



FY2014 (7/1/13 – 6/30/14) Annual Work Plan Cascadia Conservation District

For More Information Contact: (509) 664-9370



Mission of the Cascadia Conservation District

- *To encourage wise stewardship and conservation of all natural resources for current and future residents in Chelan County by:*
 - *Being an active advocate for wise land use and water management decisions.*
 - *Promoting a reasonable approach to environmental problems.*
 - *Providing locally-led, voluntary, non-regulatory solutions to local environmental problems.*
 - *Educating both adults and youth about natural resources stewardship.*
 - *Monitoring and responding to future trends that affect the environment.*

The District's top priority is to keep the doors open in order to meet the following Natural Resource Priorities and Goals:

[Water Resources – Estimated Time: 1,010 Days – Estimated Funding: \\$625,700](#)

By March 2017, conservation practices will be in place that will help maintain the quantity and quality of the water supply in Chelan County.

Actions:

- *Water conveyance and application efficiency will be increased where appropriate.*

Funding Source(s): Conservation Commission, Department of Ecology

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
Work with willing purveyors to implement water conservation measures.	July 2013 – June 2014	Mike Rickel	<i>*See resource heading above</i>	<i>*See above</i>	
Assist groups with planning, submitting funding applications and implementation as requested.	July 2013 – June 2014	Mike Rickel	“	“	
Provide technical assistance and cost share for irrigation improvements.	July 2013 – June 2014	Mike Rickel & Kate Koenig	“	“	

Water Resources (continued)

- *Work toward a majority of agricultural and other private landowners being aware of and voluntarily implementing Best Management Practices (BMPs) that support water quality and quantity.*

Funding Source(s): Conservation Commission, Department of Ecology

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
Identify areas in the County that could benefit from adopting agricultural Best Management Practices.	July 2013 – June 2014	Technical staff	*See resource heading above	*See above	
Promote Best Management Practices in the community and seek cooperators for implementation.	July 2013 – June 2014	Technical staff	“	“	
Provide technical assistance, write conservation plans and offer cost share to producers for BMPs as available.	July 2013 – June 2014	Kate Koenig & Kurt Hosman	“	“	
Provide representation on the North Central Local Work Group.	July 2013 – June 2014	Mike Rickel & Kate Koenig	“	“	

- *Work with partners to implement the water quantity and quality recommendations in the Wenatchee watershed plan.*

Funding Source(s): Conservation Commission, Department of Ecology, Bonneville Power Administration, Bureau of Reclamation

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
Continue implementation of WRIA 45 TMDL and Water Quality Improvement Plan (WQIP).	July 2013 – June 2014	Kate Koenig	*See resource heading above	*See above	
Identify priority projects in the Wenatchee watershed plan; seek funding.	July 2013 – June 2014	Mike Rickel	“	“	
Provide technical assistance to the Bureau of Reclamation and Bonneville Power Administration as requested.	July 2013 – June 2014	Mike Rickel	“	“	

[Water Resources \(continued\)](#)

- *Coordinate and implement the water quantity and quality recommendations in the Entiat watershed plan.*

Funding Source(s): Conservation Commission, Department of Ecology, Bonneville Power Administration, Bonneville Environmental Foundation, Bureau of Reclamation, Salmon Recovery Funding Board, Bureau of Land Management, Forest Service, Upper Columbia Salmon Recovery Board, Yakama Nation, Priest Rapids Coordinating Committee, Chelan PUD HCP Tributary Committee

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
Identify priority projects in the Entiat watershed plans; seek funding.	July 2013 – June 2014	Mike Rickel & Susan Dretke	<i>*See resource heading above</i>	<i>*See above</i>	
Continue stream flow and water quality monitoring as available through grants to support data needs for planning and implementation.	July 2013 – June 2014	Kate Koenig	“	“	
Continue serving as Lead Agency for the Entiat Watershed Planning Unit.	July 2013 – June 2014	Mike Rickel & Susan Dretke	“	“	
Continue implementation of Entiat Watershed Plan.	July 2013 – June 2014	Mike Rickel & Susan Dretke	“	“	
Work to implement and revise as necessary the Chapter 173-546 WAC implementation plan and other water tracking items.	July 2013 – June 2014	Mike Rickel & Susan Dretke	“	“	
Seek funding to develop baseline database of existing irrigation systems and begin tracking system upgrades.	July 2013 – June 2014	Mike Rickel	“	“	
Provide technical assistance to the Bureau of Reclamation and Bonneville Power Administration as requested.	July 2013 – June 2014	Mike Rickel	“	“	

Forest Health – Fire Management – Estimated Time: 176 Days – Estimated Funding: \$105,300

By March 2017, reduce potential impacts from wildfires.

