/14	Planning staff	10	\$2800	
Provide Low Impact Development technical assistance.	7/1/2013 – 6/30/14	Planning staff	10	\$2800	

**Goal(s): *Promote Sustainable Forest Management*** through implementation of conservation best management practices in forestlands on throughout San Juan County.

**Funding Source(s):** WSCC, NRCS, SJICD Assessment

<b>Activities for FY2014</b>	<b>Target Dates</b>	<b>Person Responsible</b>	<b>Time (Days) Required</b>	<b>Estimated Funding</b>	<b>Notes</b>
Develop a comprehensive forestry stewardship program that provides technical assistance to land managers. Includes Forest Management Planning for county forestland owners.	7/1/2013 – 6/30/14	Planning staff, WSU Ext. Forestry.	71	\$19,880	

**Goal(s): *Protect and Restore Wildlife Habitat***

**Funding Source(s):** WSCC, SJICD Assessment

<b>Activities for FY2014</b>	<b>Target Dates</b>	<b>Person Responsible</b>	<b>Time (Days) Required</b>	<b>Estimated Funding</b>	<b>Notes</b>
Support Lead Entity program in funding salmon recovery planning and habitat restoration projects.(tentative)	TBD	Salmon Recovery Staff (tentative)	TBD	TBD	
Provide education and outreach to promote best management practices along the shoreline.	TBD	TBD	TBD	TBD	
Partner with the Land Bank, Preservation Trust and Washington Water Trust to remove stream barriers, acquire water rights for in stream flow, and build a buffer demonstration project at the land bank property.	TBD	TBD	TBD	TBD	
Promote native plant preservation and restoration.	Ongoing	Planning staff	10	\$2800	

**Goal(s): *Contribute to Ecosystem Recovery*** by protecting environmentally sensitive areas and collaborating with local and regional partners to develop and implement a coordinated, strategic ecosystem recovery plan.

**Funding Source(s):** WSCC, SJICD Assessment

<b>Activities for FY2014</b>	<b>Target Dates</b>	<b>Person Responsible</b>	<b>Time (Days) Required</b>	<b>Estimated Funding</b>	<b>Notes</b>
Promote renewable energy use and energy conservation throughout San Juan County.	7/1/2013 – 6/30/14	Planning Staff	10	\$2800	
Participate in Local Integrating Organization and development of Near-term Actions.	7/1/2013 – 6/30/14	District Manager	7	\$2520	

**District Program Area**  
**Community Education and Outreach**

**Goal(s): *Promote a Stewardship Ethic*** to gain wide acceptance of conservation and stewardship as primary community values. Engage individuals, businesses, and the community, year-round and seasonally, in active conservation efforts and practices.

**Funding Source(s):** WSCC, NRCS, SJICD Assessment, Stormwater Outreach

<b>Activities for FY2014</b>	<b>Target Dates</b>	<b>Person Responsible</b>	<b>Time (Days) Required</b>	<b>Estimated Funding</b>	<b>Notes</b>
Maintain and update web site on an ongoing basis for education outreach and to keep community informed with regard to CD projects and activities.	Ongoing	All Staff	8	\$2,240	
Coordinate a CD booth at the San Juan County Fair displaying educational and other materials. Develop an interactive display.	8/1-20/13	All Staff	10	\$2,800	
Provide interactive education and outreach to promote sustainable land use practices. Collaborate on public workshops and demonstrations on water conservation, Low Impact Development, Horses for Clean Water Workshop, forestry, farm and conservation planning, soil testing, stormwater, and composting.	Ongoing	All Staff	20	\$5,600	
Maintain contacts list for San Juan County farm and forest owners who may be interested in cost share programs through EQIP and WHIP funding cycles.	Ongoing	All Staff	3	\$840	
Produce quarterly newsletter for distribution to wide audience at the San Juan County Fair and via email distribution list, and available as a PDF downloadable from CD web site	Ongoing	All Staff	5	\$1,400	
Create tools that will educate citizens, institutions, and organizations on resource conservation opportunities. Create and distribute outreach materials; send out press releases to print and online media; produce Constant Contact e-mail to highlight CD activities and upcoming events.	Ongoing	All Staff	12	\$3,360	
Network with community organizations on conservation issues and work with WSU on the Native Plant Sale	Ongoing	All Staff	5	\$1,400	

**District Program Area**  
**Administration and Operations**

**Goal(s):** *Efficiently and effectively manage district operations, budgets, and programs.*

**Funding Source(s):** WSCC, SJICD Assessment

<b>Activities for FY2014</b>	<b>Target Dates</b>	<b>Person Responsible</b>	<b>Time (Days) Required</b>	<b>Estimated Funding</b>	<b>Notes</b>
Follow district policies and procedures and update when necessary. Perform and oversee timely and accurate records, vouchering, bookkeeping, and elections.	Ongoing	District Manager	15	\$5,400	
Supervise staff, timesheets, and reporting.	Ongoing	District Manager	15	\$5,400	
Engage in regional work, conferences, and meetings.	Ongoing	District Manager	20	\$7,200	
Grow the district and manage and develop income sources.	Ongoing	District Manager	20	\$7,200	
Maintain a well-trained and professional staff and Board; maintain technical services.	Ongoing	District Manager	12	\$4,320	



## FY2014 Annual Budget San Juan Islands Conservation District

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### **SJICD budget for FY2014 (7/1/13 – 6/30/14)**

#### **Revenue:**

Washington State Conservation Commission	80,000	(estimated)
Natural Resources Conservation Service	4,600	
County Conservation Assessment	74,500	
Stormwater Interlocal	38,960	
Stormwater Outreach	27,000	
<b>Total Revenues</b>	<b>\$225,060</b>	

#### **Expenses:**

Salaries and Benefits	175,860	
Travel and Training	2,000	
Supplies	3,500	
Minor Equipment	3,900	
Professional Services	4,000	
Communications	5,500	
Advertising	1,000	
Rent and Utilities	16,800	
Insurance	5,000	
Miscellaneous (incl. dues & taxes)	7,500	
<b>Total Expenses</b>	<b>\$225,060</b>	