Actions:

- *Seek funding and implement programs as funds become available to:*

Funding Source(s): Conservation Commission, Skagit CD, Department of Natural Resources

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
Continue to support implementation of the County Fire Plan.	July 2013 – June 2014	Mike Rickel & Kate Koenig	*See resource heading above	*See above	
Assist FireWise Communities to implement fuels reduction projects.	July 2013 – June 2014	Kate Koenig	“	“	
Participate in the Northwest Prescribed Fire Council.	July 2013 – June 2014	Kate Koenig	“	“	
Continue to partner with state and federal agencies and seek additional opportunities to conduct mutually beneficial projects.	July 2013 – June 2014	Mike Rickel & Kate Koenig	“	“	
Conduct outreach efforts as needed.	July 2013 – June 2014	Kate Koenig & Amanda Levesque	“	“	

Land Use – Estimated Time: 15 Days – Estimated Funding: \$4,000

By March 2017:

- Assist landowners interested in: farmland preservation / development easements and water conservation within the water rights framework.
- Build strong connections between agricultural producers and the community and continue serving as liaison between farmers and regulatory agencies.

Actions:

- *Encourage connections between agricultural producers and the community.*

Funding Source(s): Conservation Commission

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
Showcase conservation practices employed by local growers and promote awareness of agriculture and its benefits to residents.	July 2013 – June 2014	Mike Rickel & Kate Koenig	*See resource heading above	*See above	
Include “meet the grower” and other neighbor education articles and brochures in the District newsletter and other publications.	July 2013 – June 2014	Kate Koenig & Amanda Levesque	“	“	

Land Use (continued)

- *Administer the Conservation Commission’s Voluntary Stewardship Program (VSP) as needed on behalf of Chelan County.*

Funding Source(s): Conservation Commission

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
Administer program, assist eligible landowners with farm planning; coordinate and seek additional funding for implementation.	July 2013 – June 2014	Mike Rickel & Kate Koenig	*See resource heading above	*See above	

- *Conduct a countywide resource inventory and prioritized action list to assist with coordinated funding recommendations.*

Funding Source(s): Conservation Commission

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
Seek funding and partnerships to conduct resource inventory work throughout the county.	July 2013 – June 2014	Mike Rickel & Kate Koenig	*See resource heading above	*See above	

- *Provide urban conservation outreach and assistance program.*

Funding Source(s): Conservation Commission

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
Promote conservation programs to residents in suburban and urban/rural interface areas.	July 2013 – June 2014	Mike Rickel & Kate Koenig	*See resource heading above	*See above	
Offer Backyard Conservation materials and BMP assistance with a focus on pollinators, water quality, and water conservation.	July 2013 – June 2014	Mike Rickel & Kate Koenig	“	“	

Habitat Enhancement – Estimated Time: 856 Days – Estimated Funding: \$522,000

Instream Habitat

In 2014, 2016, and 2017, implement the Intensively Monitored Watershed (IMW) plan in the Entiat watershed.

Pursue opportunities to implement habitat projects in other watersheds.

Actions:

- *Work with partners to identify projects that meet the goals of the IMW plan.*
- *Seek willing landowners and secure funding to begin preparations for the 2014 and 2017 implementation windows.*
- *Install at least five instream projects in 2014 and/or 2016-2017.*
- *Continue to support ongoing monitoring and maintenance commitments.*

Habitat Enhancement (continued)

Riparian Habitat

Work with willing landowners to re-vegetate 1200 feet or more of stream bank in Chelan County.

Actions:

- *Implement the replanting, bank stabilization, and channel restoration recommendations in the Entiat and Wenatchee watershed plans with willing landowners; conduct similar work with willing landowners in other areas of the county.*

Upland Habitat

Improve wildlife habitat in upland areas.

Actions:

- *Seek projects, partnerships and education opportunities to support habitat and promote local species, including Mule deer, pollinator species and beneficial insects.*

Monitor Project Implementation

Actions:

- *Keep apprised of monitoring protocol development.*
- *Seek funding for monitoring activities.*
- *Negotiate long term funding for post-project monitoring and maintenance.*

Funding Source(s): Conservation Commission, Department of Ecology, Bonneville Power Administration, Bureau of Land Management, Salmon Recovery Funding Board, Upper Columbia Salmon Recovery Board, Douglas County PUD, Chelan PUD, Chelan County Public Works, Yakama Nation

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
Maintain and update a landowner contact list.	July 2013 – June 2014	Mike Rickel	*See resource heading above	*See above	
Find landowners willing to participate.	July 2013 – June 2014	Technical staff	“	“	
Locate funding and prepare proposals.	July 2013 – June 2014	Mike Rickel & Peggy Entzel	“	“	
Assist other entities with riparian restoration on identified project sites.	July 2013 – June 2014	Kurt Hosman & Mike Cushman	“	“	
Implement habitat projects and monitor as funding allows.	July 2013 – June 2014	Kurt Hosman & Mike Cushman	“	“	

[Noxious Weeds / Invasive Species / Pests – Estimated Time: 25 Days – Estimated Funding: \\$7,500](#)

By March 2017, noxious and invasive plant and pest control will be incorporated into District projects, where appropriate.

- Integrated Pest Management and bio-control practices will be made available through cost share and other programs.
- Weed and pest education and management strategies will be pursued with partner agencies.

Actions:

- *Identify and incorporate treatment for threats from noxious and invasive plants and pests in implementation projects and farm planning / cost share agreements.*

Funding Source(s): Conservation Commission, Department of Ecology, Chelan County Public Works

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
Incorporate re-seeding of disturbed areas into site restoration plans on implementation projects.	July 2013 – June 2014	Kurt Hosman, Mike Cushman & Kate Koenig	*See resource heading above	*See above	
Include appropriate weed and pest control practices in farm plans and cost share projects.	July 2013 – June 2014	Kate Koenig	“	“	

- *Partner with Chelan County Weed Board to develop education materials and seek project opportunities.*

Funding Source(s): Conservation Commission

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
Seek funding and opportunities to incorporate weed treatment and landowner education components in projects.	July 2013 – June 2014	Mike Rickel	*See resource heading above	*See above	

- *Support the Chelan-Douglas County Pest Board and other interested parties in efforts to engage the community in actions to reduce threats from agricultural pests.*

Funding Source(s): Conservation Commission

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
Cooperate and partner on common goals.	July 2013 – June 2014	Mike Rickel & Peggy Entzel	*See resource heading above	*See above	
Identify needs and seek funding to develop backyard tree education and outreach program.	July 2013 – June 2014	Mike Rickel & Peggy Entzel	“	“	

Information – Education Priorities and Goals - [Estimated Time: 154 Days – Estimated Funding: \\$97,900](#)

By March 2017, the District will:

- Promote awareness of and encourage participation in Cascadia’s voluntary natural resource programs.
- Secure sufficient staff and funding for a coordinated, comprehensive, organized outreach program.

Media and Materials

Actions:

- *Continue to utilize public awareness opportunities to promote natural resource stewardship.*
- *Publish and distribute annual reports and other information.*

Funding Source(s): Conservation Commission, Department of Ecology, Bonneville Power Administration, Bonneville Environmental Foundation, Bureau of Reclamation, Upper Columbia Salmon Recovery Board, Yakama Nation

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
Publish and distribute Cascadia’s newsletter, informational materials, and media releases.	July 2013 – June 2014	Amanda Levesque	<i>*See resource heading above</i>	<i>*See above</i>	
Distribute annual reports to key decision makers, partners and citizens.	July 2013 – June 2014	Mike Rickel	“	“	

- *Continue to promote Cascadia through electronic and social media.*
- *Seek funding to develop and distribute materials such as a Small Farm Manual and information on rural living in Chelan County.*
- *Update display equipment and materials.*

Programs and Events

Actions:

- *Continue to utilize opportunities to promote natural resource stewardship and public awareness of Cascadia and its mission.*

Funding Source(s): Conservation Commission, Department of Ecology, Bonneville Power Administration, Bonneville Environmental Foundation, Bureau of Reclamation, Upper Columbia Salmon Recovery Board, Yakama Nation

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
Have the Board and staff participate in tours and events such as Salmon Festival; host Cascadia-sponsored events to showcase our work; invite mayors as well as other elected officials to attend.	July 2013 – June 2014	Mike Rickel	*See resource heading above	*See above	
Host events such as river cleanups and participate in community events.	July 2013 – June 2014	Mike Rickel	“	“	
Continue to host an AmeriCorps intern to assist with District programs.	July 2013 – June 2014	Mike Rickel & Peggy Entzel	“	“	

- *Include quality outreach in the scope of work on all proposed projects.*
- *Continue to offer the Kids in the Creek program annually to interested area high schools. Develop web-based resources for the curriculum and training videos for resource specialists; work toward creating an interactive web-based, expanded version of the program.*

Funding Source(s): Greater Wenatchee Community Foundation, South Douglas CD, Wenatchee Sportsmen’s Association

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
Seek funding to continue offering the Kids in the Creek program.	July 2013 – June 2014	Mike Rickel	*See resource heading above	*See above	
Work with North Central Educational Service District to align curriculum elements with national standards for school districts.	July 2013 – June 2014	Amanda Levesque	“	“	
Maintain Kids in the Creek website and produce updated curriculum and resource materials for availability on the website.	July 2013 – June 2014	Amanda Levesque	“	“	
Gather information on producing web-based education programs and estimated costs; seek funding to develop the program.	July 2013 – June 2014	Amanda Levesque	“	“	
Offer <i>Adults in the Creek</i> to promote the program and provide continuing education opportunities for teachers.	July 2013 – June 2014	Amanda Levesque	“	“	

- *Continue Picture the Wenatchee outreach program pending available funding.*

Funding Source(s): Must seek funding

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
Distribute 100 Watershed Care Packages through the campaign.	July 2013 – June 2014	AmeriCorps Intern	*See resource heading above	*See above	
Host photo contest and develop calendar pending available funding.	July 2013 – June 2014	AmeriCorps Intern	“	“	

- *Continue offering Earth Day Essay Contest*
- *Conduct Annual Native Plant Sale.*
- *Conduct Native Planting 101 Classes.*
- *Organize and maintain an active volunteer program.*

Funding Source(s): Conservation Commission, Skagit CD, Department of Ecology, Department of Natural Resources

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
Recruit and utilize volunteers for programs such as FireWise assessment, plant sales and others.	July 2013 – June 2014	AmeriCorps Intern	*See resource heading above	*See above	

District Priorities and Goals – [Estimated Time: 327 Days – Estimated Funding: \\$995,500](#)

Priorities:

- Maintain effective and efficient operations including accounting, grant vouchering, personnel management, Supervisor elections & appointments, training & development, annual planning, budgeting, and reporting.
- Have enough staff, office space and equipment to support all goals.

Goals:

- Keep informed and work proactively on policies affecting voluntary implementation of conservation practices.
- Be available to the citizens of Chelan County as a liaison and technical resource for local environmental solutions.
- Encourage annexation of the Cities of Wenatchee and Chelan into the District boundaries to allow their citizens to participate in, and benefit from, District programs.
- Seek creative and cost-effective solutions to funding and operations challenges.
- Own an office building and lease space to partner agencies.

[Actions:](#)

- *Continue to monitor natural resource-related policy development at local, regional and state level.*

Funding Source(s): Conservation Commission, Chelan County

Activities for FY2014	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding	Notes
Meet with County Commissioners at least monthly to receive information and keep them updated on District activities and needs.	July 2013 – June 2014	Mike Rickel	<i>*See resource heading above</i>	<i>*See above</i>	
Participate in WACD efforts to work with legislators in support of priority legislation.	July 2013 – June 2014	Board & Mike Rickel	“	“	

- *Develop a plan for stable funding and office building purchase / lease options.*
- *Seek funding and training opportunities to encourage professional development of staff.*
- *Maintain a fleet of 3 vehicles. Conduct annual District election and appointment activities; review and/or update as needed: RCW 89.08, Memorandums of Understanding (MOUs) and Agreements (MOAs), policy resolutions and Employee Handbook.*
- *Hold annual planning workshop to inform public of District achievements and obtain input on the annual plan.*



FY2014 Annual Budget (7/1/13 – 6/30/14)

Cascadia Conservation District

Revenue:

	Total
331.00.00 Direct Federal Grants	562,000
333.00.00 Indirect Federal Grants	415,000
334.00.00 State Grants	461,000
337.07.00 County Funding	5,000
337.09.00 Other District Funding	3,000
345.11.00 Charges for Services	42,800
345.11.10 Plant Sales	8,000
361.10.00 Interest Earned	100
367.00.00 Contributions	61,000
391.80.00 Intergovernmental Loan Proceeds	800,000
Total Conservation District Revenues	2,357,900

Expenses:

	Total
553.11.00 Administration	
553.11.10 Salaries & Wages	65,000
553.11.20 Benefits	19,500
553.11.30 Supplies	19,500
553.11.40 Other Services & Charges	46,500
553.11.60 Capital Outlays	820,000
553.11.80 Debt Service Costs	5,000
553.12.00 Cost Share Programs	60,000
553.15.00 Maintenance	20,000
553.18.00 General Operations	
553.18.10 Salaries & Wages	499,500
553.18.20 Benefits	149,800
553.18.30 Supplies	100,000
553.18.40 Other Services & Charges	543,100
553.18.60 Capital Outlays	10,000
Total Conservation District Expenses	2,357,900